

SWPPP APPLICATION - PART 2 CHECKLIST

project number
to be completed by city

PROJECT: _____
 ADDRESS: _____

*This form is the second part of a three part application. Part 1 is the Application and Part 3 is the Invoice
 This sheet is part of the checklist utilized in the Substantial Submittal Review and the Detailed Review.*

		PAGE			
1. PROJECT INFORMATION		YES	N/A	#	SECTION-PARAGRAPH
a	Provide a written description of the project's construction components and a summary of the proposed land use.				

		PAGE			
2. CONSTRUCTION PLAN ELEMENTS		YES	N/A	#	SECTION-PARAGRAPH
a	Index Showing locations of required Plan Elements				This form may be used as the index
b	11 by 17 inch plat showing the building lot numbers/boundaries and road layout/names (for a single lot/site development the lot/site with BMPs shall be shown)				
c	Narrative describing the nature and purpose of the project				
d	Vicinity map showing project location				
e	Legal Description of the Project Site (Include Latitude and Longitude – NOI Requirement)				
f	Location of all lots and proposed site improvements (roads, utilities, structures, etc.).				
g	Hydrologic Unit Code (14 Digit)				
h	Notation of any State or Federal water quality permits				
i	Specific points where storm water discharge will leave the site				
j	Location and name of all wetlands, lakes and water courses on and adjacent to the site				
k	Identification of all receiving waters				
l	Identification of potential discharges to groundwater (abandon wells, sinkholes, etc.)				
m	100 year floodplains, floodways, and flood fringes				
n	Preconstruction and post construction estimate of peak discharge (10 year storm event)				
o	Adjacent land use including upstream watershed				
p	Location and approximate boundaries of all disturbed areas (Construction Limits) – (This includes parking, storage and laydown areas)				
q	Identification of existing vegetative cover				
r	Soils map including soil descriptions and limitations				
s	Locations, size and dimensions of proposed storm water systems (e.g. pipes, swales, and channels)				
t	Plans of any off-site construction activities associated with this project (sewer/water tie ins – etc)				
u	Location of proposed soil stockpiles and/or disposal areas. (Including off site disposal areas)				
v	Existing site topography at an interval appropriate to indicate drainage patterns				
w	Proposed final topography at an interval appropriate to indicate drainage patterns				

3. SWPPP - CONSTRUCTION COMPONENT		PAGE			SECTION-PARAGRAPH
		YES	N/A	#	
a	Description of potential pollutant sources associated with construction activities (and infrastructure/building activities)				
b	Sequence describing stormwater quality measure implementation relative to land disturbing activities				
c	Stable construction entrance locations and specifications (at all points of ingress and egress)				
d	Sediment control measures for sheet flow areas				
e	Sediment Control measures for concentrated flow				
f	Storm sewer inlet protection measure location and specifications				
g	Runoff control measures (e.g. diversions, rock check dams, slope drains, etc.)				
h	Stormwater outlet protection specifications				
i	Grade stabilization structure locations and specifications				
j	Location, dimensions, specifications, and construction details of each stormwater quality measure				
k	Temporary surface stabilization methods appropriate for each season (including sequencing)				
l	Permanent surface stabilization specifications (including sequencing)				
m	Material handling and spill prevention				
n	Monitoring and maintenance guidelines for each proposed stormwater quality measure				
o	Erosion and sediment control specifications for individual building lots				

4. SWPPP - POST CONSTRUCTION COMPONENT		PAGE			SECTION-PARAGRAPH
		YES	N/A	#	
a	Description of potential pollutants and their sources associated with the proposed land use				
b	Sequence describing stormwater quality measure implementation				
c	Description of proposed post construction stormwater measures (include a written description of how these measures will reduce discharge of expected pollutants)				
d	Location, dimensions, specifications, and construction details of each stormwater quality measure				
e	Description of maintenance guidelines for post construction stormwater quality measures				

5. ITEMIZED SWPPP FINANCIAL GUARANTEE		PAGE			SECTION-PARAGRAPH
		YES	N/A	#	
a	Provide an Itemized list of Financial Guarantee				

The Itemized Financial Guarantees shall be a list of Best Management Practices (BMPs); amount to be installed; unit price; total cost for each BMP; and total cost for the project. BMP inspections, maintenance, and removal shall be included in the unit price for each BMP.