

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session at 6:00 p.m. on February 24, 2025. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana.

Mayor Robert Listenberger called the meeting to order. Listenberger presided for Board Members Duane Culp, Shiloh Milner, and Dave Morrow, who were physically present. Board Member Don Ecker Jr. attended virtually. City Attorney Jeff Houin and Clerk-Treasurer Lynn Gorski were also present. The public was able to see and hear the meeting through Microsoft Teams.

Board members Culp and Morrow moved and seconded to approve the minutes of the regular session of the Board of Public Works and Safety meeting of February 10, 2025, as presented. The motion carried.

Utility Superintendent Donnie Davidson stated that he had recommendations for the truck purchases for the water and wastewater departments. He stated in review of the quotes for the water department that Oliver Ford, in the amount of \$48,776.00, had met all the specifications while Auto Park, in the amount of \$40,125.28, did lack in a couple items. He listed the four corner strobes, rubber floor mat, and vinyl instead of carpet but that was not available. He explained in understanding the difference between the two quotes that they could buy after market material for less than \$1,000, so his recommendation would be to award the water department truck to Auto Park for \$40,125.28.

Board members Culp and Morrow moved and seconded to award the water department truck quote to Auto Park in the amount of \$40,125.28 as presented. The motion carried.

Davidson stated as far as the two $\frac{3}{4}$ ton pickup trucks for the wastewater department, that he would like to reject the quotes since one of the quotes was not given using the correct type of cab. He stated he would like to have a comparison quote. He stated he would like to request various companies to submit a new quote for those trucks.

Board members Milner and Morrow moved and seconded to reject and requote the $\frac{3}{4}$ ton pickup trucks for the wastewater department as presented. The motion carried.

City Engineer Dan Sellers introduced the new Engineering Technician Ken Voreis. He explained that he was originally from Walkerton, Indiana and had spent seven years in the Air Force. He stated he had recently made his way back to the Plymouth area. He explained that his primary focus would be in helping Plymouth meet their MS4 requirements from IDEM, along with other assigned duties.

Houin explained for the unsafe building waiver request for The Pointe Apartment, on July 15th, 2024, the Building Commissioner had issued an Order to Take Action that was followed on July 29th, 2024, for an emergency order to vacate because of issues discovered in the building. He stated that as of recently the Building Commissioner had issued a notice of violation of those orders and a subsequent fine for violating those orders. He stated that the fine that was originally proposed was \$5,000 and in review with the Building Commissioner, and it was important to understand that the fine was for violating the orders to take action, for both the order to repair the building and the order to vacate. He stated there may be a discrepancy with the second order to vacate as it does not explicitly reference the statute to impose a fine so he would recommend reducing the total fine from \$5,000 to \$2,500 because the statute limits the maximum amount of the fine to \$2,500 for a violation. He stated that subsequent fines can be imposed if they continue in noncompliance but the first time the limit would be \$2,500. He explained that Manuwal had intended to issue a \$2,500 fine for violation of each of those orders but because of the lack of reference in the second order he would recommend reducing the fine amount. He stated as far as the fine they are trying to impose, that the violation would be in not completing the repairs that were originally proposed on July 15th, 2024, as it instructed the order to begin the repairs within 30 days and complete repairs within 60 days. He added that it had been way longer than 60 days since that order was issued so they are in violation. He stated the board does have discretion if they would like to override the Building Commissioner's determination and they could reduce or waive those fines. He stated the Building Commissioner was present if they had any questions on what was in violation or any questions about the process.

Anthony Collins (14478 Lincoln Highway, Plymouth, IN 46563)

Collins of Rich-Mons Group asked for clarification on what they were being fined for. He asked if it was not getting the repairs done on time or if it was for having people in the building. He stated that was where he did not understand.

Building Commissioner Dennis Manuwal replied that he was originally fining him for both orders and as Houin pointed out, it was vague on the vacate order for what the fine could be so they would rescind that and keep the fine for the \$2,500 for not finishing the project.

Collins stated that he did receive an extension the last time they spoke, and he had called both the Mayor's and Building Commissioner's office. He stated the lady he spoke with continued to take his number, but he had not heard back. He stated that the Pointe Apartments

were finished, and he was awaiting a call back. He stated they got all new furnaces, brand new roof, new lights, plumbing, exit signs, and all new fire sprinkler heads put in. He stated all he was waiting on was Lowry's Carpet to come in and shampoo it, and the Fire Alarm Technician was setting up the alarms for the pull handles with that expected to be done that weekend. He stated he was waiting for an inspection and would appreciate it if they could wipe all fees. He explained it took a long time, but it was a money issue and Bob Richards had spent about \$250,000 to get everything where it needed to be. He understood they kept getting extensions, but it was a big project with a little amount of people to get it done, with no fault to the city on that.

Manuwal stated with all the fire sprinkler heads changed that they would have to have a pressure test done on the system. He stated it would be up to the board whether they would want to waive the fines.

Culp asked when the last time the building was inspected.

Manuwal replied that the last time he was there was in November of 2024 and that was when he spoke to Collins last. He stated they were working on the building and that was when he had asked them to replace the door locks due to reports of people staying in the building.

Collins stated that they did have a guy who he had to call on. He added they were arrested and removed from the property because he did not want to get fined. He stated he informed Manuwal the next day and they put locks on. He stated there had not been any issues since then.

Culp asked since there had been work done that, they could table this until the next meeting so that would give time for him to provide a report on what he finds or if \$2,500 was due that day.

Manuwal replied that he would still impose a fine amount with the maximum amount being \$2,500 just for the simple fact of it taking so long and he had repeated reports of people in the building. He stated that he had spoke with Collins and the day that he was there it was obvious that the gentleman he had arrested for trespassing was getting into the building because he had fresh food in the building. He stated it was admitted to him that the gentleman would come in during the day while people were there working.

Collins stated that his thought was that people still had stuff in the building and that he was making it sound like he was getting his stuff, so Collins told him that it was fine for him to be there while they were there to get stuff out. He stated after they left, the person broke the

pad locks they put onto the building, and they had cameras, so he called the police. He stated the person tried to lie and said that he had allowed him to be there. He stated that they had not had anyone there since then aside from the workers.

Culp stated this had been a long process which should have been jumped on earlier than just these last couple weeks. He stated that they, as a board, are asking the Building Commissioner to act on it because they want this city to be safe.

Collins stated that he understood, and they did not have a lot of people. He explained that it was a big project.

Mayor Listenberger asked if there was a way to impose the fine and then after inspection, rescind it later.

Houin replied that he would consider a suspended fine, but they would first have to impose it pending a report from the Building Commissioner. He stated that Rich-Mons Group was given 30 days to complete the project once the fine was issued and that 30 days would come up before their next meeting. He stated that by tabling it, it would leave it in a gray area, so he would suggest imposing the fine and suspending it until the next meeting so they could make a final determination.

Manuwal asked about the number of electrical issues in the building, to have another registered electrical contractor to come in and look at it. He explained in the beginning process; it was asked if he could have a mold test done. Collins agreed. Manuwal stated they would still need a pressure test done on the fire system.

Mayor Listenberger stated that one of the reasons why they must do fines was that it requires some of his time, a lot of the Building Commissioner's time, and some of other individuals like the Police Officers, so it was a cost to the city that they caused. He stated if they are agreeable to these terms that he would be as well.

Morrow asked on his last visit if he noticed a noticeable improvement after the November inspection.

Manuwal replied that they were working on it and some of the repairs should have been done to a better standard. He explained he had made suggestions, and he was not sure if those were done.

Mayor Listenberger asked Collins if it was move in ready in his opinion.

Collins replied that they had to have the fire alarms put back on. He stated it was not the Hilton Hotels, but it was way better than the Red Rock or Economy Inn. He stated there

were spots where the paint was not the greatest or some drywall work, but it was an old building. He stated they had to rip all the floors out as the tile got ruined so they epoxied all the floors, and it looks nice. He stated he was tired of having to come see them and was ready to wash his hands with the project. He stated he wanted to get back to his normal life as he was tired of being stressed. He explained that Richards could not do much about it, so he was stuck in the middle, and he was ready to have someone else run the thing.

Mayor Listenberger asked if he had someone else in mind to manage the place.

Collins replied that it would be up to Richards as he was ready to move down south.

Culp asked if the electrical issues had been fixed.

Collins replied that he had two different companies come out and they cleared it. He stated there was electricity in the shower and that it got clear. He added the city had an electrician come out and it ended up being a negative and a positive hooked up backwards that was putting current through and that got fixed. He added they had new groundings, exit signs, and lights put in. He stated the leaky water heater was fixed that day.

Manuwal commented there was a light switch in the shower.

Collins explained that they put a metal cover over that. He asked if that had to physically be cut and moved to a new spot. Manuwal agreed. Collins agreed that it was a smart idea.

Morrow suggested the idea of having another electrical inspection done.

Ecker stated that he felt this was lingering on for a long time and that it had to get wrapped up soon. He stated they could not let up on this.

Morrow asked if there was any reason why this could not be done by the next meeting on March 10th, 2025.

Collins replied that they could be done by that Friday.

Culp stated that this motion would be pending Manuwal's reinvestigation and that he could reimpose the fine.

Board members Culp and Morrow moved and seconded to suspend the fine that was imposed by the Building Commissioner as presented. The motion carried.

Manuwal stated that at 310 N. Michigan Street, he was contacted last year by a tenant in the building who stated they had no heat. He stated when he went in, they had started running electric heat because their boiler system went down. He stated he had them come in and get an electrical permit and he never heard anything back from that electrical contractor.

He stated he was then notified by the Mayor that someone had turned a complaint in to him and he went in on January 6th, 2025, to do an inspection, and the office spaces were being heated with space heaters running off of electrical cords from the basement. He stated that he told them to get it fixed and gave it to them until the 24th to get it fixed. He explained that the building maintenance person contacted him and said they would not have it done on the 24th as they had to work around the business schedules so they would work over the weekend, so he did a reinspection on Tuesday the 28th of January, and they had done nothing. He stated he issued an unsafe building order with a list of items to be complete. He stated they have until March 14th to have it completed or to contact him to do something else. He stated that no action needed to be taken at that time and that this was for their information.

City Attorney Houin and Police Chief John Weir made a last call for quotes before opening them as follows:

CITY OF PLYMOUTH, INDIANA			
2025 POLICE SQUAD CAR QUOTES			
QUOTES RECEIVED: FEBRUARY 24, 2025			
	OLIVER FORD LINCOLN 1001 E JEFFERSON STREET PLYMOUTH, IN 46563	LOCHMANDY CHEVROLET 1315 W. PLYMOUTH STREET BREMEN, IN 46506	AUTO PARK FORD 1203 W. PLYMOUTH STREET BREMEN, IN 46506
2025 FORD INTERCEPTOR	\$44,694.00/EACH	\$48,020.00/EACH	\$43,450.40/EACH
OPTIONAL PRICING FRONT BALLISTIC DOORS	ADD'L \$2,980.00/EACH	ADD'L \$3,170.00/EACH	PNL III: \$46,279.40 PNL IV: \$47,761.40
2025 CHEVROLET TAHOE POLICE PACKAGE 4WD	-	\$55,910.12/EACH	-

Culp asked if all these Fords and Chevy's were strictly gas and there was no hybrids.

Weir replied in agreement as he interpreted from the last meeting that they were doing away with the hybrids.

Mayor Listenberger believed these needed to be studied more.

Weir believed it would be best to stick to the original bid on the Chevrolet's.

Morrow stated that he was confused because he thought they were going to get quotes to compare both the hybrid and the gasoline.

Weir replied that he had already got quotes from the last meeting and those were thrown out.

Houin explained that they could not use quotes that were submitted previously as they were rejected. He implied that would mean you would have to start over from the beginning.

He stated if they wished to compare quotes for gasoline and hybrid, then he would have to put out a new request for both.

Weir stated that at the last meeting they asked for a quote on the standard Explorer.

Culp stated from his email that they wanted quotes from the gas and the hybrids so that they could take it into consideration with or without the ballistic doors. He apologized if it was confusing.

Morrow stated he thought they were comparing apples and oranges last meeting as they had the hybrid Explorers compared to the gasoline Tahoe's so he thought the group consensus was to get hybrids on the road from a mileage standpoint.

Weir replied that they were not going to go down on the hybrids and that they were not going to get a cheaper bid on the Tahoe's.

Houin restated that quotes rejected could not be reused.

Culp suggested taking them under advisement and asked if they could bid for the hybrids and have them submitted next time without dragging them out for another two weeks.

Houin replied that they all had to come in at the same time so if they wanted to compare hybrid to gasoline and consider the quotes for the Tahoe's last time, then they would have to reject all these bids and do it again.

Mayor Listenberger stated that he would want some Tahoe's, so he would have to rebid that. He stated they were talking about six total vehicles, and they would like to see one or two hybrids and two Tahoes. He believed it would be best to get two of these Explorer's on order and then rebid the other four.

Houin suggested that from reading over his shoulder, some of the information was hard to follow so regardless, he recommended taking the bids under advisement and to come back with a recommendation at the next meeting.

Council members Ecker and Milner moved and seconded to take the bids under advisement. The motion carried.

Street Superintendent Jim Marquardt stated that they are requesting to dispose of a 2002 International 10 Ton Dump Truck. He stated after their last snow storm; they had a few broken springs on it and there were parts of the frame missing where it was supposed to be mounted from rust. He stated it was a 23-year-old dump truck that had done nothing but haul salt in the Winter and it was not worth the money to fix it. He stated the subframe was not the best and they needed a heater part for their other truck that was two years older than this, so

they removed a part and put it on that truck as they have trouble getting parts for it. He stated he would like to get with a salvage yard locally and see who wants it for scrap price. He stated the only parts that may be left that were salvageable would be the motor and transmission that may work.

Board members Culp and Morrow moved and seconded to deem the dump truck as junk and have it removed as presented. The motion carried.

Cemetery Superintendent Mike Collins wished to inform the board that at the following meeting he would be looking to have some funds transferred. He stated he spoke to the Clerk-Treasurer that last week about doing a merging of their cemetery program with what they have for a new mapping system to where people can GIS a person who was buried at the Cemetery. He stated that Logansport has the same program that they do except for the fact that they have a mapping system to where any individual could search for a plot and get an exact location. He stated that they currently have the information in their system for who was buried where and who owned the grave spaces, whether it was reserved for someone, etc. He stated that they just did not have the maps, and they provided them with all their maps, and they recently gave them a quote.

Mayor Listenberger asked if they even had maps for the old part of the cemetery.

Collins replied that the old part of the Cemetery was not computerized yet so it would just be the south side of the Cemetery which would be considered, "New Oakhill." He stated that once the information was put into the computer, then they could do the same thing with the old part. He stated that he did not put enough into the budget for that specific item, so he would like to transfer it from Building and Structures into Contractual Services.

Morrow asked if he would be coming to the next meeting with an amount. Collins agreed. Morrow stated that this would be a great idea and asked if he got a lot of requests for the Old Oakhill.

Collins replied that it was primarily people who did genealogy, but he would still like to get that part done.

Board members Culp and Morrow moved and seconded to allow the payroll for February 14, 2025, and the claims for February 24, 2025, as entered in Claim Register #2025-4. The motion carried.

Board members Culp and Morrow moved and seconded to accept the following communications:

- February 24, 2025 Docket
- Water Department Activity Report – January 2025
- Wastewater Department Activity Report – January 2025
- Fire Department Activity Report – January 2025

The motion carried.

There being no further business, Board members Morrow and Culp moved and seconded to adjourn. Listenberger declared the meeting adjourned at 6:46 p.m.


Lynn M. Gorski, Clerk-Treasurer

APPROVED: 
Robert Listenberger, Mayor

CITY OF PLYMOUTH WASTEWATER DEPARTMENT
Board of Public Works and Safety
January 2025 Monthly Report

PLANT OPERATIONS:

1. Total flow in gallons	47,733,840
2. Average daily flow in gallons	1,539,801
3. Rainfall	0.86"
4. Monthly average in BOD removal	99.2%
5. Monthly average in TSS removal	96.0%
6. Monthly average in Ammonia removal	98.7%
7. Monthly average in Phosphorus removal	80.1%
8. General plant maintenance	
9. Work orders completed:	

287- Wastewater Treatment Plant

- Exercised 45 plant valves.
- Inspected and adjusted impeller clearances on (3) raw sewage pumps and (3) return sludge pumps.
- Repaired the drop pan and inspected the nozzles on the sludge thickener.
- Replaced the seal water drains on all 6 pumps (3) intermediate and (3) return sludge.
- Thawed waste burner - methane flare, frozen due to severe cold.
- Cleaned and inspected/replaced ultra-violet disinfection system bulbs and sleeves.
- Removed methane gas mixer from the top of the anaerobic digester and took to Terre Haute for rebuild.
- Repaired frozen/broken 6" valve on #2 waste tank.
- A new controller for the ultraviolet disinfection system was installed by the vendor Trojan UV.
- Installed new filtered water bottle filler in the administration building for the employees.
- Adjusted NE final clarifier skimmer pad.

79- Vehicle/Mobile Equipment

- Replaced the bows on the tarp on the semitrailer.
- Replaced the upper vacuum tube on T-6.

31- Lift Stations

- Inspect Packard Woods lift station for long run times, discharge line full of sand.

1- Collection System

- 0 - Eliminated structures
 - a.
- 0 - Replaced structures
 - a.
- 0 - Repaired structure
 - a.
- 0- Replaced / adjusted castings.
 - a.
- 0 - GIS data collection points.
 - a.
- 0 - New structure
 - a.
- 1 - Point Repairs
 - a. Repaired damaged 6" sewer line at 715 E. Jefferson St. – caused by water main drilling project.
- 0 - Miscellaneous
 - a.

COLLECTION SYSTEM GENERAL:

1. Cleaned 0 feet of sewer lines:
 - 0 feet during service calls
 - 0 feet during preventive maintenance
2. Televised 0 feet of sewer lines.
3. Mechanically removed roots from 0 feet of sewer lines.
4. Removed approximately 0.00 tons of silt and debris during cleaning and inspections of sewers lines.
5. Used approximately 0 gallons of potable water during sewer cleaning.
6. Performed routine maintenance on 10 CSO's and seventeen pumping stations.

MISCELLANEOUS

- Continuing work on the wastewater's asset management plan.
- Four employees attended damage prevention for underground gas lines on 1-8-25 at Swan Lake Resort, presented by Paradigm.
- Successfully completed the semiannual biomonitoring, which is an indicator if there are toxic substances in our plant effluent that goes to the Yellow River.
- Purchased a used tandem dump truck.
- Completed safety Training:
 1. Slips, Trips and Falls, Cold Weather Stress, Accident Reporting.
 2. Bloodborne Pathogens / Biological Hazards / Personal Hygiene.
 3. Fire Extinguishers / Emergency Action Plan.
 4. Hazardous Communications / SDS / Chlorine Handling.

**CITY OF PLYMOUTH WATER DEPARTMENT
Board of Public Works and Safety
January 2025 Monthly Report**

PLANT OPERATIONS

Water Treated – Ledyard Water Treatment Plant	23,515,961 gallons.
Water Treated – Pine Water Treatment Plant	<u>19,246,611 gallons.</u>
Water Treated - Total	42,762,572 gallons.
Water Treated – Daily Average – Ledyard Water Treatment Plant	758,579 gallons.
Water Treated – Daily Average – Pine Water Treatment Plant	<u>620,858 gallons.</u>
Water Treated – Daily Average – Combined	1,379,437 gallons.

- Backwashed filters at Ledyard Water Treatment Plant 9 times for a total of 756,000 gallons.
- Backwashed filters at Pine Water Treatment Plant 14 times for a total of 1,344,000 gallons.
- Total backwash usage for the month was 2,100,000 gallons.

MAINTENANCE WORK ORDERS COMPLETED

- 21- Ledyard Water Treatment Plant Maintenance
 - Completed auxiliary generator test.
 - Completed temperature checks on high service pumps.
 - Cleaned and inspected chlorine injectors and analyzer.
 - Inspected the north and west water towers.
 - Repaired the beacon light on top of the west (Pideo Dr.) water tower.
- 19 – Pine Water Treatment Plant Maintenance
 - Completed auxiliary generator test.
 - Completed temperature checks on high service pumps.
 - Cleaned and calibrated chlorine analyzer.
 - Cleaned chlorine injector.
 - Completed electrical repairs to well 6E.
- 18 – Mobile Equipment
 - W-1, W-5, W-6, W-11, W-13, W-17, W-22, and W-24.
 - Installed electrical charging station at the Ledyard Plant for the new EV.
 - Repair seals on constructions trash pumps for better suction and pumping.

WATER SAMPLING

- 10 Distribution system bacteria samples, IDEM required.
- 62 Distribution system chlorine residual samples, IDEM required.
- 5 Fluoride samples, ISDH required.
- 386 Process control samples and analysis at the Ledyard Water Treatment Plant include Ferrous Iron, Total Iron, Manganese, and Chlorine
- 351 Process control samples and analysis at the Pine Water Treatment Plant Samples Includes Ferrous Iron, Total Iron, Manganese and Chlorine
- 0 THM's Sets.
- 0 HAA5's Sets
- 0 VOC's sets
- 0 SOC/2nd Annual 1 for each plant set
- 0 Radionuclide
- 0 IOC- Metals-Radon
- 0 Lead & Copper Samples
- 0 Nitrate/Sampling for each Plant (sets)
- 1 Extra Sampling
- 0 Hardness/Corrosion
- 0 Set IDEM required PFAS sampling on both points of entry.

