

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session at 6:00 p.m. on January 27, 2025. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana.

Mayor Robert Listenberger called the meeting to order. Listenberger presided for Board Members Duane Culp, Don Ecker Jr., Shiloh Milner, and Dave Morrow, who were physically present. City Attorney Jeff Houin and Clerk-Treasurer Lynn Gorski were also present. The public was able to see and hear the meeting through Microsoft Teams.

Board members Morrow and Ecker moved and seconded to approve the minutes of the regular session of the Board of Public Works and Safety meeting of January 13, 2025, as presented. The motion carried.

**NOTICE TO BIDDERS
CITY OF PLYMOUTH,
INDIANA
PW-24-024 2025 STREET
REPAVING PROJECTS**
Notice is hereby given that the CITY OF PLYMOUTH, Indiana, by and through its Board of Public Works and Safety, hereinafter referred to as the OWNER, will receive sealed bids for the CITY OF PLYMOUTH - PW-24-024 2025 STREET REPAVING PROJECTS at the office of the Clerk-Treasurer of the City of Plymouth - City Hall, 124 North Michigan Street, Plymouth, Indiana, 46563.
Sealed bids are invited and may be forwarded by registered mail, addressed to the City, in care of the Clerk-Treasurer by no later than 4:30 PM (local time) and will be considered by the OWNER at a public meeting called to open such proposals on or after 6:00 PM (local time) on January 27, 2025 at the City of Plymouth - City Hall, 124 North Michigan Street, Plymouth, Indiana, 46563 (Garro Street Entrance). Proposals received by the Clerk-Treasurer after 4:30 PM (local time) shall be returned unopened. The bidder shall be responsible to make sure that bids are mailed or otherwise delivered to the Clerk-Treasurer before said time. One final call for bids shall be made prior to the opening of the bids at the subject meeting. The PW-24-024 2025 STREET REPAVING PROJECTS shall be the street milling/reconstruction and hot mix asphalt placement project with sidewalks, curbs, and ADA Ramps as described in the Specifications.

A complete set of Contract Documents and Specifications may be obtained at the Clerk-Treasurer's Office between the hours of 8:30 a.m. and 4:30 p.m., local time, Monday through Friday. A non-refundable fee of \$70.00 is required at the time of Contract Documents and Specifications package procurement.
A pre-bid meeting will be held at the City of Plymouth - Wastewater Treatment Plant, 900 Oakhill Avenue 9:00 AM on Thursday, January 6, 2025.
All bids received at the Office of the Clerk-Treasurer or delivered to the meeting by 6:00 PM local time will be opened publicly and read aloud by the Board at the Board of Public Works and Safety Meeting, 124 North Michigan Street (Garro Street entrance) at the above time.
Bids are to be submitted on Indiana Form No. 96 and shall be accompanied with the appropriate financial statement. Each bid shall be accompanied by a certified check or acceptable bid bond, in a sum of not less than five percent (5%) of the total bid amount. Bids shall be in sealed envelopes, marked with the name and place of business of the bidder. E-Verify employment documentation, City Nepotism documentation, Doing Business with Iran, and Tier 1 Contractor Certification Pursuant to IC 5-16-13 documentation shall be completed and submitted with the bid documents.

A performance bond equal to the contract price and a payment bond to insure the payment of subcontractors, contract laborers, material suppliers, and persons furnishing services will be required upon award of contract.
No bid shall be withdrawn after scheduled closing time for receipts of bids for at least sixty (60) days. The Board reserves the right to reject any or all bids, to accept all, or any part of any bid received, and to waive any and all informalities in bidding, and to accept the lowest and/or most responsible bid.
Board of Public Works and Safety
Clerk-Treasurer
Lynn Gorski
December 26, 2024
December 26, January 15, 2024
PW24-024-001.docx

City Attorney Houin and City Engineer Dan Sellers made a last call for bids and opened the bids as follows:

**CITY OF PLYMOUTH, INDIANA
PW-24-024 2025 STREET REPAVING PROJECTS
BID TABULATION
BIDS RECEIVED: JANUARY 27, 2025
BIDS TABULATED:**

	E&B PAVING 310 Blacketer Dr Rochester, IN 46975	RIETH-FILEY 25200 S.R. 23 South Bend, IN 46614	MILESTONE 24389 S.R. 23 South Bend, IN 46614	NIBLOCK 1751 N US 33 Kimmell, IN 46760	PLYMOUTH ENGINEER'S ESTIMATE	Original CCMG Estimate
PW24-025 Lincolnway East (Jefferson to City Limits)	\$ 223,192.20	\$ 227,176.00	\$ 232,095.20	\$ 253,373.76	\$ 248,625	\$ 237,493.06
PW24-026 S. Michigan St. (Oak Hill Ave to Yellow River Bridge)	\$ 221,880.28	\$ 237,038.00	\$ 235,565.78	\$ 261,597.54	\$ 255,460	\$ 244,329.78
PW24-027 Lake St. (Michigan St. to Gideon St.)	\$ 51,131.00	\$ 55,444.00	\$ 65,021.50	\$ 64,961.72	\$ 65,565	\$ 65,565.61
PW24-028 Laporte St. (Ben Lane to Fifth)	\$ 91,588.00	\$ 99,679.00	\$ 108,600.00	\$ 111,863.20	\$ 113,352	\$ 113,352.42
PW24-029 Seventh St. (SR 17 / Lake Ave. to Laporte)	\$ 46,855.05	\$ 54,866.00	\$ 55,200.30	\$ 53,166.74	\$ 52,480	\$ 57,242.58
PW24-030 Garro St. (Fifth St. to Third St.)	\$ 66,107.20	\$ 76,320.00	\$ 77,243.70	\$ 80,792.24	\$ 78,950	\$ 78,950.33
PW13-053 Nursery St (Rose St to S. Michigan)	\$ 206,988.00	\$ 207,424.00	\$ 224,604.00	\$ 238,695.19	\$ 244,000	\$ 225,274.32
PW24-031 Roy St. (Gibson St. to Lincolnway East)	\$ 55,583.60	\$ 63,852.00	\$ 64,265.90	\$ 73,254.60	\$ 57,243	\$ 52,480.74
PW-24-013 Marlow Place (Dead End to Pennsylvania)	\$ 225,955.15	\$ 200,534.00	\$ 203,710.50	\$ 202,496.21	\$ 211,093	\$ 207,387.87
PW24-032 Gideon St (Pennsylvania st to Dead end)	\$ 8,943.80	\$ 13,475.00	\$ 19,072.80	\$ 12,705.05	\$ 11,681	\$ 11,681.25
TOTAL FOR STREETS	\$ 1,198,224.28	\$ 1,235,808.00	\$ 1,285,379.68	\$ 1,352,906.25	\$ 1,338,449	\$ 1,294,363.96
City of Plymouth Share	\$ 599,112.14	\$ 617,904.00	\$ 642,689.84	\$ 705,724.27		\$ 647,181.98
CCMG Award	\$ 599,112.14	\$ 617,904.00	\$ 642,689.84	\$ 647,181.98		
	AWARD THE CONTRACT TO:		E&B Paving			

Board members Ecker and Milner moved and seconded to take the bids under advisement. The motion carried.

Utility Superintendent Donnie Davidson updated the board on the water main project which consisted of the boring underneath the railroad tracks from the last meeting. He stated they did have a meeting between the Engineer, Contractor, and himself last week and they were able to work some items out to get this moving forward. He reminded the board that they are boring underneath the railroad tracks behind DAC Enterprises off Lake Avenue to behind the ReStore on W. LaPorte Street. He explained that there was originally one railroad involved, which was CSX, and we had secured the encroachment agreement with CSX and the City paid \$7,050 just for that. He stated that CSX had also leased this to Genesee & Wyoming (G&W), so they had become involved, now they would have to get a right of entry with G&W. He stated there was uncertainty about who was responsible for submitting that application and they were able to get ahold of a representative from CSX and they did inform them that it did need to be submitted by the contractor with some assistance from the Engineer and the City of Plymouth. He stated along with that there would be a \$1,750 fee that the city was responsible for. He stated in the contract that the city was also responsible for inspection and flagging fees, which CSX made sure that the city understood that as Bancroft stated at the last meeting. He stated we understand the responsibility of that. He stated in evaluating the cost to bore the entire length of the railroad property, that they concluded that it would not be

the best option and as another option, they are looking at the possibility of using High Density Polyethylene (HDPE) pipe instead of ductile iron pipes. He explained that ductile iron pipes have joints, and they run the risk of those joints failing while the HDPE pipe would be all fused together and would be one solid pipe all the way underneath the railroad tracks. He stated that it could be done more efficiently that way. He explained that the subcontractor felt they could get this job done in 5 days once we got on their list and have all the permits and requirements complete. He stated the initial inspection and flagging fees was estimated at about \$34,000 and that was based upon 10 days. He stated they are hoping it would go faster than expected and the city could save money on inspection and flagging fees. He stated that night they would be looking for board approval to proceed with the complete bore of the railroad property. He stated this looked to be an additional \$100,000 in the project and he contacted Eric Walsh of Baker Tilly and the Clerk-Treasurer, and they have enough funds available to cover those expenses. He requested verbal permission to proceed with the entire bore of the project and it had been decided that all of this would be billed under unit prices per foot, and everything would be cleaned up with one change order at the end of the project. He stated they wanted to be sure the board was aware of what direction they were going and that the city agreed on that.

Ecker asked for the total length that had to be bored.

Ty Bancroft of TGB Unlimited replied that it would be 176 feet.

Davidson stated it was looked at to go to the property on one side and lay back about 40 feet and it would have saved them some money but for the additional 40 feet and possibility of added inspection fees that it would not be worth it. He stated they are required to have a 24-inch steel casing pushed under the tracks for the full length of the property. He stated if it were to ever fail, they would have the option to shut the valves on both sides of the property line, pull the pipe out and replace it. He stated his recommendation would be to go from property line to property line and pay the additional cost.

Board members Ecker and Morrow moved and seconded to approve the request as presented. The motion carried.

Fire Chief Steve Holm updated the board on the hiring process for the three additional personnel approved. He stated they opened for internal applications that day and it would be a week before external applications would be opened. He stated those applications would be

open until March 14, 2025, to give them time to gather applications and get ready for the agility testing.

Mayor Listenberger asked if there were any local candidates and if they were volunteers already. Holm agreed. Mayor Listenberger asked if they would be a part of the internal process. Holm agreed.

City Attorney Houin and Police Chief John Weir made a last call for quotes and opened the quotes as follows.

CITY OF PLYMOUTH, INDIANA		
2025 POLICE SQUAD CAR QUOTES		
QUOTES RECEIVED: JANUARY 27, 2025		
	OLIVER FORD LINCOLN 1001 E JEFFERSON ST. PLYMOUTH, IN 46563	KELLEY CHEVY, LLC 5220 VALUE DRIVE FORT WAYNE, IN 46808
2025 FORD HYBRID INTERCEPTOR	\$46,822.00/EACH	-
OPTIONAL PRICING FRONT BALLISTIC DOORS	ADD'L \$2,980.00/EACH	-
2025 CHEVROLET TAHOE POLICE PACKAGE 4WD	-	\$52,160.00/EACH

Ecker asked if the Ford Hybrid Explorer's were out on the road from the prior year.

Weir replied that they were dropped off at the outfitter that Friday and that they were still waiting on parts, but the cage and wiring was started.

Ecker asked for clarification that they had not been tried yet in service. Weir agreed. Ecker asked for clarification that they do not know the benefit yet from the Hybrids. Weir agreed. Ecker asked about what kind of performance they were getting from the Tahoe's as far as fuel efficiency.

Weir replied that he had no idea as he was unsure if they kept track of that or not.

Board members Culp and Morrow moved and seconded to take the quotes under advisement. The motion carried.

Street Superintendent Jim Marquardt stated they did receive the other two Ford Lightings through Oliver Ford for the electric vehicle grant so they received all three vehicles.

NOTICE TO BIDDERS FOR FUEL SUPPLIES – 2025 CITY OF PLYMOUTH, INDIANA

Notice is hereby given that the Board of Public Works and Safety of the City of Plymouth, Indiana, for its various department will receive sealed proposals or bids to be good until February 28, 2026 for gasoline and diesel fuel until 6:00 p.m. on Monday January 27, 2025 in the Council Chambers of the City Building 124 N Michigan Street, Plymouth, IN, (Garro St entrance, then proceed to second floor) at which time all bids will be opened and read aloud. Bids may be delivered until 4:30 p.m., January 27, 2025, to the Clerk-Treasurer's office located at 124 N. Michigan Street, Plymouth, if the bidder so desires.

Item #1 – 22,500 gallons more or less Premium ultra-low sulfur diesel fuel (for on-highway use) delivered by transport truck as needed. May have times that we may take 1/2 transport load. Price to include the extra cost of Extreme winterization (with 15% K-1) per gallon.
 Item #2 – 40,500 gallons more or less 87 octane E10 Plus unleaded gasoline delivered by transport truck of 7,500 gal as needed. May have times that we may take 1/2 transport load. Bids shall be submitted on Form 95, copies of which may be obtained from the Clerk-Treasurer's Office, all parts of which shall be properly filled out and accompanied by a bid bond, certified check or cashier's check in the amount of not less than five (5%) percent of the bid. E-Verify employment documentation, City Nepotism documentation and Doing Business with Iran documentation shall be completed and submitted with the bid documentation.

Separate prices shall be stated for each item of material or work. All Fuels shall be from a single source of supply and non-blended. Source of supply shall be indicated on the bid. Please provide fixed or guaranteed pricing. Please provide price before taxes and fees; provide taxes and fees; and the total cost including taxes and fees. The City reserves the right to reject any and all bids or to waive any informalities in the bids or to award the contract to the bidder deemed in the best interest of the City without explanation. No bidder may withdraw his bid for a period of thirty (30) days after the date set for opening of bids. Any bid received after the designated time will be returned unopened.
 Lynn M. Gorski
 Clerk-Treasurer
 City of Plymouth, Indiana
 January 10 and 17, 2025
 January 10, 17, 2025 PWS2106.hpa:abp

Marquardt made a last call for bids and opened the bid as follows.

CITY OF PLYMOUTH, INDIANA	
2025 FUEL BIDS	
BIDS RECEIVED: JANUARY 27, 2025	
BIDS TABULATED: JANUARY 10TH & 17TH, 2025	
	KEYSTONE COOPERATIVE 2025 S WABASH STREET WABASH, IN 46992
Item #1 22,500 gallons more or less Premium ultra-low sulfur diesel fuel	\$3.0442 NET TRANSPORT FIRM PRICE
Item #2 40,500 gallons more or less 87 octane E10 Plus unleaded gasoline	\$2.7650 NET TRANSPORT FIRM PRICE

Board members Ecker and Culp moved and seconded to award the bid to Keystone Cooperative as presented. The motion carried.

Board members Culp and Milner moved and seconded to take the Human Resources Job Description off the table. The motion carried.

Houin stated that they should have received the updated job description on Friday as he had a conversation with Councilman Morrow. He stated the changes were minor and substitutive to clean the verbiage up so what was received by email on Friday would be the revised version.

Board members Morrow and Culp moved and seconded to approve the job description as presented. The motion carried.

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, January 27, 2025

Clerk-Treasurer Gorski introduced a street closure request from Anna Kietzman of the Heartland Art Center for their 11th Annual ARTS in the Street Festival. Anna Kietzman was in attendance with this request.

Board members Milner and Ecker moved and seconded to approve the Street Closure Request as presented. The motion carried.

REQUEST FORM
CITY OF PLYMOUTH

Date: 1/21/25

Notice to BOARD OF PUBLIC WORKS AND SAFETY, CITY OF PLYMOUTH, INDIANA
Kindly review the following request:

The Heartland Art Center would like to host their 11th Annual ARTS in the Street Festival on Saturday 26th from 10am - 5pm, closing off Washington St between Laporte & State Streets from 10am - 4pm. There will be art displays, arts activities, performances, food, live music, portable toilets, and a dumpster will be placed on Washington St, by the woman's law center.

Signed: in office Phone Number: 219-417-0147
Print Name: Anna Kietzman Address: 1016 Pines Ct, Plymouth, IN 46533

In-Office Only:
Determination of Request:
Approved by Board of Public Works & Safety, January 27, 2025

Return original form to Clerk-Treasurer's office after determination is complete.

Sent To: in office Title: Clerk-Treasurer

Board members Ecker and Culp moved and seconded to allow the payroll for January 15, 2025, and the claims for January 27, 2025, as entered in Claim Register #2025-2. The motion carried.

Board members Culp and Milner moved and seconded to accept the following communications:

- January 27, 2025 Docket
- Fire Department Activity Report – December 2024

The motion carried.

There being no further business, Board members Milner and Ecker moved and seconded to adjourn. Listenberger declared the meeting adjourned at 6:27 p.m.

APPROVED:


Robert Listenberger, Mayor


Lynn M. Gorski, Clerk-Treasurer

