

PLYMOUTH PARK AND RECREATION BOARD

January 6, 2025

Board - Mike Kershner, President
Alex Eads, Vice President
Cayla Wade, Secretary
Alex Lukenbill
Josh Troyer
Liz Richie

Staff - Mike Hite, Jenny Sickmiller

Members of the Plymouth Park and Recreation Board met at 5:00 p.m. on January 7, 2025 at the Conservation Clubhouse. Notice of said meeting had been posted in accordance with the State Law. Board President Kershner called the meeting to order at 5:00 p.m. All above members were present. Mayor Listenberger swore in Board Vice President Alex Eads for another 4-year term.

ACCEPTANCE OF COMMUNICATIONS:

A motion was made by Board Member Wade to approve the Acceptance of Communications, including: December minutes and the financial report. A second by Board Member Troyer and all were in favor.

PARK BOARD ATTORNEY:

No Report

SUPERINTENDENT'S REPORT:

Maintenance/General:

- Serviced equipment
- Leaf pick up has continued
- Shut down ball fields, tennis, and pickleball
- Turned off water as per the regular winter schedule
- Decorated for Christmas
- Assisted with the downtown Christmas Tree lighting

Recreation Report:

- Winter Walking at Webster began Nov 12th. Mon-Fri from 9am-noon
 - We have quite a few people utilizing this on a daily basis!
- Worked on upcoming events/recreation:
 - Donuts & Photos with Santa – December 7th at WRC, 10am-12pm
 - Santa confirmed
 - Donuts ordered
 - Backdrop design completed
 - Daddy Daughter Dance – February 22, 2025 * date change
 - Solicited donations/sponsorships
 - Organized date change
 - Booked photographer and DJ
 - Event page created and save the date flyer
 - Planned theme and started researching decorations and layout
 - Easter in the Park – April 12, 2025
 - Continued planning a smoother onboarding process for 2025 hires:
 - Trainings
 - Documentation
 - City-required paperwork

Other: Updates

- Greenway Phase III: Construction bids have been received by INDOT. Looking for construction to start ASAP.
- Trail Extension Price's Pond: Waiting for permit approvals from INDOT. Once we have those, the project can go out to bid. Looking late at late January to advertise, construction early spring 2025.
- Working on a Holiday display to be located at the Michigan/Jefferson Street intersection

COMMITTEE REPORTS:

Facility:

No Report

Administrative:

A motion was made by Board Member Richie to approve the 2025 Fee Schedule. A second by Board Member Lukenbill and all were in favor.

A motion was made by Board Member Richie to refund Dean Byers for the cancellation of the Webster Center on 12/14/24, minus the \$15 administrative fee. A second by Board Member Lukenbill and all were in favor.

A motion was made by Board Member Richie to refund John Thomas for the cancellation of the Conservation Clubhouse on 12/14/24, minus the \$15 administrative fee. A second by Board Member Lukenbill and all were in favor.

A motion was made by Board Member Wade to approve the contract with Eleanor Longacre to hold dance classes at the Webster Center. A second by Board Member Richie and all were in favor.

A motion was made by Board Member Troyer to approve the contract with Amy Beaucham to hold theater classes at the Conservation Clubhouse. A second by Board Member Wade and all were in favor.

New Business:

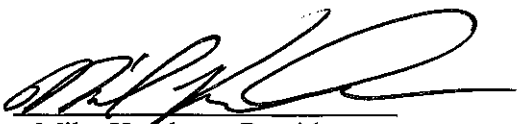
No Report

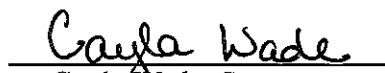
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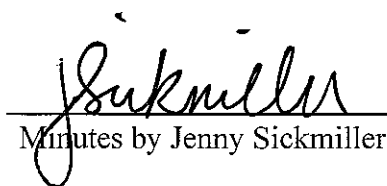
No Report

Adjournment:

A motion to adjourn by Board Member Eads with a second by Board Member Wade. All were in favor. The next meeting will be held on Monday, February 3, 2025 at the Conservation Clubhouse at 5:00 p.m.


Mike Kershner, President


Cayla Wade, Secretary


Minutes by Jenny Sickmiller