

REGULAR SESSION, COMMON COUNCIL, November 12, 2024

Be it Remembered that the Common Council of the City of Plymouth, Indiana, met in regular session on November 12, 2024. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana, and was called to order at 6:30 p.m.

Councilwoman Starr offered prayer, and President Pro-Tempore Ecker led the Pledge of Allegiance.

President Pro-Tempore Don Ecker Jr. presided over Council members Duane Culp, Kayla Krathwohl, Randy Longanecker, Shiloh Carothers Milner, Dave Morrow, and Linda Starr, who were physically present. Mayor Listenberger was absent. City Attorney Jeff Houin and Clerk-Treasurer Lynn Gorski were also present. The public was able to see and hear the meeting through Microsoft Teams.

Council members Starr and Longanecker moved and seconded to approve the minutes of the regular session of the Common Council on October 28, 2024, as presented. The motion carried.

Council members Culp and Starr moved and seconded to open the public hearing for the Additional Appropriations Resolution. The motion carried.

Gorski stated that the additional appropriation was for the AIP-026 grant for the airport for \$13,200 as that was the city's portion of the grant. She stated for the Plymouth Greenways Trail Phase 3 Project for \$129,163.00 that it would also be city's portion of the grant.

Council members Longanecker and Krathwohl moved and seconded to close the public hearing for the Additional Appropriations Resolution. The motion carried.

Longanecker asked Building Commissioner Dennis Manuwal if he had heard or seen anything from the property at 309 Gibson Street.

Manuwal replied that he had stopped by there, but it was a slow process.

City Attorney Houin introduced PC 2024-15, Certified Proposal to Amend the Official Zoning Map for the City of Plymouth.

Houin stated this was a request to amend the zoning for property between 929 and 1027 Broadway Street by 3 Cramer LLC from I, Industrial District to R-3, Traditional Residential District. He stated this had gone through the Plan Commission and they had given a favorable recommendation. He stated that 3 Cramer LLC has a purchase agreement to sell the property contingent upon it being rezoned as the buyer intends to build a residence on the property. He stated the Comprehensive Plan shows the property as a transition between what was referred to as traditional residential and employment center. He stated that the Comprehensive Plan puts less emphasis on strict used based zoning and at least contemplates more mixes of uses within the zoning areas. He stated this mixed use would be contemplated by the Comprehensive Plan.

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Morrow stated with Marshall County Economic Development Center (MCEDC) and Plymouth Industrial Development Corporation (PIDCO) there that night, he asked if that lot was large enough for industry.

Greg Hildebrand of MCEDC replied that it would not be of any consequence and PIDCO had considered it in the past, but it would be in conjunction with property they already own to the west. He stated that as a standalone project, there was no interest in the property.

Council members Longanecker and Culp moved and seconded to approve PC 2024-15, Certified Proposal to Amend the Official Zoning Map for the City of Plymouth. The motion passed by roll call vote.

Councilmembers in Favor: Culp, Ecker, Krathwohl, Longanecker, Milner, Morrow, Starr

Councilmembers Opposed: N/A

**CONSIDERATION OF PC 2024-15 BY  
THE PLYMOUTH COMMON COUNCIL.**

This matter comes before the Plymouth Common Council on the Plymouth Plan Commission's Certified Proposal to Amend the Official Zoning Map for the City of Plymouth. After certification, pursuant to Indiana Code § 36-7-4-608(b) and Indiana Code § 5-14-1.5-5, public notice was provided of the Council's intention to consider the Proposal at its regularly scheduled November 12, 2024 meeting. Said meeting was conducted and the Proposal has been considered pursuant to Indiana Code § 36-7-4-608, giving reasonable regard to: (1) the comprehensive plan; (2) current conditions and the character of current structures and uses in each district; (3) the most desirable use for which the land in each district is adapted; (4) the conservation of property values throughout the jurisdiction; and (5) responsible development and growth.

**NOW, THEREFORE, BE IT ORDAINED** by the Common Council of the City of Plymouth, Indiana as follows:

**Section 1.** The Certified Proposal to Amend the Zoning Ordinance for the City of Plymouth is adopted and, pursuant to Indiana Code § 36-7-4-608(f)(1)(B)(2), upon adoption, the Proposal takes effect as other ordinances passed by the Council.

**Section 2.** Pursuant to Indiana Code § 36-7-4-610(c), a copy of the now adopted amendments to the Official Zoning Map for the City of Plymouth shall be map available for public inspection in the office of the City of Plymouth Clerk-Treasurer.

**PASSED AND ADOPTED** this 12<sup>th</sup> day of November, 2024.

  
Don Ecker, Jr., Presiding Officer

ATTEST:

  
Lynn M. Gorski, Clerk-Treasurer

PC 2024-15

**CERTIFIED PROPOSAL TO AMEND  
THE OFFICIAL ZONING MAP  
FOR THE  
CITY OF PLYMOUTH**

**Statement of Purpose and Intent**

3 Cramer, LLC has requested the rezoning of a parcel located at Broadway Street, Plymouth, IN 46503, Parcel No. 50-42-32-408-102.000-019, from I Industrial District to R-3 Traditional Residential District. This proposed amendment to the Official Zoning Map for the City of Plymouth was presented to the Plymouth Plan Commission and the matter was scheduled for a public hearing on Wednesday, November 6, 2024, 7:00 p.m. at the Plymouth Common Council Chambers, with notice of said hearing being published pursuant to Indiana Code § 36-7-4-604 and Indiana Code § 5-3-1 et seq. A public hearing on the matter was conducted on that date and time where, pursuant to Indiana Code § 36-7-4-605, the Plymouth Plan Commission voted to approve the proposed amendment to the zoning map and to give a favorable recommendation.

The purpose and intent of this document is to certify the proposed amendments to the Zoning Ordinance for the City of Plymouth to the Plymouth Common Council for its consideration.

**NOW, THEREFORE, BE IT ORDAINED**, by the Plymouth Plan Commission, as follows:

**Section 1.** Pursuant to Indiana Code §§ 36-7-4-605, 608(b), the proposed amendment to the Official Zoning Map for the City of Plymouth is now certified to the Plymouth Common Council for consideration.

**Section 2.** The proposed amendment to the Official Zoning Map for the City of Plymouth is as follows.

The parcel, containing approximately 1.73 acres and described more particularly on the attached Exhibit A, located on Broadway Street, being Parcel No. 50-42-32-408-102.000-019, from I Industrial District to R-3 Traditional Residential District.

**SO CERTIFIED, BY THE PLYMOUTH PLAN COMMISSION**

City Attorney Houin introduced Ordinance No. 2024-2234, An Ordinance to Amend Ordinance No. 2023-2215R, The 2024 Salary Ordinance on first reading.

Houin stated that in previous meetings they had approved the position of Full-Time Plan Director, and they amended the 2025 Salary Ordinance to include the salary for that position. He stated this amendment was for the current year 2024 Salary Ordinance because in conjunction with the Clerk-Treasurer they identified funds available in the Building Department budget so that position can start December 1<sup>st</sup>, 2024. He stated that Ty Adley had accepted that position and they would like to get him started in December so there was some overlap, and he could work with Plan Consultant Ralph Booker to ensure that he had all the information and materials that Booker currently uses. He stated to do that, they would have to add his salary to the 2024 Salary Ordinance.

He stated no action was required that night as it was the first reading, but he felt context was needed for the situation.

City Attorney Houin introduced Resolution No. 2024-1127, Additional Appropriations Resolution.

Council members Culp and Krathwohl moved and seconded to approve Resolution No. 2024-1127, Additional Appropriations Resolution. The motion passed by roll call vote.

Councilmembers in Favor: Culp, Ecker, Krathwohl, Longanecker, Milner, Morrow, Starr

Councilmembers Opposed: N/A

RESOLUTION NO. 2024-1127

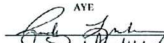
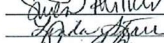
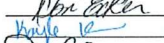
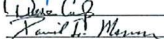


ADDITIONAL APPROPRIATIONS RESOLUTION

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

Sec. 1. Be it resolved by the Common Council of the City of Plymouth, Marshall County, Indiana, that for the expenses of the taxing unit the following additional sum of money is hereby appropriated out of the funds named and for the purpose specified, subject to the laws governing the same:

	AMOUNT REQUESTED	AMOUNT APPROVED BY FISCAL BODY
Fund Name: AIP 26 Reimbursement		
Major Budget Classification: Capital Outlays-Improvements	13,200.00	13,200.00
TOTAL for Improvements	13,200.00	13,200.00
Fund Name: Plymouth Greenways Trail Project		
Major Budget Classification: Capital Outlays-CIP Greenways Trail	129,163.00	129,163.00
TOTAL for CIP Greenways Trail	129,163.00	129,163.00

Passed and adopted this 12th day of November, 2024.

NAY	AYE
_____	
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_____	
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_____	
_____	

Attest:  
  
Lynn M. Gorski  
Clerk-Treasurer

City Attorney Houin introduced Resolution No. 2024-1128, A Resolution of the City of Plymouth Declaring Certain Real Estate to be Within an "Economic Revitalization Area" Pursuant to I.C. 6-1.1-12.1 et. seq. (Plymouth Industrial Development Corporation).

Hildebrand stated this was a tax abatement for real estate in the industrial zone near Hershey's Salty Snacks (Pretzel's). He stated that PIDCO built a building a year or two ago for Plymouth Molding Group (PMG) as they were looking for a new place as their previous facility was packed. He stated they wanted to stay in Plymouth but were looking at other options outside of the area and PIDCO was able to work out a deal with PMG for lease of the building. He explained it was a triple net lease, which meant that the tenant was responsible for paying the property taxes, along with other things. He stated that at the time, PIDCO and PMG were interested in getting a real estate property tax abatement as PMG would be the beneficiary of that but they were told that they would not be eligible to receive a tax abatement as PIDCO did not have employees. He stated a metric they

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use to measure tax abatements would be how many jobs a business generates due to said tax abatement. He stated that the current deal does not benefit PMG and in discussions with the current administration, it turned out that they were eligible for a tax abatement. He stated while job creation was a great metric to use, it was not the only metric. He stated this would be a general 7-year phase in tax abatement going forward. He stated they are not asking to go back any years but it would start this year. He explained one of the deals they worked out with the Redevelopment Commission would be that part of the TIF funds would be given back to PIDCO to entice them to do more work like this. He explained that if they were accepting of this tax abatement, then they would forego that agreement and inform the Redevelopment Commission. He stated that PMG got a tax abatement at the time for their personal property for the new lines they installed there and have remained compliant every year and added eight additional employees. He stated that at the time the average pay was \$16/hr and currently it was over \$20/hr.

Council members Longanecker and Culp moved and seconded to approve Resolution No. 2024-1128, A Resolution of the City of Plymouth Declaring Certain Real Estate to be Within an "Economic Revitalization Area" Pursuant to I.C. 6-1.1-12.1 et. seq. (Plymouth Industrial Development Corporation). The motion passed by roll call vote.

Councilmembers in Favor: Culp, Ecker, Krathwohl, Longanecker, Milner, Morrow, Starr

Councilmembers Opposed: N/A

RESOLUTION NO. 2024-1128

**A RESOLUTION OF THE CITY OF PLYMOUTH  
DECLARING CERTAIN REAL ESTATE TO BE  
WITHIN AN "ECONOMIC REVITALIZATION AREA"  
PURSUANT TO I.C. 6-1.1-12.1 et. seq.  
(PLYMOUTH INDUSTRIAL DEVELOPMENT CORPORATION)**

**WHEREAS**, the State of Indiana has provided for real and personal property tax deductions for the rehabilitation or redevelopment of real property located in economic revitalization areas, as defined pursuant to Indiana Code § 6-1.1-12.1-1 et seq.; and,

**WHEREAS**, pursuant to Indiana Code § 6-1.1-12.1-2, the Common Council of the City of Plymouth may find that a particular area within the city is an economic revitalization area as contemplated by statute; and,

**WHEREAS**, Plymouth Industrial Development Corporation has petitioned the Common Council to find a certain tract of real estate to be declared an economic revitalization area as defined because the parcel has become undesirable for, or impossible of, normal development and occupancy because of a lack of development, cessation of growth, deterioration of character of occupancy, and other factors which have impaired values and prevented the normal development of the property and its use, and,

**WHEREAS**, the Common Council of the City of Plymouth, after examining the application of Plymouth Industrial Development Corporation, and after hearing evidence thereon has determined that the tract of real estate does in fact lie within the corporate limits of the City of Plymouth as described in the attached Exhibit "A", and the same should be designated an economic revitalization area in accordance with Indiana Code § 6-1.1-12.1-1 through and including Indiana Code § 6-1.1-12.1-6.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Plymouth, Indiana, as follows:

**Section 1.** After considering the evidence presented at a public meeting on November 12, 2024:

- a. the estimates of real property investment of \$2,721,392.00 is reasonable for projects of this nature; and,
- b. the estimated number of employment positions to be created with the investment is a reasonable projection; and,

c. the estimated total compensation package of those individuals who will be employed within the economic revitalization area is reasonable; and,

d. the totality of the capital investment is sufficient to justify declaring the designated real estate an economic revitalization area and thereby authorizing deductions in accordance with state law.

**Section 2.** The real estate described in the attached Exhibit "A" is real estate within the corporate limits of the City of Plymouth, Indiana, and is hereby declared to be an economic revitalization area as defined in Indiana Code § 6-1.1-12.1-1, et seq., and is therefore eligible for deduction from the assessed value of proposed real property improvements.

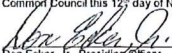
**Section 3.** The applicant's Statement of Benefits is hereby approved, subject to a confirmatory resolution, to be adopted by this Council after a public hearing.

**Section 4.** This declaratory resolution shall be submitted to a public hearing to be convened on the 25<sup>th</sup> day of November, 2024 at 6:30 p.m. (or immediately after the Board of Public Works and Safety meeting on the same date) in the Council Chambers, City Hall, 124 N. Michigan St. (Garro St. Entrance, Second Floor), as provided by law.

**Section 5.** The Common Council's designation as an economic revitalization area the real estate described in Exhibit "A" shall terminate after a public hearing held by the Common Council in accordance with applicable law, if the applicant fails to substantially complete the proposed development or create and maintain the level of employment related benefits described in the Statements of Benefits. Plymouth Industrial Development Corporation's City of Plymouth Application for Tax Abatement is incorporated herein by reference.

**Section 6.** The Clerk-Treasurer is hereby authorized and directed to make all necessary filings, to cause to be published all notices required by law, and to notify the appropriate officers of each taxing unit that has authority to levy property taxes in the geographical area within which the real estate described in Exhibit "A" is located, all as provided by state law.

**PASSED AND ADOPTED** by the Common Council this 12<sup>th</sup> day of November, 2024.

  
Don Ecker, Jr., Presiding Officer

ATTEST:

  
Lynn M. Gorski, Clerk-Treasurer

Map and Legal Description (Exhibit A)



Legal Description

Lot 3 of the Pine Road Industrial Subdivision

A part of the north half of the southeast quarter of section 25, Township 34 North, Range 1 East, West Township Marshall County, Indiana. Described as follows: Beginning at the northeast corner of said southeast quarter: Thence South 0-02-26 East along the East line of said section (Centerline of North Pine Road) a distance of 1329.63 feet to a railroad spike at the southeast corner of said north half of the southeast quarter: Thence South 89-36-22 west along the south line of said north half a distance of 738.05 feet to a 5/8" iron rod: Thence north 0-02-20 west 618.83 feet to a 5/8" iron rod: Thence north 89-36-22 East 103.94 feet: Thence north 0-02-20 west 709.97 feet to a 5/8" iron rod on the north line of said southeast quarter: Thence north 89-31-55 east 635.01 feet to the point of beginning, containing 20.85 acres subject to all easements, rights-of-way and restrictions of record.

City Attorney Houin introduced Resolution No. 2024-1129, A Resolution of the Common Council of the City of Plymouth to Approve the Application of Tim Harman and Harman Restaurants, Inc. for a Commercial Revitalization Rebate Program Grant. Tim Harman was present to speak on behalf of the request.

Harman stated that last June they approved the maximum amount to be utilized for decks they were putting on the building. He explained they scaled back the project as they do not plan on doing the east deck now so the amount available for the maximum cap could be utilized if they go forward with that type of adjustment. He stated the balance was roughly \$26,000-\$27,000 of his expense and the city would come up with the 20%. He stated that the first deck on the river was done and if they want to see it that they could come out and see it. He stated he was asking for an adjustment to what they would utilize the grant for, so instead of two decks, they would do one deck and then signs and doors.

Morrow asked if he had submitted bills already to the city.

Harman agreed while Gorski disagreed.

Harman stated that he was asked last Thursday about the invoices when he submitted paperwork to do that and he had been trying to get the consolidated invoice. He stated to Gorski that he had emailed her about an hour ago a spreadsheet of what they have.

Gorski replied that she had emailed him back saying that she needed a paid invoice from the company.

Harman replied that he was trying to get that from the company and they had been noncorresponded over the last week. He stated they pay the invoices via QuickBooks online, so they are paid. He stated he just can't get a consolidated invoice correspondence from the company. He

stated he had texted them 2-3 times and called them without a response. He stated the only other thing he had was his spreadsheet and he swears on anything that he paid it.

Gorski replied that would not cut it for auditing purposes.

Ecker asked what his next steps would be to get invoices.

Harman replied that he was calling the companies owner to get the invoice from him. He stated he could go through and look at a QuickBook receipt they may have emailed him.

Ecker stated it would have to be an invoice.

Gorski clarified that it had to be a paid invoice with a cancelled check that shows that invoice as paid.

Harman replied that he may have some sort of confirmation in his email as any time a payment was made with QuickBooks, it would send you an email confirmation. He asked if that would work.

Gorski replied that she does not deal with QuickBooks.

Longanecker stated his recommendation would be to table the request until they could get the invoices worked out between Harman and the City before reevaluating this.

Gorski stated that the Resolution from June, Resolution No. 2024-1108, was for the two decks. She stated the river deck was \$98,221.00 and she believed that Harman had paid more than that amount. She stated the resolution however only allowed for the \$98,221.00 and 20% of that was \$19,644.20. She stated in this resolution that they could potentially pass that evening, the quote would be for \$20,400.00 and 20% of that was \$4,080.00 so the total of those two would be \$23,724.20.

Longanecker stated that he was not against the project but he wanted the invoice matter worked out. He stated he would like to see something develop and grow in Plymouth. He explained he was not against it all, but believed there was more to be worked out.

Harman stated when he filled the application out Thursday, he tried to get everything as quick as he could. He stated they were still welcome to come and see the progress.

Ecker asked when the target date was for opening.

Harman replied that they got their permits about nine months ago and he had been hammering a lot of nails himself while acting as his own General Engineering Consultant (GEC). He stated they should be done by the end of the year. He stated he was not sure if they wanted to immediately open up around then. He listed they still needed to install a gas line, front doors, sign, a little plumbing, and fire alarms. He stated afterwards there are little punch list items but they would get it done as soon as they can.

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Council members Longanecker and Milner moved and seconded to table Resolution No. 2024-1129, A Resolution of the Common Council of the City of Plymouth to Approve the Application of Tim Harman and Harman Restaurants, Inc. for a Commercial Revitalization Rebate Program Grant. The motion passed by roll call vote.

Councilmembers in Favor: Culp, Ecker, Krathwohl, Longanecker, Milner, Morrow, Starr

Councilmembers Opposed: N/A

City Attorney Houin introduced Resolution No. 2024-1130, A Resolution of the Plymouth Common Council Approving an Order of the Plymouth Plan Commission.

Houin stated this originally started with the Redevelopment Commission (RDC) and this was a proposal to amend the TIF Plan for TIF #3 U.S. 30/ Pine Road Economic Development Area (EDA). He stated the RDC would like to contribute \$250,000 to the Marshall County Career Innovation Center (MCCIC) to purchase supplies and materials primarily for classes. He stated it would be furniture and equipment for classrooms, but it would not be limited to just desks and chairs. He stated because this was Career and Technical Education (CTE) courses, they are specialized equipment and he personally did not know exactly what the final purchase list would be but for example, the veterinarian technician program would require certain lab and exam fixtures. He explained that the culinary program would have a full commercial kitchen, so it was much more expensive to outfit the classrooms compared to the traditional desks and chairs. He stated the RDC would like to help sponsor some of the classroom equipment and they are still working out the details of exactly which classroom and which equipment would be purchased with the money but that was the intent. He explained the other item the RDC was considering was an engagement with enFocus. He explained enFocus was a consulting group based in South Bend, Indiana that attracts and develops local talent and vouched that they were some of the brightest people he ever had the opportunity to interact with. He stated they had been really involved in multiple projects within Marshall County and most recently they helped them with the READI 2.0 grant application. He listed the city's housing application, and they worked with Heartland Arts Center to develop their application. He stated they would like to engage enFocus to continue helping and guiding them through additional projects and the RDC would like to consider paying that contract over the next year. He stated it would date back to the end of September that year and go through all of 2025. He stated the total amount proposed in the plan was \$350,000 and the contract with enFocus would be about \$66,000 but in working with Baker Tilly to prepare the plan amendment, they recommended rounding up to \$100,000 for a total of \$350,000 altogether. He stated that TIF #3 was the district that has the funds available, and both would fit the plan as they benefit the entire city. He recapped the

process so far, it had to go through the RDC to approve amending the plan, then the Plan Commission for their approval, and now it comes to the council for their approval. He stated if it gets approved it would have to go back to the RDC for a public hearing.

Morrow stated he had a question and a comment. He stated when this was received last Friday, he had been struggling with coming to peace with it. He stated their job as a council was amending the TIF district to include the Lifelong Learning Network (LLN).

Houin replied that they would be amending the TIF plan. He stated none of the allocation area boundaries were being amended. He stated it would be allowing the RDC to use the funds they currently have for those expenditures. He stated what they were considering was if this applied with the Comprehensive Plan and second if it complied with the intent of the TIF districts. He stated when the RDC first considered this, their focus was on the fact that the MCCIC was a CTE resource and not just providing funds to the school as none of this contribution would be going to the school corporation. He explained it would be going to LLN for the CTE program which includes adult education and career training.

Morrow stated his comment was that the TIF districts were established and he was always under the impression that the tax dollars collected within that district would stay in that district for infrastructure, sidewalks, street, maintenance, and so on. He stated this seemed totally out of context and they have been told downtown that the TIF district was tapped out and they did not have money to do things downtown. He stated now they are taking money out of an industrial zone and moving it what he called LLN but it was still the school system. He added it was an arm to their education system.

Houin stated as far as the TIF rules, if it was an infrastructure or capital building project, that it must be within or adjacent to the project. He explained this was not an infrastructure project so it must benefit the TIF district and that was the RDC's question that they must answer and their determination was that CTE, especially workforce and adult education, benefits the entire city. He added that was especially the case for the TIF districts that include some of the industrial development within the city.

Morrow stated that his further struggles was their limited resources within the city. He stated their tax base was smaller than the schools and their responsibility was to the city, development of the city, and infrastructure of the city.

Houin clarified that this was not a school project. He stated that the MCCIC was located on the campus of Plymouth High School because LLN was leasing the facilities from the School Corporation. He reclarified that it was not a school project and if anything, it involved the CTE



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Cooperative, which consisted of nine school corporations that combined efforts to create those CTE programs. He stated it goes beyond that because the CTE programs were limited to the High School curriculum, provided to those nine school corporations, while the LLN takes those CTE courses and expands those into workforce/adult education training employees of the manufacturing businesses within the city, alongside high school students preparing them to go into those.

Morrow commented that he did not doubt that it was a good program as it was needed and necessary.

Houin clarified that he was not making a value judgement on the program but rather wished to clarify that the school corporation was in no way a party to any of what was being contemplated here.

Morrow believed it was not a part of the city though. He stated the RDC would decide how that money would be spent once that resolution passed through there. He stated that the city had already provided the LLN \$600,000 through ARPA funds last year. He stated he did not believe it was their job as a city to fund the LLN.

Culp commented that he echoed that concern.

Council members Morrow and Longanecker moved and seconded to deny Resolution No. 2024-1130, A Resolution of the Plymouth Common Council Approving an Order of the Plymouth Plan Commission. The motion passed by roll call vote.

Councilmembers in Favor: Culp, Longanecker, Morrow, Starr

Councilmembers Opposed: Ecker, Krathwohl, Milner

Rick Anderson of Veregy provided a presentation on energy conservation.

He explained all he would be looking for that night would be a motion. He explained the next step would be for them to do an assessment for them. He stated it would not cost the city anything to do the assessment. He stated he would get utility information from the city by having one of their development engineers walk around all the facilities and they would come back with recommendations on a potential project. He stated at that point, they would either decide to move forward or decide not to do anything. He stated they would assist with a Request for Quotes (RFQ), the city would advertise, etc.

Longanecker asked if there was any feedback from the department heads.

The department heads, as well as the council, did not receive any correspondence on this prior to the meeting, as nothing was provided, so they did not have many comments.

Davidson stated they have done two Guaranteed Savings Projects, with one being the Wastewater Solar Project and another being a renovation project. He stated they just completed the

solar project and the numbers are improving. He explained they had thoughts on potential solar projects at the water plants. He stated they have worked a lot on savings, but they are sure there are areas they could improve upon.

Morrow stated that he did sit in on a meeting with him and the Mayor and he did not see a problem with going forward with the assessment. He stated they could come back with a presentation on what they see during the process.

Ecker asked how long an assessment would take.

Anderson replied that it would take six weeks to get utility information, do a walk around, etc. He stated they were looking after the first of the year.


Morrow asked how much of a demand it would be on the employee's time that it would be.

Anderson replied that sometimes people have someone that could take them around but sometimes it was just them sending an email saying the Veregy people would be out on a certain day and to please let them in to any locked areas or show them around. He commented that it would be very minimal.

Longanecker asked Houin if he could assist in getting the information brought that night to the department heads, so they have time to review it.

Council members Longanecker and Milner moved and seconded to move forward with the assessment as presented. The motion carried.

Norma Rodriguez provided an update for PRIDE Cards.



**REQUIRED DOCUMENTS**  
ONE FROM EACH LIST

<p><b>LIST A</b> Photo Identification</p> <ul style="list-style-type: none"> <li>• Passport</li> <li>• Drivers License (any country)</li> <li>• ID Card (any country)</li> <li>• Consular ID</li> <li>• Voter Registration Card</li> </ul> <p>If younger than 18, we accept school ID's</p>	<p><b>LIST B</b> Secretary form of ID</p> <ul style="list-style-type: none"> <li>• Birth Certificate</li> <li>• EBT Card</li> <li>• ITIN Letter/ Social Security Card</li> <li>• Marriage or Divorce Certificate</li> <li>• Income Tax Return Form</li> </ul>	<p><b>LIST C</b> Proof of Address (last 30 days) <i>*MUST include name, address &amp; date</i></p> <ul style="list-style-type: none"> <li>• A Bill (gas, electric, water, telephone, etc.)</li> <li>• Letter from any Social Service Agency</li> <li>• Letter from a religious organization</li> <li>• A bank statement</li> </ul>
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**Our Mission:**  
La Voz Unida works focusing on the needs of the communities without distinguishing race, origin or religion based on empathy and integrity to advance towards developing a better community.

**Our Vision:**  
is to promote economic social development in the community by helping to solve priority needs. To be an organization that provides financial aid through scholarships to our youth to encourage further education, to empower people to be informed, giving them the opportunity to be stronger leaders while keeping their cultural traditions.

**Our Goals: Advocacy:**  
To be a resource for the community with translations and interpretations to help bridge communities together. Advocating on the continued issues important to the Latino community. Public Safety, Transportation, Education, Health, Immigration, and Economic Development. We continue to Speak with Senators, Mayors and residents throughout the State of Indiana on these issues.

**Services offered:**

- Documents Translated
- Assist with Interpretations
- Assist completing forms
- Program appts for City ID cards with La Casa de Amistad
- Refer to other resources
- Assist with ITIN forms
- Contact us for other assistance not noted here

**How You Can Help:**  
Our goal is to help bridge our communities together. We look forward to suggestions you may have to help unite the community. We will gladly come to give our presentation to your organization or church about our organization's work. We come to your community to share information about our work on the ID or Driver's Cards. The Plymouth PRIDE ID card is available to all Plymouth residents. Your support in obtaining one encourages businesses to accept the card unifying all residents.

**Afternoon Hours**

- \*Monday 4:00 - 6:00 pm
- \*Tuesday 4:00 - 6:00 pm
- \*Wednesday 4:00 - 5:30 pm
- \*Thursday 4:00 - 6:00 pm
- \*Friday

\*Day hours are flexible by appt. For further assistance please call: 574-274-1023 574-274-1110 574-341-2664


\*2nd and 4th Saturday from 10 am to 12 noon

**IMPORTANT**  
Documents must be originals or certified copies.

**COST OF IDENTIFICATION**

Adults...	\$25
Under 17...	\$75
Adults 65+...	\$25

**LA CASA DE AMISTAD**  
The community ID is for Plymouth residents and it DOES NOT substitute state ID's, state drivers license or federal passport.



Is there a specific skill or training you would like to share, teach and collaborate with us and other individuals? You are welcome to attend our meetings to learn and collaborate with us as we also learn from you.

Rodriguez stated that since 2020 they have issued 550 PRIDE Cards in Plymouth. She stated when it started, they had the highest number of cards, but it had since tapered down to 75 cards per

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year. She stated they continue to work with La Casa de Amistad, who produce the cards, while La Voz Unida intakes the information from the individuals who come in. She stated there had been a slight reduction in the number of cards issued due to the scheduling conflicts with La Casa de Amistad as they are only allowed every other month to have ID days. She stated they have went from 2 days per month, 1 day 1 evening per month, and they have had a lot of turnover with the coordinators who make the cards as well. She stated they have been diligent in the above requirements and turned people away who have not provided documentation that night. She stated they are launching a fundraiser campaign of \$8,000 to purchase the expensive printer to produce the cards so they can offer it to other communities where they have built good relationships.

Longanecker stated he hoped they could get this out to more of their community but believes there were too many keyboard warriors out there that think they are giving someone a driver's license, but they are not. He stated he mostly wished to bring this to everyone's attention as this was not for one race in this community but to help everyone. He stated he was disappointed when he heard Gorski say she had never seen one and this was meant to help people put utilities in their name. He asked what more ways the city could help, and he clarified there may not be an answer tonight to that, but he wanted people to think more about it.

Rodriguez shared that after the fact, some businesses had rejected the card, so many people do not wish to renew after that. She stated the card was only for two years, so they do have to register again. She believed it would be good if even some of the council members were to get their ID card to show support. She agreed that this was for any and everyone in the community.

Houin added that he had got one of the first PRIDE Cards, but he had not renewed it.

Longanecker stated that the cards were introduced around COVID and that may have hurt them a little bit and that it would be good to reevaluate how they could help around the community with this.

Morrow asked if they had to come up with the requirement cards each time they would be renewed or if they could just bring their prior card in.

Rodriguez replied that when someone renews, they would only have to bring their card and proof of address.

Houin stated that he did not have any major updates for ONE Marshall County as ONE Marshall County representatives plan to be at the next meeting on November 25<sup>th</sup> as they have an update and funding request. He stated they had a presentation from ONE Marshall County in August of 2023 and a lot has changed since then. He explained at the time the council was supportive, and they did budget to support the organization financially.

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Houin updated the board on the Comprehensive Plan Committees. He said Norma Rodriguez had done a great job as the chair of the Empowerment Subcommittee. He stated that MACOG had been working to develop an online version of the posters around the room to not only help track the progress and celebrate the achievements but to also make it accessible to anyone in the public who would like to get involved in any of the various subcommittees to work on goals and strategies of the Comprehensive Plan. He invited everyone to the December 5, 2024 Comprehensive Plan Committee meeting that would be at noon at the Heartland Arts Center. He stated if they planned to attend, they ask that Promotion of the City Coordinator Laura Mann be made aware so they can plan for food as lunch would be provided. He stated they plan to unveil the online version of the progress posters and recap the progress they made that year.

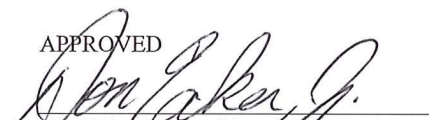
Council members Starr and Krathwohl moved and seconded to accept the following communications:

- Minutes of the Board of Public Works and Safety meeting of October 28, 2024
- November 12, 2024, Check Register
- Marshall County Resolution No. 2024-9 Resolution Declaring an Emergency Closing of Bridge 232, the Randolph Street Bridge Over the Yellow River
- October 1, 2024 Plan Commission Minutes

The motion carried.

There being no further business to come before the Council, Council members Longanecker and Milner moved and seconded to adjourn. Mayor Listenberger declared the meeting adjourned at 7:31 p.m.

  
Lynn M. Gorski  
Clerk-Treasurer

APPROVED  
  
Don Ecker Jr., President Pro Tempore