

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, October 14, 2024

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session at 6:00 p.m. on October 14, 2024. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana.

Mayor Robert Listenberger called the meeting to order. Listenberger presided for Board Members Duane Culp, Shiloh Milner, and Dave Morrow, who were physically present. Board Member Don Ecker Jr. attended virtually. City Attorney Jeff Houin and Clerk-Treasurer Lynn Gorski were also present. The public was able to see and hear the meeting through Microsoft Teams.

Board members Morrow and Milner moved and seconded to approve the minutes of the regular session of the Board of Public Works and Safety meeting of September 23, 2024, as presented. The motion carried.

Utility Superintendent Donnie Davidson referenced the discussion last month between Gene Mann of TGB Unlimited and Mark Sullivan of Midwestern Engineering for the additional \$14,250 for an interpretation issue of the contract. He stated they believe they can go a different route that would nullify that issue. He stated they would change the installation to avoid that concern. He stated the next item was Change Order No. 1 from TGB Unlimited to realign a water main on Douglas and Gilmore Streets that varied from the plans slightly in the amount of \$3,903.02 on Pay Application No. 2. He stated the next item would be Change Order No. 2 from TGB Unlimited in the amount of \$9,761.33. He explained the second change order was from a differing site condition where the water main was not able to be completely shut down and they had to locate where the tap would go, and they also had to do a hot tap on the main, which was a tap done under pressure. He added that it would cover the extra labor and materials.

Board members Culp and Milner moved and seconded to approve the two change orders as presented. The motion carried.

Davidson stated the rest of the project was progressing smoothly, but weather was closing in on them. He stated they should have received pictures and video of the west water tower as it was now complete. He stated it was quite a change visually with everything painted, it would be chlorinated that coming Monday, and they would take samples at that point. He stated once they receive samples back, they would put the water tower back online.

He stated the last item was on the detention basin at Garro and Plum Streets. He explained it was completed today and the Street Department crew finished concrete work

there and they did an excellent job. He stated the trees had been planted and they have their benches and trash cans installed in the area.

Chris Garner of the Neighborhood Center wished to thank everyone for their work out there but apologized for a tree being stolen.

Davidson replied that it was not stolen but rather that the Parks Department took it from the area.

Garner stated she was relieved to hear that and expressed that there had not been a single client or doner come into the building that had not commented on everything from the street, retention pond, trees, bench, etc. She stated they have all been impressed and that they are no longer falling or tripping in the road. She explained it had been nice to move carts out and have parking available. She once again thanked everyone involved from the bottom of their hearts as they were so thankful.

Morrow commented that it should alleviate the water problems as well.

Garner stated that she had already had the opportunity to see the retention pond work on a Sunday afternoon when it poured.

City Engineer Dan Sellers informed the board that they were giving notice the following day to receive sealed bids at the November 12, 2024, Board of Public Works and Safety meeting for sidewalks. He stated they would have a pre-bid meeting October 28th at 9 A.M. at the Wastewater Treatment Plant. He provided a schedule of the sidewalk projects as seen below.

SIDEWALK PROJECTS:

PW-24-018 MICHIGAN ST:	FAMILY EXPRESS TO DOLLAR GENERAL
PW-24-019 MICHIGAN ST:	LEMLER ST. TO JACKSON HEIGHTS RD.
PW-24-020 LEMER ST:	S. MICHIGAN ST. TO BAYLESS ST.
PW-24-021 WASHINGTON ST:	PARK JEFFERSON APARTMENTS TO BEERENBROOK ST.
PW-24-021 WASHINGTON ST:	BEERENBROOK TO FIFTH ST.

Culp asked for an update on the Harrison Street Trail Project.

Houin replied that it was still in the design process, but it had become more complicated than they originally thought. He stated they were working with USI Consultants to finish the design and coordinate with the railroad, so they were hoping to have it ready for some additional grant applications early next year. He added that it was taking a little longer than they had hoped.

Building Commissioner Manuwal stated that he did file a demolition order on 2220 Lake Avenue. He stated a letter was sent and the owner signed it on October 2nd so that would

be when the countdown starts. He stated she had 60 days to have the building demolished. He stated he did drive by and see a dumpster, but he had not seen any of the structure come down yet.

Culp asked if he would put out demolition bids at the end of the 60 days if the structure was still there. Manuwal agreed.

Houin stated that they would need to take action to affirm the order to take action on the property.

Board members Ecker and Milner moved and seconded to Order to Take Action at 2220 Lake Avenue. The motion carried.

Fire Chief Steve Holm stated he did receive a verbal resignation from one of his paramedic firefighters on that Friday. He stated he was awaiting the written resignation with his last day which should either be November 3rd or 5th. He commented that they would be going back to their previous fire department in Goshen, Indiana and would be starting there November 7, 2024. He stated they had already opened the application process internally and are awaiting applications from there. He also wished to thank the board for allowing them to close Center Street the other day, where they had a very successful open house and pancake breakfast.

Board members Culp and Milner moved and seconded to allow the payroll for September 30, 2024, and the claims for October 14, 2024, as entered in Claim Register #2024-19. The motion carried.

Board members Culp and Morrow moved and seconded to accept the following communications:


- October 14, 2024, Docket
- September 24, 2024, Technical Review Committee Minutes
- October 8, 2024, Technical Review Committee Minutes
- Code Enforcement Activity Report – September 2024

The motion carried.

There being no further business, Board members Culp and Morrow moved and seconded to adjourn. Listenberger declared the meeting adjourned at 6:19 p.m.


Lynn M. Gorski, Clerk-Treasurer

APPROVED:


Robert Listenberger, Mayor

BUILDING COMMISSIONER

Code Enforcement

Activity Report Summary 2024

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Tall Grass					23	8	8	4	3				46
Owner Complied					18	6	7	2	1				34
City Action (Mowed)					5	2	1	2	2				12
Action Pending													
Abandoned or Junk Vehicles													
Owner Complied													
City Action (Towed)													
Action Pending													
Debris/Junk on Property	4	5	4	8	2	1	4	6	4				38
Owner Complied	4	3	3	6	2	0	4	5	2				34
City Action (Cleaned)						1			2				3
Action Pending		2	1	1	0	1	0	1	1				1
Fowl/Livestock							3						3
Owner Complied													
City Action													
Action Pending							3						3
Signs in Public Right of Way (Removed)				1	2	0	0	0	0				3