

PLYMOUTH PARK AND RECREATION BOARD

July 3, 2023

**Board-**

Dave Morrow, President  
Mike Kershner, Vice President  
Cayla Wade, Secretary  
Liz Richie

**Staff-**

Mike Hite, Abby Collins, Jenny Sickmiller

Members of the Plymouth Park and Recreation Department Board met at 5:00 p.m. on July 3, 2023 at the Conservation Clubhouse. Notice of said meeting had been posted in accordance with the State Law. Board President Morrow called the meeting to order at 5:00 p.m. All above members were present, with Board Member Wade attending virtually.

**ACCEPTANCE OF COMMUNICATIONS:**

A motion was made by Board Member Kershner to approve the Acceptance of Communications, including: June minutes and the financial report. A second by Board Member Richie and all were in favor.

**PARK BOARD ATTORNEY:**

No Report

**Maintenance/General:**

- Continued safety meetings with toolbox talks several times
- Started splash pad and rock fountain
- Worked on equipment
- Worked with leagues with adjustments that they needed
- Pool was ready but discovered a leak working on fixing it.
- Started all sprinklers
- Trying to keep up without the summer Crew. School will be out soon

**Recreation Report:**

- Hosted barn sale on May 6<sup>th</sup>
- Attended MACOG Plymouth Forward Comprehensive Plan meeting on May 3<sup>rd</sup>
- Attended Community Benefit Council meeting on May 19<sup>th</sup>
- Mailed out sponsorship letters for day camp
- Mailed out sponsorship letters for Senior Games
- Radio appearance with Tony Ross Max 98.3 to discuss summer events
- Prepared activities and planned for day camp meals/snacks for week 1
- Cleaned and prepped pool house for the summer
- Cleaned and prepped horse barn for day camp
- Conducted OSHA/HR training for summer staff

**Other: Updates**

- Had new security cameras installed at River Park Square
- Worked on diamond scheduling
- Still working on lettering for the VFW pavilion
- Purchased cement sealer that shuffle boarders are applying on the courts

**COMMITTEE REPORTS:**

**Facility:**

No Report

**Liaison:**

No Report

**Administrative:**

A motion was made by Board Member Kershner to refund Justin Turnage's payment of the rent for the CCH on 7/9/23. A second by Board Member Wade and all were in favor.

A motion was made by Board Member Kershner to refund Melissa Dewitt's cancellation of the WRC on 7/11/23. A second by Board Member Richie and all were in favor.

A motion was made by Board Member Kershner to approve the refund for Marilyn Miller's cancellation of swim lessons, waiving the \$15 administrative fee. A second by Board Member Richie and all were in favor.

A motion was made by Board Member Kershner to approve the refund for Lizzey Sherk's cancellation of swim lessons, waiving the \$15 administrative fee. A second by Board Member Richie and all were in favor.

**Sports:**

No Report

**Arts & Entertainment:**

No Report

**Plan Commission:**

No Report

**New Business:**

A motion was made by Board Member Richie to allow the Child Evangelism Fellowship to use a decided upon area to hold their "5 Day Camp". A second by Board Member Kershner and all were in favor.

**Old Business:**

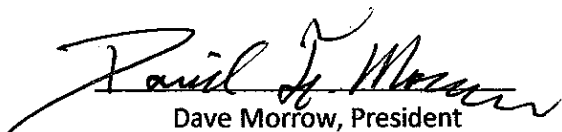
No Report

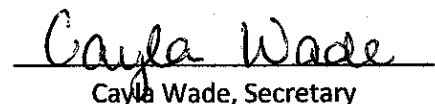
**Adjourn:**

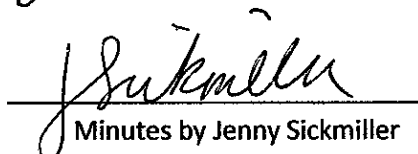
A motion to adjourn by Board Member Kershner with a second by Board Member Richie. All were in favor.

The next meeting will be held on Monday, August 7, 2023 at the Conservation Clubhouse at 5:00

p.m.

  
Dave Morrow, President

  
Cayla Wade, Secretary

  
Minutes by Jenny Sickmiller