

DEPARTMENT OF ENGINEERING
PUBLIC WORKS – STORMWATER MANAGEMENT
CITY OF PLYMOUTH, INDIANA
900 OAKHILL AVENUE - P.O. BOX 492
PLYMOUTH, IN 46563

Philip R. 'Rick' Gaul, P.E.
City Engineer

PHONE 574-936-3614
FAX 574-936-3017

TRC MEETING NOTES:

DATE: February 25, 2020

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AGENDA ITEMS:

GARDEN COURT JEFFERSON PSH DRAINAGE & SWPPP – LEE NAGAI; BRENT MARTIN

VERIZON SMALL CELL TOWERS-

UT-20-009 SCT - VERIZON - ALEXANDER ST (WEBSTER CENTER)

UT-20-010 SCT -VERIZON - W. LAPORTE (JEFFERSON 'Y')

UT-20-011 SCT -VERIZON -LINCOLN HWY (JEFFERSON & CENTER)

FARM SCALE SOLAR REGULATIONS

ATTENDANCE:

See attached Attendance Sheet for 2020-02-25

MEETING NOTES:

Garden Court Jefferson PSH Drainage & SWPPP – Lee Nagai; Brent Martin

Project Summary:

Garden Court Jefferson will be an 18 unit apartment located on the north side of Jefferson Street, west of Oak Drive. The 18 units will be constructed over an unfinished basement. A parking lot will be constructed to the west of the building with a driveway exiting onto Jefferson Street.

The development will likely go out for bid the first part of March 2020.

Planning:

- Per Brent Marshall County has given their permission to place the proposed parking lot over the Marshall County legal drain.
- Per the funding source, sidewalks will be constructed within the property adjacent to Jefferson Street. Due to the location of the drainage basin the sidewalk will need to stop short of the east property line.
- There is a desire to have additional sidewalks leading to Dollar General.
- If the parcel containing the proposed development will be divided in the future the area will need to be re-platted.
- The building will need a construction design release. Send all information in digital format to the Building Commissioner.
- All tap fees will need to be paid before a building permit is issued.

Emergency Services:

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Transportation:

- If the street will be cut to access buried utilities a street cut permit is required.
- A driveway permit will be required. The permit costs is \$100 and can be obtained from the Plymouth Street Department.

Utilities:

- To save space the water meter will be located in the basement of the proposed building.
- The water main located on the south side of Jefferson will be taped with a 6" diameter Ductile Water Line by an approved contractor. The City does not tap anything large than 1" diameter but does have a list of approved Contractors that do.
- The proposed water line from the main, located on the south side of the street, will need to be bored under Jefferson Street and will need to include 2 locate wires all the way to the proposed building.
- A 6"x6"x4" tee will be placed outside the building in order to split the fire system from the domestic water system.
- A 3" diameter water meter will be required for domestic water.
- The domestic and fire valve boxes will be cast into the concrete sidewalk near the building.
- It is unknown if there will be a PIV fire valve place at the site. Brent will find out.
- Applications for sanitary sewer and water are available on the City's website. www.plymouthin.com

Drainage:

- An agreement has been reached between the Garden Court development and the adjacent bank to modify the existing bank owned drainage basin to include the developments drainage.
- The outlet from the existing basin will remain unchanged.
- Calculations shall be provided to clarify how volumes are being modified to accommodate the added storm water from the proposed development.
- Storm inlets are to be placed as far as possible away from Marshall County's legal drain to allow for future maintenance.
- Drainage plan submissions shall be made to the City of Plymouth Clerk's Office. Submission shall include a hard copy and a digital copy of the plans, plan calculations, permit review fee, financial guarantee, and review check list.
- Erosion Control measures may be incorporated into the drainage plan set. The Erosion Control financial guarantee can also be added in with the drainage plan financial guarantee.

General:

- The owner of the property will need to contact Chris Marshall at the City's Engineering Office to establish an address for the building, apartments, and office spaces.
- A final set of plans are expected to be complete in about a week and will be emailed to Donnie and/or Rick.

VERIZON SMALL CELL TOWERS

- Discussions took place.

FARM SCALE SOLAR REGULATIONS

- Discussions took place.

END OF MEETING

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TRC MEETING ATTENDANCE SHEET:

DATE: ___ Tuesday, February 25, 2020 _____

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FARM SCALE SOLAR REGULATIONS

ATTENDANCE:

CITY ATTORNEY:	Sean Surrisi	<input checked="" type="checkbox"/>
CITY ENGINEER:	Rick Gaul	<input checked="" type="checkbox"/>
ZONING ADMINISTRATOR:	Keith Hammonds	<input checked="" type="checkbox"/>
STREET DEPT SUPT:	Jim Marquardt	<input checked="" type="checkbox"/>
UTILITY DEPT SUPT:	Donnie Davidson	<input checked="" type="checkbox"/>
WATER DEPT AST SUPT:	Jeff Yeazel	<input type="checkbox"/>
WASTEWATER & SEWER AST SUPT:	Larry Hatcher	<input type="checkbox"/>
GIS:	Chris Marshall	<input checked="" type="checkbox"/>
POLICE CHIEF:	Chief Bacon	<input type="checkbox"/>
FIRE CHIEF:	Chief Miller	<input type="checkbox"/>
PLAN COMMISSION:	Ralph Booker	<input checked="" type="checkbox"/>
	Doug Feece	<input type="checkbox"/>
	Fred Webster	<input checked="" type="checkbox"/>
	Mark Gidley	<input type="checkbox"/>

OTHER ATTENDANCE:

NAME	COMPANY	E-MAIL
Brent Martin	SRKM	brent@srkmarch.com
LEE NAGAI	TIEMENS ~ NAGAI	leenagai@hotmail.com
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