

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, MAY 28, 2013

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on May 28, 2013, at 6:00 p.m. in the Council Chambers of the City Building, 124 N. Michigan St., Plymouth, IN.

Mayor Senter presided for Board Members Culp, Ecker, Grobe and Smith. City Engineer Gaul, City Attorney Surrisi and Clerk-Treasurer Hutchings were also present.

Board Members Ecker and Culp moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on May 13, 2013, as presented since they have been reviewed and found to be correct. The motion carried.

The following sealed quotes were opened for a valve exercising trailer for the water department:

E.H. Wachs. 455 Comanche Circle, Harvard, IL

Base quote:	\$61,900.00
Alternate No. 1	11,655.00
Alternate No. 2	3,735.00
Total quote:	\$77,290.00

Vermeer of Indiana, 3310 West Coliseum Blvd, Fishers, IN 46763

Base quote	\$59,890.00
Alternate No. 1	n/a
Alternate No. 2	n/a
Total quote:	\$59,890.00

Ditch Witch Midwest, 4418 Merchant Rd., Ft. Wayne, IN 46818

Base quote	\$35,575.00
Alternate No. 1	n/a
Alternate No. 2	n/a
Total quote:	\$35,575.00

Board Members Ecker and Culp moved and seconded to take the matter under advisement to allow the quotes to be reviewed. The motion carried.

The following sealed quotes were opened for Phase II of the HVAC Project:

All Seasons, Plymouth, IN

Cemetery	\$17,587.00
Police	3,251.00
Ledyard	7,980.00
Pine Road	790.00
Wastewater	2,730.00
Street Dept	<u>13,981.00</u>
Total	\$46,319.00
Credit	- <u>250.00</u>
Bid	\$46,069.00

Bowman's Tip Shop, Plymouth, IN

Total bid	\$52,715.65
Salvage credit	- 600.00
Thermostat credit	- <u>4,725.00</u>
	\$47,390.65

Board Members Smith and Ecker moved and seconded to take the quotes under advisement. The motion carried.

Mayor Senter introduced Bryt Hiatt who will be interning for him this summer.

Utility Superintendent Davidson reviewed the following items with the members:

Board of Works & Safety
Tuesday May 28, 2013
Utilities Report:

1. **Receive quotes for the Water Department's "Valve Exercising Trailer":**
Final call for quotes.
Take under advisement for review, and provide recommendation to the board at the June 10, 2013 meeting.

2. **Change Order #4:**

Was presented and approved by the RDC on 5-21-13, the C.O. consisted of an increase of:

Item No. 1: "Repair of pitted steel and defective coatings in the two existing filters." Not to exceed \$22,680.00

The damage was discovered after the removal of the media (sand and gravel), which was to be replaced with a new treated media (sand, gravel and treated anthracite). No damage was anticipated during the design since the original inspection above the media level did not indicate any significant damage. At least 90% of the damage was below the top of the media. Failure to repair at this time could potentially result in the longevity of each pressure filter being reduced by several years. These filters have been in operation for approximately twelve years.

Item No. 2: "Allowable costs for supervision, subsistence, and travel.

Add: \$6,900.00

Expenses anticipated by the contractor (LD Docsa) related to the additional time extension caused by the well development. LD Docsa has indicated to the City that they do not anticipate any additional "General Conditions" fees associated with Item No. 1.

Combined total of C.O. #4 = Increase \$29,580

Like the Board's approval for the Mayor to sign C.O. #4

3. **Update on the Pine Water Treatment Improvement Project:**

- Filter media has been removed from the two existing filters, where damage was discovered in the lower portion of the filter
- Well vaults have been completed
- Work is continuing on the well access road and vault drains

4. **Pioneer Dr. / US 30 Lift Station Improvement Project**

- Received permission to bid by RDC on 5-21-13
- Summary: Engineers Estimate \$208,000
Non-construction Costs \$77,000
Inspection on an as needed basis (NOT TO EXCEED) \$40,000
90 Day Contract

5. **HomeServe Mailings:**

- Independent provider of emergency home repair service plans
- This company is not affiliated with the City of Plymouth
- They have not been provided customer names from the City of Plymouth
- The City of Plymouth does not endorse the program one way or the other. This is essentially insurance on the customer's private sewer and water lines.
- It is not required by the City of Plymouth
- Recommend checking with your home owners insurance
- We have researched the provider and they appear to be a reputable company

6. **Resolution To Update Sewer and Water Standards**

Davidson presented Change Order #4 for the Pine Water Treatment Plant Improvement Project in the amount of \$29,580.00. The redevelopment commission approved the change order at their May 21st meeting.

Board Member Ecker asked the estimated completion date of the project.

Davidson replied that it should be complete around July 1, 2013; the contractor will be working primarily on cosmetic items for the next thirty days.

Board Members Smith and Ecker moved and seconded to approve Change Order #4 for L.D. Docsa Associates, Inc. for the Pine Water Treatment Plant Improvement Project in the amount of \$29,580.00. The motion carried.

Fire Chief Miller reported that the new car is in service and the previous car will be the new chase vehicle.

Miller referred to the large fire on Pretty Lake; the building has been turned over to the property owners' insurance company.

Volunteers John Grolich, Art Jacobs and Barb Bustamante were commended for saving a participant at the May 18th Ancilla triathlon, who went into cardiac arrest. The mayor read a proclamation for the volunteers.

Proclamation
City of Plymouth
May 28, 2013

WHEREAS, Congratulations and citations are in order for Plymouth Volunteer Firefighters Barb Bustamante, John Grolich, Art Jacobs and Warsaw Firefighter Rob Barker for prolonging the life of a 55-year-old man from Walkerton – a participant in the Ancilla Triathlon; and,

WHEREAS, The participant, a cardiac arrest patient, was revived and thereby afforded intensive medical attention; and,

WHEREAS, Several fellow triathlon participants stated that Bustamante, Grolich, Jacobs and Barker did everything humanly possible prior to getting the patient to the hospital; and,

WHEREAS, The patient received more comprehensive medical services at the St. Joseph Regional Medical Center. The patient was released after three days of intense medical procedures; and,

WHEREAS, Bustamante, Grolich, Jacobs and Barker's quick actions and response are a reflection of their leadership, training, and dedication to their profession.

NOW, THEREFORE, I, Mark Senter, by virtue of the authority vested in me as Mayor, and on behalf of the Board of Public Works & Safety, the Common Council and all our citizens, tender this Proclamation to Barb Bustamante, John Grolich, Art Jacobs and Rob Barker for their heroic deeds. Congratulations!

City Engineer Gaul said he spoke with INDOT regarding changing the stop sign to a yield sign at the railroad track at Harrison Street.

Gaul reported on the Baker and Fairbanks project and said that the road would be closed right after the 4th of July.

Gaul also reported on the Oak Road railroad.

City Attorney Surrisi presented Resolution No. 2013-561, A Resolution of the Board of Public Works and Safety to Adopt Protected Health Information pamphlet for the Plymouth Fire Department.

Board Members Smith and Culp moved and seconded to adopt Resolution No. 2013-561, A Resolution of the Board of Public Works and Safety to Adopt Protected Health Information pamphlet for the Plymouth Fire Department. The motion carried.

City Attorney Surrisi presented Resolution No. 2013-562, A Resolution of the Board of Public Works and Safety to Amend Water Project Construction Standards for the Plymouth Water Department.

Board Members Smith and Grobe moved and seconded to adopt Resolution No. 2013-562, A Resolution of the Board of Public Works and Safety to Amend Water Project Construction Standards for the Plymouth Water Department. The motion carried.

Surrisi presented Resolution No. 2013-563, A Resolution of the Board of Public Works and Safety to Amend Sewer and Lift Station Design and Construction Standards for the Plymouth Wastewater Department.

Board Members Ecker and Smith moved and seconded to adopt Resolution No. 2013-563, A Resolution of the Board of Public Works and Safety to Amend Sewer and Lift Station Design and Construction Standards for the Plymouth Wastewater Department. The motion carried.

Surrisi presented Resolution No. 2013-564, A Resolution of the Board of Public Works and Safety to Adopt Amended Advanced Life Support Ambulance Assist Agreements for the Plymouth Fire Department.

Board Members Smith and Culp moved and seconded to adopt Resolution No. 2013-564, A Resolution of the Board of Public Works and Safety to Adopt Amended Advanced Life Support Ambulance Assist Agreements for the Plymouth Fire Department. The motion carried.

Surrisi referred to Executive Order 2013-01, Temporary Closure of West Jefferson Street for Plymouth Memorial Day Celebration.

Board Members Smith and Grobe moved and seconded to ratify Executive Order 2013-01, Temporary Closure of West Jefferson Street for Plymouth Memorial Day Celebration. The motion carried.

Surrisi referred to building permits #67-13 and 68-13, which were issued to Marshall County for ongoing projects. He said that Building Commissioner Hammonds determined that if the county had applied for all of the work under one permit, it would have saved the county \$200.00. Surrisi asked the board to consider refunding the \$200.00.

Clerk-Treasurer Hutchings said that the refund would go to Schobergs, because that is who paid for the permit. She asked for documentation from Schoberg in order to give the refund to Marshall County.

Board Members Ecker and Culp moved and seconded to approve the refund, contingent upon the city attorney receiving documentation to make payment to Marshall County. The motion carried.

Clerk-Treasurer Hutchings presented the following requests:

5/22/13 – Wagoner's Music Shop will be having a customer appreciation day on June 15, 2013. We will be having live music outside on our sidewalk from 9 am to 6 pm. Just want to make sure we don't need a permit. S/ Randall S. Jones, president/owner, 604 E. Jefferson St., Plymouth, IN 574-936-8714

Board Members Smith and Ecker moved and seconded to approve the request. The motion carried.

5/24/13 – For the Yellow River Festival that will be held on June 1, Saturday 10 am to 6 pm and on June 2, Sunday, 10 am to 3 pm. We would like to close LaPorte Street between River and Water Streets. S/ Robert Yoder, Extension Educator, 112 W. Jefferson St., Plymouth, IN 935-8545

Board Members Grobe and Culp moved and seconded to approve the request. The motion carried.

Members Smith and Ecker moved and seconded to allow the salaried payroll for May 1-15, 2013 and the claims for May 28, 2013, as entered in Claim Register #2013. The motion carried.

It was reported that construction on River Park Square would begin on Monday, June 3rd.

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There being no further business to discuss, Board Members Grobe and Ecker moved and seconded to adjourn the meeting. Motion carried. The meeting was declared adjourned at 6:41p.m.

S/Toni L. Hutchings, IAMC, CMC, CPFA
Clerk-Treasurer

APPROVED:

S/Mark Senter, Mayor