

CITY OF PLYMOUTH BOARD OF AVIATION COMMISSIONERS

City of Plymouth Board of Aviation Commissioners met in regular session October 8, 2019 at 6:30 p.m. in the Council Chambers, 124 N Michigan Street, Plymouth, Indiana.

President Bockman called the meeting to order for Commissioners:

Roll Call.

Present: Phil Bockman, Steve Hupka, Joe Mersch, Ken Houin (arrived after roll call).

Absent: Kevin Morrison

Approve Minutes of Regular Session September 10, 2019

Commissioners Hupka and Mersch moved and seconded to approve minutes of regular session September 10, 2019. The motion carried.

Airport Engineer's Report

Airport Engineer Mark Shillington provided an update on AIP 020, the Airport Layout Plan (ALP) Project. He said the draft copies and narrative report have been prepared. They are currently waiting on the FAA's approval of the airport aeronautical forecast. Once that has been approved, the next steps towards the runway extension project can move forward.

Shillington presented a Woolpert invoice #9 for work from July 21, 2019 through September 16, 2019, totaling \$29,860.00. Pay request #9 has the following breakdown:

- FAA: \$26,874.00
- State: \$ 1,493.00

Shillington said 78% done of the grant project is complete.

Motion: Approve Pay Request #9 and the Woolpert Invoice as presented

Action: Approve

Moved by Steve Hupka, **Seconded by** Joe Mersch.

Motion passed unanimously.

Shillington reviewed the Capital Improvement Program (CIP) that was submitted to the FAA in January 2019, because the next submission will be due in January 2020. The parallel taxiway to runway project is the next large project on the list for the airport's AIP funding. The ALP Committee has requested a CIP meeting with INDOT and the FAA to discuss the Plymouth Municipal Airport with a focus to shorten the 4-year timespan for the parallel taxiway project down to a 2-year project. The meeting is scheduled in Indianapolis on November 21, 2019.

There was additional discussion regarding adding the acquisition of buildings and surrounding properties to the CIP. Shillington also reviewed the federal Non-Primary Entitlement funding program. The CIP discussion will continue at the next board meeting.

Acceptance of Correspondence

- Runway and Grounds Inspection Report
- August 2019 Financial Reports

Motion: Acceptance of Correspondence

Action: Approve

Moved by Steve Hupka, **Seconded by** Joe Mersch.

Motion passed unanimously.

Adjournment

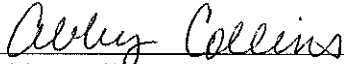
Motion: Adjournment

Action: Adjourn

Moved by Steven Hupka, **Seconded by** Joe Mersch.

Motion passed unanimously.

The meeting adjourned at 7:03 p.m.



Abby Collins
Recording Secretary