

Be it Remembered that the Common Council of the City of Plymouth, Indiana, met in regular session on March 13, 2017. The meeting was held in the Council Chambers of the City Building, 124 N. Michigan Street, Plymouth, Indiana. The meeting was called to order at 6:30 p.m.

Mayor Senter led the Pledge of Allegiance and Council Member Ecker offered prayer.

Mayor Senter presided for Councilmembers Cook, Culp, Ecker, Fonseca, Houin and Walters. City Attorney Surrisi and Clerk-Treasurer Xaver were also present. Councilmember Grobe was absent.

Councilmembers Culp and Houin moved and seconded to approve the minutes of the last regular meeting and executive session of the Common Council on February 27, 2017 as presented. The motion carried.

The following legal ad was placed in the Pilot Newspaper on March 2, 2017:

PUBLISHER'S CLAIM

<p>NOTICE OF PUBLIC HEARING Notice is hereby given to the citizens of Plymouth, Marshall County, Indiana, that a public hearing will be conducted by the Common Council of the City of Plymouth on a request for tax abatement on real property improvements by Farm Innovators, Inc., located at 2255 Walter Glaub Drive, Plymouth, IN. A statement of benefits is on file in the Clerk-Treasurer's office, 124 N. Michigan St., Ply-</p>	<p>116 Legals</p> <p>mouth, IN. The real estate has been designated within an Economic Revitalization Area pursuant to IC 8-1.1-12.1-1 on February 27, 2017. A description of the affected area is available and can be inspected in the County Assessor's Office. Said hearing will be held on Monday, March 13, 2017, in the Council Chambers of the City Building, 124 N. Michigan St., (Garro Street entrance), Plymouth, IN at the Common Council meeting at 6:30 p.m. Persons appearing at such public hearing shall have the right to be heard on the proposed project. Disabled persons needing special accommodations, please contact the ADA Coordinator at 574-936-2948. Dated this 27th day of February, 2017. Jeanine M. Xaver, IAMC Clerk-Treasurer City of Plymouth, Indiana March 2, 2017 - P March 2, 2017 P90851 hspade</p>
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Council Members Ecker and Fonseca moved and seconded to open the public hearing. The motion carried and the mayor declared the public hearing open.

Mayor Senter opened the floor to all in attendance.

There being no comments or questions, Council Members Houin and Culp moved and seconded to close the public hearing. The motion carried.

City Attorney Surrisi discussed the Insurance Risk Management Agreement that the council members received in their packet. Mike Miley addressed the council and answered questions regarding the services he can provide to the City of Plymouth.

Insurance and Risk Management Agreement

This Agreement is between J. Michael Miley, of 1232 W. Washington St., Plymouth, IN 46563, and the City of Plymouth, Indiana, acting by and through its Clerk-Treasurer, Jeanine M. Xaver. The parties agree as follows:

1. Mr. Miley agrees to provide insurance and risk management services to the City of Plymouth. Such services include the following:

- a. Assist in identifying potential exposures and make the City aware of them. Discuss with the City's insurance broker for evaluation of risk and potential solutions.
- b. Make the City's insurance broker aware of contracts and have the broker review insurance provisions of the contracts to be certain the City's and other party's insurance conform to the contract. Have insurance broker make recommendations if policies are not compliant. Have insurance broker make any recommendations for changes in the insurance provisions of the contract.
- c. Assist the City with completing applications for insurance as needed.
- d. Work with the City to prepare information for the insurance renewal process. Work with the City and the insurance broker during the renewal process to help secure the best insurance renewal for the City.
- e. Attend City Safety Committee meetings.
- f. Assist with implementation of Safety Recommendations.
- g. Attend meetings with City officials and Department Heads as needed.
- h. Review Certificates of Insurance process to be sure the City is obtaining them from all necessary parties and forward them to the City's insurance broker for recommendations.
- i. Assist with the renewal process, sitting with the City and the insurance broker helping to facilitate clear understanding of the coverage for the City and asking any questions of the broker that may come up.
- j. Assist with insurance company audits.
- k. Review of any other insurance or risk management related matters, as requested by the Clerk-Treasurer.

2. In consideration for the insurance and risk management services identified above, the City of Plymouth agrees to compensate Mr. Miley \$833.00 per month.

3. This Agreement is a month-to-month service agreement, which may be discontinued by either party on one month's prior notice.

4. The parties acknowledge that Mr. Miley provides the services under this Agreement as an independent contractor. The parties further acknowledge that under the terms of Mr. Miley's Non-Compete Agreement with Gibson Insurance Agency, Inc., he will not be able to participate in any potential new broker selection process undertaken by the City without the written consent of Gibson.

Council Members Culp and Walters moved and seconded to enter in to a contract with Mike Miley for Insurance Risk Management. It passed by roll call vote.

AYES: Culp, Ecker, Fonseca, Houin, Walters
NAYS: Cook
ABSENT: Grobe

City Attorney Surrisi presented the following CF-1's for the Council's approval:

- Aearo Technologies – CF 1 / PP (originally passed with Resolution 2008-357)
- VanVactor Farms, Inc. / Heritage Farms Properties – CF 1 / RE (originally passed with Resolutions 2008-357 and 2010-408)

Councilmembers Ecker and Houin moved and seconded to approve CF 1 for Aearo Technologies.

The motion carried.

Councilmembers Ecker and Culp moved and seconded to approve CF 1 for VanVactor Farms, Inc. / Heritage Farms Properties. The motion carried.

City Attorney Surrisi presented Resolution No. 2017-727, A Resolution of the City of Plymouth Confirming the Adoption of a Declaratory Resolution Designating Certain Real Estate to be Within the City of Plymouth to be Within an “Economic Revitalization Area” for Purposes of Real Property Tax Abatement Pursuant to I.C. 6-1.1-12.1 et seq. (Farm Innovators, Inc.). The motion carried.

Jerry Chavez, President of Marshall County Economic Development Corporation, addressed the council and outlined the tax abatement. Ben Clark, representative from Farm Innovators, Inc. also addressed the council and discussed the company’s plans for the expansion.

Council Members Ecker and Houin moved and seconded to approve Resolution No. 2017-727, A Resolution of the City of Plymouth Confirming the Adoption of a Declaratory Resolution Designating Certain Real Estate to be Within the City of Plymouth to be Within an “Economic Revitalization Area” for Purposes of Real Property Tax Abatement Pursuant to I.C. 6-1.1-12.1 et seq. (Farm Innovators, Inc.). It passed by roll call vote.

AYES: Cook, Culp, Ecker, Fonseca, Houin, Walters
NAYS: None
ABSENT: Grobe

In other business, Kurt Garner addressed the council regarding an update on the expansion of the Downtown Historic District. He discussed the proposed expansion that will go before the National Register in Indianapolis on April 19, 2017.

Mayor Senter opened the privilege of the floor. Councilman Houin asked if there were any updates on the city-wide employment survey. City Attorney Surrisi said that the Human Resources Clerk has been in contact with a firm out of Muncie, Indiana and they are working up a proposal.

Members Culp and Ecker moved and seconded to accept the following communications:

Minutes of the Board of Public Works and Safety meeting of February 27, 2017;
Minutes of the Board of Zoning Appeals meeting of February 7, 2017;
Minutes of the Plan Commission meeting of February 7, 2017;

The motion carried.

There being no further business to discuss, Council Members Culp and Houin moved and seconded to adjourn the meeting. The motion carried and the meeting was declared adjourned at 7:13 p.m.

Jeanine M. Xaver, IAMC
Clerk-Treasurer

APPROVED

Mark Senter, Mayor