

REGULAR SESSION, COMMON COUNCIL, DECEMBER 29, 2014

Be it Remembered that the Common Council of the City of Plymouth, Indiana, met in regular session on December 29, 2014. The meeting was held in the Council Chambers of the City Building, 124 N. Michigan Street, Plymouth, Indiana. The meeting was called to order at 6:31 p.m.

Mayor Senter led the Pledge of Allegiance and Councilman Delp offered prayer.

Mayor Senter presided for Council Members Delp, Smith and Grobe. City Engineer Gaul, City Attorney Surrisi and Clerk-Treasurer Xaver were also present. Council Members Culp and Ecker were absent.

Councilmen Delp and Grobe moved and seconded to approve the minutes of the last regular meeting of December 8, 2014, and to dispense with reading them since they have been reviewed and found to be correct. The motion carried.

Mayor Senter announced that Luke Houin would be completing his Eagle Scout project by installing a flag pole at River Park Square.

Mayor Senter announced the following appointments:

Laura Mann	Park Board	Term ending	December 31, 2018
Robert Listenberger	Park Board	completing the unfulfilled term of Sally Greenlee	
Phil Bockman	Board of Aviation Commissioners		December 31, 2018
Jim Sherwood	Plan Commission		December 31, 2018
Luke Felde	Urban Forestry Committee		December 31, 2018
Dan Shuppert	Urban Forestry Committee		December 31, 2018
Mike Woolfington	Urban Forestry Committee		December 31, 2018
Robert Yoder	Urban Forestry Committee		December 31, 2018
Dan Tyree	Redevelopment Commission		December 31, 2015
Tom Pedavoli	Redevelopment Commission		December 31, 2015
Nancy Felde	Redevelopment Commission		December 31, 2015

Senter noted that Shawn Grobe has asked to be replaced on the Urban Forestry Committee due to time constraints. Since that is a Council appointment, the mayor deferred to the council.

Mike Delp volunteered his time to the Urban Forestry Committee.

Councilmen Grobe and Smith moved and seconded to appoint Delp to the Urban Forestry Committee. The motion carried.

Councilmen Delp and Smith moved and seconded to approve the mayoral appointments and to reappoint Billy Ellinger and Mike Miley to the Redevelopment Commission with terms ending December 31, 2015. The motion carried.

Clerk-Treasurer Xaver asked permission to make the year end transfers and encumbrances and to include them as a part of the minutes.

Councilmen Grobe and Smith moved and seconded to approve the request. The motion carried.

City Attorney Surrisi presented Ordinance No. 2014-2083, An Ordinance of the City of Plymouth to Create a Fund Entitled "Brownsfields EPA Grant Fund", on first reading.

Councilmen Smith and Delp moved and seconded to suspend the rules and consider the ordinance on all three readings. The motion carried.

REGULAR SESSION, COMMON COUNCIL, DECEMBER 29, 2014

Councilmen Grobe and Delp moved and seconded to adopt Ordinance No. 2014-2083, An Ordinance of the City of Plymouth to Create a Fund Entitled "Brownsfields EPA Grant Fund", on second reading. It passed by roll call vote.

AYES: Delp, Smith and Grobe
 NAYS: None
 ABSENT: Culp and Ecker

Councilmen Smith and Delp moved and seconded to adopt Ordinance No. 2014-2083, An Ordinance of the City of Plymouth to Create a Fund Entitled "Brownsfields EPA Grant Fund", on third reading. It passed by roll call vote.

AYES: Delp, Smith and Grobe
 NAYS: None
 ABSENT: Culp and Ecker

Surrisi announced a kick off meeting for the Brownsfields Grant on January 15, 2015 at 7:00 pm in the Marshall County Commissioners meeting room. The purpose of the meeting is to find additional properties that might qualify for clean up through the grant.

Mayor Senter offered the privilege of the floor to audience members. No one accepted.

Councilmen Delp and Grobe moved and seconded to accept the following communications: Minutes of the Board of Public Works and Safety meeting of December 8, 2014; Minutes of the Urban Forestry and Flower Committee meeting of December 17, 2014; minutes of the Redevelopment Commission Meeting of November 18, 2014; and the minutes of the Board of Aviation Commissioners meeting of November 11, 2014. The motion carried.

There being no further business to discuss, Grobe and Smith moved and seconded to adjourn the meeting. The motion carried; the meeting was declared adjourned at 6:43 p.m.

S/Jeanine M. Xaver
 Clerk-Treasurer

APPROVED

S/Mark Senter, Mayor

The following year end transfers are entered as a part of the record:

YEAR END TRANSFER OF APROPRIATIONS			
250003	Engineering		
	TO:	420000 Office Supplies	11.45
	FROM:	430400 Employee Drug Screens	11.45
250007	Financial Board		
	TO:	433000 Insurance	4,887.62
	FROM:	447200 Equipment	4,887.62
260000	Park & Recreation		
	TO:	439100 Contractual Services	35.04
	FROM:	425470 Other Materials - Pool	35.04
620000	Aviation Rotary Fund		
	TO:	447100 Repay Temporary Loan	9,477.23
	FROM:	433700 Excise Tax Payable	7047.74
		423500 Oil Inventory	2429.49

2014 ENCUMBRANCES CARRIED OVER

REGULAR SESSION, COMMON COUNCIL, DECEMBER 29, 2014

Storm Sewer

12/16/2014 Storm Sewer
PO 2014-438 **Toric Engineering** \$11,830.00
Storm Sewer Lift Station Control Panel Upgrade

Total Encumbered for Storm Sewer \$11,830.00

Engineering

12/8/2014 Maint. Contracts
PO 2014-433 **DLT Solutions** \$997.59
Auto Desk Subscription

Total Encumbered for Engineering \$997.59

Police

12/2/2013 Equipment/Maint. Contract
PO 2013-455 **Sungard Public Sector** \$20,269.75
New CAD Recorders/ Software

12/4/2014 Other Supplies
PO 2014-427 **Bowen Printing** \$336.60
Photo ID Badges

12/4/2014 Garage and Motor
PO 2014-440 **Country Auto** \$500.00
Parts for Police Dept Vehicle

Total Encumbered for Police \$21,106.35

Fire

12/2/2014 Other Materials
PO 2014-416 **Kabelin Ace Hardware** \$319.99
Coffee Maker

12/2/2014 Office Supplies
PO 2014-420 **Anco Office Products** \$689.94
Chairs

Total Encumbered for Fire \$1,009.93

City Properties & Maintenance

9/25/2014 Building Improvements
PO 2014-352 **Nobi Corporation** \$4,400.00
Access System at Police Dept.

9/26/2014 Building Improvements
PO 2014-354 **Plymouth Glass** \$1,400.00
Bullet Resistant Glass for records window Police Dept

10/14/2014 Contractual Svc
PO 2014-373 **Houins Painting** \$6,650.00
Painting at Police Dept

11/24/2014 Building Improvements
PO 2014-411 **Sherwin Williams** \$809.90
Vinyl Molding at Police Dept

11/24/2014 Building Improvements
PO 2014-412 **Banner Electric** \$725.00
Lighting Improvements at Police Dept

11/25/2014 Building Improvements
PO 2014-413 **Houins Painting** \$720.00
Finishing Drywall in Ast. Chiefs office at Police Dept

12/4/2014 Building Improvements
PO 2014-432 **Banner Electric** \$425.00
Lighting repairs in clerical area at Police Dept

Total Encumbered for City Properperities \$15,129.90

City Garage

REGULAR SESSION, COMMON COUNCIL, DECEMBER 29, 2014

9/10/2014	Warehouse PO 2014-331 Kabelin Ace Hardware Ice Beeter Salt	\$786.56	
10/25/2013	Warehouse PO 2014-439 North Central Co-Op K-1 Kerosene	\$4,740.00	
	<i>Total Encumbered for City Garage</i>		<u>\$5,526.56</u>
	<i>Total Encumbrances for the General Fund</i>	<u>\$55,600.33</u>	
<u>Park</u>			
12/30/2014	Improvements PO 2014-441 Michiana Contracting Nixon Field Lighting	\$173,171.50	
	<i>Total Encumbered for Park</i>		<u>\$173,171.50</u>
<u>MVH</u>			
4/24/2014	Street & Alley Improvements PO 2014-156 Walsh & Kelly 2014 Street Projects	\$33,966.95	
8/15/2014	Street Materials PO 2014-296 Compass Minerals North America Road Salt	\$52,335.78	
8/21/2014	Repair Parts PO 2014-306 W A Jones Truck Bodies Big Plow Hitch Kits	\$1,496.06	
8/28/2014	Building Improvements PO 2014-312 Morris & Sons Roofing Air Compressor	\$54,416.70	
11/3/2014	Building Improvements PO 2014-392 Morris & Sons Roofing Block / Mortor Repair	\$1,290.00	
11/12/2014	Street Materials PO 2014-402 Central Paving Cold Patch	\$1,924.24	
11/13/2014	Repair Parts PO 2014-403 Brown Equipment Leaf Machine repair parts	\$5,481.70	
12/5/2014	Building & Structure Improvements PO 2014-429 Plymouth Glass Replacement windows at Street Dept	\$4,599.80	
	<i>Total Encumbered for MVH</i>		<u>\$155,511.23</u>
<u>Common Cents</u>			
10/14/2013	Repair & Labor PO 2014-004 Hammer Enterprises Replace Window in Clerical room at Police Dept.	\$755.00	
	<i>Total Encumbered for Common Cents</i>		<u>\$755.00</u>
<u>Aviation Rotary</u>			
12/11/2014	Fuel PO 2014-436 Arrow Energy Jet A Fuel	\$10,647.60	
	<i>Total Encumbered for Aviation Rotary</i>		<u>\$10,647.60</u>
	TOTAL FUNDS TO BE ENCUMBERED FOR 2014		\$395,685.66