

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on April 29, 2013, at 6:00 p.m. in the Council Chambers of the City Building, 124 N. Michigan St., Plymouth, IN. The meeting was rescheduled from the regular meeting date of April 22, 2013.

Mayor Senter presided for Board Members Culp, Ecker, Grobe and Smith. City Engineer Gaul, City Attorney Surrisi and Clerk-Treasurer Hutchings were also present.

Board Members Ecker and Culp moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on April 15, 2013, as presented since they have been reviewed and found to be correct. The motion carried.

Utility Superintendent Davidson reviewed the following information with the members:

Wastewater Treatment Facility
900 Oakhill Avenue
Plymouth, Indiana 46563

Water Treatment Facility
900 Ledyard Street
Plymouth, Indiana 46563

<u>DONNIE DAVIDSON</u> Utilities Superintendent	<u>LARRY HATCHER JR.</u> Wastewater Assistant Superintendent Pretreatment Coordinator	<u>JEFF YEAZEL</u> Water Assistant Superintendent
<u>Phone (574)936-3017</u> Wastewater Treatment Facility Facility	<u>Phone (574)936-2368</u> Industrial Pretreatment	<u>Phone (574)936 -2543</u> Water Treatment

Board of Works & Safety

Monday April 29, 2013

Utilities Report

1. Change Order #3 was presented and approved by the RDC on 4-16-13, the C.O. consisted of an increase of **\$1,878** for 1) Line terminators for the VFD's on the well pumps, this prevents distortion of electrical currents to the motor – as recommended by the VFD provider 2) General Contractor Overhead 5% **\$93.90** 3) decrease of **\$6,900** – for changing of the column pipe for the new wells from flanged to threaded
Combined total of C.O. #3 = decrease **\$2,471.90.**
Like Board approval for the Mayor to sign C.O. #3
2. The project to relocate the fire hydrant located at the SE corner of Oak Dr. & Pilgrim Ln. was completed on Monday 4-22-13 by Haskins Underground, to City Standards. The relocation project was funded by the RDC using TIF funds for \$4,700.00.
3. Requests for quotes for the Water Department's "Valve Exercising Trailer" were sent out today, which I had received Board approval to do so at the 2-25-13 meeting. Opening of quotes will be at the BOW&S meeting on Tuesday May 28, 2013.
4. **Update on the Pine Water Treatment Improvement Project**
Completed start up on the 2 new pressure filters, high service pumps, chlorine analyzer and chemical feed pumps last week. Removal of the old media from the 2 existing filters and the start of the valve vaults for the 2 new wells were also started last week. We are now producing water from the new process with excellent iron and manganese removal rates.
5. Would like the Boards permission to invoice NIPSCO for overtime on Saturday for the on-call person (2 hrs.) to open the water plant on Ledyard St. so they could fill up with water so their construction crews could continue to direction drill. They are required to access water during normal working hours at any of the three plants for billing purposes and that we have a handle on what is going on in the distribution system In the past we have had lawn care services, train tankers and paving contractors connecting to hydrants, which is not paid for and an extreme risk for backflow contamination. I had given them the option to install a metered connection at their facility and have chosen not to, I assume it is more cost effective for us to bill them.
6. Regulations Regarding Private Water Wells – purpose:
 - Prevent contamination in the public water supply due to cross connections
 - Requires backflow prevention devices on the public water system
 - Annual inspections
 - Qualified installers, so as the installation follows IDEM and IDNR regulations
 - Proper placement relative to existing sanitary sewers and septic systems Irrigation purposes only unless special Board of Works & Safety approval for additional municipal well field development or industrial requirements

Board Members Ecker and Smith moved and seconded to authorize the utility departments to bill NIPSCO for his employee's overtime hours to provide access to the city's water supply. The motion carried.

Building Commissioner Harmonds reported that from April 15th through April 18th, he attended the Indiana Association of Building Officials' annual meeting and received twenty credit hours of continuing education.

Fire Chief Miller referred to a letter of resignation which he received from Calvin Barker. Barker's last work day will be June 12, 2013. He asked permission to begin the hiring process.

Board Members Smith and Grobe moved and seconded to authorize Miller to advertise for a full time firefighter. The motion carried.

Street Superintendent Marquardt reported that his department tore down four houses in the FEMA project and have hauled away approximately 95% of the debris. He said that when the area dries out they will finish and seed the area.

Marquardt reported that with the recent flooding, West Garro Street, Polk and Sering and the street behind the Boys and Girls Club were closed.

City Attorney Surrisi presented a proposed letter from the mayor to Mark Kelly, INDOT regarding a blanket banner permit approval to hang banners from poles located on North Michigan Street/SR #17. Surrisi explained that the poles are within the state right-of-way and that in 2005 the board voted to cede all authority over the banners to INDOT.

Board Members Smith and Ecker moved and seconded to authorize the mayor to sign the letter. The motion carried.

Board Member Grobe referred to the request from Jessica Tilbury, 970 Dora Lane, that was discussed and tabled at the last meeting. He moved to recommend that the city place "no parking" signs on the north bound lane in front of 970 Dora Lane. Board Member Ecker seconded the motion; the motion carried.

Utility Superintendent Davidson presented Change Order #3 for the Pine Water Plant, as outlined in his report, above. Change Order #3 has a net amount decrease of \$2,471.90.

Board Members Smith and Grobe moved and seconded to authorize Mayor Senter to sign Change Order #3 as presented.

Al Eisenhour, thanked the board for allowing the vendors from the Home Show to cruise through town in an attempt to raise awareness for the show.

Eisenhour asked permission to have an open burn of shrubbery and trees on property that they are clearing for farming purposes. The property is located between Lifplex and the county jail. The proposed burn piles are currently located just west of the Solid Waste building, another just south of the cul-de-sac at the east end of Miller Drive. Eisenhour said he would burn when it isn't very windy and either during a rain or shortly after a rain. He said that he would have a disc and tractor as well as an excavator on-site during the burns. He will notify the fire department when the burn will take place.

Surrisi said that he spoke with some people from INDOT and initially there was some concern regarding the state level approval process through IDEM. He said that he spoke with two different people at

the regional IDEM office in South Bend. He said that there is an exemption for burning for agricultural lands in unincorporated areas and an exemption for farms. IDEM determined that it is within the discretion of the members of the Board of Works to determine if they want to approve the request.

Board Members Ecker and Culp moved and seconded to approve the request as presented; the motion carried.

Members Smith and Ecker moved and seconded to allow the salaried payroll for April 1-15, 2013 and the claims for April 29, 2013, as entered in Claim Register #2013. The motion carried.

There being no further business to discuss, Board Members Grobe and Smith moved and seconded to adjourn the meeting. Motion carried. The meeting was declared adjourned at 6:26 p.m.

S/Toni L. Hutchings, IAMC, CMC, CPFA
Clerk-Treasurer

APPROVED:

S/Mark Senter, Mayor