

REGULAR SESSION, COMMON COUNCIL, APRIL 10, 2017

Be it Remembered that the Common Council of the City of Plymouth, Indiana, met in regular session on April 10, 2017. The meeting was held in the Council Chambers of the City Building, 124 N. Michigan Street, Plymouth, Indiana. The meeting was called to order at 6:30 p.m.

Mayor Senter led the Pledge of Allegiance and Council Member Ecker offered prayer.

Mayor Senter presided for Councilmembers Cook, Culp, Ecker, Fonseca, Grobe, and Walters. Clerk-Treasurer Xavier was also present. Councilmember Houin and City Attorney Surrisi were absent.

Councilmembers Culp and Ecker moved and seconded to approve the minutes of the last regular meeting on March 27, 2017. The motion carried.

Mayor Senter presented Resolution No. 2017-732, A Resolution of the Common Council of the City of Plymouth to Approve the Application of Wythougan Valley Preservation Council, Inc. for a Commerical Revitalization Rebate Program Grant.

Brent Martin addressed the council regarding the Application for Plymouth Commercial Revitalization Rebate by Wythougan Valley Preservation Council, Inc., 100 N. Michigan Street. He said that they have received proposals from contractors, the most competitive being C & S Masonry, Schoberg & Schoberg Painting, and Vanadco Signs.

Martin discussed the scope of work which includes restore of façade and masonry on the west elevation, removal and replacement of steel beams, painting and restoration of windows, and restoration of the playbills. He did note that this is the start of a much larger project, but the current focus is working on the outside of the building.

Councilmember Ecker asked when the project is expected to begin and when will it be completed. Martin said he expects this portion of the project to start almost immediately and be completed in the next 60 days.

Randy Danielson addressed the council and noted that NIPSCO has agreed, pending a process on their end, to install LED lights throughout the marquee.

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Ecker asked if there will be need to block off sections of the road during the proposed work.

Martin said yes. A portion of the front sidewalk will need to be blocked off during the masonry work.

Councilmembers Ecker and Fonseca moved and seconded to approve Resolution No. 2017-732, A Resolution of the Common Council of the City of Plymouth to Approve the Application of Wythougan Valley Preservation Council, Inc. for a Commerical Revitalization Rebate Program Grant. The motion carried.

Mayor Senter presented Ordinance No. 2017-2110, An Ordinance to Correct a Scrivener's Error on the Code of Ordinances of the City of Plymouth Concerning Determining Sanitary Sewer Volume, on second reading.

Councilmembers Culp and Cook moved and seconded to approve Ordinance No. 2017-2110, An Ordinance to Correct a Scrivener's Error on the Code of Ordinances of the City of Plymouth Concerning Determining Sanitary Sewer Volume, on second reading. It passed by roll call vote.

AYES: Cook, Culp, Ecker, Fonseca, Grobe, Walters  
NAYS: None  
ABSENT: Houin

Councilmembers Ecker and Culp moved and seconded to approve Ordinance No. 2017-2110, An Ordinance to Correct a Scrivener's Error on the Code of Ordinances of the City of Plymouth Concerning Determining Sanitary Sewer Volume, on third reading. It passed by roll call vote.

AYES: Cook, Culp, Ecker, Fonseca, Grobe, Walters  
NAYS: None  
ABSENT: Houin

Mayor Senter presented Ordinance No. 2017-2111R, An Ordinance to Amend the Drug and Alcohol Policy and Testing Procedures of the City of Plymouth, Indiana, on second reading.

Councilmembers Ecker and Fonseca moved and seconded to approve Ordinance No. 2017-2111R, An Ordinance to Amend the Drug and Alcohol Policy and Testing Procedures of the City of Plymouth, Indiana, on second reading.

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Councilmember Fonseca asked what changes were made. Clerk-Treasurer Xaver noted that post-accident drug screening has been changed because it was found that the current policy may deter employees from reporting accidents.

It passed by roll call vote.

AYES: Cook, Culp, Ecker, Fonseca, Grobe, Walters  
NAYS: None  
ABSENT: Houin

Councilmembers Culp and Walters moved and seconded to approve Ordinance No. 2017-2111R, An Ordinance to Amend the Drug and Alcohol Policy and Testing Procedures of the City of Plymouth, Indiana, on third reading. It passed by roll call vote.

AYES: Cook, Culp, Ecker, Fonseca, Grobe, Walters  
NAYS: None  
ABSENT: Houin

Mayor Senter presented the Proposals for Consulting Services for Job and Compensation Study. He introduced Emyle Kruyer-Collins, Human Resources Clerk, to answer any questions.

Councilmember Cook asked which company she thinks would be best suited for the study. She said Waggoner, Irwin, Scheele and Associates comes highly recommended, not only by Marshall County but other companies as well. Kruyer-Collins feels that this company has all the resources that will be needed and will provide a more comprehensive study.

Councilmembers Cook and Culp moved and seconded to approve the agreement with Waggoner, Irwin, Scheele and Associates. The motion carried.

The following CF-1's were presented to the council:

- Alick's Home Medical Equipment (Personal Property)
- American Containers (Personal Property and Real Estate Property)

Councilmembers Ecker and Cook moved and seconded to approve all CF-1's as presented. The motion carried.

Mayor Senter presented Ordinance No. 2017-2112, An Ordinance to Amend the Code of Ordinances of the City of Plymouth Concerning Fire Department, on first reading.

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Mayor Senter presented Ordinance No. 2017-2113, An Ordinance to Amend Ordinance 2016-2107, An Ordinance Fixing Salaries of Appointed Officers and Employees, Fire and Police Personnel of the City of Plymouth, Indiana, for the Year 2017, Commonly Known as the 2017 Salary Ordinance, on first reading.

Kevin Huff addressed the council. He is a member of the local VFW and manager of the Marshall County Memorial Day fund. The city currently contributes \$1,800 to that fund. Huff said that the cemetery is requesting the replacement flags and about 40 markers at the cemetery because previously purchased flags and markers are deteriorating. He requested that the city bump their contribution up by \$200 to help cover the cost.

Mayor Senter said that the \$200 can come from the promotion of the city fund.

The council approved the request as presented.

James Budd address the council on behalf of Plymouth Volunteer Fire Department for a Relay for Life fundraiser. He discussed the application for Exemption From the Licensing Requirements of Ordinance No. 1309 in order to solicit donations at the intersection of Jefferson and Michigan Streets. The request is for May 20<sup>th</sup> with a rain dates of May 27<sup>th</sup>.

Council Members Ecker and Culp moved and seconded to approve the request. The motion carried.

Mayor Senter discussed the re-establishment of the Plymouth Economic Development Commission. He said this commission will be needed for the upcoming City Hall Renovation Project as well as the new aquatic center. Senter appointed John Yadon as his representative. The Marshall County Council approved the appointment of Tony Gamble for the commission. Senter asked that the council consider the appointment of Jenny Sickmiller as their representative.

Councilmembers Cook and Fonseca moved and seconded to appoint Jenny Sickmiller as the City Council nominee.

Mayor Senter opened the privilege of the floor. No one accepted.

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Members Ecker and Fonseca moved and seconded to accept the following communications:

Minutes of the Board of Public Works and Safety meeting of March 27, 2017;  
Minutes of the Plan Commission meeting of March 7, 2017;  
Minutes of the Board of Zoning Appeals meeting of March 7, 2017;  
Minutes of the Technical Review Committee meeting of April 4, 2017;  
Annual Financial Report for 2016;  
Debt Affirmation Report for 2016;  
Other Post Employment Benefits Report for 2016;  
Clerk-Treasurer's Financial Reports and Cash Reconciliation for March, 2017;  
Umbaugh's Calendar Year 2016 Financial Management Report for the Municipal  
Wastewater Facility dated March 23, 2017 (handed out at meeting);  
Umbaugh's Calendar Year 2016 Financial Management Report for the Municipal  
Water Facility dated March 23, 2017 (handed out at meeting);  
Offer of Consulting Services from Waggoner, Irwin, Scheele & Associates, Inc.;  
Proposed Agreement for Services for HR Consulting Services from New Focus HR;  
2016 TIF Management Report (handed out at meeting)

The motion carried.

There being no further business to discuss, Council Members Grobe and Ecker moved and seconded to adjourn the meeting. The motion carried and the meeting was declared adjourned at 6:50 p.m.

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Jeanine M. Xaver, IAMC  
Clerk-Treasurer

APPROVED

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Mark Senter, Mayor