

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on September 23, 2013, at 6:00 p.m. in the Council Chambers of the City Building, 124 N. Michigan St., Plymouth, IN.

Mayor Senter presided for Board Members Culp, Ecker, Grobe and Smith. City Engineer Gaul, City Attorney Surrisi and Clerk-Treasurer Hutchings were also present.

Board Members Ecker and Culp moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on September 9, 2013, as presented since they have been reviewed and found to be correct. The motion carried.

Police Chief Bacon addressed the board regarding the sealed quotes that were opened at the last meeting for police station roof project. Bacon said that he has reviewed the quotes and recommended awarding the quote to Hammer Enterprises in the amount of \$20,140.00.

Board Members Culp and Ecker moved and seconded to award the quotes as recommended. The motion carried.

The following legal notice was advertised in the Pilot News on September 5 and 12, 2013:

NOTICE TO BIDDERS
CITY OF PLYMOUTH, IN
 Notice is hereby given that the Board of Public Works and Safety of the City of Plymouth, IN, will receive bids for a 2014 Type I Walk-Through ambulance until 6:00 p.m. on Monday, September 23, 2013, in the Council Chambers of the City Building, 124 N. Michigan Street (Garro Street entrance), Plymouth, Indiana, at which time all bids will be opened and read aloud. Any bid received after the designated time will be returned unopened. Bids may be delivered until 4:30 P.M. on Monday, September 23, 2013, to the Clerk-Treasurer's office at 124 N. Michigan Street if the bidder so desires. There will be one final call for bids at the meeting.

Bids shall be submitted on the State Board of Accounts for No. 95 (Revised 1987), copies of which may be obtained from the office of the Clerk-Treasurer, 124 North Michigan Street, Plymouth, Indiana, all parts of which shall be properly filled out and accompanied by a bid bond or cashier's check in the amount of not less than five (5%) per cent of the bid. Detailed specifications and instructions to bidders are on file at the Clerk-Treasurer's office. For further information, contact Fire Chief Rod Miller, telephone no. 574-936-2156. The City reserves the right to reject any or all bids or to waive any formalities in the bids or to award the contract to any bidder deemed in the best interest of the City without explanation. No bidder may withdraw his bid for a period of thirty (30) days after the date set for the opening of bids. TONI L. HUTCHINGS
 Clerk-Treasurer
 City of Plymouth, IN
 September 5, 12, 2013
 PLYMOUTH, IN 46778
 30230 PLYMOUTH, IN

City Attorney Surrisi made a final call for bids.

Surrisi opened the following sealed bid:

Donnelly Safety, Inc., Elmwood Court, Indianapolis, Indiana \$251,405.00

Board Members Smith and Culp moved and seconded to take the bid under advisement.

The motion carried.

The following legal notice was advertised on September 9 and 16, 2013:

NOTICE TO BIDDERS
CITY OF PLYMOUTH, INDIANA
BAUER PARKING LOT IMPROVEMENTS
 A complete set of Contract Documents and Specifications may be obtained at the City of Plymouth, Indiana, by the Clerk-Treasurer's Office between the hours of 8:30 a.m. and 4:30 p.m., local time, Monday through Friday. A non-refundable fee of \$50.00 is required at the time of Contract Documents and Specifications package procurement. This fee is waived if the Contractor, material suppliers, and Baker & Fainbanks Inc. services will be retained for the construction project.
 A pre-bid meeting will be held at the City of Plymouth, Indiana, 124 North Michigan Street, Plymouth, Indiana, 46763, and may be forwarded by registered mail, addressed to the City, in care of the Clerk-Treasurer by no later than 4:30 P.M. (local time) and will be considered by the OWNER at a public meeting called to open such proposals on or after 6:00 P.M. (local time) on **SEPTEMBER 23, 2013** at the City Hall, 124 North Michigan Street, Plymouth, Indiana, 46663. Proposals received by the Clerk-Treasurer after 4:30 P.M. (local time) shall be returned unopened. The bidder shall be responsible to make sure that bids are mailed or otherwise delivered to the Clerk-Treasurer before said time. One final call for bids shall be made prior to the opening of the bids at the subject meeting.
 The BAUER PARKING LOT IMPROVEMENTS repaving, restoration, and expansion project as described in the Specifications

Bids are to be submitted on Indiana Form No. 96 and shall be accompanied with the appropriate financial statement. Each bid shall be accompanied by a certified check or acceptable bid bond, in a sum of not less than five percent (5%) of the total bid amount. Bids shall be in sealed envelopes, marked with the name and place of business of the bidder. E-Verify employment

All bids received at the Office of the Clerk-Treasurer or delivered to the meeting by 6:00 P.M. (local time) will be opened publicly and read aloud by the Board at the Board of Public Works and Safety Meeting, 124 North Michigan Street (Garro Street Entrance) at the above time.
 Bids are to be submitted on Indiana Form No. 96 and shall be accompanied with the appropriate financial statement. Each bid shall be accompanied by a certified check or acceptable bid bond, in a sum of not less than five percent (5%) of the total bid amount. Bids shall be in sealed envelopes, marked with the name and place of business of the bidder. E-Verify employment

TONI L. HUTCHINGS
 Clerk-Treasurer
 City of Plymouth, IN
 Sept. 9, 16, 2013 790/40

City Attorney Surrisi opened the following sealed bids:

E & B Paving, 310 Blacketor Dr., Rochester, IN	\$149,125.61
Niblock Excavating, Inc., 1080 Spartan Dr., Columbia City, IN	\$111,234.50
Phend & Brown, PO Box 150, Milford, IN	\$136,795.00
Rieth-Riley Constr., PO Box 1775, South Bend, IN	\$108,150.00
Walsh & Kelly, 24358 SR #23, South Bend, IN	\$144,451.84

Board Members Ecker and Smith moved and seconded to take the bids under advisement.

The motion carried.

The following legal notice was advertised in the Pilot News on September 5 and 12, 2013:

NOTICE TO BIDDERS
CITY OF PLYMOUTH, INDIANA
2013 MILL & FILL PROJECTS
 Notice is hereby given that the CITY OF PLYMOUTH, Indiana, by and through its Board of Public Works and Safety, hereinafter referred to as the OWNER, will receive sealed bids for the CITY OF PLYMOUTH MILL & FILL PROJECTS at the office of the Clerk-Treasurer of the City of Plymouth in the City Hall, 124 North Michigan Street, Plymouth, Indiana 46653. Sealed bids are invited and may be forwarded by registered mail, addressed to the City, in care of the Clerk-Treasurer by no later than 4:30 PM (local time) and will be considered by the OWNER at a public meeting called to open such proposals on or after 6:00 PM (local time) on **SEPTEMBER 23, 2013** at the City Hall, 124 North Michigan Street, Plymouth, Indiana, 46653. Proposals received by the Clerk-Treasurer after 4:30 PM (local time) shall be returned unopened. The bidder shall be responsible to make sure that bids are mailed or otherwise delivered to the Clerk-Treasurer before said time. One final call for bids shall be made prior to the opening of the bids at the subject meeting.
 The 2013 MILL & FILL PROJECTS shall be

the street milling and hot mix asphalt placement project described in the Specifications. A complete set of Contract Documents and Specifications may be obtained at the Clerk-Treasurer's Office between the hours of 8:30 a.m. and 4:30 p.m., local time, Monday through Friday. A non-refundable fee of \$50.00 is required at the time of Contract Documents and Specifications package procurement. This fee is waived if the Contractor placed a bid for the Baker & Fairbanks Intersection Reconstruction Project. No bid shall be withdrawn after scheduled closing time for receipt of bids for at least thirty (30) days. The Board reserves the right to reject any or all bids, to accept all or any part of any bid received, and to waive any and all infractions in bidding, and to accept the lowest and/or best bid will be opened publicly and read aloud by the Board of Public Works and Safety. Clerk-Treasurer, Toni L. Hulchings, 124 North Michigan Street (Garro Street Entrance) at the above time. Bids are to be submitted on Indiana Form No. 96 and shall be accompanied with the appropriate financial statement. Each bid shall be accompanied by a certified check or acceptable bid bond, in a sum of not less than five percent (5%) of the total bid amount. Bids

E & B Paving, 310 Blacketor Dr., Rochester, IN	\$196,885.00
Niblock Excavating, Inc., 1080 Spartan Dr., Columbia City, IN	\$179,659.00
Phend & Brown, PO Box 150, Milford, IN	\$271,090.00
Rieth-Riley Constr., PO Box 1775, South Bend, IN	\$205,690.00
Walsh & Kelly, 24358 SR #23, South Bend, IN	\$282,500.00

Board Members Ecker and Smith moved and seconded to take the bids under the review of the city engineer and mayor and to award the bid accordingly. The motion carried.

Fire Chief Miller asked permission for five volunteer firefighters to attend the National Fire Academy in Emmetsburg, Maryland on October 19th and 20th. The only cost is fuel reimbursement and one night's hotel stay for three rooms and tolls.

Board Members Smith and Culp moved and seconded to approve the request. The motion carried.

Miller thanked Chief Bacon and his department and Mayor Senter for their assistance in Sunday morning's early fire.

Police Chief Bacon informed the board that Jesse Pippenger was hired at the Bremen Police Department and his last day of work will be Friday, September 27th.

City Engineer Gaul asked permission to put closure on Pearl Street, Garro Street and LaPorte Street because they are highly parked upon. The other streets don't have as many cars parked on them, but they will make it known that the people need to park off the roadway. He expects each section to be closed two days.

Board Members Smith and Culp moved and seconded to close the streets as requested. The motion carried.

City Attorney Surrisi presented Resolution No. 2013-578, A Resolution for Halloween 2013.

Board Members Ecker and Grobe moved and seconded to adopt Resolution No. 2013-578, A Resolution for Halloween 2013. The motion carried.

Surrisi explained that the next two resolutions tie back to the FEMA grants for which the city qualified to purchase properties on Garro Street and Plum Street. Those houses have been demolished, but in the meantime, we learned from the Indiana Housing and Community Development Authority that they had some additional federal funding that had been allocated to them during flooding in the past year which are unspent and they were able to allocate to similar projects. They advised that they are able to take over from FEMA our two projects. The local matching funds that the city had to pay under the FEMA grant program, will be reimbursed to the city.

Surrisi presented Resolution No. 2013-580, A Resolution of the Board of Public Works and Safety Approving Indiana Housing & Community Development Authority Community Development Block Grant – Disaster Relief II of the City of Plymouth (Award #DR2HB-11-005). This is for the Plum Street Project.

Board Members Smith and Grobe moved and seconded to adopt Resolution No. 2013-580, A Resolution of the Board of Public Works and Safety Approving Indiana Housing & Community Development Authority Community Development Block Grant – Disaster Relief II of the City of Plymouth (Award #DR2HB-11-005). It passed by roll call vote.

AYES: Senter, Culp, Ecker, Grobe and Smith
NAYS: None

Surrisi presented Resolution No. 2013-581, A Resolution of the Board of Public Works and Safety Approving Indiana Housing & Community Development Authority Community Development Block Grant – Disaster Relief II of the City of Plymouth (Award #DR2HB-11-004). This is for the Garro Street Project.

Board Members Ecker and Smith moved and seconded to adopt Resolution No. 2013-580, A Resolution of the Board of Public Works and Safety Approving Indiana Housing & Community Development Authority Community Development Block Grant – Disaster Relief II of the City of Plymouth (Award #DR2HB-11-004). It passed by roll call vote.

AYES: Senter, Culp, Ecker, Grobe and Smith
NAYS: None

Clerk-Treasurer Hutchings presented the following requests:

9/16/13 – I have applied to INDOT for the closing of Michigan Street for the Downtown “Trick or Treating” from Adams Street to LaPorte Street. I would request Garro Street from Michigan Street to Center closed as well. There are approximately 500 children in the downtown area during this time and this is one way to ensure their safety. The event will be on Saturday, October 26, 2013 from 1 to 3 PM. Thank you for your consideration. S/ Mark Senter, Mayor, 124 N. Michigan Street. 936-6717

Board Members Smith and Culp moved and seconded to approve the request. The motion carried.

9/18/13 – Permission to close the alley behind St. Michael School on Sunday, September 29, 2013 from noon to 5:00 pm during the St. Michael Parish Sesquicentennial dinner. The dinner is being served in the school gym. Closing the alley will allow the children traffic-free access

to the playground from the gym before and after dinner. Thank you. S/ Jeanine Xaver, Pastoral Council Member, 809 N. Michigan St., Plymouth 935-5495

Board Members Grobe and Ecker moved and seconded to approve the request. The motion carried

9/23/13 – First United Methodist Church, 400 N. Michigan St., requests that the alley be closed between our two buildings on Saturday, October 12, 2013 from 3 to 8 PM. This is for our first annual Tyner Odd Fellows fish fry. S/ Rev. Larry Marhanka, Pastor, 400 N. Michigan St., Plymouth 936-2943

Board Members Culp and Smith moved and seconded to approve the request. The motion carried

Members Smith and Grobe moved and seconded to allow the salaried payroll for September 1-33, 2013 and the claims for September 23, 2013, as entered in Claim Register #2013. The motion carried.

Board Member Smith said that he may be absent from the October 14th meeting.

Board Members Ecker and Grobe moved and seconded to accept the Letter of Disciplinary Action that they received in their packet. The motion carried.

There being no further business to discuss, Board Members Grobe and Ecker moved and seconded to adjourn the meeting. Motion carried. The meeting was declared adjourned at 6:37 p.m.

CMO

S/Toni L. Hutchings, IAMC, CMC, CPFA,
Clerk-Treasurer

APPROVED:

S/Mark Senter, Mayor