

REGULAR SESSION, COMMON COUNCIL, AUGUST 12, 2019

Be it Remembered that the Common Council of the City of Plymouth, Indiana, met in regular session on August 12, 2019. The meeting was held in the Council Chambers, 124 N. Michigan St., Plymouth, Indiana. Mayor Senter called the meeting to order at 6:59 p.m.

Mayor Senter led the Pledge of Allegiance and Councilman Ecker offered prayer.

Mayor Senter presided for Councilmembers Cook, Culp, Ecker, Houin, Longanecker, Milner and Walters. City Attorney Surrisi and Clerk-Treasurer Xaver were also present.

Council Members Culp and Longanecker moved and seconded to approve the minutes of the last regular Common Council meeting on July 22, 2019 as presented. The motion carried.

City Attorney Surrisi presented Ordinance No. 2019-2153, An Ordinance Fixing Salaries of Appointed Officers and Employees, Fire and Police Personnel of the City of Plymouth, Indiana for the Year 2020, on second reading.

Councilmen Culp and Longanecker moved and seconded to pass Ordinance No. 2019-2153, An Ordinance Fixing Salaries of Appointed Officers and Employees, Fire and Police Personnel of the City of Plymouth, Indiana for the Year 2020, on second reading. Councilman Ecker reviewed the rate percentage changes for this proposed ordinance. The Airport Manager and Building Commissioner salaries are proposed at a 4% increase, while the City Attorney is set at 3.5%. The remaining city employees would receive a 2.8% increase. The motion carried by roll call vote:

AYES: Cook, Culp, Ecker, Houin, Longanecker, Milner, Walters
NAYS: None

Councilmen Ecker and Walters moved and seconded to pass Ordinance No. 2019-2153, An Ordinance Fixing Salaries of Appointed Officers and Employees, Fire and Police Personnel of the City of Plymouth, Indiana for the Year 2020, on third reading. The motion carried by roll call vote:

AYES: Cook, Culp, Ecker, Houin, Longanecker, Milner, Walters
NAYS: None

Clerk-Treasurer Xaver requested permission to transfer the following funds

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\$7,000 from Community Development Fund to Transportation Fund

\$5,000 to cover the agreement with MACOG that the Board of Works ratified 4.22.19

\$2,000 to cover the additional funds requested by MC Council on Aging this year

\$1,092.60 to the Water Department as explained in the memo regarding the Sprint bill

\$ 36.84 from the General Fund

\$226.20 from the Park Fund

\$ 75.48 from the Park Non-Reverting Operating Fund

\$754.08 from the Wastewater Fund

\$26,896.69 from the Park Gift Fund to the Park Fund for the kayak launch. There is not enough cash in the Park Gift Fund for the whole project; I appropriated the whole project out of the Park Fund.

Members Houin and Milner moved and seconded to approve the request. The motion carried.

Xaver asked the council to set a meeting for the Budget Work Session on Monday, August 19th. She asked if they preferred to have the meeting at 6:00 or 6:30 pm.

Council Members Houin and Longanecker moved and seconded to set a meeting for the Budget Work Session on Monday, August 19th at 6:30 p.m. The motion carried.

Clerk-Treasurer Xaver asked the council their pleasure on the acceptance of a donation into the City Monetary Gift Fund of \$350 from Plymouth Party Pack for the Mayor's Month of Music and a donation of \$100 from Culver Tool for the Latino Festival.

Council Members Ecker and Walters moved and seconded to accept the donations as specified. The motion carried.

City Attorney Surrisi presented Resolution No. 2019-866, A Resolution of the City of Plymouth Regarding Airport Manager Bill Sheley's Employment with AlphaFlight, LLC.

Surrisi explained that this resolution states that the council has considered the relationship between Mr. Sheley's employment with the city in addition to his work with AlphaFlight and the new high school program at the Plymouth Municipal Airport. Airport Manager Sheley explained that the program requires an instructor as a Workplace Specialist with at least 5,000 hours of work in the

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field. He said between the hours worked for the city and private flight time, he does meet that requirement. He explained that John Fishback will be the day-to-day instructor for the program, but Sheley will be the one directly reported to the state due to his aviation background. Sheley said the city's insurance company was contacted when this program first came about and they advised that while working with the high school students, he should be an employee of AlphaFlight and therefore under the school's insurance umbrella rather than the city's insurance.

Ecker asked what measures the airport is going to take to ensure that all the full-time duties of the airport manager are met while simultaneously helping instruct classes. Sheley said they do not have anything formal in place, but based on the average hours worked over the last two years, he is spending a significant amount of extra time at the airport. The school is anticipating to use him no more than one hour per day and his role will mostly be touching base with the class and showing them general operations of an airport.

Council Members Walters and Milner moved and seconded to approve Resolution No. 2019-866, A Resolution of the City of Plymouth Regarding Airport Manager Bill Sheley's Employment with AlphaFlight, LLC. It passed by roll call vote.

AYES: Cook, Culp, Ecker, Longanecker, Milner, Walters
NAYS: None
ABSTAIN: Houin

City Attorney Surrisi provided an update regarding the Stellar Communities application. He reviewed four of the projects that are being discussed should the county be awarded the designation and funding. Those projects include an entrepreneur center/co-working space at the old fire station, phase III of the Greenway Trail, improvements to the south gateway railroad viaduct, and Riverside Meadows, a proposed neighborhood of townhouses and apartments for low – moderate income families. Kevin Berger was present to discuss Riverside Meadows. He showed conceptual photos of the complex and discussed the tax credits and potential funding mechanisms.

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City Attorney Surrisi provided an update on the Indiana Department of Homeland Security's plan to file for a FEMA grant to help purchase and demolish several properties in the city. Surrisi said the city will need to place a legal advertisement in the paper regarding this project. The city has identified four properties for the grant funding: 402 S Plum Street, 222 Shalley Drive, 219 E Garro Street, and 300 E Jefferson Street.

Mayor Senter offered the privilege of the floor. There were no comments.

Members Ecker and Culp moved and seconded to accept the following communications:

- Minutes of the Board of Public Works and Safety meeting of July 22, 2019
- Minutes of the Plan Commission meeting of July 2, 2019
- Minutes of the Urban Forest and Flower Committee meeting of July 17, 2019
- Minutes of the Park Board meeting of May 6, June 3, and July 1, 2019
- Clerk-Treasurer's Financial Reports for June 2019
- Clerk-Treasurer's Budget Calendar

The motion carried.

There being no further business to come before the Council, Council Members Walters and Longanecker moved and seconded to adjourn the meeting. The meeting adjourned at 7:32 p.m.

Jeanine M. Xaver, IAMC, CMC
Clerk-Treasurer

APPROVED

Mark Senter, Mayor