

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on April 25, 2016, at 6:00 p.m. in the Council Chambers of the City Building, 124 N. Michigan St., Plymouth, IN.

Mayor Senter presided for Board Members Delp, Fonseca, Grobe and Houin. City Engineer Gaul, City Attorney Surrisi and Clerk-Treasurer Xaver were also present.

Board Members Delp and Fonseca moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on April 11, 2016, as presented since they have been reviewed and found to be correct. The motion carried.

Board Members Grobe and Houin moved and seconded to open the enforcement hearing, Order to Take Action Regarding an Unsafe Building (out building) at 415 Conger St., Plymouth, Pursuant to I.C. 36-7-9-5(a)(7). The motion carried.

Building Commissioner Keith Hammonds addressed the Board. He stated that this out building has been in place for several years and following his inspection was determined to be unsafe. The owner has been notified regarding the code violation however nothing been done. Hammonds requests the Board's confirmation that this is an unsafe building. City Attorney Surrisi explained that as Building Commissioner, Hammonds is the enforcement authority for this state code and determines the safety of structures. The Board of Public Works and Safety is the hearing authority and must decide the action for the enforcement authority's cases in an enforcement hearing. Per state code, an order must be issued via certified mail. Hammonds noted that this was done and a return receipt was received. Surrisi clarified that according to state law, the owner has sixty days to take action and substantial progress must be made within thirty days. Should the owner not meet these standards, affirming this order gives the City of Plymouth the authority to demolish the structure.

Board Members Grobe and Delp moved and seconded to close the enforcement hearing. The motion carried.

Board Members Houin and Fonseca moved and seconded to affirm Order to Take Action Regarding an Unsafe Building (out building) at 415 Conger St., Plymouth, Pursuant to I.C. 36-7-9-5(a)(7). The motion carried.

City Attorney Surrisi made a last call for requests for proposals for the lease of antenna space within Centennial Park. The following sealed requests was opened.

- Jacobs Co., Des Plaines, IL

Surrisi noted that there is no action needed from this body. The Park Board will be reviewing this at their next meeting.

Board Member Grobe updated the Board on the progress with the railroads in town. He and City Attorney Surrisi have been in discussions with railroad representatives. Progress is slow, but steps are being taken to determine if the City of Plymouth can and/or should move forward with any railroad-related projects.

City Engineer Gaul presented a request from BCA Environmental Consultants and SCS Environmental Contracting for permission to perform work in the City's Right of Way to install five environmental monitoring wells (in the right of way & outside the street pavement) at the SE Corner of Jefferson Street and Beerenbrook Street addressed 1101 West Jefferson Street. The request includes a

\$5,000.00 cash financial guarantee, which the company would like to have changed over to a \$5,000.00 cash bond once the installation is complete. City Attorney Surrisi explained that should the work extend beyond the term of the bond then it would be renewed.

Board Members Delp and Houin moved and seconded to allow the financial guarantee to be a \$5,000.00 cash and then change over to \$5,000.00 bond. The motion carried.

City Engineer Gaul presented a request from Fourway Computer and Michiana Contracting for permission to perform work in the City's Right of Way to install fiber optic line from the Metronet handhole on Center Street west to Windstream handhole on Garro Street. The line will be crossing City right of way and the City parking lot on the SW corner of Center Street and Garro Street via directional boring. The original request had fiber optic line crossing the parking lot. It was requested to move the line out of the parking lot and into the right of way, which Fourway Computer agreed to do. This includes a cash financial guarantee of \$1,000.00.

Board Members Houin and Grobe moved and seconded to approve the request as presented. Board Member Delp abstained from voting. The motion carried.

City Engineer Gaul presented a proposal to perform Geotechnical Services for the Baker Safe Routes to School and ADA Project. Gaul noted that IDEM no longer issues geotechnical waivers, so the cost of this additional geotechnical investigation has been added to the contract with The Troyer Group. This project is eligible for 80/20 Federal/Local funding, however the FY2016 and FY2017 funds are depleted. The City will be responsible for 100% of the funding until we can request extra funding possibly in FY2018. Clerk-Treasurer Xaver has been able to identify the funding source for this additional work should the Board approve the request.

Board Members Delp and Fonseca moved and seconded to approve the request and modified contract with The Troyer Group. The motion carried.

Clerk-Treasurer Xaver presented the following request:

We request that Center Street between Madison and Monroe be blocked off for our Olympic Day/Race for Education. We will not block the exit to the County parking lot. The time frame is 7:30 a.m. to 3:00 p.m. on Wednesday, May 25th. Rain date is May 26th. S/ Molly Kuykendall, Secretary, 612 N. Center St, Plymouth, IN 574-936-4329

Board Members Grobe and Houin moved and seconded to approve the request. The motion carried.

Clerk-Treasurer Xaver presented the following request:

Close Michigan Street from Adams Street to LaPorte Street from 8:00 a.m. until 4:00 p.m. on June 11, 2016. A map has been attached for your use. S/ Skip Davidson, 8377 Jarrah Rd, Plymouth, IN 574-930-0612

Mr. Davidson was present to answer any questions. He noted that this is for the P-Town Cruz'n Car Show.

Board Members Fonseca and Delp moved and seconded to approve the request. The motion carried.

Keith Hammonds presented the following requests:

Autism Resources of Marshall County will be hosting a 5K Autism Walk fundraiser on September 17, 2016, starting at 1:00 p.m. The walk will start at and end at Water Street in front of River Square Park. We request to be able to stop traffic to get

walkers across the intersection of Michigan Street and Jefferson Street. We will have volunteers from the sheriff's posse to stop traffic. S/ Keith Hammonds, Co-Chair, PO Box 272, Plymouth, IN 46563 574-936-2664

There was a second request for the same event:

Autism Resources of Marshall County will be hosting a 5K Autism Walk fundraiser on September 17, 2016, starting at 1:00 p.m. The walk will start at and end at Water Street in front of River Square Park. We request to be able to block off 2 parking spots on the west side of Water St. for registration from 7:00 a.m. to 3:00 p.m. We also request that we be able to close Water between LaPorte and Garro from 12:30 to 1:00. S/ Keith Hammonds, Co-Chair, PO Box 272, Plymouth, IN 46563 574-936-2664

Board Members Grobe and Fonseca moved and seconded to approve the request. The motion carried.

Board Members Delp and Fonseca moved and seconded to allow the payroll for April 30, 2016, and the claims for April 25, 2016, as entered in Claim Register #2016. The motion carried.

John Julien of Umbaugh and Associates addressed the Board. He presented a report on the preliminary rate analysis of the Plymouth Wastewater Facility and funding for the major capital improvement project. Julien discussed the City's history of excellent money management and preparation for this project, which has been on the horizon for some time now. With that in consideration, the current revenue from the utility operations is still below the annual income needed to fund current operations and the upcoming capital improvement project. The last increase in utility rates took place in 2010. Julien noted that the cost to utility customers will need to be increased and customers with a current average utility bill of \$21 per month will see that increase to about \$25 per month with the proposed ordinance change. Julien stated that preparation and introduction to an amended ordinance will go in front the Board of Public Works and Safety and Common Council within the next 30 days.

There being no further business to discuss, Members Delp and Grobe moved and seconded to adjourn the meeting. The motion carried and the meeting was declared adjourned at 6:41 p.m.

S/Jeanine M. Xaver
Clerk-Treasurer

APPROVED:

S/Mark Senter
Mayor

The following requests have been submitted to the proper committee to act:

In front of driveway. Whenever you guys come fix it, it has never gotten fixed right and it goes back to holes everywhere. Whenever we drive up our drive way to park we have to go over the holes which makes our back car bumper hit the street. S/ Jose Rosas, 738 Freeman Dr., Plymouth, IN 574-936-5826

Please take a look at an ash tree on city property to determine if it has the emerald ash borer. If so, please remove it and replace at my address below. S/ Barbara Dreibelbis, 327 Brook Ave, Plymouth, IN 574-936-4725

Please cancel request to inspect ash tree. Will wait because it is leafing out. S/ Barbara Dreibelbis, 327 Brook Ave, Plymouth, IN 574-936-4725

To Whom It May Concern: At the curve in the street where Bailey and Jackson meet, there is a long curve mound of old Christmas trees, leaves & cuttings, plus garbage. With mice there also, could the Street Department please remove all of it. The city vehicles are always at this location anyway due to the playground, stone house & green belt area so maybe this could be cleaned up this spring! Thank you. S/ Anonymous