

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on July 25, 2016, at 6:00 p.m. in the Council Chambers of the City Building, 124 N. Michigan St., Plymouth, IN.

Mayor Senter presided for Board Members Delp, Grobe and Houin. City Engineer Gaul, City Attorney Surrisi and Clerk-Treasurer Xaver were also present. Board Member Fonseca arrived immediately after roll call.

Board Members Delp and Houin moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on July 11, 2016, as presented since they have been reviewed and found to be correct. The motion carried.

The following legal notice was advertised in the Pilot Newspaper on June 29 and July 6, 2016:

PUBLISHER'S CLAIM

116 Legals

the Plymouth City Hall, 124 N. Michigan Street (use side entrance on Garro Street), Plymouth, Indiana 46563. A pre-bid meeting will be held at 10:00 A.M. (Local Time) on July 12, 2016 at the Plymouth Wastewater Treatment Plant, 900 Oakhill Avenue, Plymouth, Indiana 46563. All prime contractors, subcontractors and other interested parties are invited to attend. The Project will be constructed in one (1) single prime contract, which is outlined in the construction documents and specifications. This contract will consist of the construction of water system improvements along Plymouth-Goshen Trail, beginning at its intersection with S.R. 17 (Michigan St.), east along Plymouth-Goshen Tr., then south along Randolph Drive, crossing the Yellow River, and ending at the intersection of Randolph Drive and Baker Street. Plans and Specifications for the Project are on file and may be examined at the following locations:
Midwestern Engineers, Inc., 6809 Corporate Drive, Indianapolis, Indiana 46278
Plymouth City Hall, 124 N. Michi-

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aggregate bid, which check or bond will be held by the Owner as evidence that the bidder will, if awarded the contract, enter into the same with the Owner upon notification from him to do so within ten (10) days of said notification. Approved performance and payment bonds guaranteeing faithful and proper performance of the work and materials, to be executed by an acceptable surety company, will be required of the Contractor at the time of contract execution. The bonds will be in the amount of 100% of the Contract Price and must be in full force and effect throughout the term of the Construction Contract plus a period of twelve (12) months from the date of substantial completion. The Owner reserves the right to reject any bid, or all bids, or to accept any bid or bids, or to make such combination of bids as may seem desirable, and to waive any and all informalities in bidding. Any bid may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be consid-

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fails to satisfy the Owner that such Bidder is properly qualified to carry out the obligations of the Agreement and to complete the work contemplated therein. Each Bidder is responsible for inspecting the Project site(s) and for reading and being thoroughly familiar with the Contract Documents and Specifications. The failure or omission of any Bidder to do any of the foregoing shall in no way relieve any Bidder from any obligation with respect to its Bid. Any Contracts awarded under this Advertisement for Bids are expected to be funded in full by the Owner using funds on hand. Notice of contract award will be made promptly upon Owner's review and acceptance of the lowest responsive and responsible bid. Issuance of the Notice to Proceed is expected to be made following the City's Blueberry Festival which concludes on Labor Day, September 5, 2016. Mark Senter, Mayor, City of Plymouth, Indiana
Attest: Jeanine Xaver, Clerk-Treasurer, City of Plymouth, Indiana
June 29, July 6, 2016 PNJ7370 hspaxlp

**INVITATION FOR BIDS
WATER DISTRIBUTION SYSTEM IMPROVEMENTS
PLYMOUTH-GOSHEN TRAIL WATER MAIN EXTENSION,
CITY OF PLYMOUTH, MARSHALL COUNTY INDIANA**
Notice is hereby given, that the City of Plymouth, Marshall County, Indiana by and through its Board of Public Works, hereinafter referred to as the Owner, will receive sealed bid packets for the construction the PLYMOUTH - GOSHEN TRAIL WATER MAIN EXTENSION.
Sealed bids must be

City Attorney made a last call for bids for the Water Distribution System Improvements – Plymouth-Goshen Trail Water Main Extension. The following sealed bids were opened and read aloud:

- 1) Atlas Excavating \$633,724.00
4740 Swisher Rd
West Lafayette, IN 47906

- 2) Haskins Underground, Inc. \$511,632.00
8111 9B Rd
Plymouth, IN 46563
- 3) Rieth-Riley Construction Co., Inc. \$867,660.00
25200 SR 23
South Bend, IN 46614
- 4) Thomas Excavating & Welding, Inc. \$530,195.00
17643 16th Rd
Culver, IN 46511

Board Members Delp and Houin moved and seconded to take all bids under advisement. The motion carried.

The following legal notice was advertised in the Pilot Newspaper on June 29 and July 6, 2016:

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<p style="text-align: center;">INVITATION FOR BIDS PLYMOUTH BOYS AND GIRLS CLUB SANITARY SEWER IMPROVEMENTS PROJECT CITY OF PLYMOUTH, MARSHALL COUNTY, INDIANA</p> <p>Notice is hereby given, that the City of Plymouth, Marshall County, Indiana by and through its Board of Public Works, hereinafter referred to as the Owner, will receive sealed bid packets for the construction the PLYMOUTH BOYS AND GIRLS SANITARY SEWER IMPROVEMENTS PROJECT.</p> <p>Sealed bids must be received by the City of Plymouth no later than 6:00 P.M. (Local Time) on July 25, 2016. Bids received after such hour will be returned unopened. Bids received prior to this time shall be opened and publicly read at the public meeting scheduled to take place on July 25, 2016 at 6:00 P.M. (Local Time) at the Plymouth City Hall, 124 N. Michigan Street (use side entrance on</p>	<p>Garro Street), Plymouth, Indiana 46563. A pre-bid meeting will be held at 10:00 A.M.(Local Time) on July 12, 2016 at the Plymouth Wastewater Treatment Plant, 900 Oakhill Avenue, Plymouth, Indiana 46563. All prime contractors, subcontractors and other interested parties are invited to attend. The Project will be constructed in one (1) single prime contract, which is outlined in the construction documents and specifications. This contract will consist of the construction of sanitary sewer improvements at the Boys and Girls Club located at 314 E. Jefferson St. Plans and Specifications for the Project are on file and may be examined at the following locations: Midwestern Engineers, Inc., 6809 Corporate Drive, Indianapolis, Indiana 46278 Plymouth City Hall, 124 N. Michigan Street, Plymouth, Indiana 46563 Plans and Specifications are available at the office of Midwestern Engineers, Inc. The service charge for Contractors to purchase the plans for preparing their bid is as follows: 1) Purchase on CD - \$40.00, 2) Purchase by download at midwesterneng.com/planneroom - \$25.00, and 3) Purchase paper-bound plans and specifications - \$200.00 per set. All service charges for purchasing are non-refundable. The work to be performed and the bid to be submitted shall include sufficient and proper sums for all general construction, mechanical installation, labor, materials, permits, licenses, insurance, and so forth incidental to and required for the construction of</p>	<p>the facilities. Each bid must be enclosed in a sealed envelope bearing the title of the Project and the name and address of Bidder. All bids must be submitted on the bid forms as identified in the Contract Documents and Specifications. Each bid shall be accompanied by a certified check or acceptable bidder's bond made payable to the Owner, in a sum of not less than five percent (5%) of the total amount of the highest aggregate bid, which check or bond will be held by the Owner as evidence that the bidder will, if awarded the contract, enter into the same with the Owner upon notification from him to do so within ten (10) days of said notification. Approved performance and payment bonds guaranteeing faithful and proper performance of the work and materials, to be executed by an acceptable surety company, will be required of the Contractor at the time of contract execution. The bonds will be in the amount of 100% of the Contract Price and must be in full force and effect throughout the term of the Construction Contract plus a period of twelve (12) months from the date of substantial completion. The Owner reserves the right to reject any bid, or all bids, or to accept any bid or bids, or to make such combination of bids as may seem desirable, and to waive any and all informalities in bidding. Any bid may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered. No bid</p>	<p>may be withdrawn after the scheduled closing time for receipt of bids for at least ninety (90) days. A conditional or qualified Bid will not be accepted. Award will be made to the low, responsive, responsible bidder. All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the project throughout. Bids shall be properly and completely executed on bid forms included in the Specifications. Bids shall include all information requested by Indiana Form 96 (Revised 2010) included with the Specifications. Under Section III of Form 96, the Bidder shall submit a financial statement. A copy of the proposed Financial Statement to be submitted with the bid is included in the bid documents section to these specifications. The Owner may make such investigations as deemed necessary to determine the ability of the Bidder to perform the work and the Bidder shall furnish to the Owner all such information and data for this purpose as the Owner may request. The Owner reserves the right to reject any bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the Owner that such Bidder is properly qualified to carry out the obligations of the Agreement and to complete the work contemplated therein. Each Bidder is responsible for inspecting the Project site(s) and for</p>	<p>reading and being thoroughly familiar with the Contract Documents and Specifications. The failure or omission of any Bidder to do any of the foregoing shall in no way relieve any Bidder from any obligation with respect to its Bid. Any Contracts awarded under this Advertisement for Bids are expected to be funded in full by the Owner using funds on hand. Mark Senter, Mayor, City of Plymouth, Indiana Attest: Jeanine Xaver, Clerk-Treasurer, City of Plymouth, Indiana June 29, July 6, 2016 PN7365</p>

City Attorney Surrisi made a last call for bids for the Plymouth Boys and Girls Club Sanitary Sewer Improvements. The following sealed bids were opened and read aloud:

- 1) Atlas Excavating \$197,567.00
4740 Swisher Rd
West Lafayette, IN 47906
- 2) Beer and Slabaugh \$128,580.00
23965 US 6
Nappanee, IN 46550
*only acknowledged 1 addendum
- 3) Haskins Underground, Inc. \$134,936.00
8111 9B Rd
Plymouth, IN 46563
- 4) Thomas Excavating & Welding, Inc. \$120,853.00
17643 16th Rd
Culver, IN 46511

Board Members Houin and Fonseca moved and seconded to take all bids under advisement. The motion carried.

The following legal notice was advertised in the Pilot Newspaper on July 11 and 18, 2016:

<p>116 Legals</p> <p>NOTICE TO BIDDERS FOR EQUIPMENT Sealed bids for a 2016 or newer 2.25-2.50 Cubic Yard Wheel Loader with trade-in of 2000 Case 621C Loader will be received by the Board of Public Works & Safety of the City of Plymouth, Indiana until 6:00 P.M. on Monday July 25, 2016 in the Council Chambers of the City Building, 124 N. Michigan St. (Garro Street Entrance), Plymouth, IN Bids may also be delivered to the office of the Clerk- Treasurer, 124 N Michigan Street until 4:30 P.M. on July 25, 2016. Any bids received after the designated time will be returned unopened.</p>	<p>116 Legals</p> <p>Detailed specifications to bidders are available at the office of the Clerk-Treasurer, 124 N. Michigan St. or from the Street Department, 2124 Western Ave., Plymouth Indiana. The 2000 Case 621C Loader can be seen at the Street Department. For additional information, please contact Street Superintendent Jim Marquardt, telephone (574) 936-2017. Bids shall be submitted on State Board of Accounts Form 95, Revised, copies of which shall be properly filled out and accompanied by a bid bond, cashier's or certified check in the amount of not less than five (5) percent of the bid and</p>	<p>116 Legals</p> <p>conditioned that the bidder will within five (5) days after the notice of award of bid enter into a contract for the loader. Bid forms 95 are attached to the specifications. The Board of Public Works & Safety reserves the right to reject any and all bids or to award the contract to any bidder in the best interest of the City without explanation. No bidder may withdraw their bid for a period of thirty (30) days after the date set for the opening of bids. Jeanine Xaver Clerk-Treasurer</p>	<p>116 Legals</p> <p>City of Plymouth, Indiana July 11, 18, 2016 - P July 11, 18, 2016 PN8121 hspaxlp</p>
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City Attorney Surrisi made a last call for bids for the Street Department Wheel Loader. The following sealed bids were opened and read aloud:

- 1) MacAllister Machinery Company Inc. Bid = \$169,000.00
7515 E. 30th St Trade-In = \$16,500.00
Indianapolis, IN 46219 **Total = \$152,500.00**
- 2) RPM Machinery Bid = \$149,500.00
3953 Ralph Jones Dr Trade-In = \$18,000.00
South Bend, IN 46628 **Total = \$131,500.00**
- 3) West Side Tractor Bid = \$163,000.00
25166 SR 2 Trade-In = \$20,000.00
South Bend, IN 46619 **Total = \$143,000.00**

Board Members Grobe and Fonseca moved and seconded to take all bids under advisement. The motion carried.

Board Member Delp provided an update on the Michigan Street crosswalk at Baker Street. He has been in contact with the State. They explained that the project will be bid on February 8 and is projected to be completed in spring or summer 2017. They will be replacing loops and detectors as needed and installing 6" transverse white lines to mark the crosswalks. At this time, the State is not sure whether or not push buttons at Baker Street will be installed, but Delp has urged them to include this in the project. The project will be completed before the Blueberry Festival begins in 2017 so there is not construction during this time.

Utility Superintendent Davidson provided an update on the storm sewer replacement project at Western Avenue and Hoham Drive. He stated that the project is on schedule and will be completed by 4:00 p.m. on Tuesday, July 26th. He thanked the media for notifying the public about the construction so citizens could prepare to take the detours.

Fire Chief Miller asked for the board's permission to provide paramedic/ambulance coverage to Notre Dame University during their annual football training camp at Culver Military Academy from August 6 through August 10, 2016. The coverage will be approximately four hours per day and the incoming funds from Notre Dame University will go into the City's Monetary Gift Fund. That amount is expected to be \$2,200.00.

Board Members Houin and Grobe moved and seconded to approve the medical coverage for the camp at Culver Military Academy. The motion carried.

Street Superintendent Marquardt provided an update on the Street Department paving projects. Markings are done as is the 4-way stop sign at Harrison and Plum Streets. There are several punch list items remaining including clean-up of site work and correction for water retention in several places.

Marquardt obtained a quote from Plymouth Land Surveying & Design, Inc. for \$4,380.00 to conduct a survey of the block located between Webster Avenue, Dickman Street, Ledyard Street and Mansfield Street. As it stands, there are several NIPSCO utility poles in that alleyway and the alley is currently approximately 10 feet wide. Marquardt is unsure what the best route is moving forward. He remains unclear as to what Mrs. Nancy Young would like to have done. Delp suggested NIPSCO be contacted regarding the placement of their two utility poles and get their opinion on how to move forward. Marquardt stated that he will discuss options with City Attorney Surrisi and have additional conversations with Mrs. Young and NIPSCO regarding the potential project.

Marquardt also provided an update on the street light at Dora Lane and Baker Street. The Street Department will be removing the island during the week of July 25th. Based on a recent light pole purchase, the total cost of the project is estimated to be approximately \$3,500.00 including the light pole, pole base, wire and trenching. Marquardt said that REMC quoted the transformer at \$1,600.00 with \$100 for pole installation and approximately \$35 per month for the electric bill.

Councilman Grobe noted that he would like to see a long-term plan in place should additional businesses or neighborhoods request additional lighting in the future. Delp agreed that it is important to think long-term, but noted that the single light is more cost effective at this point and addresses the current requests from the citizens. The cost for planning and engineering of additional work could run upwards of \$20,000.00. Marquardt stated that he will identify funding to determine if we can proceed with the project in 2016.

Board Members Delp and Houin moved and seconded to move forward with getting definitive prices for the single light pole at Dora Lane and Baker Street and identify funds for the project. The motion carried.

Delp asked Street Superintendent Marquardt and Building Commissioner Hammonds if they could take a look at 322 Pennsylvania Avenue. He stated that a new fence was installed and the residents are now driving over the curb and through the grass to get their vehicles to the backside of the house.

City Engineer Gaul presented an update on the 50/50 funding for the Community Crossings Grant through the state. He noted that we have a total of 15 projects. Gaul said the next round of bidding will take place the last week of September. They will close the Wednesday before Thanksgiving.

City Attorney Surrisi requested the board's permission for SESCO Group, the consulting firm working on the environmental remediation on South Michigan Street at the Bowen Printing building, to properly retire the 17 monitoring wells and complete the work in the City's Right of Way on August 3 and 4, 2016. IDEM is ready to close its remediation case for the site.

Board Members Delp and Houin moved and seconded to approve the request to allow SESCO Group to conduct work in the City's Right of Way and retire the 17 monitoring wells. The motion carried.

City Attorney Surrisi referred to the request from Councilman Cook to have the brush cleaned up on the railroad near the viaduct on Lake Avenue. Crews were town on July 25 and Surrisi has been in contact with the railroad company to continue the cleanup of the area around DAC Enterprise.

Surrisi also provided an update on the railroad crossings at Jefferson and Harrison Streets. The schedule is still being determined as there were some conflicts in the railroad company's schedule and the City's schedule.

Board Member Delp and Fonseca moved and seconded to allow the payroll for July 31, 2016, and the claims for July 25, 2016, as entered in Claim Register #2016. The motion carried.

Mark Sullivan of Midwestern Engineers addressed the board regarding contract negotiations with Kokosing Industrial. He said that the draft contract has been sent to City Attorney Surrisi for review. One of the components of the contract is a detailed explanation of the scope of work. Sullivan noted that there have been some alterations to the original scope for cost savings which includes additional concrete work that are structural changes. The original cost was \$10,773,498 and with the structural changes the cost is

now \$10,852,453. The estimated construction cost with Umbaugh and the bond negotiations totaled \$11,138,205.

Surrisi stated that he had several recommended changes to the contract. The statutory steps under guaranteed savings contracts requires the board to make a finding that there will be a savings over the life of the contract before we can enter into the contract. The company determines at the beginning how they think the savings will come to pass and each year they have to look at that and complete a report showing whether or not the savings are as projected. The difference between the projected savings and the actual savings are made up by the contractor. He said that the contractor is showing that over ten years, the savings will exceed the amount of the investment and the improvements. He recommended the motion to make the finding that this contract is going to show the savings and move forward with executing the contract once the final revisions are made.

Sullivan elaborated on the process for calculating the projected savings. He said that he calculated the portion of electrical savings. His calculation, based on new, more energy efficient equipment, would provide an annual savings of \$28,908 and over the 10-year cycle would save \$289,080. The other part of the savings is called Capital Avoidance Savings. This was calculated by Kokosing Industrial and the purpose is to determine what the project would cost to do in 10 years as opposed to now. They take into account an older plant that has high maintenance costs and what those costs are over 10 years. They also take into account building something new today in today's dollars versus the inflation rate in 10 years for those same services. The calculation takes into account the maintenance cost and capital cost now versus 10 years from now. The cost total including these calculation is estimated at \$1,272,679 annually, which adds up to \$12,636,797 over the 10 year period. This is what the project would cost if we waited 10 years and completed it at that time. The current project is estimated at \$10.8 million.

Surrisi noted that report will be submitted to the board members before any work commences so they may fully review the contract in simpler terms.

Board Member Delp and Houin moved and seconded to make the finding that this contract is going to show a net savings and move forward with executing the contract once the final revisions are made.

Audience Member Wilson Gerrard asked if it has been calculated how much interest it is going to cost.

Councilman Delp referred to the bond costs and said that the interest through the year 2036 has been calculated to be approximately \$3,470,500.

Clerk-Treasurer Xaver asked for clarification if the additional concrete and rebar that Mr. Sullivan referred to was a change from the original project scope and specifications.

Sullivan said that the original scope of the project was put together off of what is called "90% Complete Plans" from which the contractor offers input that changes scope. So they made some changes

to buildings that overall saved money on the project, but some of the changes to the buildings and tanks resulted in additional concrete and additional rebar that is being added into the project.

City Attorney Surrisi explained that is one of the unique things about the Guaranteed Savings Contract; with it being the first one we've gone through, it's a totally different mindset from the traditional project where we have the plans and we send it out to bid. The Guaranteed Savings Contract process is designed to bring the contractors in who want to give proposals, before the plans are all done, so that we can do this sort of thing and hopefully end up with a better end product.

Sullivan explained that there is going to be a building that is going to be covering where the dry sludge will be stored. In the original 90% plan, that building was entirely enclosed with metal siding clear down to the ground. There were some concerns in our discussion with the contractor and Superintendent Davidson about moisture and ventilation inside the building. So a change was made to raise the metal sides up so that it is open air on some of the side, and they raised some of the concrete up. So there is still open air ventilation. Because of the change of raising the concrete up, even though they saved a bunch of money by not needing additional ventilation and additional siding to the building, the structural changes that were made to accommodate that recommendation, resulted in some extra rebar and additional concrete.

The motion carried to make the finding that this contract is going to show a net savings and move forward with executing the contract once the final revisions are made.

There being no further business to discuss, Members Fonseca and Grobe moved and seconded to adjourn the meeting. The motion carried and the meeting was declared adjourned at 6:57 p.m.

S/Jeanine M. Xaver
Clerk-Treasurer

APPROVED:

S/Mark Senter
Mayor

The following request was forwarded to the proper committee to act:

7/15/16 – Tree in front of house (West, as you are looking at the house) right in front of the porch. Please cut tree down. Thank you very much. S/ Loretta Barr, owner, 318 William St., Plymouth. 574-936-2246