

PLYMOUTH BOARD OF AVIATION COMMISSIONERS
REGULAR SESSION
January 08, 2019

The Board of Aviation Commissioners of Plymouth, Indiana, met in regular session on January 08, 2019, at 6:32 p.m. in the Council Chambers, 124 N. Michigan Street, Plymouth, IN.

President Bockman called the meeting to order for Commissioners Houin, Hupka, Mersch and Morrison. Mayor Mark Senter, City Attorney Sean Surrisi, Clerk-Treasurer Jeanine Xaver and Airport Manager Bill Sheley were also present.

President Bockman asked for election of officers.

Commissioners Hupka and Morrison moved and seconded to retain the same officers.

President – Phil Bockman
Vice-President – Steve Hupka
Secretary – Kevin Morrison

The motion carried.

Set Meeting Dates and Times: 2nd Tuesday of Each Month at 6:30 p.m. in the Council Chambers of the City Building, 124 N. Michigan St., Plymouth IN 46563.

Commission Members Hupka and Morrison moved and seconded to continue with the same set meeting dates and times. Motion carried.

Commission Members Mersch and Hupka moved and seconded to approve the minutes of the regular session of December 11, 2018. The motion carried.

Airport Manager Sheley reviewed his report:

Plymouth Municipal Airport

301 Airport Road • Plymouth, Indiana 46563
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To: Plymouth Board of Aviation Commissioners

From: Bill Sheley, Manager Plymouth Municipal Airport

January 2019

Subject: January BOAC Meeting Report

1. "Heated Hangar" fee already had an ordinance for \$50 for 3 hours.
2. UNICOM change has not been real smooth, FAA didn't change published CTAF also, NOTAM entered and recorded message at end of AWOS message.
3. Worked on mailer with Gibson to tenants for new policies i.e. Insurance & extra fees-ready to mail.
4. Request to build private hangar north of A...54x40. Brad Sherk.
5. Received a notice of passing last November UST inspection.
6. Brief TSA inspection today, no issues.
7. Feb meeting Shillington will be scheduling an ALP advisory meeting
8. Monthly Sales: Oct=\$14,252.13, Nov= \$4,494.80, Dec= \$6,566.53
9. December #12 signed Guest Register, #14 signed out car, #51 fuel purchases
10. Runway & Grounds Inspection Report: Attached

Airport Manager Sheley stated that Brad Sherk, a current hangar renter, has requested to build a 54 x 40 private hangar north of Hangar A. The board is taking it under advisement.

Sheley said that having the Alpha Flight school at the airport requires them to have an active shooter plan. He spoke with Mayor Senter and TSA regarding the matter. Mayor Senter said that we have a local State Trooper who could help with it and TSA stated they would be happy to help out.

Alpha Flight will be sponsoring an FAA Safety Seminar on Saturday, January 12, 2019 from 10:00 a.m. until 12:00 p.m. in Hangar M.

Commissioner Houin volunteered to host a Plymouth Business Connection meeting on February 14, 2019 to draw business owners to the airport.

Board Members Morrison and Mersch moved and seconded to accept the following correspondence:

- Runway and Grounds Inspection Report

The motion carried.

There being no further business to come before the board, Commission Members Morrison and Hupka moved and seconded to adjourn the meeting at 7:10 p.m. The motion carried.



Abby Collins
Recording Secretary