

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on March 30, 2015, at 6:00 p.m. in the Council Chambers of the City Building, 124 N. Michigan St., Plymouth, IN.

Mayor Senter presided for Board Members Culp, Ecker, Grobe, and Smith. City Engineer Gaul, City Attorney Surrisi and Clerk-Treasurer Xaver were also present.

Board Members Ecker and Culp moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on March 9, 2015, as presented since they have been reviewed and found to be correct. The motion carried.

Superintendent Davidson recommended to award the Wastewater Department's New Compact Excavator to the lowest bidder, Bobcat of Warsaw with a total bid of \$55,077.51. Superintendent Davidson also recommended the supplemental A91 Option Package for a final sum of \$60,875.91. This total is still below the budget of \$80,000 even with the additional package.

Board Members Culp and Ecker moved and seconded to purchase the new compact excavator with the optional package from Bobcat of Warsaw. The motion carried.

Superintendent Davidson introduced A.J. Styers of the Boy Scouts of America to discuss the continuation of a project from last year by Kevin Bockman. The Boy Scouts Community Service Program is intended to educate the public by placing medallions on grates that are unmarked throughout the city, in addition to handing out brochures. A safety education workshop will take place at the Wastewater Treatment Facility for those working on the project. Mayor Senter asked if the project had been approved by the Boy Scout Council and Mr. Styers stated that it has been. Superintendent Davidson reiterated that safety is of the utmost importance and the workshop will be conducted for participants including adult supervisors for the younger Boy Scout members. The City's insurance carrier has been contacted, a file for all volunteers will be kept at the Clerk-Treasurer's office, and the volunteers will be conducting their work in neighborhoods rather than on high-traffic streets.

Board Members Ecker and Smith moved and seconded to accept the continuation of the program. The motion carried.

Superintendent Davidson noted that the Board of Public Works and Safety will open bids on April 13th for the Ledyard water treatment plant improvement project. The award will be announced April 27th and the notice to proceed would be June 5th, pending the completion of the bond.

Superintendent Davidson requested board approval to solicit quotes for a new furnace at the Wastewater Treatment Plant. It has been budgeted for 2015.

Board Members Grobe and Ecker moved and seconded to approve the request. The motion carried.

Superintendent Davidson requested permission from the board to solicit a proposal for Midwestern Engineering for the proposed improvements to the Wastewater Treatment Plant, which were identified in the Wastewater Master Plan in October 2014.

Board Members Grobe and Culp moved and seconded to approve the request. The motion carried.

Fire Chief Miller requested to move Firefighter Jernstrom from probationary pay to full time as of April 1st, 2015.

Board Members Ecker and Culp moved and seconded to approve the request. The motion carried.

Street Superintendent Marquardt read a request on behalf of Kathryn Rosenbaum, "Permission for moving truck to park on 523 North Michigan Street to unload on April 1st, 2015. Move in date." Ms. Rosenbaum was present to answer questions from the board. She said she did contact the state in Indianapolis, who referred to a contact in LaPorte; she was told by the state that she did not need a permit to block State Road 17 with the moving truck.

Board Member Ecker voiced concern about safety and traffic flow. Street Department can put up temporary No Parking signs on south side of Madison Street.

Board Members Smith and Culp moved and seconded a motion to accept a revised proposal to allow Ms. Rosenbaum to park on Madison Street with temporary No Parking signs posted. The motion carried.

Superintendent Marquardt submitted the 2015 Sidewalk Project List. The handout includes the state mandated ADA Transition Plan. The plan outlines 378 intersections that need repair. The city has completed 18 intersections and continues to work on the project.

Board Members Ecker and Smith moved and seconded a motion accept the project list as presented. The motion carried.

Superintendent Marquardt was asked by Mayor Senter if he could clarify why there was an area of the sidewalk at Water Street and Washington Street the is blocked off with yellow tape. Superintendent Marquardt explained that the owner of the building was concerned about brick coming off the building and falling onto the sidewalk. An engineer was hired to inspect the building and suggested that first layer of brick and façade be removed and reapplied to that section. The street department was contacted and the section marked off with yellow tape. Due to bad weather, the project was put on hold. He noted that this is a private project, not a city project.

City Engineer Gaul presented the Safe Routes to School and ADA Upgrades project. He is requesting approval for the Right of Way Certification for Baker Street from Randolph to Columbus Drive.

Board Members Grobe and Culp moved and seconded a motion to approve the certification. The motion carried.

City Engineer Gaul next presented a request to release the financial guarantee for borings that were done in the right-of-way on Gary Drive west of Pioneer Drive for Love's Travel Stop.

Board Members Grobe and Culp moved and seconded a motion to approve releasing the financial guarantee. The motion carried.

City Engineer Gaul requested permission from the Board approve the invoice for Preliminary Engineering for the Greenway Trail Phase II in the amount of \$6,876.80.

Board Members Smith and Ecker moved and seconded a motion to approve the invoice. The motion carried.

City Engineer Gaul presented Facility SWPPPs for the following departments: Cemetery, Park, Street, Wastewater, and Water. No approval requested on this matter.

City Engineer Gaul presented the proposed 2015 Mill and Fill Street Projects. There was discussion with Superintendent Marquardt about the options for the intersection of Garro and Liberty Street by Lincoln Junior High School. The school does not have any preference regarding the proposal. Engineer Gaul went on to outline the remaining proposed projects.

Board Members Grobe and Culp moved and seconded a motion to approve the projects except Liberty Street (Laporte to Garro). The motion carried.

City Engineer Gaul next presented the Bike and Pedestrian Map. Board Members Culp and Smith moved and seconded a motion to submit the map to MACOG. The motion carried.

Board Members Smith and Ecker moved and seconded to allow the salaried payroll for March 1-15, 2015, and the claims for March 30, 2015 as entered in Claim Register #2015. The motion carried.

Mayor Senter presented an information request from Shelley Heiden regarding the Marshall County Kid's Expo. Her request was written as follows: "Marshall County Kid's Expo Saturday, April 11th from 10:00-1:00 at the Boys and Girls Club on Jefferson Street. Will be parking families behind Boys and Girls Club and across the street at Founder's Park because of overflow." She has requested some additional police patrol.

Board Members Grobe and Culp moved and seconded the motion to approve the request. The motion carried.

Mayor Senter presented a letter that was sent to Sheriff Chamberlin in September 2014. The letter was sent in reference to several burglary cases reported by Reg Danielson that City and County officers have been involved with. As advised by the state, Mr. Danielson was present to speak with the Board about his concerns regarding the cases. Police Chief Bacon will schedule a meeting as requested by Mr. Danielson between Chief Bacon, Detective Mangus, and Detective Cox.

There being no further business to discuss, Members Culp and Ecker moved and seconded to adjourn the meeting. The motion carried and the meeting was declared adjourned at 7:01 p.m.

S/Jeanine M. Xaver
Clerk-Treasurer

APPROVED:

S/Mark Senter
Mayor