

REGULAR SESSION, COMMON COUNCIL, JUNE 22, 2020

Be it remembered that the Common Council of the City of Plymouth, Indiana, met in regular session on June 22, 2020. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana and was called to order at 6:36 p.m.

Mayor Senter led the Pledge of Allegiance and Councilman Ecker offered prayer.

Senter presided for Council Members Greg Compton, Duane Culp, Don Ecker, Jeff Houin, Robert Listenberger, Randy Longanecker and Shiloh Milner. City Attorney Sean Surrisi and Clerk-Treasurer Jeanine Xaver were also present.

Members Culp and Ecker moved and seconded to approve the minutes of the regular and executive Common Council meetings on June 8, 2020 as presented. The motion carried.

The following legal notice was advertised in the Pilot News on June 12, 2020:

**116
Legals**

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the taxpayers of the City of Plymouth, Marshall County, Indiana that the proper legal officers of the Common Council at their regular meeting place of the Council Chambers of the City Building, 2nd Floor, 124 N Michigan Street (Garro Street entrance), Plymouth, Indiana at 6:30 p.m., Monday, June 22, 2020, will consider the following additional appropriations in excess of the budget for the current year.

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|-------------------------------------|--------------------------------|
| <u>Fund Name:</u> | Unsafe Building Fund |
| <u>Major Budget Classification:</u> | Other Services and Charges |
| <u>Amount:</u> | \$ 30,000.00 |
| <u>Fund Name:</u> | Cumulative Capital Development |
| <u>Major Budget Classification:</u> | Capital Outlay |
| <u>Amount:</u> | \$ 110,000.00 |
| <u>Fund Name:</u> | 2016 TIF Tax Money |
| <u>Major Budget Classification:</u> | Capital Outlay |
| <u>Amount:</u> | \$ 140,000.00 |
| <u>Fund Name:</u> | Park and Recreation |
| <u>Major Budget Classification:</u> | Other Services and Charges |
| <u>Amount:</u> | \$ 20,000.00 |
| <u>Fund Name:</u> | 2000 TIF Tax Money |
| <u>Major Budget Classification:</u> | Other Services and Charges |
| <u>Amount:</u> | \$ 100,000.00 |
| <u>Fund Name:</u> | Park Non-Reverting Operating |
| <u>Major Budget Classification:</u> | Capital Outlay |
| <u>Amount:</u> | \$ 50,000.00 |

Taxpayers appearing at the meeting shall have a right to be heard. The additional appropriations as finally made will be referred to the Department of Local Government Finance (DLGF). The DLGF will make a written determination as to the sufficiency of funds to support the appropriations made within fifteen (15) days of receipt of a Certified Copy of the action taken. Handicapped citizens needing special accommodations for the meeting, please call the ADA Coordinator, 574-936-2948.

Jeanine Xaver, Clerk-Treasurer

June 12, 2020 PN313947 hspaalp

REGULAR SESSION, COMMON COUNCIL, JUNE 22, 2020

Council Members Ecker and Longanecker moved and seconded to open the public hearing regarding additional appropriations. The motion carried.

Clerk-Treasurer Xaver reviewed the following requests from the departments:

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|------------------------------------------|----------------|------------------------------------------------------------------|
| Unsafe Building Fund..... | \$ 30,000..... | As requested by Building Commissioner |
| Cumulative Capital Development Fund..... | \$110,000..... | As requested by Airport Manager |
| 2016 TIF Tax Fund..... | \$140,000..... | Payment to the Contractor (Rivergate South Development) |
| 2000 TIF Tax Fund..... | \$100,000..... | COVID Relief |
| Park Non Reverting Operating..... | \$ 60,000..... | Donation for Freedom Park Swings |
| Park and Recreation..... | \$ 20,000..... | Engineering & Grant service fees (Phase II of River Park Square) |

Houin asked where the funds for the Unsafe Building transfer will be coming from; at the last meeting it was proposed that this would come from the Rainy-Day Fund, however an alternative source was to be researched. Xaver said there is currently \$4.4 million in the Rainy-Day Fund with \$2.6 million invested. The Cumulative Capital Development and the Cumulative Capital Improvements funds are for improvements to city-owned properties. The City Development Fund, which is the former Urban Development Action Grant for the hospital, has a balance of just over \$2 million in the fund after the donation to the Marshall County Community Foundation. Past practice has been to maintain that fund so that only interest is spent. The current cash/investment total is just over \$1.5 million. After this analysis, Xaver recommended the transfer come from the Rainy-Day Fund.

Ecker asked if the funds going to Rivergate South Development was the remaining retainage for the project. City Attorney Surrisi said no, there is approximately \$50,000 still left to pay out.

Compton asked if these were funds were to paid last year and are now being paid this year. Surrisi said this is a partial payment of their final installation based on the agreement with the developer.

Compton voiced concerns that there is currently no comparison to the budget. He suggested that during budget time this year, there be a non-monetary TIF and abatement budget where we stay

REGULAR SESSION, COMMON COUNCIL, JUNE 22, 2020

within the city's means. He also suggested an umbrella within the budget that can be distributed to whatever department the council wants it to go to for emergency needs. Compton said he is concerned that as extra funds are withdrawn and if more money goes out then what is taken in, the money will eventually be gone.

Airport Manager Sheley said he received preliminary approval from INDOT Aviation regarding funds they expect to be granting (along with FAA federal funds) to the city over the next five (5) years for Capital Improvement Projects. The paved parallel taxiway project is on this grant list, however due to COVID-19 and the fact that the majority of the money for this project comes from FAA revenue from airlines, they do expect a shortfall in some areas. Due to this, the original plan to fund the project within one year has been stretched out to two years by INDOT Aviation. There is still a possibility the FAA could come back and fund it all in one year, but the state does dictate how FAA funds are used at the Plymouth Municipal Airport. Sheley said the city typically pays 5% of grant-funded projects, with the state paying 5% and the FAA paying 90%. Due to COVID-19, the FAA is covering 100% of all the projects already approved for this year and there is currently a push for 100% coverage next year as well. This would be a substantial amount of savings for the city if the FAA covers this entire project.

City Attorney Surrisi added that the money being appropriated for the Unsafe Building Fund will eventually be recouped through collections against the property owner.

Council Members Houin and Ecker moved and seconded to close the public hearing regarding additional appropriations. The motion carried.

Mayor Senter presented Resolution No. 2020-907, Additional Appropriations.

Council Members Ecker and Milner moved and seconded to approve Resolution No. 2020-907, Additional Appropriations. It passed by roll call vote.

AYES: Compton, Culp, Ecker, Houin, Listenberger, Longanecker, Milner
NAYS: None

REGULAR SESSION, COMMON COUNCIL, JUNE 22, 2020

City Attorney Surrisi discussed the COVID-19 Response Program for small businesses in the area. A committee has been established for Plymouth businesses, which includes city-representation by Councilwoman Milner and Mayor Senter, with Councilman Listenberger and Redevelopment Commission president Mike Miley as other city representatives involved in the loan process. The Stellar Communities' Industry and Growth subcommittee has now initiated the implementation of a county-wide micro loan program, which will model its funding based on a program started in Fulton County. It was decided that these two groups should try to come together to apply for grant funding of up to \$250,000 rather than compete locally against each other. Surrisi requested the council's permission to compile a letter of recommendation in support of this county-wide application.

Council Members Houin and Longanecker moved and seconded to allow City Attorney Surrisi to compile a letter of recommendation in support of the county-wide grant application.

Xaver said the mayor received a donation in the amount of \$1,000.00 from The Troyer Group, Inc. for the Mayor's Month of Music. She asked if the council wished to accept the donation with the restricted terms, conditions, and purposes attached to the donation. If so, the donation would be receipted in to the Monetary Gift Fund.

Council Members Ecker and Longanecker moved and seconded to approve the donation into the Monetary Gift Fund as proposed. The motion carried.

Xaver asked permission to transfer \$30,000 from the Rainy-Day Fund to the Unsafe Building Fund.

Council Members Compton and Milner moved and seconded to approve the transfer request. The motion carried.

Council Members Longanecker and Compton moved and seconded to approve the following CF-1 submissions:

- Culver Tool & Engineering, Inc. – Real Prop: Res 2019-862
- Zentis North America LLC – Pers Prop: Res 2012-486

REGULAR SESSION, COMMON COUNCIL, JUNE 22, 2020

- Zentis North America LLC – Pers Prop: Res 2012-542

The motion carried.

Mayor Senter offered the privilege of the floor. There were no comments or questions.

Members Ecker and Longanecker moved and seconded to accept the following

communications:

- Minutes of the Board of Public Works and Safety meeting of June 8, 2020
- Minutes of the Board of Zoning Appeals meeting of May 7, 2020
- Minutes of the Board of Aviation Commissioners meeting of May 12, 2020
- Minutes of the Plan Commission meeting of April 7, 2020
- Minutes of the Redevelopment Commissioners meeting of May 19, 2020
- April 2020 Clerk-Treasurer's Financial Reports and Depository Statement/Cash Reconciliation
- May 2020 Clerk-Treasurer's Financial Reports and Depository Statement/Cash Reconciliation
- IDEM Letter Dated 06.16.20 RE Permit Renewal for Plymouth Foundry, Inc.

The motion carried.

There being no further business to come before the Council, Members Longanecker and Milner moved and seconded to adjourn the meeting. The meeting adjourned at 6:58 p.m.

Jeanine M. Xaver, IAMC, CMC
Clerk-Treasurer

APPROVED

Mark Senter, Mayor