

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, OCTOBER 8, 2018

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on October 8, 2018, at 6:00 p.m. in the meeting room of the Plymouth Fire Department, 111 N. Center St., Plymouth, IN.

Mayor Senter presided for Board Members Culp, Houin, Milner and Walters. City Attorney Surrisi and Clerk-Treasurer Xaver were also present.

Board Members Culp and Walters moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on September 24, 2018. The motion carried.

Utility Superintendent Davidson told the board that the Wastewater Treatment Plant Improvement Project is complete. He is hoping to have the closeout documents, including a change order, at the next meeting. There will be an open house on October 20<sup>th</sup> from 9:00 a.m. until 11:00 a.m. for anyone that would like to see the improved facility.

Davidson provided an update on the Phi Delts property at 1300 W Harrison Street. Since their high usage last winter, the meter has been tested, a 24-hour monitor of the meter was used for several months, and it was determined that water was running through the meter when the building was not occupied. The organization did replace all the toilets by the end of August. Usage decreased down to 8 and 4 units over the last two months and it shows a significant reduction in usage since those repairs took place.

Fire Chief Miller read a letter of gratitude that was received at the fire department from a citizen thanking the first responders for helping her and her daughters in a time of need.

Police Chief Bacon notified the board that David Finn graduated from the police academy and is now on active patrol.

Street Superintendent Marquardt said the street paving project finished up last week. There were some issues at the beginning of the week with traffic congestion in school zones, but those areas are completed.

Marquardt also noted that the traffic westbound on Jefferson Street is having issues with the light at Michigan Street. The sensor does not always trip and it is causing heavy traffic backup. Marquardt said this is a state-owned intersection and the city cannot do anything with it. The county called the state over the weekend and were told someone could potentially be there in a few days to take a look at the problem. Marquardt said he is continuing to receive complaints today. He contacted the state today and was again told that they would try to get someone up here to fix the problem. There was a school bus that sat at the light for 15 minutes waiting for it to turn. Ultimately, the police department was contacted to help get the traffic through the light. Marquardt

said he is very aware of the issue and the state has been contacted many times to come and fix the problem.

Building Commissioner Hammonds said the state will be at City Hall to conduct an elevator inspection and test the fire alarm system.

Culp asked Hammonds if he had any updates on the Martin apartments at 881 Broadway Street. Hammonds said the only thing he knows is that it is going up for auction in October.

City Engineer Gaul reviewed PW-17-106 Historic Footbridge and presented the Local Public Agency – Consultant PE Contract between the City of Plymouth and VS Engineering, Inc. The contract includes project administration, management, coordination and meetings, topographic survey data collection, environmental document preparation, environmental permitting, approach roadway design and plan development, bridge design and plan development, right of way engineering services, utility coordination, and geotechnical engineering services for a not-to-exceed amount of \$284,950.00.

Board Members Houin and Culp moved and seconded to approve the contract with VS Engineering, Inc. for a not-to-exceed amount of \$284,950.00 as presented. The motion carried.

City Engineering Gaul presented the INDOT – LPA Project Coordination Contract, EDS #A249-19-L180147, DES # 1702837, CFDA #20.205 between INDOT and the City of Plymouth for the bridge rehabilitation or repair for the East LaPorte Street footbridge over the Yellow River, in the City of Plymouth, Marshall County, Indiana. The contract is for preliminary engineering and INDOT will be the pass-through agency for the federal funds. The federal funds will pay 80% of eligible project costs with the maximum amount of federal funds allocated to the project being \$227,960.00.

Members Walters and Milner moved and seconded to affirm the agreement as presented. The motion carried.

Walters asked about the boring project on Markley Drive that was in the wrong place. Gaul said that was fixed about 2 weeks ago. The city has received a map and as-builts. The financial guarantee is still on hold at this point. Representatives from Comcast have been in contact with City Attorney Surrisi regarding the fine of \$107,500.00. Surrisi said they plan to present a request to the board in the near future. Surrisi said he will not invoice until he receives that request and plans to follow-up with them if he has not heard by the end of the week.

City Attorney Surrisi reported on the survey request for the Bradley Harris property regarding the alley dispute with David Barkmeier, 219 Lewis St. The request is carried over from the September 24<sup>th</sup> meeting. Surrisi said the survey is quoted to cost \$1,500.00. He attempted to contact the property owner several times, but was unable to get anywhere with asking them to help

pay for the survey. Surrisi said there is a line item in his budget for special legal services that he will use to pay for the survey to keep it moving along. He anticipates that Plymouth Land Survey will be able to conduct that within the next 6 weeks. Once that is completed, the dispute can be addressed again with this board.

City Attorney Surrisi presented Executive Order 2018-08, Regarding 214 N Fourth Street. He said the property owner is conducting some renovation work and wanted to place a dumpster in the city's right-of-way for about a week. This happened in between board meetings, so the mayor signed an executive order.

Board Members Houin and Culp moved and seconded to ratify Executive Order 2018-08, Regarding 214 N Fourth Street. The motion carried.

Clerk-Treasurer Xaver presented the following request:

HIS Small Wonders Preschool would like to use the parking lot on North Center St and Washington Street from 7:30 a.m. until 12:00 p.m. on October 31<sup>st</sup> for our Trunk or Treat and Fall Celebration. S/ Kristi Nate, President/Owner, PO Box 89, Plymouth, IN 574-780-4072

Board Members Houin and Milner moved and seconded to approve the request. The motion carried.

Clerk-Treasurer Xaver presented the following request:

At the intersection of W Adams St and First St (WIC Office) there are cars parking nearly in the intersection on both streets making it near impossible to turn onto first from W Adams during business hours. This also makes it hard for cars coming off First onto W Adams to see cars on W Adams. I live at 402 W Adams St and have nearly been in several accidents at this intersection. I am curious if this intersection can be "opened" up by marking a "No Parking" near the intersection in both directions, First and W Adams. I appreciate your time. S/ Savanna Fetting, 402 W Adams St, Plymouth, IN 419-258-0926

Street Superintendent Marquardt said First Street is not a city street and it is in fact not a street at all on the south side of Jefferson Street. It is privately owned property. He noted at there are not even any stop signs because it is private property. The city has no jurisdiction to make changes or add signs on First Street. Marquardt did say that the street department can install "No Parking" signs along Adams Street near that intersection if the board would like.

Walters said he has been in that area and noticed the congestion. He suggested that extending "No Parking" signs 20-25 feet from that intersection would probably help.

Members Walters and Houin moved and seconded to restrict parking on W Adams Street on both the east and west sides of the intersection with the private drive. The motion carried.

Clerk-Treasurer Xaver presented the following request:

Rees Theater project would like to locate 2 dumpsters on Laporte Street next to their location for debris removal on Saturday, October 20, 2018. Work will be completed that day and dumpsters will be removed the first part of the following week. S/ Mark Senter, Mayor

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Board Members Culp and Milner moved and seconded to approve the request. The motion carried.

Board Members Milner and Walters moved and seconded to allow the payroll for October 15, 2018, and the claims for October 8, 2018, as entered in Claim Register #2018. The motion carried.

There being no further business to discuss, the meeting was declared adjourned by Mayor Senter at 6:35 p.m.

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Jeanine M. Xaver, IAMC, CMC  
Clerk-Treasurer

APPROVED:

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Mark Senter, Mayor