

REGULAR SESSION, COMMON COUNCIL, DECEMBER 23, 2019

Be it Remembered that the Common Council of the City of Plymouth, Indiana, met in regular session on December 23, 2019. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana and was called to order at 6:30 p.m.

Mayor Senter led the Pledge of Allegiance and offered prayer.

Senter presided for Councilmembers Duane Culp, Don Ecker, Jeff Houin, Randy Longanecker, Shiloh Carothers Milner and Bill Walters. Clerk-Treasurer Xaver was also present. Council Member Gary Cook and City Attorney Surrisi were absent.

Council Members Culp and Ecker moved and seconded to approve the minutes of the last regular Common Council meeting on December 9, 2019 as presented. The motion carried.

The following legal notice was advertised on December 13, 2019:

NOTICE OF PUBLIC HEARING
Notice is hereby given to the citizens of Plymouth, Marshall County, Indiana, that a public hearing will be conducted by the Common Council of the City of Plymouth on a request for tax abatement on real and personal property improvements by 2400 Walter Glaub, LLC, located at 2400 Walter Glaub Drive, Plymouth, IN. A statement of benefits is on file in the Clerk-Treasurer's office, 124 N. Michigan St., Plymouth, IN. The real estate has been designated within an Economic Revitalization Area pursuant to IC 6-1-1-12-1-1 on December 9, 2019. A description of the affected area is available and can be inspected in the County Assessor's Office.
Said hearing will be held on Monday, December 23, 2019, in the Council Chambers of the City Building, located on the second floor at 124 N. Michigan St., (Garro Street entrance), Plymouth, IN at the Common Council meeting at 6:30 p.m. Persons appearing at such public hearing shall have the right to be heard on the proposed project.
Disabled persons needing special accommodations, please contact the ADA Coordinator at 574-936-2948.
Dated this 10th day of December, 2019.
Jeanine M. Xaver
Clerk-Treasurer
City of Plymouth, Indiana
December 13, 2019 - P
December 13, 2019 P\202494 hcpaidp

Council Members Houin and Ecker moved and seconded to open the public hearing. The motion carried and the mayor declared the public hearing open.

There were no comments.

Council Members Ecker and Culp moved and seconded to close the public hearing. The motion carried.

Mayor Senter presented Ordinance No. 2019-2161, An Ordinance Adopting the Fee Schedule for the Department of Parks and Recreation for the City of Plymouth, on second reading.

Council Members Culp and Houin moved and seconded to approve Ordinance No. 2019-2161, An Ordinance Adopting the Fee Schedule for the Department of Parks and Recreation for the City of Plymouth, on second reading. The motion carried by voice vote.

Council Members Houin and Culp moved and seconded to approve Ordinance No. 2019-2161, An Ordinance Adopting the Fee Schedule for the Department of Parks and Recreation for the City of Plymouth, on third reading. The motion carried by voice vote and the ordinance was adopted at 6:35 p.m.

Mayor Senter read City Attorney's memorandum regarding a scrivener's error in Resolution No. 2019-875:

MEMO

TO: Council
FROM: Sean Surrisi
DATE: 12/11/19
RE: Correction of Scrivener's Error

Clerk-Treasurer Xaver brought a scrivener's error in my drafting of Resolution No. 2019-875, which was the declaratory resolution for AK Industries recent tax abatement. Section 1 of the resolution originally said this:

- a. the estimates of real property investment of \$1,500,000.00 and personal property investment of \$500,000.00 are reasonable for projects of this nature; and,

That had the investment numbers reversed. The actual numbers are \$500,000.00 in real property investment and \$1,500,000.00 in personal property investment. I had the numbers correct in all of the other associated documents. I have made the correction and propose to swap the corrected first page of the resolution in for the first page of the resolution that was previously signed. We'd like to have your acknowledgement of this correction provided in the minutes of your meeting.

Please let me know if you have any further questions.

Council Members Houin and Longanecker moved and seconded to acknowledge the correction. The motion carried.

Mayor Senter announced the following appointments:

Board of Public Works and Safety

Mark Senter	4-year term ending December 31, 2023
Duane Culp	4-year term ending December 31, 2023
Shiloh Carothers Milner	4-year term ending December 31, 2023
William Walters	4-year term ending December 31, 2023
Jeff Houin	4-year term ending December 31, 2023

Board of Aviation Commissioners

Kevin Morrison	4-year term ending December 31, 2023
Phil Bockman	4-year term ending December 31, 2023

Park Board

Dave Morrow	4-year term ending December 31, 2023
Cayla Sharp	to complete unfulfilled term of Robert Listenberger, ending December 31, 2021

Plan Commission

Fred Webster (D)	4-year term ending December 31, 2023
Linda Secor (R)	to complete unfulfilled term of Greg Compton, ending December 31, 2020

Redevelopment Commission

Craig Hoppie	1-year term ending December 31, 2020
Tom Pedavoli	1-year term ending December 31, 2020
Nancy Felde	1-year term ending December 31, 2020

Alcohol Beverage Committee

Bryan Howard	1-year term ending December 31, 2020
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Urban Forest and Flower Committee

Jodie Overmyer	to complete the unfulfilled term of Debbie Palmer, ending December 31, 2020
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Historic Preservation Commission

Mike Miley	2-year term ending December 31, 2021
Jim Marquardt	2-year term ending December 31, 2021

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Council Members Culp and Longanecker moved and seconded to pass Ordinance No. 2019-2162, An Ordinance to Amend Ordinance No. 2019-2153, Commonly Known as the 2020 Salary Ordinance, and Amended by Ordinance 2019-2157, For an Unelected Member of the Board of Public Works and Safety, on third reading. It passed by roll call vote at 6:45 p.m.

AYES: Culp, Ecker, Houin, Longanecker, Milner
NAYS: None
ABSTAIN: Walters
ABSENT: Cook

Mayor Senter presented Resolution No. 2019-884, Resolution of the City of Plymouth Confirming the Adoption of a Declaratory Resolution Designating Certain Real Estate Within the City of Plymouth to be Within an “Economic Revitalization Area” for Purposes of Real Property and Personal Property Tax Abatement Pursuant to IC 6-1.1-12.1 et seq (2400 Walter Glaub, LLC).

Jerry Chavez, president of Marshall County Economic Development Corporation, addressed the council regarding the tax abatement. He stated that the real property abatement will be for 2400 Walter Glaub, LLC, while the personal property is owned by Bomarko, Inc. He has asked City Attorney Surrisi to make an adjustment to the resolution before a final version is filed. He introduced Jennifer Hewitt, president of Bomarko, Inc., to discuss the expansion. She said they have already starting making updates to the building including a new fire sprinkler system, limited access for truck drivers, adding storm shelters to the break rooms, and raising the roof in one area of the building.

Council Members Houin and Culp moved and seconded to adopt the proposed amended version of Resolution No. 2019-884, Resolution of the City of Plymouth Confirming the Adoption of a Declaratory Resolution Designating Certain Real Estate Within the City of Plymouth to be Within an “Economic Revitalization Area” for Purposes of Real Property and Personal Property Tax Abatement Pursuant to IC 6-1.1-12.1 et seq (2400 Walter Glaub, LLC). It passed by roll call vote.

AYES: Culp, Ecker, Houin, Longanecker, Milner, Walters
NAYS: None
ABSENT: Cook

Clerk-Treasurer Xaver presented an Application for Exemption from the Licensing Requirements of Ordinance No. 1309 for the Knights of Columbus to collect donations at the north end of old downtown at the intersection of Michigan and Jefferson Streets and at the Kroger and Wal-Mart parking lots on May 1st and 2nd with rain dates of May 8th and 9th.

Council Members Ecker and Milner moved and seconded to approve the request as presented. The motion carried.

Mayor Senter offered the privilege of the floor.

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Councilman Bill Walters thanked the people of Plymouth and city employees for letting him serve as a council member for the last four years. This was his last council meeting.

Members Ecker and Longanecker moved and seconded to accept the following communications:

- Minutes of the Board of Public Works and Safety meeting of December 9, 2019
- Minutes of the Board of Aviation Commissioners meeting of November 12, 2019
- Minutes of the Redevelopment Commission meeting of November 19, 2019
- October & November 2019 Clerk-Treasurer's Financial Reports
- October & November 2019 Clerk-Treasurer's Depository Statement and Cash Reconciliation
- Marshall County Drainage Board Notification RE Schuh Ditch Debris Removal
- IDEM Letter Dated 12.16.2019 RE Bomarko
- Agenda for 2020 Oaths of Office on December 31, 2019

The motion carried.

There being no further business to come before the Council, Council Members Walters and Ecker moved and seconded to adjourn the meeting. The meeting adjourned at 6:55 p.m.

Jeanine M. Xaver, IAMC, CMC
Clerk-Treasurer

APPROVED

Mark Senter, Mayor

2019 Year End Transfer of Appropriations

12.31.19	YEAR END APPROPRIATION TRANSFERS	ERD	ERC
Engineering			
To:	101.003.421.0000 Office Supplies	481.58	
From:	101.003.431.0210 Surveying		481.58
Sanitation			
To:	101.008.421.0000 Office Supplies	1,357.48	
From:	101.008.431.0000 Contractual Services		1,357.48
Police			
To	101.009.422.0210 Gasoline Only	1,420.80	
From	101.009.411.0010 Salaries		1,420.80
Park			
To	204.000.431.0000 Contractual Services	94.61	
From	204.000.411.0155 Overtime Pay		94.61
Crime Prevention / K9			
To	276.000.439.0300 Fees and Dues	105.00	

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From 276.000.429.0000 Other Supplies 105.00

1993 TIF

473.000.431.0000	Professional Fees	17,925.00	
473.000.431.0400	Umbaugh/Baker Tilly	2,533.50	
473.000.441.0012	Hoham Drive Project		<u>20,458.50</u>
		23,917.97	23,917.97

2019 Encumbrances carried forward to 2020

P.O. #	Vend No	Vendor Name	Account #	Amount	Transaction Description
2229	50463	ELEMENT MATERIALS TECH DALEVI	606.400.422.0020	3,494.30	LAB ANYALYSIS RQRD BY IDEM
2230	50463	ELEMENT MATERIALS TECH DALEVI	631.300.449.0008	1,696.00	LAB ANALYSIS RQRD BY CITY ISSUED PERMITS
2231	236645	WEALING BROTHERS LLC*	606.400.431.0550	15,523.75	DISPOSAL OF CITY BIO-SOLIDS BY LAND APPLCTN
2318	225125	VS ENGINEERING*	414.000.444.0004	182,272.00	E LAPORTE ST FOOTBRIDGE REHABILITATION
2368	126250	LOCHMUELLER GROUP LLC*	101.003.431.0010	6,348.50	MS & DRAINAGE SRVC,PLAN REVIEW, INSPCTN
2406	160398	PEERLESS MIDWEST INC*	601.200.436.0000	37,498.00	RELIN OF WELL 1A-LEDYARD
2572	126250	LOCHMUELLER GROUP LLC*	473.000.441.0012	39,800.00	HOHAM DR RECONST AMEND 1 ADD ROW SRVC
2665	136094	MORTON SALT, INC*	201.000.429.0020	54,375.26	UNTREATED ROAD SALT
2677	134095	MIDWESTERN ENGINEERS INC*	606.800.431.0000	7,500.00	PREPARE WWTP NPDES PERMIT IDEM
2719	88840	HOOSIER FIRE EQUIPMENT INC*	101.010.429.0010	1,262.90	BADGES,COLLAR PINS,NAME BARS
2730	133640	MICHIANA CONTRACTING INC*	101.012.36.0500	25,600.00	RPLC TRAFFIC LIGHT SYS AT JEFFERSON/CENTER S
2731	50170	EISENHOUR HOME IMPROVEMENTS,	205.000.443.0014	14,700.00	INSULATE,RPLC WINDOWS,DOORS,CLEANUP
2733	187960	RIETH RILEY CONSTRUCTION*	201.000.444.0011	249,358.87	PW-19-008-2019 STREET/SIDEWALK FALL PROJECTS
2738	187960	RIETH RILEY CONSTRUCTION*	204.000.444.0004	12,898.11	PAVING/CHUCK GLAUB,BEKNEL,HORSE BARN
2799	133640	MICHIANA CONTRACTING INC*	204.000.444.0004	8,400.00	BACKSTOP NETTING FOR DUGOUTS NIXON FIELD
2801	126250	LOCHMUELLER GROUP LLC*	473.000.441.0005	58,071.40	PIONEER DRIVE RECONSTRUC CCMG-PRELIM ENG
2806	143805	MEL NORTHEY CO INC*	101.012.429.0010	2,508.00	LIGHT POLE FIXTURES
2820	70697	GASOLINE EQUIPMENT CO*	201.000.431.0000	600.00	LEAK TEST FOR FUEL SYS
2823	42000	D. C. GARAGE DOORS INC.*	201.000.442.0010	2,845.00	NEW OVERHEAD DOOR
2825	204365	THE TROYER GROUP INC*	204.000.444.0004	7,900.00	NEW PLAYGRND NEAR HOOSIER OLD WHEEL
2834	191900	SINCLAIR REC LLC C/O*	204.000.445.0000	8,181.56	SWING FRAME,SWINGS,BELT SEATS,ADPT SEATS
2838	200875	THAYER*TRACY	201.000.442.0010	3,550.00	INSTALL DOORS
2846	143721	NEXTHILL CAPITAL PARTNERS LLC	239.000.429.0000	4,865.00	BODYARMOR FOR 7 OFFICERS

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2856	120050	LAI, LTD*	606.400.429.0010	1,975.00	OXY SENSOR,CALIBRATOR,CALBRTR TRAINING
2857	160379	PAVEMENT SOLUTIONS INC.*	201.000.444.0011	100,000.00	CRACK SEALING
2862	143781	NORTHERN TOOL: BLUE TARP FINA	204.000.429.0030	683.98	TAILGATE SALT SPREADER
2864	28245	BROWNSTOWN ELECTRIC SUPPLY CO	273.000.429.0000	12,043.05	GE LIGHTING/PHOTOELECTRIC EYES
2868	237668	WOOLPERT, INC*	402.000.444.0004	48,830.86	AIP 20, AIRPORT LAYOUT PLAN REMAINING
2870	126250	LOCHMUELLER GROUP LLC*	473.000.441.0012	164,596.36	HOHAM DR RECONSTRUCTION PROJECT
2872	32424	CENTRAL PAVING, INC.*	201.000.429.0020	2,060.00	COLD PATCH MATERIALS
2873	187960	RIETH RILEY CONSTRUCTION*	260.000.444.0004	172,831.00	2019 ST & SIDEWALK CCMG PROJECTS
2876	76057	GRAY MATTER SYSTEMS, LLC*	601.800.421.0000	900.00	WINN-911 ALARMING SFTWR UPDATE/MAINT
2877	76057	GRAY MATTER SYSTEMS, LLC*	606.800.421.0000	900.00	WINN911 ALARMING SFTWR UPDATE/MAINT
2878	74345	GE DIGITAL LLC*	606.800.421.0000	10,683.60	CSADA SECURITY SYS SFTWR UPDATE/MAINT
2879	74345	GE DIGITAL LLC*	601.800.421.0000	3,302.04	CSADS SECURITY SYS SFTWR UPDATE/MAINT
2880	160525	PETERSON CONSULTING SERVICES*	101.007.431.0000	4,750.00	PROFESSIONAL SERVICES CAPITAL ASSETS
				<u>1,272,804.54</u>	

	Fund Name	Fund Number	Total
General Fund - Engineering		101.003.	6,348.50
General Fund - Financial Board		101.007.	4,750.00
General Fund - Fire Dept		101.010.	1,262.90
General Fund - City Lights & Power		101.012.	28,108.00
	Street	201	412,789.13
	Park	204	38,063.65
	Cemetery	205	14,700.00
	Deferral and Diversion	239	4,865.00
	CCMG	260	172,831.00
	Common Cents Fund	273	12,043.05
	CCD	402	48,830.86
	E Laporte St Footbridge	414	182,272.00
	TIF 1	473	262,467.76
	Water	601-605	41,700.04
	Sewer	606-631	41,772.65
			<u>1,272,804.54</u>