

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on January 23, 2017, at 6:00 p.m. in the Council Chambers of the City Building, 124 N. Michigan St., Plymouth, IN.

Mayor Senter presided for Board Members Culp, Fonseca, Grobe and Houin. City Attorney Surrisi and Clerk-Treasurer Xaver were also present.

Board Members Culp and Fonseca moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on January 9, 2017, as presented since they have been reviewed and found to be correct. The motion carried.

City Attorney Surrisi made a last call for quotes for the Street Department 2017 4x2 Heavy Duty 4500 series truck.

Street Superintendent Marquardt said that requests for quotes were sent to three companies for the 2017 4x2 Heavy Duty 4500 series truck. The following letter was sent by certified mail to Warsaw Dodge Ram, Oliver Ford and Country Auto Group:

City of Plymouth Street Dept.
2124 Western Avenue, Plymouth, In. 46563-1044
Phone 574-936-2017 Fax 574-936-3551
Notice: To Interested Parties

January 10, 2017

I am seeking sealed quotations for a new 2017 4x2 Heavy Duty 4500 Series Regular Cab truck with at least the following equipment and paint color to be Red

84 inch Cab to Axle and 16500 GVWR.
HD Front Suspension Package
Diesel Engine with Automatic Transmission and Live Gear PTO to have power whenever the engine is Running, Truck Moving or not
220 Amp Alternator
20 Min Engine Shut Down Timer
Anti-Spin Differential Rear Axle with Standard Axle Ratio.
All-Terrain Traction Tires with a Spare Tire and Wheel.
Cab Side Steps.
H.D. Trailer Tow Pkg with Trailer Brake Controller and Power Heated Trailer Tow Mirrors.
H.D. 40/20/40 Cloth Seat and Black Vinyl Floor Covering.
Air Conditioning / Power Locks and Windows / AM-FM Radio /Cruise Control / Chrome Front Bumper
Upfitter Interface Module
Instrument Panel Mounted Auxiliary Switches (Upfitter Switches)
Rear View Camera With View Display In Center of the Dash

We have one trade in. It is a 1990 Ford 4x2 F Super Duty, Regular Cab Dump Truck. That I will bring to you for appraisal if you are interested in working on this quotation. Quotations may be delivered until 4:30 p.m., January 23, 2017 to the Clerk-Treasurer's Office at 124 N. Michigan Street, Plymouth, IN; or until 6:00 p.m. in the Council Chambers of the City Building, 124 N. Michigan Street, Plymouth, IN, (Garro Street Entrance) at which time all quotations will be opened and read aloud.

S/ James Marquardt, Superintendent, City of Plymouth Street Dept.

The following sealed quotes were opened a read aloud:

- Warsaw Buick GMC Chrysler. Warsaw IN
2017 Ram 4500 Regular Cab Chassis 4x2 (168.5 WB- CA of 84 in) Code DP4L64.
\$39,775.00 – \$500.00 (trade) + doc Fee \$199.00 = \$39,474.00
- Country Auto Center. Plymouth IN
2017 Dodge Ram 4500 4x2 CC 84" CA (168.5" wheelbase)
\$42,094.00 - \$1,500(trade) = \$40,594.00
- Oliver Ford Lincoln. Plymouth IN.
2017 Ford F450 4x2 Chassis Cab
\$42,199.00- \$800.00(trade) = \$41,399.00

Board Members Houin and Grobe moved and seconded to take all bids under advisement. The motion carried.

Utility Superintendent Davidson told the board that the 2017 budget for the Water Department included the purchase of a one-ton dump truck. He asked for the board's permission to begin soliciting quotes for this truck.

Board Members Grobe and Fonseca moved and seconded to allow Superintendent Davidson to begin soliciting quotes for the Water Department's one-ton dump truck. The motion carried.

Fire Chief Miller asked that the board approve moving firefighters Zach Strbjak and Walt Hanselman off probationary status and into regular full-time pay.

Board Members Culp and Fonseca moved and seconded to approve the request. The motion carried.

Miller also asked for the board's permission to begin preparing specs for the new ambulance remount, as allocated in the 2017 budget, so the bidding process can begin.

Board Members Houin and Grobe moved and seconded to approve the request. The motion carried.

Miller presented two monetary donations for the fire training tower:

- \$50.00 from Small Wonders Daycare
- \$100.00 from Vickie and Billy Ellinger

Mayor Senter presented a Certificate of Honorable Service and a key to the city to Captain Shawn O'Keefe.

Police Chief Bacon requested the board's permission to begin the process for bidding two new SUV's for the police department.

Board Members Grobe and Houin moved and seconded to approve the request. The motion carried.

Bacon also asked for the board's permission to allow Patrolman Stuart Krynock to attend training in Philadelphia. The only cost to the city will be Krynock's salary while he is away for one week.

Board Members Culp and Grobe moved and seconded to approve the request. The motion carried.

Street Superintendent Marquardt updated the board on the police department parking lot project. The contractor began working on January 23rd and the anticipated timeline is two weeks depending on weather conditions.

City Attorney Surrisi reviewed a Power Point presentation with an overview of the proposed city-owned parcel combinations for tax purposes. Surrisi noted that Mindy Relos-Penrose from the Marshall County Assessor's office put together proposed combinations and Surrisi estimates several hundred parcels being combined into sixty.

Board Members Houin and Grobe moved and seconded to allow the payroll for January 31, 2017 and the claims for January 23, 2017 as entered in Claim Register #2017. The motion carried.

In other business, Mayor Senter said Robert Hillman was not present at the meeting, although he had requested permission to address the Board of Works regarding traffic at Lincoln Jr. High School. Mayor Senter said that he felt the issue could be resolved between himself, Chief Bacon and Ted Brown in a private setting rather than adding it back on to the agenda.

City Attorney Surrisi presented Resolution No. 2017-722, A Resolution of the Board of Public Works and Safety Designating a Lawn Mower as Surplus Property of the Plymouth Cemetery Department and Authorizing its Transfer to the Plymouth Street Sanitation Department.

Board Members Grobe and Houin moved and seconded to approve Resolution No. 2017-722, A Resolution of the Board of Public Works and Safety Designating a Lawn Mower as Surplus Property of the Plymouth Cemetery Department and Authorizing its Transfer to the Plymouth Street Sanitation Department. It passed by roll call vote.

AYES: Senter, Culp, Fonseca, Grobe and Houin
NAYS: None

There being no further business to discuss, Members Culp and Fonseca moved and seconded to adjourn the meeting. The motion carried and the meeting was declared adjourned at 6:25 p.m.

Jeanine M. Xaver, IAMC
Clerk-Treasurer

APPROVED:

Mark Senter
Mayor

The following items were forwarded to the proper committee to act:

1/12/2017 – The tree in front of 223 S Walnut St is dead and is going to fall on my house. Last wind storm we had more big branches fell damaging gutters and front porch. Please remove tree before there is more damage. This is the second request. S/ Craig Ousnamer, 223 South Walnut St, Plymouth, 574-855-6197

1/11/2017 – I would like the tree in front of the parsonage checked and at least trimmed. It is dropping branches on our cars and home. S/ Donna Shaw, Bible Baptist Church, 102 Webster Ave, Plymouth, 574-383-6844

1/11/2017 – In front of the historical house at 914 N Michigan St is a large pot hole 3 ft long and 1.5 ft wide and 1 ft deep. On Thursday, Jan 10, 2017 at around 9:15 pm driving back from work I hit this pothole which caused damage to the front passenger tire, wheel at axle. S/ Tony Mendez, 808 N Plum St, Plymouth, 574-540-6015

Clerk-Treasurer's response: Mr. Mendez, The section of Michigan Street where your damage occurred is State Road 17 and belongs to the State of Indiana / INDOT. Any damages that you wish to claim would need to be filed against the State. INDOT's local phone number is 936-4057. I do not know if they can help you there or if they will have other contact information for you. S/ Jeanine M. Xaver, IAMC