

REGULAR SESSION, COMMON COUNCIL, DECEMBER 28, 2015

Be it Remembered that the Common Council of the City of Plymouth, Indiana, met in regular session on December 28, 2015. The meeting was held in the Council Chambers of the City Building, 124 N. Michigan Street, Plymouth, Indiana. The meeting was called to order at 6:30 p.m.

Mayor Senter led the Pledge of Allegiance and offered prayer.

Mayor Senter presided for Council Members Ecker, Smith and Grobe. City Attorney Surrisi and Clerk-Treasurer Xaver were also present. Council Members Delp and Culp were absent.

Council Members Ecker and Grobe moved and seconded to approve the minutes of the last regular meeting of December 14, 2015 as presented. The motion carried.

Mayor Senter read a proclamation for Wayne Smith and presented Smith with a key to the City.

City Attorney Surrisi presented Ordinance No. 2015-2095, An Ordinance Adopting the Fee Schedule for the Department of Parks and Recreation for the City of Plymouth, on second reading.

Council Members Ecker and Grobe moved and seconded to approve Ordinance No. 2015-2095, An Ordinance Adopting the Fee Schedule for the Department of Parks and Recreation for the City of Plymouth, on second reading. It passed by roll call vote.

AYES: Ecker, Smith, Grobe
NAYS: none
ABSENT: Delp, Culp

City Attorney Surrisi presented Ordinance No. 2015-2095, An Ordinance Adopting the Fee Schedule for the Department of Parks and Recreation for the City of Plymouth, on third reading.

Council Members Smith and Ecker moved and seconded to approve Ordinance No. 2015-2095, An Ordinance Adopting the Fee Schedule for the Department of Parks and Recreation for the City of Plymouth, on third reading. It passed by roll call vote.

AYES: Ecker, Smith, Grobe
NAYS: none
ABSENT: Delp, Culp

Councilmen Grobe and Smith made a motion and second to re-appoint Mike Miley and Billy Ellinger as the Council's appointees to the Redevelopment Commission for a one year term ending 12.31.16. The motion carried.

Mayor Senter announced the following appointments:

- Dan Tyree to the Redevelopment Commission for a one year term ending 12.31.16
- Tom Pedavoli to the Redevelopment Commission for a one year term ending 12.31.16
- Nancy Felde to the Redevelopment Commission for a one year term ending 12.31.16
- Kevin Morrision to the Aviation Commission for a four year term ending 12.31.19
- Dave Morrow to the Park and Recreation Board for a four year term ending 12.31.19
- Alex Eads to Park Board to complete the unfulfilled term of Bob Beiter ending 12.31.16
- Allie Shook Park Board appointee to Plan Commission term ending 12.31.19
- Fred Webster to the Plan Commission for a four year term ending 12.31.19
- Mark Gidley appointed by the County to the Plan Commission for a four year term ending 12.31.19

Councilmen Ecker and Grobe made a motion and second to re-appoint Keith Wickens as city council appointee to the Board of Zoning Appeals for a four year term ending 12.31.19. The motion carried.

Councilmen Grobe and Ecker made a motion and second to re-appoint Mike Delp to the Plan Commission as a member of the Council four year term ending 12.31.19. The motion carried.

Clerk Treasurer Xaver requested Permission to Make Year End Transfers as Necessary and Include as Part of the Minutes. This is to allow funds to be moved around within budget sections. This is normally done through appropriations, however since it is so close to the end of the year, these transfers are performed and added to the minutes.

Councilmen Grobe and Smith moved and seconded to approve the request. The motion carried.

Xaver also requested Permission to Forward Year End Transfers as Necessary and Include as a Part of the Minutes. This is to encumber purchase orders that are outstanding at the end of the year and moves those appropriations to next year.

Councilmen Smith and Ecker moved and seconded to approve the request. The motion carried.

Councilmen Ecker and Smith moved and seconded to accept the following communications: Minutes of the Board of Public Works and Safety meeting of December 14, 2015; Minutes of the Police Pension Board meeting of December 17, 2015. The motion carried.

There being no further business to discuss, Members Smith and Grobe moved and seconded to adjourn the meeting. The motion carried; the meeting was declared adjourned at 6:43 p.m.

S/Jeanine M. Xaver
Clerk-Treasurer

APPROVED

S/Mark Senter, Mayor

The following year end transfers were made in 2015 and added to the minutes as approved at the council meeting:

2015 YEAR END APPROPRIATION TRANSFERS

260000 Park

TO:	434200	Utilities	68.96
	434280	Park Art Center	184.53
	439100	Contractual Svc	615.94
From:	443000	Building Improvements	869.43

290000 Cemetery

TO:	445000	Improvements	3,985.84
FROM:	413100	Health Insurance	3,985.84

The following encumbrances were made from 2015 to 2016 and added to the minutes as approved at the council meeting:

	BUCS	2015	ENCUMBRANCES CARRIED OVER
STORM SEWER			
11/24/2015	REPAIRS/LABOR		
	PO 94	HASKINS, INC	\$8,000.00
10/30/2015	ENGINEERING		
	PO 18	COMMONWEALTH ENGINEERING	\$10,000.00
TOTAL ENCUMBERED FOR ENGINEERING			<u>\$18,000.00</u>

POLICE DEPT	
12/20/2015	EQUIPMENT

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	PO 107	DIGITAL ALLEY	\$8,520.00
		REPAIRS/LABOR	
12/20/2015	PO 105	LINCOLNWAY AUTO BODY	\$1,014.75
		EQUIPMENT	
12/20/2015	PO 113	ANCO OFFICE SUPPLIES	\$5,412.79
		OTHER SUPPLIES	
11/18/2015	PO82	LAWRENCE O VAUGHAN	\$400.00
		TOTAL ENCUMBERED FOR POLICE DEPT	<u>\$15,347.54</u>

FIRE DEPT			
		OTHER MATERIALS	
11/18/2015	PO 79	THE FIREMAN'S STORE	\$5,123.01
		TOTAL ENCUMBERED FOR FIRE DEPT	<u>\$5,123.01</u>

CITY PROPERITES			
		IMPROVEMENTS	
10/30/2015	PO 22	BURKHART ADVERTISING INC	\$6,156.45
10/30/2015	PO 23	PERMA ADVERTISING CO INC	\$590.00
		TOTAL ENCUMBERED FOR CITY PROPERITES	<u>\$6,746.45</u>

TOTAL ENCUMBERED FOR GENERAL FUND	<u>\$45,217.00</u>
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PARK			
		OTHER MATERIALS-POOL	
12/20/2015	PO 116	THE LIFEGUARD STORE INC	\$1,652.00
12/22/2015		FUEL	
	PO 119	NORTH CENTRAL CO-OP	\$495.80
10/30/2015		IMPROVEMENTS	
	PO 33	NIBLOCK EXCAVATING INC	\$20,000.00
10/30/2015		OTHER MATERIALS-PARK	
	PO 34	WINTERLAND INC	\$1,500.00
10/30/2015		IMPROVEMENTS	
	PO 35	NIBLOCK EXCAVATING INC	\$37,100.00
		TOTAL ENCUMBERED FOR PARK	<u>\$60,747.80</u>

CEMETERY			
		REPAIRS & LABOR	
12/20/2015	PO 110	LOWERY'S CARPET CARE	\$2,351.34
12/20/2015		IMPROVEMENTS	
		HUFFMAN	
	PO114	ELECTRIC	\$3,773.64
10/30/2015		IMPROVEMENTS	
	PO 38	NIBLOCK EXCAVATING INC	\$13,000.00

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10/30/2015 IMPROVEMENTS
PO 39 NIBLOCK EXCAVATING INC \$15,000.00

10/30/2015 IMPROVEMENTS
PO 40 NIBLOCK EXCAVATING INC \$14,707.20

TOTAL ENCUMBERED FOR CEMETERY \$48,832.18

STREET

12/20/2015 OTHER MATERIALS
PO 108 POSITIONING SOLUTIONS CO \$1,600.00

10/30/2015 REPAIR PARTS
PO 15 BROWN DISTRIBUTING CO \$1,325.00

10/30/2015 ST & ALLEY IMPROVEMENTS
PO 41 NIBLOCK EXCAVATING INC \$6,143.25

11/30/2015 STREET MATERIALS
PO 42 COMPASS MINERALS AMERICA INC \$53,575.17

10/30/2015 EQUIPMENT
PO 45 MC EQUIPMENT DBA \$13,760.00

10/30/2015 STREET MATERIALS
PO 48 CENTRAL PAVING, INC \$2,104.96

10/30/2015 ST & ALLEY IMPROVEMENTS
PO 56 NIBLOCK EXCAVATING INC \$128,850.00

TOTAL ENCUMBERED FOR STREET \$207,358.38

AVIATION

11/24/2015 ENGINEERING & LEGAL FEES
PO 92 PLYMOUTH LAND SURVEYING & DESIGN \$480.00

TOTAL ENCUMBERED FOR AVIATION \$480.00

TENNIS CT PROJECT

12/26/2015 TENNIS COURT EXPENSES
PO 121 HEBARD & HEBARD ARCHITECTS IN \$20,870.00

TOTAL ENCUMBERED FOR TENNIS COURT \$20,870.00

GREENWAY TRAILS

12/26/2015 ENGINEERING
PO 122 SEH OF INDIANA LLC \$4,553.06

10/30/2015 PO 64 SEH OF INDIANA LLC \$32,389.76

TOTAL ENCUMBERED FOR GREENWAY TRAILS \$36,942.82

AVIATION GRANT FUND

10/30/2015 CONSTRUCTION ENGINEERING
PO 61 WOOLPERTS, INC \$52,986.36

CONSTRUCTION

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10/30/2015	PO 62	MICHIANA CONTRACTING INC	\$14,071.20
	PO 63	PHEND & BROWN	\$258,479.92

TOTAL ENCUMBERED FOR AVIATION GRANT FUND \$325,537.48

2000 TIF TAX MONEY

10/30/2015	SIDEWALK CONSTRUCTION PO 28	THE ROBERT HENRY CORP	\$52,500.00
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TOTAL ENCUMBERED FOR 2000 TIF TAX MONEY \$52,500.00

FREEDOM PARK GRANT FUND

10/30/2015	CIP ENGINEERING PO 65	THE TROYER GROUP	\$1,240.00
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TOTAL ENCUMBERED FOR FREEDOM PARK GRANT FUND \$1,240.00

SAFE ROUTES TO SCHOOL

10/30/2015	PO 67	THE TROYER GROUP	\$12,158.40
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TOTAL ENCUMBERED SAFE ROUTES TO SCHOOL \$12,158.40

TOTAL TO BE ENCUMBERED FOR 2015 \$811,884.06