

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, MAY 26, 2020

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on May 26, 2020. The meeting was held in the Council Chambers, on the second floor of the city building, 124 N. Michigan St., Plymouth, Indiana.

Mayor Mark Senter called the meeting to order at 6:00 p.m. Senter presided for Board Members Duane Culp and Bill Walters. As allowed by Governor Holcomb's Executive Order #20-04 and 20-09, Board Members Jeff Houin and Shiloh Milner attended the meeting virtually. City Attorney Sean Surrisi and Clerk-Treasurer Jeanine Xaver were also present.

Members Culp and Walters moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on May 11, 2020. The motion carried.

Utility Superintendent Davidson notified the board and public that water main flushing will begin on June 1<sup>st</sup>. They start at the plants and work towards the water towers throughout the month of June.

Police Chief Bacon notified the board of Officer Shelley Church's retirement from the force effective May 21, 2020. He thanked her for her 20½ years of service.

City Engineer Gaul provided an update on project UT-20-014 for Windstream KDL, LLC. This was approved at the board meeting on May 11<sup>th</sup> for work in the city's right-of-way on Gibson Street for the new junior high school. Gaul said he received notification from a resident stating that part of his yard has been torn up between his fence and the city's right-of-way. Upon further investigation, it was discovered that Windstream KDL, LLC had not placed their financial guarantee or signed the agreement for this work. A warning notice was sent to them on May 21<sup>st</sup>. Gaul received a phone call within an hour from the contractor and they have been trying to rectify the outstanding items.

Gaul asked the board if they would like to send a Notice of Violation, which could lead to a fine, or if they would like to wait and see what happens.

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Walters said he thinks it would appropriate to wait and give them a chance to place the financial guarantee and agreement since this was a holiday weekend.

Board Members Walters and Culp moved and seconded to table any action at this time until the next meeting. The motion carried.

City Attorney Surrisi presented Executive Order 2020-17, Extension of Public Health Disaster Emergency Declaration, related to the COVID-19 response, and Executive Order 2020-18, Regarding the Plymouth Public Library's Sidewalk Decoration.

Board Members Walters and Culp moved and seconded to ratify Executive Orders 2020-17 and 2020-18. The motion carried.

Mayor Senter presented the following request:

NIPSCO plans on doing work in the alley between Garro and LaPorte at the far south end of the alley near Laporte St for a new Rees gas line. This would occur as early as Friday, May 29 or possibly Tuesday, June 2. The business owners in the area will be advised of the situation prior to any work. I would like to request the alley closed as the work is being completed. S/ Randy Danielson, Rees Co-Chairman, 100 N Michigan St, Plymouth, 574-286-2391

Board Members Culp and Walters moved and seconded to approve the request as presented. The motion carried.

Board Members Culp and Walters moved and seconded to allow the payroll for May 29, 2020 and the claims for May 26, 2020, as entered in Claim Register #2020. The motion carried.

Board Members Walters and Culp moved and seconded to accept the following communications that were received in the board's packets:

- Tree Request: Nelson at 630 S Michigan, Vargas at 1010 Ferndale, and Weirick at 604 Rex
- April 2020 Water and Wastewater Utility Reports
- April 2020 Fire Reports

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There being no further business to discuss, Board Members Walters and Culp moved and seconded to adjourn the meeting. The motion carried and the meeting was declared adjourned at 6:12 p.m.

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Jeanine M. Xaver, IAMC, CMC  
Clerk-Treasurer

APPROVED:

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Mark Senter  
Mayor

The following requests have been submitted to the proper committee to act:

5/7/2020 – Tree Request: I would like to inform you about four trees that seem to be leaning toward our house at 1010 Ferndale St. One of these trees on our side of the street, near our driveway, has at least one hole on one of its branches and we are worried that this hole would cause the branch to cause damage to our house if it fell. The falling of this branch would be a danger to those who walk under it and tot my family as we enjoy going outside. I hope that the correct measures of action are taken on cutting down this tree, if possible, so that it is no longer a danger. Thank you. S/ Maria Vargas, owner, 1010 Ferndale St, Plymouth, 574-936-6383

5/11/2020 – Tree Request: Trees in front of the house are losing dead limbs causing the limbs to fall onto the sidewalk and into the street. S/ Jerry Weirick, 604 Rex St, Plymouth, 574-933-3857

5/16/2020 – Tree Request: 630 S Michigan St, Plymouth, IN 46563. Large tree between sidewalk and street. Half of it is dead and it is continually dropping branches and large sections of bark. S/ Mark Nelson, 630 S Michigan St, Plymouth, 765-632-8119