

# CITY OF PLYMOUTH BOARD OF AVIATION COMMISSIONERS

City of Plymouth Board of Aviation Commissioners met in regular session March 12, 2019 at 6:30 p.m. in the Council Chambers, 124 N Michigan Street, Plymouth, Indiana.

President Bockman called the meeting to order for Commissioners:

**Present:** Phil Bockman, Steve Hupka, Joe Mersch, Ken Houin (after roll call – 6:35 p.m.)

**Absent:** Kevin Morrison.

## Approve Minutes of Regular Session February 12, 2019

Commissioners Mersch and Hupka moved and seconded to approve minutes of regular session February 12, 2019. The motion carried.

## Airport Manager's Report: Bill Sheley

To: Plymouth Board of Aviation Commissioners

From: Bill Sheley, Manager, Plymouth Municipal Airport

### Subject: March BOAC Meeting Report

1. Surveyor quote for replat work \$7,620.00, we did supply a lot of info from Woolpert. Surveyor is very busy, expecting 60 days to complete.
2. To expedite construction Building Commissioner agreed to issue Building Permit to Aeromotive with understanding replat is being done. Aeromotive waiting for State Building Approval & Drainage plan.
3. Alpha Flight will be leasing B hangar once Aeromotive is out. We are arranging a sublease to Michiana Aircraft Service for a short period (approximately 1 year). While they investigate building their own large facility.
4. If Aeromotive is able to get moved quick we will schedule the last of the Corporate Apron concrete work for 1<sup>st</sup> thing early spring.
5. New light controls for CTAF change done.
6. Our plow truck that has been on loan from the Street Department has finally rusted out to the point it needs replaced. We have Clerk/Treasures blessing to ask City Council to appropriate funds from our Cumulative Capitol fund to purchase a Ford F-450 (which we confirmed would work for the job by borrowing one from Street Department). Will be spending approximately \$55,000 total with a 10' plow and a dump bed. Have quotes from outfitter recommended by Street department for plow and bed. Truck is \$37,004.00
7. New (2011 Crown Victory) courtesy car acquired from Police Department, traded off '99 Taurus which need more repairs than value of car. Now have twin Crown Vic's (Pilots favorite), numbered 1 & 2 so Pilots know which one they have the keys for. Total cost with trade \$1800 approximate.
8. High School Program: we were hoping for 30 students, we already have 25+ just from Plymouth!
9. Great meeting with Ivy Tech. Working out details for High School program to get College credits. Also very likely that we will have a College level program within 2 years... We are going to need more room, Classrooms and Hangars.
10. Alpha Flight is getting a good response for the CMA Summer Camp, expecting a record summer in fuel sales.
11. I passed FOI- FAA Fundamentals of Instructing test and am planning to take FAA Instrument and Instrument Instructor written test around May 1<sup>st</sup>.
12. Monthly Sales: Dec= \$7,365.89, Jan=\$4,393.37, Feb=\$4,110.92
13. February #4 signed Guest Register, #4 signed out car, #31 fuel purchases
14. Runway & Grounds Inspection Report: Attached

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Regards,  
Bill Sheley  
Manager C65

There was additional discussion about whether or not to purchase the plow truck. There was discussion about outsourcing snow removal at the airport. Bockman asked if the truck would be used exclusively for snow removal or if there are other uses for it. Sheley said the truck would be used for other airport-related items. It was decided that having a truck at the airport is not unreasonable, but it is worth getting quotes for outsourcing snow removal just to compare and ensure this is the correct decision.

## Acceptance of Correspondence

- Runway and Grounds Inspection Report (distributed at meeting)
- January 2019 Financial Reports
- February 2019 Financial Reports

**Motion:** Acceptance of Correspondence

**Action:** Approve

**Moved by** Steve Hupka, **Seconded by** Ken Houin.

Motion passed unanimously.

## Adjournment


**Motion:** Adjournment

**Action:** Adjourn

**Moved by** Joe Mersch, **Seconded by** Ken Houin.

Motion passed unanimously

The meeting adjourned at 7:06 p.m.

  
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Abby Collins  
Recording Secretary