

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on October 28, 2013, at 6:00 p.m. in the Council Chambers of the City Building, 124 N. Michigan St., Plymouth, IN.

Mayor Senter presided for Board Members Culp, Ecker, Grobe and Smith. City Engineer Gaul, City Attorney Surrisi and Clerk-Treasurer Hutchings were also present.

It was noted that Board Member Culp was misidentified as Councilman Delp as seconding a motion at the bottom of the first page of minutes from the October 16th meeting. Board Members Ecker and Culp moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on October 16, 2013, as amended. The motion carried.

Davidson referred to the Commonwealth Engineers, Inc. General Service Agreement that was listed on the agenda. He said that the contract is still under negotiations. He asked that the item be tabled.

Board Members Ecker and Culp moved and seconded to table the matter. The motion carried.

Building Commissioner Hammonds presented his quarterly report to the board members.

Building Commissioners 2013 Third Quarter Report				
<u>Type of Construction</u>		<u>Estimated Cost</u>	<u>Permit Cost</u>	R/C
Accessory	9	\$4,260,089.79	\$7,255.40	C 24
Addition	10			R 51
Build Out	1			
Carport	2			
Deck	2			
Demolition	1			
Electric	10			
Fence	5			
Handicap Ramp	2			
New Construction	1			
Porch	3			
Renovation	8			
Roof	1			
Sign	9			
Single Family	<u>11</u>			
Total	75			

Submitted the 28th day of October, 2013.

2012 Third Quarter Report
 65 - permits issued
 Estimated cost of construction \$1,412,742.06

City Engineer Gaul reported on the Bauer Building parking lot. He said that Rieth-Riley has submitted all of the contract documentation, the contract has been signed and Notice-to-Proceed has been given. The contractor plans to begin excavation on November 1. They are hoping to complete the project within seven days.

Board Members Smith and Grobe moved and seconded to close the parking lot as well as sidewalk from Garro Street from the alley to Water Street from November 1st through November 25th to allow for demolition and construction of the parking lot, sidewalk and curb. The motion carried.

Gaul presented a request from United Telephone Company of Indiana - Century Link for permission to perform work in the city's right-of-way to install fiber optic infrastructure starting south of Oakhill Avenue and West of Chester; then east to the west side of Chester Street; then south to the north side of Ruth Street; then east to the east side of South Michigan Street; then south to the Corporate Limits and into the county.

Board Members Ecker and Culp moved and seconded to approve the request as presented. The motion carried.

Gaul presented a request from Donald Bell with Osmose who will be performing work on the South Michigan railroad viaduct abutments. The request is to close one sidewalk at a time to permit pedestrian traffic from November 6th through November 12th. Gaul said he would make sure the press and the school were made aware of the closure.

Board Members Smith and Ecker moved and seconded to approve the request. The motion carried.

City Attorney Surrisi reported that Derek Spier of Marshall County Economic Development Corporation is working to get the two current FEMA grants closed out before the end of the year. He explained that during discussion with FEMA, he learned that the city had been approved for an additional FEMA grant back in April, 2013. He presented the FEMA Garro 2 Project Agreement which includes the three properties at the end of LaPorte Street toward the foot bridge, a house on Cleveland Street and the house that the city purchased with city funds earlier this year. The estimated cost of the project is \$385,430; there would be a 25% local matching share, estimated at \$96,357. He said that the Indiana Housing & Community Development Authority has additional funds from the 2011 funding round as well, and that they will pick up that city match.

Board Members Grobe and Smith moved and seconded to approve the FEMA Garro 2 Project Agreement as presented. The motion carried.

Surrisi presented a proposed agreement with Wildman Services. He noted that there would be a couple of more amendments made to the agreement, which he reviewed.

Board Members Smith and Ecker moved and seconded to approve the proposed agreement with the modifications with Wildman Uniform and Linen Services. The motion carried.

Utility Superintendent Davidson reported that there was a cracked sewer line at the corner of Michigan and Jefferson streets that was in danger of collapsing. ProForm of Mishawaka has re-lined the lateral sewer line.

Mayor Senter voiced concern about leaves layering over the storm drain restricting rainwater from draining under the Third Street viaduct.

Clerk-Treasurer Hutchings presented the following request:

10/21/13 - Re-instate parking on Michigan St. north of Bridge (S. of Laporte St.) It used to be signed for 2 hr parking but was changed to no parking after bridge was re-built. S/ Andy VanHerk, 18294 10B Rd, Plymouth 935-5396

VanHerk was present to address the board.

Board Members Grobe and Culp moved and seconded to table the matter. The motion carried.

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Members Smith and Culp moved and seconded to allow the salaried payroll for October 1-15, 2013 and the claims for October 28, 2013, as entered in Claim Register #2013. The motion carried.

There being no further business to discuss, Board Members Grobe and Ecker moved and seconded to adjourn the meeting. Motion carried. The meeting was declared adjourned at 6:36 p.m.

S/Toni L. Hutchings, IAMC, CMC, CPFA, CMO
Clerk-Treasurer

APPROVED:

S/Mark Senter, Mayor

The following requests were presented to the proper committee to act:

10/29/13 - Please take down a tree on West Street related to the property at 701 Pennsylvania Ave. Leave the wood if possible. S/ Kiler Richards, 701 Pennsylvania