

invoice number  
to be completed by city

project number  
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**DRAINAGE APPLICATION - PART 3 INVOICE**      **Submit to:** City of Plymouth Clerk-Treasurer's Office  
**CITY OF PLYMOUTH**      124 N. Michigan Street  
**Ordinance 2018-2138 Section 6.151.51**      PO Box 492  
**Project Drainage Review Fees**      Plymouth, IN 46563

**Project Name:** \_\_\_\_\_  
**Project Address:** \_\_\_\_\_  
**Date Submitted:** \_\_\_\_\_

<b>Applicant/Submitter:</b>	<b>Owner:</b>
Name: _____	Name: _____
Address: _____	Address: _____
City/State/ Zip: _____	City/State/ Zip: _____
Phone: _____	Phone: _____
E-Mail: _____	E-Mail: _____

**Drainage Plan Submittal Review**

- 1 'Application for Drainage Plan Approval' is completed/signed and being submitted
- 2 Drainage Plan prepared and certified by a Licensed Architect, Engineer, Surveyor
- 3 An itemized cost evaluation of the Drainage Plan is being submitted for Financial Guarantees
- 4 A copy of the Drainage Plan calculations is being submitted
- 5 A copy of the Drainage Plan Drawings is being submitted
- 6 Construction Site Area - Number of Acres:

*Construction Site Area is defined as the size of the site minus the area of permanent buildings remaining on the site. Note: the size of the site may include multiple parcels.*

**NOTE: All Project Submittal Documents and review fees identified in the ordinance (one hard copy and one electronic copy) shall be submitted to the City Clerk Treasurer's office.**

The 10-14 working day preliminary determination of substantial completeness review time limit shall not start until the next business day after the submittal. If deficiencies are discovered during the preliminary determination of substantial completeness review the 10-14 day time period is null and void and a 30 day review period is in effect from the time of the most recent submittal.

If the preliminary determination of substantial completeness review is found to be substantially complete the Notice of Intent letter may be submitted to IDEM and construction activities may begin 48 hours after the submittal. The Financial Guarantee is to be submitted within 10 working days of this notice or a Stop Work Order may be issued until the Financial Guarantee is placed.

If there are any deficiencies found during the Comprehensive In-depth Design Review the Applicant & Owner (as shown above) will be notified via e-mail and will have 10 working days to address the deficiencies and resubmit. If the submission is not made within 10 working days a Stop Work Order May be issued. Note: The deficiency resubmission may be submitted via e-mail.

**Drainage Plan Review Invoice**

<= 1 acre:      \$ 750.00  
for each additional acre:      \$ 50.00

Construction Site Area  
Number of acres:        
*Round to the nearest acre - one acre minimum*

**INVOICE TOTAL CHARGES:**      \$

*To be submitted with the Application - Total charges = [(\$750.00) + (Construction Site Area - 1)] \* (\$50)*