

REGULAR SESSION, COMMON COUNCIL, MARCH 25, 2019

Be it Remembered that the Common Council of the City of Plymouth, Indiana, met in regular session on March 25, 2019. The meeting was held in the Council Chambers, 124 N. Michigan St., Plymouth, Indiana. Mayor Senter called the meeting to order at 6:30 p.m.

Mayor Senter led the Pledge of Allegiance and Council Member Ecker offered prayer.

Mayor Senter presided for Councilmembers Culp, Ecker, Houin, Milner and Walters. City Attorney Surrisi and Clerk-Treasurer Xaver were also present. Councilmen Cook and Longanecker were absent.

Council Members Culp and Ecker moved and seconded to approve the minutes of the last regular Common Council meeting on March 11, 2019, as presented. The motion carried.

City Attorney Surrisi presented Ordinance No. 2019-2146R, An Amended Ordinance Regarding the Permitting of Wireless Facilities and Wireless Support Structures within the Public Right-of-Way, on second reading.

Surrisi said there have been changes since this was read on first reading at the last meeting. He explained that the original version had the Technical Review Committee as the body overseeing the ordinance, but the amended version includes the City of Plymouth, Indiana's Small Cell Facility Permitting Policy. The ordinance allows the Board of Public Works and Safety to make changes to that policy. The Technical Review Committee will be the day-to-day administrative body that will make decision regarding implementation of the policy. They can create forms and documents to help put the policy into action.

Council Members Ecker and Milner moved and seconded to pass the amended ordinance on second reading. It passed by roll call vote.

AYES: Culp, Ecker, Houin, Milner, Walters
NAYS: None
ABSENT: Cook, Longanecker

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Council Members Houin and Ecker moved and seconded to pass the amended ordinance on third reading. It passed by roll call vote at 6:38 p.m.

AYES: Culp, Ecker, Houin, Milner, Walters
NAYS: None
ABSENT: Cook, Longanecker

City Attorney Surrisi presented PC 2019-01, Certified Proposal to Amend the Zoning Ordinance for the City of Plymouth, Indiana.

Plan Consultant Ralph Booker was present to discuss the proposed amendment and answer questions.

Council Members Ecker and Walters moved and seconded to adopt PC 2019-01, Certified Proposal to Amend the Zoning Ordinance for the City of Plymouth, Indiana. It passed by roll call vote.

AYES: Culp, Ecker, Houin, Milner, Walters
NAYS: None
ABSENT: Cook, Longanecker

City Attorney Surrisi presented Ordinance No. 2019-2145, An Ordinance to Amend the Code of Ordinances of the City of Plymouth Concerning Adoption of Personnel Policy by Reference, on first reading.

Surrisi explained that the update to the vacation policy has been in the works for several months but was temporarily put on hold to try and include some additional updates that needed to be made to the handbook. Rather than prolonging it further and at the interest of allowing employees and department heads to plan out time off for their departments, it was decided to move forward. Surrisi asked that the council consider suspending the rules and possibly passing this on all three readings tonight.

Ecker asked if this would be retroactive back to January 1, 2019. Surrisi said the changes would be effective for the year 2019, rather than waiting until 2020 for the changes to go into effect.

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Ecker referenced an issue that occurred for the 2018 Christmas holiday and asked if there was clarification to the Holiday policy. Surrisi said yes, the policy was updated to state that an employee must either work or use benefit time the day before a holiday in order to receive holiday pay. Houin questioned if this should also include the day after the holiday. It was further discussed and determined that the policy should also include the day after the holiday.

Surrisi outlined the change to the vacation portion of the policy, which includes additional time off for employees with 25 or more years of service with the city. Ecker voiced his support and said he feels this helps keep the city competitive with the private sector. He asked if the city as a “use it or lose it” policy for vacation time. Clerk-Treasurer Xaver said yes, vacation time does not carry over from year to year.

Council Members Ecker and Milner moved and seconded to suspend the rules and hear this ordinance on all three readings. It passed by roll call vote.

AYES: Culp, Ecker, Houin, Milner, Walters
NAYS: None
ABSENT: Cook, Longanecker

Clerk-Treasurer Xaver recommended that the council clarify that this is effective only for current employees and those who have not given notice to terminate employment.

Council Members Ecker and Walters moved and seconded to approve Ordinance No. 2019-2145 for current employees who have not submitted their resignation and with the amendment to include working or using benefit time the day after a holiday, on second reading. It passed by roll call vote. It passed by roll call vote.

AYES: Culp, Ecker, Houin, Milner, Walters
NAYS: None
ABSENT: Cook, Longanecker

Council Members Ecker and Walters moved and seconded to approve Ordinance No. 2019-2145 for current employees who have not submitted their resignation and with the amendment to

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include working or using benefit time the day after a holiday, on third reading. It passed by roll call vote. It passed by roll call vote.

AYES: Culp, Ecker, Houin, Milner, Walters
NAYS: None
ABSENT: Cook, Longanecker

City Attorney Surrisi presented Ordinance No. 2019-2147, An Ordinance Regarding the Registration of Contractors, on first reading.

Building Commissioner Hammonds addressed the council and explained that the city is switching to new building permit software. This will be separate from the Marshall County building permit system and will go into effect on April 1st. Hammonds would like to have the ability to being registering contractors at that time as well, since this will be a new process for the city that was previously done through Marshall County.

Houin asked if the contractor requirements are the same as what was required by the Marshall County. Hammonds said yes. The contractor will upload Liability and Worker's Compensation Insurance coverage, as well as their company information.

Hammonds requested that the council consider passing the ordinance on all three readings.

Council Members Walters and Culp moved and seconded to suspend the rules and hear this ordinance on all three readings. It passed by roll call vote.

AYES: Culp, Ecker, Houin, Milner, Walters
NAYS: None
ABSENT: Cook, Longanecker

Council Members Culp and Milner moved and seconded to approve Ordinance No. 2019-2147, An Ordinance Regarding the Registration of Contractors, on second reading. It passed by roll call vote. It passed by roll call vote.

AYES: Culp, Ecker, Houin, Milner, Walters
NAYS: None
ABSENT: Cook, Longanecker

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Council Members Ecker and Walters moved and seconded to approve Ordinance No. 2019-2147, An Ordinance Regarding the Registration of Contractors, on third reading. It passed by roll call vote. It passed by roll call vote.

AYES: Culp, Ecker, Houin, Milner, Walters
NAYS: None
ABSENT: Cook, Longanecker

City Attorney Surrisi presented Resolution No. 2019-844, A Resolution of the Common Council of the City of Plymouth Approving Resolution No. 2019-843, a Resolution by the Plymouth Plan Commission Which Approved Resolution No. 2019-841, A Resolution by the Plymouth Redevelopment Commission Declaring the Plymouth-Goshen Trail Economic Development Area, Approving An Economic Development Plan, and Establishing an Allocation Area for Purposes of Tax Increment Financing.

Surrisi explained that this is the next step towards creating the TIF district for the Centennial Crossings housing development.

Council Members Houin and Walters moved and seconded to adopt Resolution No. 2019-844, A Resolution of the Common Council of the City of Plymouth Approving Resolution No. 2019-843, a Resolution by the Plymouth Plan Commission Which Approved Resolution No. 2019-841, A Resolution by the Plymouth Redevelopment Commission Declaring the Plymouth-Goshen Trail Economic Development Area, Approving An Economic Development Plan, and Establishing an Allocation Area for Purposes of Tax Increment Financing. It passed by roll call vote.

AYES: Culp, Ecker, Houin, Milner, Walters
NAYS: None
ABSENT: Cook, Longanecker

The following CF-1 was presented to the council:

- Farm Innovators (Res 2017-726 for Real Property)

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Council Members Ecker and Milner moved and seconded to approve the CF-1 as presented.

The motion carried.

Mayor Senter offered the privilege of the floor. There were no comments.

Members Houin and Milner moved and seconded to accept the following communications:

- Minutes of the Board of Public Works and Safety meeting of March 11, 2019
- Minutes of the Board of Aviation Commissioners meeting of February 12, 2019
- Minutes of the Redevelopment Commission meeting of February 19, 2019
- Minutes of the Redevelopment Commission Executive meeting of February 19, 2019
- Minutes of the Urban Forest and Flower Committee meeting of February 20, 2019
- Minutes of the Park Board meeting of February 4, 2019

The motion carried.

There being no further business to come before the Council, Council Members Ecker and Walters moved and seconded to adjourn the meeting. The meeting adjourned at 6:59 p.m.

Jeanine M. Xaver, IAMC, CMC
Clerk-Treasurer

APPROVED

Mark Senter
Mayor