

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, JUNE 24, 2013

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on June 24, 2013, at 6:00 p.m. in the Council Chambers of the City Building, 124 N. Michigan St., Plymouth, IN.

Mayor Senter presided for Board Members Culp, Ecker, Grobe and Smith. City Engineer Gaul, City Attorney Surrisi and Clerk-Treasurer Hutchings were also present.

Board Members Smith and Culp moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on June 10, 2013, as presented since they have been reviewed and found to be correct. The motion carried.

City Engineer Gaul reported that he reviewed the bids and the contract documents for the Baker and Fairbanks Streets Intersection Reconstruction Project and recommended that the board award the bid to the low bidder, Phend & Brown, Inc., of Milford, Indiana, in the amount of \$140,960.00.

Board Members Ecker and Culp moved and seconded to award the bid to Phend & Brown, Inc. in the amount of \$140,960.00. The motion carried.

Utility Superintendent Davidson reported that the water department's Consumer Confidence Report has been sent out as mandated. He said that the results of the monitoring on the city's drinking water showed that all of the levels are within the state regulatory guidelines. He updated the board on the Pine Water Treatment Facility, he said that the pressure filters have been repaired and the media is scheduled to be installed tomorrow; the well columns and well head motors have been installed and the plumbing should be complete in a week.

Davidson reported that the annual flushing of the water mains will begin July 1st. They have sent releases to the media; the schedule is also listed on the department's page of the city's website. He said that they will attempt to let the high users, such as the processing plant and the hospital, know when they will be flushing hydrants in their area so that they can prepare for it.

Building Commissioner Hammonds reported that the owner of the former Clark Station at 400 E. Jefferson Street was being hounded by IDEM and was forced to remove the fuel tanks from the site.

Superintendent Davidson said that the remediation station has been removed from that site.

Fire Chief Miller reported that the hiring process is in progress; the written test portion of the process has been completed. He hopes to set up interviews by the middle of July.

Miller asked for permission to remove some items from his capital asset list, including three life pack heart monitors and defibrillators. He asked that the board declare them worthless at this time. He will donate them to Memorial Hospital for training purposes.

Board Member Ecker asked Miller to get it in writing that the hospital will not use them for life-saving instruments to protect the city from liability.

Miller agreed that he would.

Board Members Grobe and Ecker moved and seconded to declare the three life pack heart monitors and defibrillators as worthless and allow Miller to dispose of them as requested. The motion carried.

City Engineer Gaul referred to the information in the board members' packets regarding the Bauer area. He asked for permission to bid the project out. Included in the plans are two handicap parking spaces for van accessibility, ten foot green space along both street sides, trees, an 8' sidewalk. The parking spaces will be 10' x 20' as required by code.

Board Member Delp asked about drainage of the property.

Gaul replied that the property will drain to two dry wells; the city is decreasing the hard surface area of the lot and it will be connected to a storm inlet.

Board Members Culp and Smith moved and seconded to authorize Gaul to bid the project out. It passed by voice vote.

City Attorney Surrisi presented Resolution No. 2013-566, A Resolution of the Board of Public Works and Safety to Declare Certain EMS Bills as Delinquent and Uncollectible.

Board Members Smith and Culp moved and seconded to adopt Resolution No. 2013-566, A Resolution of the Board of Public Works and Safety to Declare Certain EMS Bills as Delinquent and Uncollectible. It passed by roll call vote.

AYES: Senter, Culp, Ecker, Grobe, Smith
NAYS: None

City Attorney Surrisi presented Resolution No. 2013-569, A Resolution of the Board of Public Works and Safety to Declare Certain Water, Wastewater, Garbage and Stormwater Bills as Delinquent and Uncollectible.

Board Members Grobe and Smith moved and seconded to adopt Resolution No. 2013-569, A Resolution of the Board of Public Works and Safety to Declare Certain Water, Wastewater, Garbage and Stormwater Bills as Delinquent and Uncollectible. It passed by roll call vote.

AYES: Senter, Culp, Ecker, Grobe, Smith
NAYS: None

Members Smith and Ecker moved and seconded to allow the salaried payroll for June 1-15, 2013 and the claims for June 24, 2013, as entered in Claim Register #2013. The motion carried.

Utility Superintendent Davidson referred to the property at 300 Charles Street and the garage on the same property which has an address of 701 Barnhill Street. He said that in the 1980's this single family home was converted to a multi-unit facility; at one time there were two units in the house and a third living quarter in the garage. He understands that the property is being purchased under a land contract, and upon transfer of the utilities, it was discovered by the new owner that in order to have utilities put in his name, there is a deposit of \$600 (calculated as six months of estimated usage) because it is a multi-unit property with only one shut off. Upon discovery of the size of the deposit, the owner requested turning it back into a single family dwelling, resulting in a \$120 deposit. Davidson explained that Building Commissioner Hammonds inspected the property and confirmed that the kitchen had been removed from the detached building, although there are still restroom facilities there. He said that obviously it could be made back into living quarters very easily. Complicating the matter is that the building has its own address; he said that typically when an address is removed it is because the building has been

removed. He asked for the members' guidance on the matter. He asked that the resolution be included in the minutes of the meeting.

Board Member Smith said that he understands the zoning is residential A, which is single family residential.

Hammonds said that the current zoning of the property is R3, Traditional Residential zoning, and the only dwellings allowed are single family dwellings.

The matter will be reviewed until the next meeting.

There being no further business to discuss, Board Members Grobe and Culp moved and seconded to adjourn the meeting. Motion carried. The meeting was declared adjourned at 6:21 p.m.

S/Toni L. Hutchings, IAMC, CMC, CPFA
Clerk-Treasurer

APPROVED:

S/Mark Senter, Mayor