

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on July 24, 2017, at 6:00 p.m. in the Council Chambers of the City Building, 124 N. Michigan St., Plymouth, IN.

Mayor Senter presided for Board Members Culp, Fonseca, Grobe, and Houin. City Attorney Surrisi and Clerk-Treasurer Xaver were also present.

Board Members Culp and Houin moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on June 26, 2017. The motion carried.

Board Members Grobe and Fonseca moved and seconded to ratify the memorandum regarding the July 10, 2017 meeting, which was cancelled due to lack of quorum. The motion carried.

Utility Superintendent Davidson reported that he and engineer Mark Sullivan had reviewed the bids. He recommended that the board award the bid to the lower responsive and responsible bidder, Haskins Underground, Inc. in the amount of \$124,605.00

Board Members Culp and Houin moved and seconded to award the bid to Haskins Underground, Inc. in the amount of \$124,605. The motion carried.

Laura Mann, promotion of the city coordinator, requested that the board approve the payments to the musicians for the mayor's month of music and allow the Clerk-Treasurer to write checks to those vendors so they may be presented with their payment the night that they play. The checks will be handed out by the mayor on August 4, 11, 18, and 25th.

Board Members Houin and Grobe moved and seconded to approve issuing the checks before the event, as allowed by state code and Ordinance No. 2016-2104. The motion carried.

Utility Superintendent Davidson presented the June 2017 reports for the water and wastewater departments:

**CITY OF PLYMOUTH WATER DEPARTMENT
Board of Public Works and Safety
June 2017 Monthly Report**

PLANT OPERATIONS

Water Treated – Ledyard Water Treatment Plant	31,817,535 gallons
Water Treated – Pine Water Treatment Plant	<u>22,901,736 gallons</u>
Water Treated - Total	54,719,271 gallons

Water Treated – Daily Average – Ledyard Water Treatment Plant	1,060,584 gallons
Water Treated – Daily Average – Pine Water Treatment Plant	<u>763,391 gallons</u>
Water Treated – Daily Average – Combined	1,823,975 gallons

- Backwashed filters at Ledyard Water Treatment Plant 9 times for a total of 774,000 gallons.
- Backwashed filters at Pine Water Treatment Plant 13 times for a total of 1,248,000 gallons.
- Total backwash usage for the month was 2,022,000 gallons.

MAINTENANCE WORK ORDERS COMPLETED

- 25 – Ledyard Water Treatment Plant Maintenance
 - Completed repairs (leaks) on sodium permanganate feed pumps.
- 14 – Pine Water Treatment Plant Maintenance
 - Completed repairs (leaks) on sodium permanganate feed pumps.
 - Evaluating the condition of the built-in dehumidifying system.
 - Worked with Cummins Crosspoint replacing the control board on the auxiliary generator.
 - Repairing one of the portable dehumidifiers.
 - Completed mowing the outlining areas of the facility.
 - Installed relays on SCATA system that alarms in the event of a power outage.
- 8 – Mobile Equipment
 - Inspected Equipment

- Repair the operating valve on T-6 (Vactor).

WATER SAMPLING

- 10 Distribution system bacteria samples, IDEM required.
- 60 Distribution system chlorine residual samples, IDEM required.
- 10 Fluoride samples, ISDH required.
- 325 Process control samples and analysis at the Ledyard Water Treatment Plant samples include Ferrous Iron, Total Iron, Manganese, and Chlorine.
- 326 Process control samples and analysis at the Pine Water Treatment Plant samples includes Ferrous Iron, Total Iron, Manganese and Chlorine.
- 0 THM's –Sample for 4th quarter.
- 0 HAA5's – Sample for 4th quarter.
- 0 VOC's sets.
- 0 Radionuclide (1) ea. Ledyard Plant and Pine Plant.
- 0 IOC & Sodium.
- 4 Extra Sampling.

SERVICE

Locates	213
Total Number of Work Orders	158
Service Disconnects	15
Service Disconnects for non-pay	55
Service Reconnects for non-pay	54
Blue Tags "Service Notice" left on door	10
Pink Tags "Insufficient Funds Notice" left on door	3
New Radio Read / Meter Installations	2
Accuracy checks	41
After Hours Call Outs	0
Meters repaired	0

CONSTRUCTION ACTIVITIES

(3) Curb Stops Repaired / Replaced / Installed

- 06/06/2017 1809 Jim Neu Dr.- Replaced 1" curbstop. Service was leaking.
- 06/07/2017 114 N. Michigan St.- Replaced 2" curbstop valve.
Leaking caused by paving crew.
- 06/07/2017 1417 W. Lake Ave.- Replaced 1" curbstop valve.
Leaking caused by paving crew.

(1) Old Curb Stops Located / Capped Off at Valve

- 06-29-2017 N. Michigan St. and E. Washington St.- Leak on old 2" line for 113 E. Washington St. This had (3) 1" corps and (1) ¾' corporation stop that went into old lead manifold. Used (1) 1" to supply water to 113 E. Washington St. and eliminated lead piping.

(1) New Taps Installed

- 06-22-2017 611 E. Jefferson St. – 1' tap and bore under E Jefferson St.
Meter pit installed.

(1) New Mains Completed

- 06-13-2017 Bishop Sheridan Dr. – Installed a 6' fire system main drop to go under new storm sewer main.

(1) Valves / Valve Boxes / Repaired / Replaced / Installed

- 06-05-2017 Hillcrest Dr. & Red Oak Dr. - Replaced the 12' bonnet & inside valve parts.

*** Walsh & Kelley's paving crew damaged 18 street boxes, 9 curb boxes. Several had to be replaced. Too many to list. Will have list to follow.

(39) Valve Exercised

- 5 problems, 3 rounded operating nuts, 1 operating nut needs replaced, 1 mud plug.

(0) Hydrants Repaired / Replaced / Installed / Serviced / Painted

(3) Main Breaks and Leaks Repaired

- 06-06-2017 1809 Jim Neu Dr. – 1' leak
- 06-07-2017 114 N. Michigan St. – 2' leak
- 06-07-2017 1417 W. Lake Ave. – ¾' leak

(3) Service Lines / New / Repaired

- 06-15-2017 113 E. LaPorte St. – Stone excavating replaced 1 ½" service & removed old water pit.
- 06-22-2017 611 E. Jefferson St. – Separated 609 & 611 East Jefferson St. service lines,

06-29-2017 113 E. Washington St. Replaced old 2" galvanized line with 1" K-copper approximately 30' from corporation stop to the new 1" valve.

MISCELLANEOUS

- CDL training.
- Andrew Wilson transferred from the Wastewater Department to the Water Department starting on June 5, 2017.
- 3 employees completed chlorine and sulfur dioxide safety training provided by Alexander Chemical at the Century Center in South Bend, IN on June 2, 2017.
- Richter Rd. water main extension project pre-bid meeting on June 29, 2017.

**CITY OF PLYMOUTH WASTEWATER DEPARTMENT
Board of Public Works and Safety
June 2017 Monthly Report**

PLANT OPERATIONS:

- | | |
|---------------------------------------|------------|
| 1. Total flow in gallons | 73,005,550 |
| 2. Average daily flow in gallons | 2,433,518 |
| 3. Rainfall | 2.96" |
| 4. Monthly average in BOD removal | 99.2% |
| 5. Monthly average in TSS removal | 97.3% |
| 6. Monthly average in Ammonia removal | 96.2% |
- 7. General plant maintenance
 - 8. Work orders completed:
 - 510 – Wastewater Treatment Plant
 - Repaired flame arrester, gas transfer lines and waste flare on the methane gas system.
 - Repaired the exhaust fan and louvers in the blower room.
 - Re-assembled the south primary clarifier and painting by Kokosing's subcontractor.
 - Repaired oil reservoir on east bio-tower.
 - Transferred fuel from underground storage tanks, preparing for close out of tanks and fuel system.
 - 1– Vehicle/Mobile Equipment
 - Installed new elbows on T-20 Vactor.
 - 17 – Lift Stations
 - Remove disposal wipes from pumps that completely plugged the units.
 - Pulled and repaired pump and replaced control floats at the Candy Ln. lift station.
 - Pulled and repaired pump at the Centennial Park lift station.
 - Replaced control floats at the S. Michigan St. viaduct lift station.
 - 6 - Collection System
 - 0 - Eliminated structures
 - a.
 - 0 – Replaced structures
 - a.
 - 0– Repaired structure
 - a.
 - 1 – Replaced/adjusted castings
 - a. Replaced hood on inlet H5C016 on N. Oak Dr.
 - 0 – GIS data collection points
 - a.
 - 0 – Point repair
 - a.
 - 4– New structure
 - a. (2) storm manholes on Bishop Sheridan Dr.
 - b. (2) storm inlets on Bishop Sheridan Dr.
 - 1 – Mainline sewer new construction / replacement
 - a. Installed approximately 825' of 24" storm sewer on Bishop Sheridan Dr.
 - 0 – Miscellaneous
 - a.

COLLECTION SYSTEM:

- 1. Cleaned 2,333 feet of sewer lines.
 - 0 feet during service calls.
 - 2,333 feet during preventive maintenance.
- 2. Televised 0 feet of sewer lines.
- 3. Mechanically removed roots from 254 feet of sewer lines.
- 4. Removed approximately 1.17 tons of silt and debris during cleaning and inspections of sewers lines.
- 5. Used approximately 13,225 gallons of potable water during sewer cleaning.
- 6. Performed routine maintenance on 10 CSO's and 16 pumping station.

MISCELLANEOUS

- One employee attended Chlorine and sulfur dioxide safety training provided by Alexander Chemical at the Century Center in South Bend, IN.

WASTEWATER TREATMENT PLANT RENOVATION PROJECT

- Installing concrete rubbings on structures.
- Continue the install of piping and cutting in valves for the return sludge lines from the final clarifiers.
- Completed final checks and adjustment to switch gear and generator.
- Installed by-pass piping for west bio-tower.
- Painting completed on aeration basin, splitter boxes and storm water retention basin.
- Completed footers for the chemical feed building.
- Completed replacing damaged brick, power washed and sealed primary digester.
- Installing new aeration equipment in aeration basin #5.
- Project is approximately 60% complete according to pay claims.

Utility Superintendent provided updates on construction projects. Kokosing Industrial is approximately 60-70% complete with the Wastewater Treatment Plant Improvements. The roof replacement project at the Ledyard Water Treatment Plant began on July 24th and is expected to take two weeks to complete. The water main flushing project is complete for 2017.

Davidson notified the public that Skylane Drive will be closed for two days so a culvert east of the street department can be changed out. He said it will be within the next week or two.

Building Commissioner Hammonds presented the second quarter report:

**Building Commissioners
2017 Second Quarter Report**

..TYPE OF CONSTRUCTION		ESTIMATED COST
Accessory	15	\$3,546,408.50
Commercial New	2	
Commercial Renovation	3	
Demolition	4	
Fence	10	
Parking Lot	1	
Plumbing	1	
Porch/Deck	5	
Residential Addition	5	
Residential Double wide	2	
Residential Single Family	7	
Residential Renovation	1	
Roof	8	
Sign	9	
Swimming Pool	2	
Total	75	

Submitted the 10th day of July 2017

Hammonds then discussed the following order to take action:

To: Snyder Real Estate LLC
6588 State Road 17.
Plymouth, IN 46563

June 29, 2017

**Order to Take Action
Regarding 1101 West LaPorte Street
Plymouth, Indiana**

You are hereby notified that as Building Commissioner for the City of Plymouth, Indiana, I have determined that the structure (out building) located at 1101 W LaPorte Street is an unsafe building pursuant to state law and City ordinance. You are therefore ORDERED to:

1.) Demolish and remove the structure (out building) located at 1101 West LaPorte Street to bring the property in compliance with standards for use by statute or ordinance.

You must take this action of repair or rehabilitation within sixty (60) days of your receipt of this Order. A substantial beginning of repairs must, however, begin within thirty (30) days of your receipt of this Order.

This Order to take Action is issued pursuant to the authority of I.C. 36-7-9-5(a)(7), and therefore a hearing is set for July 10, 2017 at 6:00 p.m. in the City Council Chambers located at 124 North Michigan St., Plymouth, Indiana.

If you do not comply with this Order within sixty (60) days, the City of Plymouth may direct a contractor to perform the repairs at your cost and/or may seek enforcement of this Order in the Marshall Superior Court, together with all costs incurred, including court costs and the assessment of a civil penalty against you in a sum not to exceed Five thousand dollars (\$5000).

Lastly, you are advised pursuant to I.C. 36-7-9-27 of the following:

(a) A person who has been issued and has received notice of an order relative to unsafe premises and has not complied with that order:

(1) must supply full information regarding the order to a person who takes or agrees to take a substantial interest in the unsafe premises before transferring or agreeing to transfer that interest; and

(2) must, within five (5) days after transferring or agreeing to transfer a substantial property interest in the unsafe premises, supply the enforcement authority with written copies of:

(A) the full name, address, and telephone number of the person taking a substantial property interest in the unsafe premises; and

(B) the legal instrument under which the transfer or agreement to transfer the substantial property interest is accomplished.

(b) If a judgment is obtained against the department, enforcement authority, or other governmental entity for the failure of that entity to provide notice to persons holding an interest in unsafe premises in an action taken by the entity under this chapter, a person who failed to comply with this section is liable to the entity for the amount of the judgment if it can be shown that the entity's failure to give notice was a result of that person's failure.

This Order is issued by: Keith B. Hammonds
Building Commissioner
City of Plymouth
111 N. Center Street
Plymouth, IN 46563
Telephone: (574) 936--2824





There was no one present on behalf of Snyder Real Estate LLC.

Board Members Grobe and Culp moved and seconded to Affirm the Order of Action Regarding the Unsafe Building at 1101 W. LaPorte Street. The motion carried.

Police Chief Bacon presented the following reports:

PLYMOUTH POLICE DEPARTMENT

Activity Report Summary 2017

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Calls for Service, Complaints, Information	816	750	818	853	868	914							5,019
911 Hang-Up Calls	90	69	87	87	112	106							551
Residential Security Checks	113	183	184	145	58	6							689
Alarms	58	57	56	55	68	91							385
Vehicle Checks	17	23	32	25	30	42							169
Assist Other Agencies	5	8	10	11	12	6							52
Animal Complaints	20	17	19	25	22	37							140
Traffic Stops	334	399	439	237	339	390							2,138
Citations Issued	148	271	317	141	154	213							1,244
Accident Reports	33	46	55	42	50	49							275
Case Reports	135	163	134	110	126	160							828
Arrests	49	74	59	51	42	64							339
Arrests (Adult)	42	65	49	47	36	55							294
Arrests (Juvenile)	7	9	10	4	6	9							45

PLYMOUTH POLICE DEPARTMENT

Code Enforcement

Activity Report Summary 2017

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Tall Grass	0	0	0	0	120	44							164
Owner Complied	0	0	0	0	110	38							148
City Action (Mowed)	0	0	0	0	10	4							14
Action Pending	0	0	0	0	0	2							2
Abandoned or Junk Vehicles	16	12	4	26	67	45							170
Owner Complied	15	7	3	17	60	30							132
City Action (Towed)	1	0	1	0	7	4							13
Action Pending	0	5	0	9	0	11							25
Debris/Junk on Property	21	21	8	36	65	22							173
Owner Complied	14	18	4	26	58	16							136
City Action (Cleaned)	7	0	2	4	7	4							24
Action Pending	0	3	2	6	0	2							13
Fowl/Livestock	0	0	0	0	0	0							0
Owner Complied	0	0	0	0	0	0							0
City Action	0	0	0	0	0	0							0
Action Pending	0	0	0	0	0	0							0

Police Chief Bacon addressed the board. He said that he, City Attorney Surrisi and Mayor Senter met with Director of Security and Director of Transportation from the Plymouth Community School Corporation at the end of June to try and address traffic issues around several of the schools in the city. One of those that was discussed was Lincoln Junior High. A potential solution to the back up of traffic along Gibson Street is to enforce no parking on the south side of Gibson Street from Liberty Street to the circle drive of Lincoln Junior High from 7am-4pm on school days. This would free up that lane for cars waiting to pick up students and leave the street for regular traffic going by.

Grobe expressed concerns for residents that live on the north side of Gibson Street and wanted to ensure they would have adequate parking at their homes. Mayor Senter said this would only be in effect for the south side of Gibson Street.

Houin asked if school officials or police officers would be present during the busy times of the day to enforce this. Bacon said that police officers can be on hand initially to enforce it, but the only issue would be when someone parks and exits their vehicle. As long as the driver is still in the vehicle, then there is nothing to enforce.

Street Superintendent Marquardt said if this is passed, then signs would have to be made. The street department can put up temporary signs in the meantime.

Board Members Culp and Fonseca moved and seconded to approve the enforcement of no parking on the south side of Gibson Street from 7am-4pm on school days. The motion carried.

Bacon also provided an update on the hiring process. The agility and written tests were performed on June 24th. Twenty-one applicants took the agility test with 17 passing that portion. Those 17 then went on to take the written test, of which 13 passed. Background investigations will begin on the 13 remaining applicants.

Street Superintendent Marquardt provided the board an update on street projects. The concrete and sidewalk projects have been completed. Striping and sod remain outstanding for the paving project. The micropave projects on Oakhill Avenue, Jefferson Street, and Oak Drive have some markings that need to be addressed, sod to be placed, and concrete that needs to be cleaned up in several areas.

Culp asked if he has had any complaints going north and south bound on Oak Drive at the Jefferson Street light. He said the light does not switch. Marquardt said he would look into that.

Marquardt said he has not heard back from A&M regarding the light pillars.

Houin asked if there is an estimated date that the lights will go up at the Michigan St / Oakhill Ave. /Soice intersection. Marquardt said August 18th is the scheduled date for that installation.

City Engineer Gaul presented the following request for permission to work in the right-of-way:

- PW-17-074, Martell Electric/Metronet – 1955 N Oak Drive
- PW-17-076, United Telephone/CenturyLink – 9075 Richter Road to New Song Church

Gaul said there is some question as to whether or not Martell Electric will install their conduit shallow or deep to bypass the current water, sewer, and stormwater services that are already located between 3 feet and 12 feet deep around 1955 N Oak Drive. There is a pre-construction meeting that will determine which route they will go before they begin the work.

Each of the requests have a \$5,000 financial guarantee and the applications and letters are on file in the Clerk-Treasurer's office.

Board Members Houin and Culp moved and seconded to approve the requests as presented. The motion carried.

Gaul also discussed the Baker Street Safe Routes to Schools Project that was granted preliminary approval. Gaul has received a purchase order notice to proceed to our consultant. The State of Indiana let the project and awarded the bid to Northern Indiana Construction of Mishawaka, Indiana, in the amount of \$306,635.67. With this project, the city will pay its 20% (\$61,237.14) to the State of Indiana, and the state will pay the invoices up to the agreed upon price. Anything over that will be 100% the city's responsibility.

Gaul said the packets have been given out for the Hoham Drive project and scores will be received at a later date.

Gaul said MACOG has been contacted regarding a traffic study at Baker Street and Columbus Drive. MACOG is interested in pursuing this, as well as studies at the Baker/Columbus and Baker/Randolph intersections. Gaul said there has been mention of a 3-way stop at the Baker/Columbus intersection due to increased traffic backing up on Columbus Drive. Mayor Senter said the school corporation will be sending buses east bound on Columbus from Riverside Intermediate School and out to Richter Road in order to help with traffic.

Gaul said the fall round of projects will be presented at the end of August.

City Attorney requested the board ratify Executive Order 2017-03, Restricting Garro Street Parking Near the Mayor's Office and the Alley. This was to block several parking spaces for a shredding truck to park while shredding some old records for the Clerk-Treasurer's office.

Board Members Houin and Grobe moved and seconded to ratify Executive Order 2017-03. The motion carried.

Clerk-Treasurer Xaver presented the following request from John Montgomery:

Proposal to close approximately 1 block of Beerenbrook Street on both the north and south sides of Jefferson Street. This would be on August 5, 2017 from 5 am to 12 noon for the first Cars and Coffee event hosted at the Restored Mobile Gas Station owned by Calvin Bailey. S/ John Montgomery, 10548 King Rd, 574-780-6885

John Montgomery was present to discuss the request. He said surrounding property owners have been contacted. Overmyer and Quick have approved temporary parking on their property for the event.

There was concern regarding foot traffic crossing Jefferson Street. Culp recommended contacting the sheriff reserves for help with crossing traffic.

Board Members Grobe and Fonseca moved and seconded to approve the request as presented. The motion carried.

Clerk-Treasurer Xaver presented the following request from Patty Moberly:

The Webster Center has a very nice park which is a gathering place for children in our neighborhood. It is also a reasonable place to rent for events and is utilized on a regular basis. We ask that the speed limit on Webster Ave be changed to 25 mph. In addition, we would like 25 mph signs posted. There is a high volume of traffic and speed has become an issue. S/ Patty Moberly, 111 Webster Ave, 574-780-2643.

Patty Moberly was present to discuss her request. She said people are unaware of what the speed limit actually is on this road since there are no posted signs and the noise from trucks driving down the road causes a disturbance to the neighborhood. Shiloh Fonseca, as a resident on this street, noted that she is farther down the street from the Webster Center, but feels drivers are going very fast by the time they get to her block.

Street Superintendent said the request can be completed by the street department.

Board Members Culp and Grobe moved and seconded to approve the request as presented. The motion carried.

Clerk-Treasurer Xaver presented the following request:

Was wondering if I could request a permanent street light be placed on Cromer Street and the alleyway behind my residence. It gets very dark at this area and I thought it

might be better to be lighted to prevent any "wrong" activity to occur there in the alleyway. Thank you. S/ Robert Warstler, II, owner, 1015 W LaPorte St, 574-933-2310

Street Superintendent Marquardt said he did not have a copy of this request, but rarely are street lights put up in alleyways. Mayor Senter requested that he take a look at the area and report back to the board at the next meeting.

Mayor Senter said he has received some feedback from citizens in the Fairfield area regarding their lights. Street Superintendent Marquardt said that there was an old control box in that subdivision that rusted and burned out. An electric company was hired to fix the control box, but it is unknown at this time whether that electric company has been in contact with NIPSCO to get it turned back on.

Board Members Fonseca and Houin moved and seconded to allow the payroll for July 31, 2017, and the claims for July 24, 2017, as entered in Claim Register #2017. The motion carried.

Board Members Houin and Grobe moved and seconded to approve the following communications:

- Water Department June 2017 Report
- Wastewater Department June 2017 Report
- 1101 W LaPorte Street Order to Take Action
- Executive Order 2017-03
- Cars & Coffee Road Closure Request
- Webster Ave Speed Limit Sign Request

There being no further business to discuss, Members Culp and Grobe moved and seconded to adjourn the meeting. The motion carried and the meeting was declared adjourned at 6:40 p.m.

Jeanine M. Xaver, IAMC, CMC
Clerk-Treasurer

APPROVED:

Mark Senter
Mayor

The following items were forwarded to the proper committee to act:

7/13/2017 – Pothole Request: There are 5 or six large holes in the alleyway between by store, Wagoner's Music and A&M Services that is creating a traffic hazard. S/ Ranall Jones, 604 E Jefferson St, 574-936-8714

7/14/2017 – Tree Request: Please put in another tree to replace one that was taken out (side of house on Franklin side) would like option to choose type of tree if possible. Thank you. S/ Marcia Harris, 1300 N Michigan Street, 574-952-8687

7/14/2017 – Tree Request: Property at 615 Gibson St Plymouth 1st & 3rd tree on the alley – west side of house. Neighbor's ins. co. is claiming they are in danger of falling on her garage. S/ Barbara Huffman, owner, 14329 Lawrence Lake Dr., 574-935-5700
*After Looking at this request on 7-17-2017 the trees do not measure out to be in the city right-of-way. There is 20-feet from west edge of tree to the west backside of pole line. They would be in their yard. I called and talked to Mr. Huffman to tell him the trees were on their property and that it would be their responsibility. He said ok.
On 7-17-2017 the tenant (Linda Fraisher 574-780-9646) called to ask about whose trees were they. I told her the same as I told Mr. Huffman. She said that's what she thought also.
S/ James Marquardt, Street Commissioner*

7/20/2017 – Tree Request: My wife and I would like for the city to take a look at our tree. We live on the corner of S Seventh St and Sycamore St. The tree is at least 90 ft tall and branches keep landing on the street on S. Seventh St. It's a few inches from the base next to the street and over hanging the street itself. Thank you. S/ Mark Loeffler, homeowner, 1202 Sycamore St, 574-276-2781

7/5/2017 – Tree Request: There is a tree located in the City terrace at 1023 N Center St. The branches have grown to the point that they are now hitting the house. We would like the tree trimmed please. S/ Angie Birchmeier, 11100 Shadylane Dr, 574-780-2123
Done, trimmed 7-13-2017 S/ Jim Marquardt

7/20/2017 – Tree Request: Trim 2 trees on city property 1005 Ferndale St. S/ Doris Reese, homeowner, 1005 Ferndale St, 936-2820

7/20/2017 – Tree Request: There is a dead tree on the alley side of our house. S/ Maria Figueroa, 1106 W LaPorte St, 574-780-1808

7/14/2017 – Sidewalk Request: Please fix hole in front of museum. I fell to my knees (right) 7/14/17 at 11:30 am. Please place a cone over unrepaired hole. S/ Mary Smith, 18324 Latonka, Culver, IN, 574-936-3904