

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, JANUARY 8, 2018

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on January 8, 2018, at 6:00 p.m. in the meeting room of the Plymouth Fire Department, 111 N. Center St., Plymouth, IN.

Mayor Senter presided for Board Members Culp, Grobe, Houin and Milner. City Attorney Surrisi and Clerk-Treasurer Xaver were also present.

Board Members Culp and Grobe moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on December 27, 2017. The motion carried.

Meeting dates and times for the 2018 calendar year were discussed. All meetings will remain the 2nd and 4th Mondays of the month at 6:00 p.m. except for the following:

- Monday, May 28th will be moved to Monday, May 21st
- Monday, November 12th will be moved to Tuesday, November 13th
- Monday, December 24th will be moved to Wednesday, December 26th

Board Members Grobe and Houin moved and seconded to approve the meeting dates and times for the 2018 calendar year. The motion carried.

Street Superintendent Marquardt discussed the 2018 Fuel Supplies bids. He recommended the board award the bid to Ceres Solutions and said he will work to lock in a rate over the next few weeks.

Board Members Grobe and Houin moved and seconded to award the 2018 Fuel Supplies bid to Ceres Solutions as recommended. The motion carried.

Street Superintendent Marquardt recommended the board award the 2018 Street Supplies bid to Irving Materials, Inc (IMI).

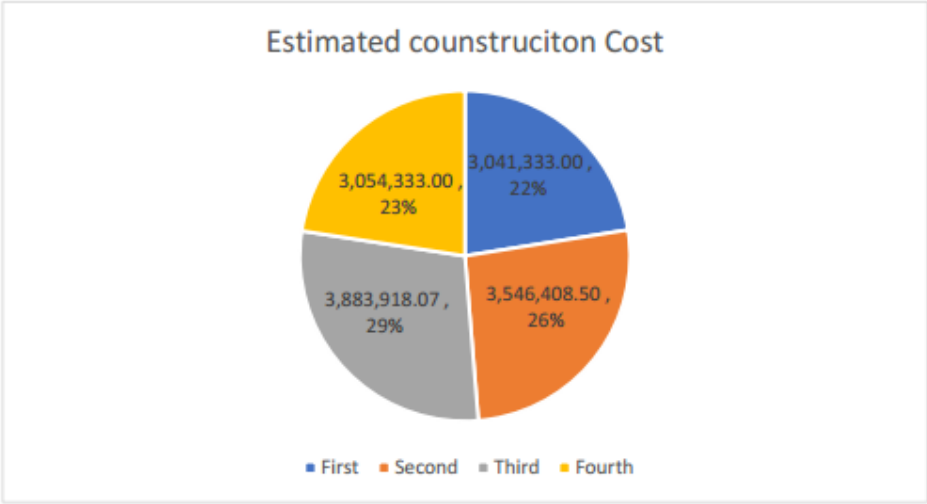
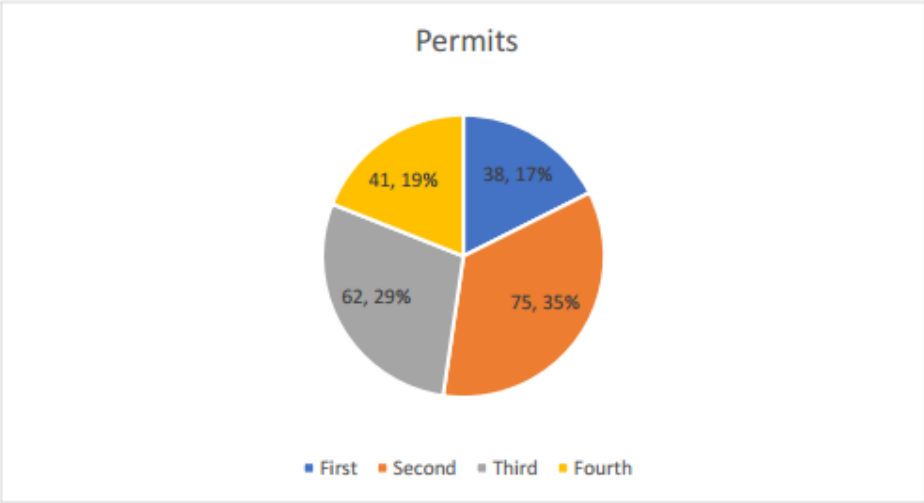
Board Members Grobe and Houin moved and seconded to award the 2018 Street Supplies bid to IMI. The motion carried.

Building Commissioner Hammonds presented the following 2017 Fourth Quarter report and 2017 Year End report:

..TYPE OF CONSTRUCTION		ESTIMATED COST
Accessory	8	
Commercial Addition	2	\$3,054,333.00
Commercial Renovation	6	
Commercial New	1	
Fence	2	
Plumbing	3	
Porch/Deck	1	
Residential Addition	1	
Residential Double wide	1	
Residential Modular	1	
Residential Single Family	1	
Residential Renovation	6	
Roof	1	
Sign	7	
Total	41	

2017 Year End Report

Quarter	Number of Permits	Estimated construction Cost
First	38	3,041,333.00
Second	75	3,546,408.50
Third	62	3,883,918.07
Fourth	41	3,054,333.00
Total	216	13,525,992.57



Fire Chief Miller presented the following December 2017 reports:

Plymouth Fire Dept
Departmental Activity Report

Current Period: 12/01/2017 to 12/31/2017, Prior Period: 01/01/2017 to 12/31/2017

00:00 to 24:00

All Stations

All Shifts

All Units

Fire Alarm Responses, EMS Alarm Responses, Training Classes

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
EMS Alarm Situations				
No Location Provided	0	0.00	623	1,953.98
	0	0.00	623	1,953.98
Fire Alarm Situations				
Animal problem or rescue	0	0.00	1	1.23
Chemical release, reaction, or toxic	1	1.22	6	17.90
Combustible/flammable spills & leaks	1	5.32	10	39.28
Cultivated vegetation, crop fire	0	0.00	2	24.02
Dispatched and cancelled en route	16	11.40	168	271.66
Electrical wiring/equipment problem	0	0.00	6	35.12
Emergency medical service (EMS) Incident	151	748.91	1,696	5,404.31
Extrication, rescue	0	0.00	1	14.55
False alarm and false call, Other	5	20.18	42	121.43
Fire in mobile property used as a fixed	0	0.00	1	4.12
Fire, Other	1	2.66	10	146.73
Good intent call, Other	1	2.25	10	8.44
Hazardous condition, Other	1	3.46	4	78.06
HazMat release investigation w/no HazMat	0	0.00	2	3.09
Medical assist	6	74.23	101	498.64
Mobile property (vehicle) fire	0	0.00	21	84.92
Natural vegetation fire	2	10.97	21	119.79
Outside rubbish fire	0	0.00	7	10.78
Overpressure rupture, explosion, overheat,	0	0.00	1	0.39
Public service assistance	0	0.00	1	27.89
Rescue or EMS standby	0	0.00	1	4.00
Rescue, emergency medical call (EMS),	0	0.00	2	26.87
Service call, Other	0	0.00	3	5.17
Smoke, odor problem	0	0.00	13	59.13
Special outside fire	0	0.00	1	0.00
Steam, Other gas mistaken for smoke	2	14.28	5	33.50
Structure Fire	4	135.78	30	368.90
System or detector malfunction	0	0.00	13	173.82
Unintentional system/detector operation	2	4.66	11	7.13
Water or ice-related rescue	0	0.00	1	8.33
Wrong location, no emergency found	0	0.00	1	0.00

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

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Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Fire Alarm Situations	193	1,035.32	2,192	7,599.20
Training				
12 lead Acquisition/transmission	0	0.00	7	14.00
Abulance Opps	0	0.00	3	12.00
Advanced Cardiac Life Support	1	2.00	3	10.00
AEMT Class	0	0.00	4	5.00
Airway Management	0	0.00	16	35.00
Apparatus / Equipment	0	0.00	81	146.00
Apparatus Drafting	0	0.00	4	8.00
Ariel Operations	0	0.00	9	30.50
Bleeding Control	0	0.00	5	10.00
Burns	0	0.00	5	20.00
Class Final	0	0.00	7	26.50
CPR	0	0.00	34	109.00
Documentation	0	0.00	42	74.00
Drug Addiction	0	0.00	2	0.00
Emergency Medical Services	0	0.00	2	8.00
EMS Audit & Review	15	15.00	82	134.00
EMS Skills	0	0.00	74	231.00
EMT-B	0	0.00	14	50.00
ENvironmental Emergencies	0	0.00	7	23.50
Extrication	2	4.00	39	98.00
Farm Injuries	0	0.00	6	6.00
Fire Behavior	0	0.00	48	205.50
Fire Department Organization	0	0.00	19	19.00
Fire Investigation	0	0.00	1	2.50
Forceable Entry	0	0.00	4	14.00
Gas Pipe line Safety	0	0.00	4	11.00
Gastrointestinal Emerg	0	0.00	3	12.00
General Fire Prevention	0	0.00	5	12.00
Geriatric Emergencies	0	0.00	2	8.00
Hazmat Awareness and Operations	0	0.00	32	64.00
Helicopter EMS Orintaion	0	0.00	22	44.00
HIPAA	0	0.00	4	6.00
Hose Test	0	0.00	60	108.00

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Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Training				
Human Body A&P	0	0.00	2	8.00
Infants & Children	0	0.00	5	20.00
Instructor's Meeting	0	0.00	22	27.00
IV Therapy	0	0.00	13	28.00
Marshall County Fire Association Mtg.	0	0.00	43	57.32
MAYDAY	0	0.00	34	68.00
Medical on-going Assessment	0	0.00	2	8.00
Medical Video	1	2.00	1	2.00
Meical-legal-Ethical issues	0	0.00	2	8.00
Neurological Emergencies	0	0.00	4	16.00
Obstetrics	0	0.00	3	12.00
Officers Meeting	10	30.00	10	30.00
P H T L S	0	0.00	8	46.00
PEPP & PALS Hybrid Coarse	0	0.00	3	15.00
Performance Enhancing Products in student	0	0.00	1	1.00
Physical Ability Test	0	0.00	15	45.00
Public Education	0	0.00	12	38.00
Public Fire Ed	0	0.00	3	12.00
Public Relations	0	0.00	95	212.50
Pump Operations	0	0.00	14	32.00
RESCUE TOOLS	0	0.00	15	45.00
RIT/FF CPR	0	0.00	52	86.50
SCBA Testing and Filling Procedures	0	0.00	39	71.00
SEARCH & RESCUE	0	0.00	66	158.00
Shock	0	0.00	9	2,268.00
Spine and Neck Injuries	0	0.00	1	4.00
Splinting	0	0.00	2	8.00
STREET DRUGS	0	0.00	6	12.00
Test and Skills	0	0.00	3	12.00
Tower Prep	2	4.00	6	12.00
Toxicology	0	0.00	3	12.00
Training Lecture	0	0.00	1	4.00
Trauma	0	0.00	24	73.00
Volunteer Fire Business Mtg.	28	28.00	314	439.83
	59	85.00	1,483	5,447.65

Plymouth Fire Dept

Incidents by District (Summary)

Alarm Date Between {12/01/2017} And {12/31/2017}

District	Count	Pct of Incidents	Est Losses	Pct of Losses
002 Bourbon	1	0.51 %	\$0	0.00 %
006 Lapaz	1	0.51 %	\$0	0.00 %
007 Plymouth	138	71.50 %	\$366,000	100.00 %
011 Center Twp	17	8.80 %	\$0	0.00 %
019 West Twp	29	15.02 %	\$0	0.00 %
12 Argos Paramedic Assist	1	0.51 %	\$0	0.00 %
16 Lakeville/Lapaz Paramedic Assist	2	1.03 %	\$0	0.00 %
18 Walkerton Paramedic Assist	4	2.07 %	\$0	0.00 %
Total Incident Count:	193		Total Est Losses:	\$366,000

Plymouth Fire Dept

Incidents by District (Summary)

Alarm Date Between {01/01/2017} And {12/31/2017}

District	Count	Pct of Incidents	Est Losses	Pct of Losses
001 Argos	7	0.31 %	\$0	0.00 %
002 Bourbon	4	0.18 %	\$0	0.00 %
003 Bremen	1	0.04 %	\$0	0.00 %
004 Culver	8	0.36 %	\$180,000	12.97 %
006 Lapaz	16	0.72 %	\$0	0.00 %
007 Plymouth	1,453	66.28 %	\$569,150	41.00 %
008 Polk	3	0.13 %	\$0	0.00 %
011 Center Twp	274	12.50 %	\$454,600	32.75 %
019 West Twp	315	14.37 %	\$184,300	13.28 %
12 Argos Paramedic Assist	24	1.09 %	\$0	0.00 %
15 Culver Paramedic Assist	6	0.27 %	\$0	0.00 %
16 Lakeville/Lapaz Paramedic Assist	25	1.14 %	\$0	0.00 %
18 Walkerton Paramedic Assist	55	2.50 %	\$0	0.00 %
19 Other - Paramedic Assist	1	0.04 %	\$0	0.00 %
Total Incident Count: 2192			Total Est Losses: \$1,388,050	

Police Chief Bacon presented the following December 2017 reports:

PLYMOUTH POLICE DEPARTMENT

Code Enforcement

Activity Report Summary 2017

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Tall Grass	0	0	0	0	120	44	55	21	0	0	0	0	240
Owner Complied	0	0	0	0	110	38	40	12	0	0	0	0	200
City Action (Mowed)	0	0	0	0	10	6	15	9	0	0	0	0	40
Action Pending	0	0	0	0	0	0	0	0	0	0	0	0	0
Abandoned or Junk Vehicles	16	12	4	26	67	45	25	16	11	8	33	9	272
Owner Complied	15	11	3	26	60	39	22	14	8	7	27	8	240
City Action (Towed)	1	1	1	0	7	6	3	2	3	0	6	0	30
Action Pending	0	0	0	0	0	0	0	0	0	1	0	1	2
Debris/Junk on Property	21	21	8	36	65	22	28	33	6	20	13	11	284
Owner Complied	14	21	6	32	58	17	21	24	6	15	10	9	233
City Action (Cleaned)	7	0	2	4	7	5	7	9	0	2	3	1	47
Action Pending	0	0	0	0	0	0	0	0	0	3	0	1	4
Fowl/Livestock	0	0	0	0	0	0	0	0	0	0	0	0	0
Owner Complied	0	0	0	0	0	0	0	0	0	0	0	0	0
City Action	0	0	0	0	0	0	0	0	0	0	0	0	0
Action Pending	0	0	0	0	0	0	0	0	0	0	0	0	0
Signs in Public Right of Way (Removed)						18	34	50	14	22	7	2	147

PLYMOUTH POLICE DEPARTMENT
Activity Report Summary 2017

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Calls for Service, Complaints, Information	816	750	818	853	868	914	894	943	1,083	868	732	779	10,318
911 Hang-Up Calls	90	69	87	87	112	106	92	109	104	77	75	90	1,098
Residential Security Checks	113	183	184	145	58	6	1	1	6	5	2	2	706
Alarms	58	57	56	55	68	91	49	56	54	61	65	65	735
Vehicle Checks	17	23	32	25	30	42	27	22	19	21	23	20	301
Assist Other Agencies	5	8	10	11	12	6	6	10	7	10	5	8	98
Animal Complaints	20	17	19	25	22	37	35	17	24	19	20	26	281
Traffic Stops	334	399	439	237	339	390	344	509	408	424	435	295	4,553
Citations Issued	148	271	317	141	154	213	133	295	232	207	294	124	2,529
Accident Reports	33	46	55	42	50	49	33	35	60	51	48	58	560
Case Reports	135	163	134	110	126	160	132	153	155	118	121	92	1,599
Arrests	49	74	59	51	42	64	33	47	52	45	54	51	621
Arrests (Adult)	42	65	49	47	36	55	31	46	43	42	48	43	547
Arrests (Juvenile)	7	9	10	4	6	9	2	1	9	3	6	8	74

Mayor Senter notified the board that the two new police patrolmen were sworn in on January 8th. Nicholas Kindig and David Finn will spend the next eight months in training.

City Attorney Surrisi referred to the Intergovernmental Agreement Between Marshall County and the City of Plymouth for Planning Services that the board members approved at their December 11, 2017 meeting. Surrisi explained that the proposed agreement was for the term January 1 – June 30, 2018, however the county agreed to a 90-day contract for January – March 2018. During this time, they will decide if they wish to extend the agreement for three more months. Surrisi noted that the amount to be paid to the county will be cut in half from the original contract, and will now total \$1,997.00 over the next three months.

Board Members Houin and Culp moved and seconded to approve the amended contract. The motion carried.

In other business, there was continued discussion regarding the Plum Street Traffic issue. Councilman Walters voiced his opinion that the street needs to be widened in that area. He feels the current curb painting on the east side of Plum Street is not enough to deter people from parking in the space between Jefferson Street and the corner business's driveway.

City Engineer Gaul said parking spaces must be 20-feet back from the closest crosswalk, so the current space only allows for two parking spaces if the board would like to keep parking along that portion of the street. Gaul also discussed the option of having no parking in that area. He said a survey will need to be completed if the board wanted to move forward with widening the street.

Houin wanted to ensure that neighbors and property owners are notified before any decisions are made so their opinions can be heard. Marquardt said he would take care of sending letters and contacting property owners.

Board Members Culp and Houin moved and seconded to allow the payroll for January 12, 2018, and the claims for January 8, 2018, as entered in Claim Register #2018. The motion carried.

There being no further business to discuss, Members Culp and Milner moved and seconded to adjourn the meeting. The motion carried and the meeting was declared adjourned at 6:34 p.m.

Jeanine M. Xaver, IAMC, CMC
Clerk-Treasurer

APPROVED:

Mark Senter
Mayor