

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, JANUARY 14, 2019

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on January 14, 2019, at 6:00 p.m. in the Council Chambers, on the second floor of the City Building, 124 N. Michigan Street, Plymouth, Indiana.

Mayor Mark Senter presided for Board Members Duane Culp, Jeff Houin, Shiloh Milner and Bill Walters. City Attorney Sean Surrisi and City Clerk-Treasurer Jeanine Xaver were also present.

Board Members Culp and Walters moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on December 26, 2018. The motion carried.

There was a discussion relating to the annual reorganization of the board and when to hold their meetings. Board Members Houin and Milner moved and seconded to follow the Common Council schedule for the 2019 meetings dates and times, to be set later this evening. The meetings will be held in the Council Chambers on the second floor of 124 N. Michigan Street, Plymouth, IN. The motion carried.

The following legal notice was advertised in the Plymouth Pilot Newspaper on December 10 & 17, 2018. An addendum was sent to all bidders extending the date to receive sealed bids to January 14, 2019:

**NOTICE TO BIDDERS
CITY OF PLYMOUTH,
INDIANA
PW-18-035 2019
STREET &
SIDEWALK SPRING
PROJECTS**

Notice is hereby given that the CITY OF PLYMOUTH, Indiana, by

and through its Board of Public Works and Safety, hereinafter referred to as the OWNER, will receive sealed bids for the CITY OF PLYMOUTH - PW-18-035 2019 STREET & SIDEWALK SPRING PROJECTS at the office of the Clerk-Treasurer of the City of Plymouth - City Hall, 124 North Michigan Street, Plymouth, Indiana, 46563.

Sealed bids are invited and may be forwarded by registered mail, addressed to the City, in care of the Clerk-Treasurer by no later than 4:30 PM (local time) and will be considered by the OWNER at a public meeting called to open such proposals on or after 6:00 PM (local

time) on **December 26, 2018** at the City of Plymouth - City Hall, 124 North Michigan Street, Plymouth, Indiana, 46563 (Garro Street Entrance). Proposals received by the Clerk-Treasurer after 4:30 PM (local time) shall be returned unopened. The bidder shall be responsible to make sure that bids are mailed or otherwise delivered to the Clerk-Treasurer before said time. One final call for bids shall be made prior to the opening of the bids at the subject meeting.

The PW-18-035 2019 STREET & SIDEWALK SPRING PROJECTS shall be the street milling/construction and hot mix asphalt placement project with ADA

Ramps as described in the Specifications.

A complete set of Contract Documents and Specifications may be obtained at the Clerk-Treasurer's Office between the hours of 8:30 a.m. and 4:30 p.m., local time, Monday through Friday. A non-refundable fee of \$50.00 is required at the time of Contract Documents and Specifications package procurement. The fee will be waived for all contractors who submitted a bid for any of the previous 2018 Street & Sidewalk Projects

A pre-bid meeting will be held at the City of Plymouth - Wastewater Treatment Plant; 900 Oakhill Avenue 8:00 AM on Thursday December 13, 2018.

All bids received at the Office of the Clerk-Treasurer or delivered to the meeting by 6:00 PM local time will be opened publicly

and read aloud by the Board at the Board of Public Works and Safety Meeting; 124 North Michigan Street (Garro Street entrance) at the above time.

Bids are to be submitted on Indiana Form No. 96 and shall be accompanied with the appropriate financial statement. Each bid shall be accompanied by a certified check or acceptable bid bond, in a sum of not less than five percent (5%) of the total bid amount. Bids shall be in sealed envelopes, marked with the name and place of business of the bidder.

E-Verify employment documentation, City Nepotism documentation, Doing Business with Iran, and Tier 1 Contractor Certification Pursuant to IC 5-16-13 documentation shall be completed and submitted with the bid documents.

A performance bond equal to the contract

price and a payment bond to insure the payment of subcontractors, contract laborers, material suppliers, and persons furnishing services will be required upon award of contract.

No bid shall be withdrawn after scheduled closing time for receipts of bids for at least thirty (30) days. The Board reserves the right to reject any or all bids, to accept all, or any part of any bid received, and to waive any and all informalities in bidding, and to accept the lowest and/or best bid.

Board of Public Works and Safety
Jeanine M. Xaver
Clerk-Treasurer
December 10 & 17, 2018-P

December 10, 17, 2018
PN283743 hspaxip

City Attorney Surrisi made a final call for bids.

Surrisi then opened the following sealed bids:

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CITY OF PLYMOUTH, INDIANA						
PW-18-035 2019 STREET & SIDEWALK SPRING PROJECTS						
BID TABULATION						
BIDS RECEIVED: January 14, 2019						
BIDS TABULATED: January 28, 2019						
	E&B PAVING 310 Blacketor Dr Rochester, IN 46975	NIBLOCK 1080 Spartan Drive Columbia City, IN 46725	PHEND & BROWN 367 E 1250N PO Box 150 Milford, IN 46542	RIETH-RILEY PO Box 1775 25200 S.R. 23 South Bend, IN 46614	WALSH & KELLY 24358 S.R. 23 South Bend, IN 46614	
PW-17-055 RANDOLPH	\$ 109,858.76	\$ 117,954.47	\$ 119,960.20	\$ 96,525.25	\$ 93,969.20	
PW-17-050 STANLEY	\$ 74,547.40	\$ 82,531.70	\$ 92,285.00	\$ 68,234.60	\$ 61,935.00	
PW-17-052 WALNUT	\$ 153,228.96	\$ 119,832.42	\$ 175,124.60	\$ 128,521.27	\$ 123,189.70	
PW-17-053 MADISON	\$ 88,724.60	\$ 80,581.38	\$ 87,988.60	\$ 105,570.13	\$ 53,289.10	
PW-17-056 KINGSTON	\$ 223,144.57	\$ 197,003.03	\$ 253,434.30	\$ 197,946.86	\$ 213,204.55	
PW-17-057 LEMLER	\$ 38,858.46	\$ 32,438.10	\$ 41,325.20	\$ 31,245.04	\$ 30,220.70	
PW-17-062 CHESTER	\$ 72,231.50	\$ 73,918.90	\$ 68,866.00	\$ 56,219.30	\$ 45,961.35	
SUB-TOTAL FOR CCMG PROJECTS	\$ 760,594.25	\$ 704,260.00	\$ 838,983.90	\$ 684,262.45	\$ 621,769.60	
UNDERCUT/BACKFILL #2	\$ 12,000.00	\$ 8,000.00	\$ 9,600.00	\$ 7,600.00	\$ 7,920.00	
UNDERCUT/BACKFILL #53	\$ 11,600.00	\$ 8,000.00	\$ 9,600.00	\$ 7,600.00	\$ 6,140.00	
SUBTOTAL UNDERCUT/BACKFILL	\$ 23,600.00	\$ 16,000.00	\$ 19,200.00	\$ 15,200.00	\$ 14,060.00	
TOTAL PRICE (ADDITION)	\$ 784,194.25	\$ 720,260.00	\$ 858,183.90	\$ 699,462.45	\$ 635,829.60	
Bidder Deduct (all projects)						
TOTAL PRICE (BID)	\$ 784,194.25	\$ 720,260.00	\$ 858,183.90	\$ 699,462.45	\$ 635,829.60	\$ -

Board Members Culp and Milner moved and seconded to take the bids under advisement until the next meeting. The motion carried.

Street Superintendent Marquardt discussed the following sidewalk request carried over from the November 13, 2018 and December 26, 2018 meetings. Ms. Tonda Ellis was present to explain that she feels a sign is needed to reserve one parking space in front of her shop Wednesday, Thursday and Friday from 8:00 a.m. to 5:00 p.m. She said her clientele is approximately 30% - 40% ladies who use walkers and need

assistance to get from their vehicles into the shop. She also stated the dangerous situation of vehicles coming around the curve on Water Street onto Laporte Street at a high speed.

Board Members Walters and Culp moved and seconded to approve a sign for Kay's Beauty Salon Parking Only, Wednesday, Thursday and Friday from 8:00 a.m. to 5:00 p.m. It passed by roll call vote.

AYES: Senter, Culp, Milner, Walters

NAYS: Houin

Chief Bacon informed the board that they have concluded their part of the hiring process and have three applicants that he would like to bring before the board. He'd like to set a date for a Special Session, after the Common Council meeting on January 28, 2019.

Board Members Houin and Culp moved and seconded to approve the Special Session for Monday, January 28, 2019, after the regularly scheduled Council meeting. The meeting will be held in the conference room next to the front staircase, due to another meeting already scheduled in the Council Chambers. The motion carried.

Street Superintendent Marquardt is seeking permission to go ahead and seek quotes for a 3500 Series 1-Ton Chassis.

Board Members Houin and Walters approved for the quotes to be collected for the next meeting.

Board Member Houin commended Superintendent Marquardt and his team for doing a great job with keeping the streets safe and keeping up with the plowing and sanding.

City Engineer Gaul presented PW-18-065 – Comcast work in the right-of-way at 2050 N. Oak Drive (near Zentis North America). BSM Group LLC on behalf of Comcast/QC Communications is requesting permission to perform work in the City's Right-of-Way to install communication cable.

Board Members Walters and Milner moved and seconded to approve PW-18-065 contingent upon the notes provided and a \$5,000 financial guarantee. The motion carried.

City Attorney Surrisi updated the board regarding the parking dispute between the neighbors at 321 S. Walnut Street and Lewis Street. The field work has been completed by the surveyor and Surrisi expects to have the final document very soon. As he understands, since the boundary stakes have been placed, it has

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given some clarity to the neighbors and he believes it will relieve the situation a little bit. Surrisi will have a debriefing with the property owners once he receives the final document.

Board members Culp and Houin moved and seconded to allow the payroll for December 31, 2018 and the claims for January 14, 2019 as entered in Claim Register #2019. The motion carried.

Board members Houin and Milner moved and seconded to approve the following communications:

- December 2018 Fire Reports
- December, 2018 Wastewater Department Report
- December, 2018 Water Department Report

There being no further business to discuss, Board Members Culp and Houin moved and seconded to adjourn the meeting. The motion carried and the meeting was declared adjourned at 6:37 p.m.

Jeanine M. Xaver, IAMC, CMC
Clerk-Treasurer

APPROVED:

Mark Senter
Mayor