

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on November 24, 2014, at 6:00 p.m. in the Council Chambers of the City Building, 124 N. Michigan St., Plymouth, IN.

Mayor Senter presided for Board Members Culp, Ecker, Grobe and Smith. City Engineer Gaul, City Attorney Surrisi and Clerk-Treasurer Xaver were also present.

Board Members Ecker and Culp moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on November 10, 2014, as presented since they have been reviewed and found to be correct. The motion carried.

Board Member Smith said that he would be out of town for the December 8, 2014 meetings.

Mayor Senter announced that the last meeting of the year has been moved from December 22nd to December 29th.

Board Member Ecker said that he would be out of town on December 29th.

City Attorney Surrisi presented Resolution No. 2014-637, A Resolution of the Board of Public Works and Safety Adopting a Meter Accuracy Request Policy.

Board Members Grobe and Culp moved and seconded to adopt Resolution No. 2014-637, A Resolution of the Board of Public Works and Safety Adopting a Meter Accuracy Request Policy.

Utility Superintendent said that the city does not get a lot of requests, but his goal is to make sure that the city treats all customers with complaints equally. He said that this will help the city office with continued consistency in utility billing. He said that the fees are based on actual expenses incurred by the city. If the meter is found to be within compliance, the customer would owe the fees; if the meter is out of compliance, the city would reimburse them.

Resolution No. 2014-637, A Resolution of the Board of Public Works and Safety Adopting a Meter Accuracy Request Policy was adopted by roll call vote.

AYES: Senter, Culp, Ecker, Grobe and Smith
NAYS: None

Surrisi referred to the three proposals opened at the last meeting for the Historic Firehouse Architectural Plans. He said that the low bid was from SRKM Architecture and recommended that the board accept that bid for the Lump sum bid (assessment, design and construction docs) in the amount of \$9,510, the Thermal Image Scanning in the amount of \$1,600, but reject the Alternate Bid (administration of bidding and negotiation) in the amount of \$1,140. Surrisi said that before the city can enter into a contract, the Department of Natural Resources has to review the submission and make sure that all the appropriate federal language is in the contract.

Members Ecker and Grobe moved and seconded to accept the SRKM Architecture proposal as recommended by City Attorney Surrisi.

Board Member Grobe asked if there was any indication why their proposal was only half of the other bidders.

Surrisi suggested it could be because they are the most local firm, which would reduce the travel costs.

Grobe asked Surrisi if he received the impression that there was any misunderstanding of the scope of the project.

Surrisi replied he did not.

The motion to accept the SRKM Architecture proposal carried.

Board Members Smith and Ecker moved and seconded to allow the salaried payroll for November 1-15, 2014 and the claims for November 24, 2014, as entered in Claim Register #2014. The motion carried.

Board Members Ecker and Culp moved and seconded to accept the Letter of Disciplinary Action that was in their packet.

Chief of Police Bacon presented his monthly report to the board:
 Plymouth Police Department
 Activity Report for Summary 2014

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	YTD
Information	797	786	790	753	759	802	900	865	806	764	8,022
Complaint	162	174	198	189	237	226	290	206	241	205	2,128
911 Calls	175	165	141	180	171	173	185	177	162	126	1,655
Residential Security Checks	305	291	326	157	106	45	106	38	82	75	1,531
Alarms	59	35	50	33	40	45	47	40	45	42	436
Vehicle Checks	15	23	34	34	47	33	33	28	34	28	309
Assist Other Agencies	53	51	46	32	20	23	18	29	19	21	312
Animal Complaints	25	30	33	44	52	53	26	40	33	31	367
K9 Use	9	16	30	28	27	14	17	27	24	21	213
Code Enforcement				29	39	35	30	14	8	22	177
Traffic Stops	123	167	347	202	285	339	329	300	206	192	2,490
Citations Issued	105	82	213	83	170	209	281	252	149	73	1,617
Accident Reports	47	38	25	31	40	34	37	49	41	38	380
Arrests	23	39	38	55	35	48	56	53	44	42	433
Case Reports	84	115	121	132	104	107	131	149	115	106	1,164
Signed Charges (Adult)	19	33	38	48	28	37	49	47	35	30	364
Signed Charges (Juvenile)	4	6	0	7	7	11	7	6	9	12	69

There being no further business to discuss, Members Culp and Grobe moved and seconded to adjourn the meeting. The motion carried and the meeting was declared adjourned at 6:14 p.m.

S/Jeanine M. Xaver
 Clerk-Treasurer

APPROVED:

S/Mark Senter
 Mayor

The following requests were presented to the proper committee to act:

10/31/14 – Please 2 trees red maple (Crimson King). One of them to replace the one lost in the storm, the second on the lot I just purchased at 824 N. Walnut St. S/ Odette Husband, 822 N. Walnut St., 574-936-2698

11/10/14 – Pothole repair request. Alley vertical to Novelty St. Next to Kentucky Fried Chicken. Utility work was done. They did not replace with asphalt. Two big holes have to weave to the extreme and almost hit metal pole each time. Size of pothole: Large (over 24”). Is creating a traffic hazard. / Audry Cavinder, aabsolute@embarqmail.com, 574-936-1702

11/26/14 – Please remove the maple tree at the front of house by the curb at 822 Pearl St. Roto-rooter was out this morning indicating that for them to repair my sewer line the tree will have to be

removed. If this could be done ASAP would be greatly appreciated. Thank you. S/ Etta J. Bradley, owner, 822 Pearl St., 935-0426

12/2/14 – Trees in front of 310 Nursery Street home are in desperate need of trimming. Dead tree limbs in them. The dead limbs are unstable and could fall on the house or in the road damaging property and could possibly hurt someone. Second request. S/ Jami Samuelson, homeowner, 310 Nursery St., Plymouth, IN 574-933-4815