

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on February 13, 2017, at 6:00 p.m. in the Council Chambers of the City Building, 124 N. Michigan St., Plymouth, IN.

Mayor Senter presided for Board Members Culp, Fonseca, Grobe and Houin. City Attorney Surrisi and Clerk-Treasurer Xaver were also present.

Board Members Culp and Grobe moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on January 23, 2017, as presented since they have been reviewed and found to be correct. The motion carried.

Street Superintendent Marquardt reviewed his recommendation for awarding the quote for the street department 2017 4x2 Heavy Duty 4500 series truck. After reviewing the quotes and comparing to the specs requested, he found that the low quote from Warsaw was missing an automatic transmission and spare tire/wheel combo, which disqualified them. Country Auto Center's quote did not match the PTO requirements. He said that neither Dodge Ram dealer was able to provide information on their PTO system; he researched and found online that Dodge Ram is not capable of a constant life drive PTO, Marquardt recommended the board award the quote to Oliver Ford Lincoln of Plymouth, IN for \$41,399.00.

Board Members Houin and Fonseca moved and seconded to award the quote to Oliver Ford Lincoln of Plymouth, IN for \$41,399.00. The motion carried.

City Attorney Surrisi made a last call quotes for the Police Department vehicles.

Police Chief Bacon noted that three companies received requests for quotes: Oliver Ford in Plymouth, IN, Bremen Ford in Bremen, IN, and Rochester Ford in Rochester, IN. The proposal is for two sports utility vehicles with one trade-in vehicle, a 2010 Dodge Charger. The department is changing to utility vehicles and Dodge does not offer a pursuit rated utility vehicle.

The following sealed quotes were opened and read aloud:

- Oliver Ford Lincoln. Plymouth IN.
Two (2) 2017 Ford AWD Utility Interceptors
\$27,869.00 (each) - \$7,000.00(trade) = \$48,738.00 net cost

Board Members Fonseca and Culp moved and seconded to award the quote to Oliver Ford Lincoln. The motion carried.

Utility Superintendent Davidson requested the board's permission to allow Mayor Senter to sign the Certificate of Substantial Completion for Haskins Underground for the Plymouth Goshen Trail Water Main Extension Project. The punchlist items total \$15,250.00, standard procedure is to hold 200% of the value of the punchlist. Currently there is \$25,581.60 in retainage plus a balance in the contract sufficient to make up the difference.

Board Members Grobe and Houin moved and seconded to approve the request. The motion carried.

Davidson also requested the board's permission to move forward with purchasing a used forklift from Morrison Industrial Equipment for a total of \$14,800.00. This was included in the 2017 budget for the Water Department.

Board Members Culp and Houin moved and seconded to allow Superintendent Davidson to proceed with the purchase. The motion carried.

Fire Chief Miller recommended that the board extend a conditional offer of employment to John Lampkins for the open Paramedic position.

Board Members Grobe and Houin moved and seconded to offer John Lampkins a conditional offer of employment for the Fire Department. The motion carried.

Miller also notified the board that two additional paramedic positions are open within the Fire Department and requested the board's permission to begin the process for filling these positions.

Board Members Culp and Grobe moved and seconded to allow Chief Miller to begin the process for filling the two paramedic positions. The motion carried.

Police Chief Bacon asked for the board's permission to take Police Officer Chad Beatty off probationary status effective February 20, 2017.

Board Members Culp and Houin moved and seconded to approve this request. The motion carried.

Street Superintendent Marquardt updated the board on the parking lot project at the Police Department and library. The parking lots were dugout and filled with millings. Marquardt anticipates that paving will take place in the spring/summer 2017.

Marquardt also noted that the downtown tree trimmings began on February 13th and they are approximately half-way completed with trimming the trees away from the buildings.

City Engineer Gaul discussed the 2016 Community Crossings Matching Grant Award for the Spring 2017 Contracts. He outlined the 2017 micro surfacing spring projects as well as the 2017 street and sidewalk spring projects.

Gaul also discussed the Engineering 2016 Yearly Summary Report. He noted that there is additional information that he can provide the board members at their request.

Lastly, Gaul provided an update on the Soice/Oakhill Ave intersection project. The estimated date for receiving bids is April 10, 2017 with the final project closing of July 31, 2017. School does begin on August 2nd, so the deadline to complete the project must be met or the company incurs a penalty.

City Attorney Surrisi presented Resolution No. 2017-724, A Resolution of the Board of Public Works and Safety to Declare Certain EMS Bills Delinquent and Uncollectible.

Board Members Grobe and Fonseca moved and seconded to approve Resolution No. 2017-724, A Resolution of the Board of Public Works and Safety to Declare Certain EMS Bills Delinquent and Uncollectible.

Board Member Houin asked about the process for collecting bills. City Attorney Surrisi and Clerk-Treasurer Xaver outlined that process.

It passed by roll call vote.

AYES: Senter, Culp, Fonseca, Grobe, Houin
NAYS: None

City Attorney Surrisi presented Resolution No. 2017-725, A Resolution of the Board of Public Works and Safety to Make a Purchase Under a Prior Written Contract Pursuant to IC 36-17-12(c) Regarding Purchase of an End Loader.

Board Members Culp and Houin moved and seconded to approve Resolution No. 2017-725, A Resolution of the Board of Public Works and Safety to Make a Purchase Under a Prior Written Contract Pursuant to IC 36-17-12(c) Regarding Purchase of an End Loader.

Grobe asked if there are any time limitations on the contract. Surrisi explained that as long as the proper legal channels were followed for the bid or quote and the seller is still willing to honor that price, then there is no time limitation.

It passed by roll call vote.

AYES: Senter, Culp, Fonseca, Grobe, Houin
NAYS: None

Board Members Houin and Fonseca moved and seconded to allow the payroll for February 15, 2017 and the claims for February 13, 2017 as entered in Claim Register #2017. The motion carried.

There being no further business to discuss, Members Fonseca and Grobe moved and seconded to adjourn the meeting. The motion carried and the meeting was declared adjourned at 6:28 p.m.

Jeanine M. Xaver, IAMC
Clerk-Treasurer

APPROVED:

Mark Senter
Mayor