

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on February 25, 2013, at 6:00 p.m. in the Council Chambers of the City Building, 124 N. Michigan St., Plymouth, IN.

Mayor Senter presided for Board Members Culp, Ecker and Smith. City Engineer Gaul, City Attorney Surrisi and Clerk-Treasurer Hutchings were also present. Board Member Grobe was absent.

Board Members Ecker and Culp moved and seconded to approve the minutes of the last regular session and the executive session of the Board of Public Works and Safety on February 11, 2013, as presented since they have been reviewed and found to be correct. The motion carried.

City Attorney Surrisi opened the following sealed quotes for a fire department vehicle:

Country Auto Center, 2705 N Michigan St., Plymouth, IN	no quote
Oliver Ford Lincoln Mercury, 1001 E. Jefferson St., Plymouth, IN	\$29,320.00
Less trade in of 1998 Ford Expedition	<u>1,500.00</u>
	\$27,820.00

Fire Chief Miller recommended that the board take the matter under advisement for review.

Board Members Smith and Ecker moved and seconded to take the quotes under advisement.

There was discussion regarding the specifications for the quoting process.

Board Members Smith and Ecker withdrew their motion and second respectively.

Board Member Smith moved that if the vehicle meets the specifications, that the chief order the vehicle. Board Member Ecker seconded the motion. The motion carried.

Chief of Police Bacon said that he would have quotes to be opened at the next meeting.

Utility Superintendent Davidson reviewed the following information with the board:

Board of Works & Safety
Monday February 25, 2013
Utilities Report

1. City of Plymouth Water Department employees will be performing site visits to commercial and industrial water customers to collect contact information, inventory of backflow devices, testing records and to provide information to the customers on the required regulations pertaining to IDEM's "Cross Connection Control & Backflow Prevention" requirements. There has been a recent emphasis by the regulatory agency (IDEM) to confirm that all water purveyors in the State of Indiana are in compliance with Indiana Administrative Code (IAC) 327 IAC 8-10. In addition to the IDEM requirements the Indiana State Board of Health and Indiana Plumbing Codes have similar requirements.

The requirements are meant to prevent the possible contamination of the potable water system by preventing **backflow**, which is a hydraulic condition, caused by a difference in pressures, in which non-potable water or other fluids flow into the potable water system and **cross-connections**, which are any arrangement of pipes, fittings, fixtures, or devices that connects a non-potable system to a potable water system.

2. Financial Management Report from Umbaugh & Associates has been provided to the Board of Public Works & Safety for your review, which includes 2013 Utilities Budgets.

Request the board's approval to advertise for bids/solicit quotes for the Wastewater Dept. maintenance service vehicle and the Water Dept. valve exercising equipment.

3. Change Order #1 on the Pine Water Treatment Plant Improvement Project was approved by the RDC on 2-19-13. The C.O. consisted of an increase of \$32,069.50 for 1) additional well development 2) wire reinforcing in building apron 3) piping modification for mag-meter. Additional development will be required on well #2, which will be addressed in a future C.O. The final determination is that the new wells will not provide the designed production, but with various combinations of wells we believe it will be adequate to operate the filtration plant properly.
4. At the 2-19-13 RDC meeting, approval was granted to relocate the fire hydrant located at the SE corner of Oak Dr. & Pilgrim Ln. (Bob Evans) due to tractor trailers running over the valve box and recently jumping the 18" retaining wall and brushing up against the actual hydrant. The new proposed location will be approximately 180' east of the current location.

Board Members Smith and Culp moved and seconded to authorize Davidson to advertise for bids / quotes for the Wastewater Department maintenance service vehicle and for the Water Department valve exercising equipment. The motion carried.

Fire Chief Miller said that the lighting project, which is the second part of the Common Cents Project, is completed. The project included both bays, the living quarters, everything on the main level and the upstairs offices. He said the basement would be completed at a later date.

Miller asked permission to take Zachary Marquardt and Nicholas Allen off probation effective March 11th, since that begins a new 28-day pay period. They have been employees for seven months and have met his expectations.

Board Members Culp and Smith moved and seconded to approve the request.

Clerk-Treasurer Hutchings noted that the salaried payroll begins on the first or the sixteenth of each month.

The motion to remove the employees from probation carried.

Street Superintendent Marquardt presented information to the board on street sweepers. He said that Indiana Code 36-1-7-12(c) allows a public entity to piggyback onto other municipalities who have done their due diligence in procuring bids. Marquardt said that in researching the matter he found that West Lafayette and the City of Carmel had recently received bids for a street sweeper. Marquardt said that the bid price is \$175,000 less the city's trade in of \$7,500 for a 1998 street sweeper for a total cost of \$167,500. He said that the amount is under what was budgeted for 2013.

City Attorney Surrisi presented Resolution No. 2013-552, Resolution of the Board of Public Works and Safety to Make a Purchase Under Another Governmental Entity's Written Contract Pursuant to IC 36-1-7-12(C) Regarding Purchase of a Street Sweeper.

Board Members Smith and Ecker moved and seconded to adopt Resolution No. 2013-552, Resolution of the Board of Public Works and Safety to Make a Purchase Under Another Governmental Entity's Written Contract Pursuant to IC 36-1-7-12(C) Regarding Purchase of a Street Sweeper. It passed by roll call vote.

AYES: Senter, Culp, Ecker and Smith
NAYS: None
ABSENT: Grobe

Clerk-Treasurer Hutchings referred to the request from Marshall County Builders Association that was tabled at the last meeting. No action had been taken since the last meeting.

Members Smith and Ecker moved and seconded to allow the salaried payroll for February 1-15, 2013 and the claims for February 25, 2013, as entered in Claim Register #2013. The motion carried.

There being no further business to discuss, Board Members Ecker and Smith moved and seconded to adjourn the meeting. Motion carried. The meeting was declared adjourned at 6:26 p.m.

S/Toni L. Hutchings, IAMC/CMC/CPFA
Secretary and Finance Officer

APPROVED:

S/Mark Senter, Mayor