

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on January 26, 2015, at 6:00 p.m. in the Council Chambers of the City Building, 124 N. Michigan St., Plymouth, IN.

Mayor Senter presided for Board Members Culp, Ecker and Smith. City Engineer Gaul, City Attorney Surrisi and Clerk-Treasurer Xaver were also present. Board Member Grobe was absent.

Board Members Ecker and Smith moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on January 12, 2015, as presented since they have been reviewed and found to be correct. The motion carried.

City Attorney Surrisi explained that in order to take advantage of the Metronet, the city is working with Kinetic IT to provide internet and phone service over internet. In December, the Redevelopment Commission agreed to fund the purchase of equipment, phone systems and servers. He anticipates that by this spring, all of the city facilities will be connected to the system, realizing an annual savings of approximately \$18,000. He presented the KINETIC IT Master Services Agreement for the City of Plymouth, Version 1.0 to the members.

Utility Superintendent Davidson presented the following request:

1/15/15 – Set up a payment for 1220 E. Lincolnway, Apt 3 & 4. Total bill \$832.80. S/ Delores Vaca, 900 W. Harrison St, Ply. 574-933-1700

Davidson explained that there was a leak in one of the apartments and it went unchecked for several weeks. Both affected apartments were unoccupied at the time. He said that Ms. Vaca had concerns about her ability to pay that amount all at once. Because the city does not have a provision to allow a customer to make payments on a bill, it must be brought before the board. Davidson said that Ms. Vaca was uncertain if she would be at the meeting; she had second thoughts and said that she might be able to get the money to make the payment.

Since Ms. Vaca was not present, no action was taken by the board.

Davidson presented the following request:

1/12/15 – Request to waive the returned check fee of \$27.50, due to bank error. S/ Clara Sterling, 2220 Lake Ave., Plymouth

Davidson explained that Mrs. Sterling had made payment on her sewer bill and the city received notice of insufficient funds on her account, which triggered a \$27.50 returned check fee. He said that Sterling paid the sewer bill but is requesting that the returned check fee be waived by the city.

Mrs. Sterling explained that someone stole her checks out of her bedroom so she had the account closed. She said that the bank made out money orders from the new account. She said that the other businesses dropped the fees for other NSF checks.

Clerk-Treasurer Xaver said that because the fee is set by ordinance, her office cannot waive the fee.

Board Members Ecker and Culp moved and seconded to waive the \$27.50 non-sufficient fund fee. The motion carried.

Davidson requested permission to solicit quotes for the replacement of a ½ ton truck at the wastewater department and a ¾ ton pickup with a service body for the water department.

Board Members Smith and Ecker moved and seconded to approve the request. The motion carried.

Chief of Police Bacon addressed the board members regarding the county providing central dispatch for the police department. He explained that the software package that the board approved last year was a step in moving towards central dispatch, as it is the same software used by Marshall County. He said that they implemented central dispatch during third shift; there is a phone in the lobby of the police station that rings directly to the central dispatch of the sheriff's department when it is picked up. At 11:00 p.m. the phones at the police station are switched to a call tree.

Chief Bacon introduced Sheriff Tom Chamberlin. Chamberlin said that they plan on absorbing second shift during March and April and working into first shift during late May and June.

Street Superintendent Marquardt asked permission to seek quotes to replace a 1993 F250 truck with a 3500 series chassis with a dump bed on it.

Members Ecker and Culp moved and seconded to approve the request. The motion carried.

City Engineer Gaul presented his 2014 Yearly Summary Report for Engineering.

City Attorney Surrisi presented Resolution No. 2015-641, A Resolution of the Board of Public Works and Safety Authorizing the Plymouth Wastewater Department to Accept Center and West Townships Transfer of a Motor Vehicle Designated as Surplus Property. He said that that the \$7,000 value was determined by an appraiser.

Utility Superintendent Davidson explained that the truck is a 3,000 gallon stainless steel tanker in which they will transport biosolids from the wastewater treatment facility to the farm fields and potable water to the sewer cleaning vehicle throughout the city. He said the tank has baffles.

It was noted that the street department maintains the vehicle regularly and it has also been inspected by wastewater treatment department personnel.

Board Members Smith and Ecker moved and seconded to adopt Resolution No. 2015-641, A Resolution of the Board of Public Works and Safety Authorizing the Plymouth Wastewater Department to Accept Center and West Townships Transfer of a Motor Vehicle Designated as Surplus Property. It passed by roll call vote.

AYES:	Senter, Culp, Ecker and Smith
NAYS:	None
ABSENT:	Grobe

Board Members Smith and Culp moved and seconded to allow the salaried payroll for January 1-15, 2015, and the claims for January 26, 2015 as entered in Claim Register #2015. The motion carried.

There being no further business to discuss, Members Culp and Ecker moved and seconded to adjourn the meeting. The motion carried and the meeting was declared adjourned at 6:29 p.m.

S/Jeanine M. Xaver  
Clerk-Treasurer

APPROVED:

S/Mark Senter  
Mayor