

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on December 28, 2015, at 6:00 p.m. in the Council Chambers of the City Building, 124 N. Michigan St., Plymouth, IN.

Mayor Senter presided for Board Members Ecker, Grobe and Smith. City Engineer Gaul, City Attorney Surrisi and Clerk-Treasurer Xaver were also present. Board Member Culp was absent.

Board Members Ecker and Grobe moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on December 14, 2015 as presented since they have been reviewed and found to be correct. The motion carried.

The following legal notice was advertised in the Pilot News on December 11 and 18, 2015:

**NOTICE TO BIDDERS FOR FUEL SUPPLIES – 2016 CITY OF PLYMOUTH, INDIANA**

Notice is hereby given that the Board of Public Works and Safety of the City of Plymouth, Indiana, for its various department will receive sealed proposals or bids to be good until December 31, 2016 for gasoline and diesel fuel until 6:00 p.m. on Monday, December 28, 2015, in the Council Chambers of the City Building, 124 N. Michigan Street, Plymouth, IN, (Garro Street entrance) at which time all bids will be opened and read aloud. Bids may be delivered until 4:30 p.m., December 28, 2015, to the Clerk-Treasurer's Office at 124 N. Michigan Street, Plymouth, if the bidder so desires.

**PUBLISHER'S CLAIM**

exceed two actual lines, neither of which shall total more than four solid lines of the type in which the body of the advertisement is set; number of equivalent lines

<b>116 Legals</b>	<b>116 Legals</b>	<b>116 Legals</b>	<b>116 Legals</b>
<p>Item #1 – 15,000 gallons more or less ultra low sulfur diesel fuel (for on-highway use) delivered by tank truck as needed. Price to include the cost of winterization for months of November through March.</p> <p>Item #2 – 24,000 gallons more or less 87 octane E10 Plus unleaded gasoline. Bids shall be submitted on Form 95, copies of which may be obtained from the Clerk-Treasurer's Office, all parts of which shall be properly filled out and accompanied by a bid bond, certified check or cashier's check in the amount of not less than five (5%) percent of the bid. E-Verify employment documentation and Doing Business with Iran documentation shall be completed and submitted with the bid documentation. Separate prices shall be stated for each item of material or work. Please provide fixed or guaranteed pricing as well as market pricing. Please provide price</p>	<p>before taxes and fees; provide taxes and fees and the total cost including taxes and fees. Please provide a fax number so the City can obtain the price of the day. Orders need to be delivered the day they are ordered. The City reserves the right to reject any and all bids or to waive any informalities in the bids or to award the contract to the bidder deemed in the best interest of the City without explanation. No bidder may withdraw his bid for a period of</p>	<p>thirty (30) days after the date set for opening of bids. Any bid received after the designated time will be returned unopened. Jeanine M. Xaver, Clerk-Treasurer, City of Plymouth, Indiana, December 11 &amp; 18, 2015. December 11, 18, 2015. PNB(14)nspsd@</p>	<p>\$</p>

City Attorney Surrisi made a last call for bids for the 2016 Fuel Supplies. The following sealed bids were opened and read aloud:

North Central Co-Op, PO Box 299, Wabash, IN 46992

<u>Item No.</u>	<u>Quantity</u>	<u>Unit</u>	<u>Description</u>	<u>Unit Price</u>	<u>Amount</u>
1	15,000	gallons	CountryMark Premium DieseleX-4 On Road Diesel-R Ultra Low Sulfer- On Road Fuel to be delivered in transport truck lots		
			State Road Tax	\$0.160	\$2,400.00
			Inspection Fee	\$0.010	\$150.00
			L.U.S.T. Tax	\$0.001	\$15.00
			Net Transport Bid Price	\$1.365	\$20,475.00

Above price includes winterization to approx. -15F below for months of November thru March

Please note: Above price is subject to increases or decreases in the amount equal to the amount charged by our fuel supplier – CountryMark Cooperative

North Central Co-op can also offer firm pricing contracts for the City of Plymouth departments. These prices would be based on the contract price of fuel at time of acceptance and notification of seller that

firm bid has been accepted. North Central Co-op can contract fuel from 9:00 am to 3:00 pm Monday thru Friday. Firm price as of 12/21/15 NYMEX close for the period 1/1/16 – 12/31/16.

1 (FIRM)	15,000	gallons	CountryMark Premium	\$1.625	\$24,375.00
			Diselex-4 On Road		
			Ultra Low Sulfur- On Road		
			Fuel to be delivered in transport truck lots		
			State Road Tax	\$0.160	\$2,400.00
			Inspection Fee	\$0.010	\$150.00
			L.U.S.T. Tax	\$0.001	\$15.00
			Net Transport Bid Price	\$1.796	\$26,940.00

Above price includes winterization to approx. -15F below for months of November thru March.

2	24,000	gallons	CountryMark 87 E-10 Plus	\$1.2639	\$30,333.60
			Gasoline – 87 Octane Unleaded		
			Top Tier Gasoline		
			Fuel to be delivered in transport truck lots		
			State Road Tax	\$0.180	\$4,320.00
			Inspection Fee	\$0.010	\$240.00
			L.U.S.T. Tax	\$0.001	\$24.00
			Net Transport Bid Price	\$1.4549	\$34,917.60

Please note: Above price is subject to increases or decreases in the amount equal to the amount charged by our fuel supplier – CountryMark Cooperative.

North Central Co-Op can also offer firm pricing contracts for the City of Plymouth departments. These prices would be based on the contract price of fuel at time of acceptance and notification of seller that firm bid has been accepted. North Central Co-Op can contract fuel from 9:00 am to 3:00 pm Monday thru Friday. Firm price as of 12/21/15 NYMEX close for the period 1/1/16 - 12/31/16.

2 (FIRM)	24,000	gallons	CountryMark 87 E-10 Plus	\$1.621	\$38,904.00
			Gasoline – 87 Octane Unleaded		
			Top Tier Gasoline		
			Fuel to be delivered in transport truck lots		
			State Road Tax	\$0.180	\$4,320.00
			Inspection Fee	\$0.010	\$240.00
			L.U.S.T. Tax	\$0.001	\$24.00
			Net Transport Firm Price	\$1.812	\$43,488.00

Board Members Ecker and Smith moved and seconded to take all bids under advisement. The motion carried.

The following legal notice was advertised in the Pilot News on December 11 and 18, 2015:

<b>116 Legals</b>	<b>116 Legals</b>	<b>116 Legals</b>	<b>116 Legals</b>	<b>116 Legals</b>
<p><b>NOTICE TO BIDDERS FOR STREET MATERIALS – 2016 CITY OF PLYMOUTH, INDIANA</b></p> <p>Notice is hereby given that the Board of Public Works and Safety of the City of Plymouth, Indiana, for its various department will receive sealed proposals or bids for street materials for the year 2016 until 6:00 p.m. on Monday, December 28, 2015, in the Council Chambers of the City Building, 124 N. Michigan Street, Plymouth, IN, (Garro Street entrance) at which time all bids will be opened and read aloud. Bids may be delivered until 4:30 p.m., December 28, 2015 to the Clerk-Treasurer's Office at 124 N. Michigan</p>	<p>Street, Plymouth, if the bidder so desires.</p> <p>Item No. 1 - 4,000 tons more or less of coarse aggregate meeting Indiana State Highway Commission specifications size no. 53's. Price per ton F.O.B. plant location loaded on City Trucks.</p> <p>Item No. 2 - 3,500 tons more or less ice sand. Price per ton F.O.B. plant location loaded on City trucks.</p> <p>Item No. 3 - 2,500 tons more or less fill dirt. Price per ton F.O.B. plant location loaded on City trucks.</p> <p>Item No. 4 - 2,500 tons more or less fill sand. Price per ton F.O.B. plant location loaded on City trucks.</p> <p>Item No. 5 - 5,000 tons more or less #53 Crushed Limestone</p>	<p>and #73 Crushed Limestone. Price per ton F.O.B. plant location loaded on City trucks.</p> <p>All loads of material are to be accompanied with weight tickets. Any bid received after the designated time will be returned unopened. Bids shall be submitted on Form 95, copies of which may be obtained from the Clerk-Treasurer's Office, all parts of which shall be properly filled out and accompanied by a bid bond, certified check or cashier's check in the amount of not less than five (5%) percent of the bid. Separate prices shall be stated for each item of material or work. The City reserves the right to reject any and</p>	<p>all bids or to waive any informalities in the bids or to award the contract to the bidder deemed in the best interest of the City without explanation. No bidder may withdraw his bid for a period of thirty (30) days after the date set for opening of bids.</p> <p>Jeanine M. Xaver Clerk-Treasurer City of Plymouth, Indi-</p>	<p>ana December 11 &amp; 18, 2015 December 11, 18, 2015 PN6413 Hepaxop</p> <p style="text-align: center;">107</p> <p>ches</p> <p>107 equivalent lines at</p> <p>column inch</p> <p>per cent</p> <p>ess</p>

City Attorney Surrisi made a last call for bids for the 2016 Street Materials. The following sealed bids were opened and read aloud:

Stockberger Trucking, LLC., 7991 Lilac Road, Plymouth, IN 46563

<u>Item No.</u>	<u>Quantity</u>	<u>Unit</u>	<u>Description</u>	<u>Unit Price</u>
1	4,000	ton	Course aggregate #53 Gravel (Commercial) FOB 11th Road Pit	\$9.00
2	3,500	ton	Ice Sand FOB 11th Road Pit	\$6.75
3	2,500	yard	Fill Dirt FOB 11th Road Pit	\$6.50
4	2,500	ton	Fill Sand FOB 11th Road Pit	\$6.75
5	5,000 (more or less)	ton	#53 Crushed Limestone #73 Crushed Limestone FOB Lilac Road	\$15.50 \$15.75

Note: the availability of the above materials is subject to our availability to produce and furnish.

IMI – Plymouth Plant, 10988 11th Road, Plymouth, IN 46563

<u>Item No.</u>	<u>Quantity</u>	<u>Unit</u>	<u>Description</u>	<u>Unit Price</u>
2	3,500	ton	No. 23, No. 24 - Natural Sand	\$7.00

We propose to furnish Sand and Gravel as per requisition and meeting Indiana State Highway Specifications, loaded on City of Plymouth Trucks at our IMI Plymouth Sand & Gravel located at our Plymouth, IN plant for the following prices. CAPP approved source #982107

All prices bid to Board of Public Works for City of Plymouth for 2016 include a \$0.25/ton environmental fee.

<u>Item No.</u>	<u>Quantity</u>	<u>Unit</u>	<u>Description</u>	<u>Unit Price</u>
4	2,500	ton	Fill Sand	\$5.50

We propose to furnish Sand and Gravel as per requisition and meeting Indiana State Highway Specifications, loaded on City of Plymouth Trucks at our IMI Plymouth Sand & Gravel located at our Plymouth, IN plant for the following prices. CAPP approved source #982107

All prices bid to Board of Public Works for City of Plymouth for 2016 include a \$0.25/ton environmental fee.

<u>Item No.</u>	<u>Quantity</u>	<u>Unit</u>	<u>Description</u>	<u>Unit Price</u>
5	5,000	ton	#53 & #73 Commercial Limestone	\$14.00

We propose to furnish Crushed Limestone as per requisition and meeting Indiana State Highway Specifications, loaded on City of Plymouth Trucks at our IMI Plymouth Sand & Gravel located at our Plymouth, IN plant for the following prices. CAPP approved source #982107

All prices bid to Board of Public Works for City of Plymouth for 2016 include a \$0.25/ton environmental fee.

<u>Item No.</u>	<u>Quantity</u>	<u>Unit</u>	<u>Description</u>	<u>Unit Price</u>
5	5,000	ton	#53 & #73 Commercial Limestone	\$7.80

We propose to furnish Crushed Limestone as per requisition and meeting Indiana State Highway Specifications, loaded on City of Plymouth Trucks at our IMI Peru Quarry located in Peru, IN plant for the following prices. CAPP approved source #972027

All prices bid to Board of Public Works for City of Plymouth for 2016 include a \$0.25/ton environmental fee.

We propose to furnish Crushed Limestone as per requisition and meeting Indiana State Highway Specifications, located on City of Plymouth Trucks at our Peru Quarry located in Peru, IN for the following prices. CAPP approved source #972027

<u>Material Size</u>	<u>F.O.B. Plant Price</u>
No. 2, 53, 73 Commercial Stone	\$7.80 per ton
No. 4 Commercial Stone	\$10.05 per ton
No. 5 Commercial Stone	\$10.25 per ton
No. 9 Commercial Stone	\$9.65 per ton
No. 11 Commercial Stone	\$10.25 per ton
No. 12 Commercial Stone	\$10.50 per ton
Rip Rap Commercial	\$10.00 per ton

Board Members Smith and Grobe moved and seconded to take the bids under advisement.

The motion carried.

Mayor Senter noted that there are widespread power outages due to the weather. NIPSCO is working on restoring power but said it could take through Tuesday to restore all power to the area.

Fire Chief Miller submitted two specialized training requests. Two employees would like to attend the Knox-Center Township Fire Department's Fire Investigator I class. The cost is \$400 per person, plus the cost of books. Michael Jernstrom would like to attend Starke County EMS' Prehospital Trauma Life Support class. There is no charge for this specialized training, just the compensation of his time for attending the class.

Board Members Grobe and Ecker moved and seconded to approve the specialized training requests. The motion carried.

Police Chief Bacon submitted the Plymouth Police Department activity summary that includes the month of November 2015.

**Plymouth Police Department  
Activity Report for Summary 2015**

<u>Type</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>YTD</u>
Information	619	469	695	710	561	667	463	562	566	701	575	6,588
Complaint	249	245	350	395	405	437	611	452	570	425	385	4,524
911 Calls	144	122	164	128	122	162	159	154	135	142	120	1,552

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, DECEMBER 28, 2015

Residential Security Checks	230	263	272	225	77	30	58	32	25	19	106	1,337
Alarms	42	38	33	32	57	55	65	52	79	70	86	609
Vehicle Checks	34	32	31	35	29	43	28	33	27	35	29	356
Assist Other Agencies	37	20	23	16	14	21	13	12	14	11	9	190
Animal Complaints	20	14	21	26	41	37	45	35	34	32	15	320
K9 Use	21	26	21	19	16	3	15	13	14	13	8	169
Code Enforcement	19	51	4	7	160	86	47	52	37	54	18	535
Traffic Stops	179	193	387	353	405	301	311	385	234	235	241	3,224
Citations Issued	69	90	239	186	260	212	221	217	161	125	135	1,915
Accident Reports	47	37	37	37	52	44	32	43	46	45	51	471
Arrests	51	30	52	51	55	36	52	48	58	52	44	529
Case Reports	122	78	113	131	117	91	113	120	114	130	101	1,230
Signed Charges (Adult)	32	28	42	39	50	32	48	43	46	44	39	443
Signed Charges (Juvenile)	19	2	10	12	5	4	4	5	12	8	5	86

City Attorney Surrisi presented Resolution No. 2015-679, A Resolution of the Plymouth Board of Public Works and Safety Authorizing Credit Card Use by the Plymouth Police Department. After the previous Board of Public Works and Safety meeting, it became known that Chief Bacon was in possession of a credit card used for the Police Department. This resolution would allow him to continue use and possession of the credit card rather than housing it at the Clerk-Treasurer's office.

Board Members Smith and Grobe moved and seconded to approve Resolution No. 2015-679, A Resolution of the Plymouth Board of Public Works and Safety Authorizing Credit Card Use by the Plymouth Police Department. It passed by roll call vote.

AYES: Senter, Ecker Grobe, Smith  
 NAYS: none

City Attorney Surrisi presented Resolution No. 2015-680, A Resolution of the Plymouth Board of Public Works and Safety to Declare Certain EMS Bills Delinquent and Uncollectible.

Board Members Grobe and Smith moved and seconded to approve Resolution No. 2015-680, A Resolution of the Plymouth Board of Public Works and Safety to Declare Certain EMS Bills Delinquent and Uncollectible. It passed by roll call vote.

AYES: Senter, Ecker, Grobe, Smith  
 NAYS: none

City Engineer Rick Gaul provided an update to the Board regarding MACOG's review of the intersection at S. Michigan Street and Oakhill Avenue. Gaul would like to have a specialized engineer come and qualify the intersection so if in the future the Board would like to pursue the installation of a traffic signal, they may do so.

Board Members Smith and Ecker moved and seconded to allow the payroll for December 31, 2015 and the claims for December 28, 2015 as entered in Claim Register #2015. The motion carried.

Mayor Senter stated that effective January 1, 2016, Don Ecker will no longer be a member of the Board of Public Works and Safety and therefore will no longer be the representative of this group for the Plan Commission. A new Board of Public Works and Safety member must be appointed for Plan Commission.

Board Member Smith and Ecker moved and seconded to appoint Sean Grobe to the Plan Commission. The motion carried.

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, DECEMBER 28, 2015

There being no further business to discuss, Members Smith and Ecker moved and seconded to adjourn the meeting. The motion carried and the meeting was declared adjourned at 6:22 p.m.

S/Jeanine M. Xaver  
Clerk-Treasurer

APPROVED:

S/Mark Senter  
Mayor