

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on July 8, 2013, at 6:00 p.m. in the Council Chambers of the City Building, 124 N. Michigan St., Plymouth, IN.

Mayor Senter presided for Board Members Culp and Smith. City Engineer Gaul, City Attorney Surrisi and Clerk-Treasurer Hutchings were also present. Board Members Ecker and Grobe were absent.

Board Members Culp and Smith moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on June 24, 2013, as presented since they have been reviewed and found to be correct. The motion carried.

Pioneer Drive Lift Station

The following legal notice was advertised on June 12 and 19, 2013:

<p><b>ADVERTISEMENT FOR BIDS</b>  <b>CITY OF PLYMOUTH</b>  <b>PIONEER DRIVE LIFT STATION</b>  <b>IMPROVEMENTS</b>  <b>NOTICE IS HEREBY GIVEN</b> that the City of Plymouth, hereinafter referred to as the OWNER, will receive sealed bids for the construction of the Pioneer Drive Lift Station Improvements. Sealed bids are invited and may be delivered or forwarded by registered mail, addressed to: City of Plymouth, Attn: Toni L. Hutchings, Clerk-Treasurer, 124 N. Michigan, Plymouth, IN 46563. Sealed bids must be submitted prior to 5:00 P.M. (local time) on July 8, 2013. Proposals received after such time will be returned unopened. The Project will be constructed in one (1) contract division and is defined and outlined as follows:  <i>Project consists of updates to the Pioneer Drive Lift Station as well as a force main extension. Lift station improvements include two new submersible pumps with associated electrical and new piping configuration to allow for more flexibility in how the two force mains coming from the lift station are utilized. The piping improvements include two plug valves and cross connections between the 8" and 6" force mains. The force main extension consists of 685 LF of 8" PVC to be constructed in an existing easement and connects into an existing manhole.</i>  Plans and Specifications for the Project are on file and may be examined at the following locations:  Commonwealth Engineers, Inc.  Indianapolis, Indiana  City Hall, Clerk-Treasurer's Office  124 N. Michigan  Plymouth, Indiana</p>	<p>The Contract Documents, Specifications and Drawings will be provided via a web-based service. The Contractor will receive a password and log on information, to the Contractor's email address, provided upon payment of a non-refundable fee of Fifty and 00/100 Dollars (\$50.00), in the form of a check or money order made payable to Commonwealth Engineers, Inc., 7256 Company Drive, Indianapolis, Indiana 46237. Partial sets of Contract Documents, Specifications and Drawings are not available. Copies of any and all addenda, which may be issued for this Project, shall be included with the purchased web access and shall be posted electronically to the Project Internet Bid site. Questions pertaining to this project may be directed to Commonwealth Engineers, Inc. at (317) 888-1177 or FAX at (317) 887-8641 or email to <a href="mailto:msullivan@contractel.com">msullivan@contractel.com</a>. Additional questions concerning access to the website may be directed to Document On Line, attention Jim Kiefer, (317) 435-4681 or email to <a href="mailto:jrkiefer@me.com">jrkiefer@me.com</a>. One set of printed Contract Documents, Specifications and Drawings, and the password and log on information, for the web-based service, may be obtained upon payment of a non-refundable fee of Two Hundred and 00/100 Dollars (\$200.00), in the form of a check or money order made payable to Commonwealth Engineers, Inc., 7256 Company Drive, Indianapolis, Indiana 46237. Requests for Contract Documents and Specifications and Drawings must also include a return street address; post office</p>	<p>box numbers are not acceptable. Partial sets of Contract Documents, Specifications and Drawings are not available. Contract Documents will not be sold separate from the web-based service (i.e. All plan holders will be required to utilize the web-based service). All Addenda will only be issued through the Web-site. No refunds will be issued for this Project. The work to be performed and the bid to be submitted shall include sufficient and proper sums for all General Construction, Mechanical Installation, Labor, Materials, Tools, Equipment, Taxes (both Federal and State), Permits, Licenses, Insurance, Service Costs, and so forth incidental to and required for the construction of the Facilities. Approved performance and payment bonds guaranteeing faithful and proper performance of the work and materials, to be executed by an acceptable surety company, will be required of the Contractor at the time he executes his contract. The bonds will be in the amount of 100% of the Contract Price and must be in full force and effect for a period of twelve (12) months from the date of acceptance of and final payment for the work. Each bid must be enclosed in a sealed envelope bearing the title of the Project and the name and address of the Bidder. All bids must be submitted on the bid forms as identified in the Contract Documents, Specifications and Drawings. Each bid shall be accompanied by a certi-</p>	<p>fied check or acceptable bidder's bond made payable to the OWNER, in a sum of not less than five percent (5%) of the total amount of the highest aggregate bid, which check or bond will be held by the OWNER as evidence that the bidder will, if awarded the Contract, enter into the same with the OWNER upon notification from him to do so within ten (10) days of said notification. The OWNER reserves the right to reject any bid, or all bids, or to accept any bid or bids, or to make such combination of bids as may seem desirable, and to waive any and all informalities in bidding. Any bid may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered. NO bid may be withdrawn after the scheduled closing time for receipt of bids for at least sixty (60) days. A conditional or qualified Bid will not be accepted. Award will be made to the low, responsive, responsible bidder. All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the Project shall apply to the Project throughout. Proposals shall be properly and completely executed on Indiana Form 96, included in the Specifications. Proposals shall include all information requested by Indiana Form 96 (Revised, 2010). Under Section II of Form 96 the Bidder shall submit a fi-</p>	<p>nanacial statement. A copy of the proposed Financial Statement to be submitted with the Bid is included in the Bid Proposal Documents Section of these Specifications. The OWNER may make such investigations as deemed necessary to determine the ability of the Bidder to perform the work, and the Bidder shall furnish to the OWNER all such information and data for this purpose as the OWNER may request. The OWNER reserves the right to reject any Bid if the evidence submitted by, or investigation of such Bidder fails to satisfy the OWNER that such Bidder is properly qualified to carry out the obligations of the Agreement and to complete the work contemplated therein. Each Bidder is responsible for inspecting the Project site and for reading and being thoroughly familiar with the Contract Documents, Specifications and Drawings. The failure or omission of any Bidder to do any of the foregoing shall in no way relieve any Bidder from any obligation in respect to its Bid. Any Contracts awarded under this Advertisement for Bids are expected to be funded in full by the OWNER using funds on hand. OWNER: CITY OF PLYMOUTH, INDIANA BOARD OF PUBLIC WORKS Mark Senter, Mayor ATTEST: Toni L. Hutchings, Clerk-Treasurer DATED: June 7, 2013 June 12, 19, 2013 P#8265 hspatp</p>
---	--	---	--	--

City Attorney Surrisi made a final call for bids.

Surrisi opened the following sealed bids:

	<u>Base Bid</u>	<u>Alternate Bid</u>
HRP Construction, Inc., South Bend, IN	\$186,400.00	\$12,500.00
Haskins Underground, Inc., Plymouth, IN	\$120,125.00	\$ 1,000.00
Selge Construction Co., Inc., Niles, MI	\$150,735.00	\$ 9,350.00
Thomas Excavating & Welding, Argos, IN	\$178,464.00	\$ 4,816.00

Utility Superintendent Davidson explained that they would review the bids and make a recommendation to the members of the redevelopment commission at the July 22nd meeting redevelopment commission meeting.

Board Members Smith and Culp moved and seconded to take the bids under advisement.

The motion carried.

Superintendent Davidson presented his monthly utility reports for June:

**CITY OF PLYMOUTH WATER DEPARTMENT  
Board of Public Works and Safety  
JUNE 2013 Monthly Report**

**PLANT OPERATIONS**

Water Treated June– Ledyard Water Treatment Plant	34,197,111 gallons
Water Treated June – Pine Water Treatment Plant	<u>16,542,000 gallons</u>
Water Treated Total	50,739,111 gallons

Water Treated – Daily Average – Ledyard Water Treatment Plant	1,139,904 gallons
Water Treated – Daily Average – Pine Water Treatment Plant	<u>551,400 gallons</u>
Water Treated – Daily Average - Combined	1,691,304 gallons

- Backwashed filters at Ledyard Water Treatment Plant 10 times for a total of 720,000 gallons
- Backwashed filters at Pine Water Treatment Plant 10 times for a total of 633,000 gallons
- Total backwash usage for the month was 1,353,000 gallons
- Consumer Confidence Report was mailed to customers on June 18, 2013

**MAINTENANCE WORK ORDERS COMPLETED**

- 21 - Ledyard Water Treatment Plant Maintenance
  - Remounted VFD's and electrical breaker boxes in electric room
  - Tested generator
  - Inspected water towers
  - Pressure washed buildings and prepared for painting
  - Sanded diesel fuel storage tank, painted and pumped out rain water
  - Cleaned permanganate intake screens
  - Installed new electronic drain valve on plant air compressor
  - Flushed all sample taps on filters #1, #2, #3 and #4
  - Repaired light on west water tower
  - New VFD installed on #3 well, part of the Common Cents Program (Energy Efficiency)
- 11 – Pine Water Treatment Plant Maintenance
  - Made modifications and adjustments to backwash piping
  - Inspected west detention tank
  - Cleaned Cl<sup>2</sup> injectors and Cl<sup>2</sup> analyzer and flushed supply lines
  - Installed new solenoid electronic drain valve for plant air compressor
  - Installed new sample cell valves on filters #1 and #2
  - Cleaned Cl<sup>2</sup> analyzer
  - Overall plant inspections
- 14 – Mobile Equipment

**WATER SAMPLING**

- 10 Distribution system bacteria samples, IDEM required
- 62 Distribution system chlorine residual, IDEM required
- 8 Fluoride samples, ISDH required
- 320 Process control samples and analysis at the Ledyard Water Treatment Plant samples includes Ferrous Iron, Total Iron, Manganese, and Chlorine
- 320 Process control samples and analysis at the Pine Water Treatment Plant

- 60 samples includes Ferrous Iron, Total Iron, Manganese, and Chlorine
- 60 Distribution free and total chlorine samples
- 180 Pine Filters – Top 0 / Bottom 180
- 180 Ledyard Filters – Top 0 / Bottom 180
- 2 THM's – One (1) set for each plant
- 2 HAA5's – One (1) set for each plant

**SERVICE**

Locates	99
Total Number of Work Orders	128
Service Disconnects	27
Service Disconnects for non-pay	31
Service Reconnects for non-pay	27
“Service Notice” left on door (Blue Tags)	1
“Insufficient Funds Notice” left on door (Pink Tags)	4
New Radio Read / Meter Installations	11
Accuracy checks	34
After Hours Call Outs	0
Meters repaired	0
Hydrants Serviced	0
Hydrants Sandblasted and Painted	0

**CONSTRUCTION ACTIVITIES**

**(2) Curb Stops Replaced/Installed**

- 06-11-13 231 Pennsylvania Ave. – Replaced ¾” curb stop, box, rod
- 06-25-13 806 N. Walnut St. – Replaced broken ¾” curb stop, box, rod

**(2) Old Curb Stops Found and Capped Off at Valve**

- 06-10-13 627 N. Walnut St. – Retired leaking ¾” service line, capped at corporation stop
- 06-18-13 1212 Fairbanks Ave. – Retired ¾” valve

**(2) New Taps Installed**

- 06-03-13 260 Eastwood Dr. – Installed new 1” tap w/meter pit
- 06-10-13 811 W. Washington St. – Installed new 1” tap for service separating 815 W. Washington St.

**(2) New Mains Completed**

- 06-05-13 S. Plum St. and Schuyler St – Installed 100’ of new 1” poly to replace old leaking 1½’ galvanized line
- 06-12-13 Centennial Park – Installed new 1” poly service w/pit for new dog park

**(4) Valve Repaired or Replaced / Valve Boxes Repaired or Replaced**

- 06-04-13 S. Michigan St. and Pierce St. – Repacked 6” interconnect valve (J7V044)
- 06-10-13 120 E. Washington St. - Replaced box and rod for new sidewalk project
- 06-18-13 104 Shalley Dr. – Replaced buffalo box
- 06-25-13 123 E. Washington St. – Replaced buffalo box for sidewalk project
- 06-18-13 117 N. Kingston Rd. – Replaced old buffalo box

**(5) Hydrants Repaired or Replaced**

- 06-13-13 N. Center St. and W. Monroe St. – Replaced Hydrant (Hyd #224)
- 06-13-13 600 block of W. Adams St. – Replaced hydrant (Hyd 106)
- 06-14-13 2631 Jim Neu Dr. – Repaired hydrant (Hyd #416) that was hit by truck
- 06-24-13 921 W. Jefferson St. – Relocated hydrant (Hyd #173) 12’ to east of proposed driveway
- 06-25-13 509 W. Jefferson St. – Relocated hydrant (Hyd #170), 12’ to the east

**(1) Main Breaks Repaired**

- 06-04-13 S. Plum St. and Schuyler St. – Repaired 1½” leak (for S. Plum St.)

**(4) Service Lines Repaired, Replaced or Retired**

- 06-05-13 306 Baker St. – Moved pit and curb stop for new sidewalk widening
- 06-10-13 811-815 W. Washington St. - Separated services with new meter pit
- 06-11-13 1919 Westgate Ave. – Repaired leak a 1” corporation stop
- 06-18-13 1205 N. Michigan St. – Replaced entire ¾” service line

**MISCELLANEOUS**

- 06-04-13 Meter readings
- 06-18-13 Employee training on new construction at the Pine Plant
- 06-21-13 North and west tower clean up
- 06-1 to 6-30 Sandblasted hydrant caps and miscellaneous parts

**PINE WATER TREATMENT PLANT IMPROVEMENT PROJECT UPDATE**

- ❖ Continuing the construction of the well access road
- ❖ Walls rubbed out on maintenance building
- ❖ Installed bollards at both wells
- ❖ Internal repairs and recoating of pressure filter #1 and #2 complete

- ❖ Light bases installed at both wells
- ❖ Well heads installed at both wells
- ❖ Media has been installed in both filters #1 and #2

**CITY OF PLYMOUTH WASTEWATER DEPARTMENT  
Board of Public Works and Safety  
JUNE 2013 Monthly Report**

**PLANT OPERATIONS:**

- |    |  |            |
|----|--|------------|
| 1. | Total flow in gallons  | 85,182,128 |
| 2. | Average daily flow in gallons  | 2,839,042  |
| 3. | Rainfall   | 8.38"      |
| 4. | Monthly average in BOD removal   | 99.1%      |
| 5. | Monthly average in TSS removal   | 95.9%      |
| 6. | Monthly average in Ammonia removal   | 98.0%      |
| 7. | General plant maintenance  |            |
| 8. | Work orders completed:   |            |
|    | <ul style="list-style-type: none"> <li>• 277 – Wastewater Treatment Plant                             <ul style="list-style-type: none"> <li>➢ Replaced all exterior wall lights (24) – Project Common Cents</li> <li>➢ Rebuilt automatic bar screen</li> <li>➢ Repaired skimmer on south final clarifier</li> <li>➢ Installed new intermediate controller</li> <li>➢ Tapped return sludge line for the addition to chlorine</li> </ul> </li> <li>• 58 – Vehicle/Mobile equipment</li> <li>• 24 – Lift Stations</li> <li>• 23 – Collection System                             <ul style="list-style-type: none"> <li>➢ 1 - Eliminated structures</li> <li>➢ 1 – Replaced structures</li> <li>➢ 11 – Replaced/adjusted castings</li> <li>➢ 0 – GIS data collection points</li> <li>➢ 0 – Point repair</li> <li>➢ 4 – New structure</li> <li>➢ 6 – Replaced structure</li> </ul> </li> </ul> |            |

**MEETINGS ATTENDED:**

- 06-03 River Park Square Pre-construction Meeting
- 06-05 Three men attended "Digester Operations" seminar in Warsaw, IN
- 06-10 Board of Public Works and Safety
- 06-18 TRC – \* 222 Parkview St. – Pilgrim Manor \* 1009 Lincolnway East – Chip Dean
- 06-18 Redevelopment Commission
- 06-24 Board of Public Works and Safety
- 06-27 Department Head/Safety Meeting
- 06-27 River Park Square Pre-construction Meeting

**COLLECTION SYSTEM:**

1. Cleaned 2,433 feet of sewer lines
  - 635 feet during service calls
  - 1,798 feet during preventive maintenance
2. Televised 0 feet of sewer lines
3. Mechanically removed roots from 0 feet of sewer lines
4. Removed approximately 1.22 tons of silt and debris during cleaning and inspections of sewers lines
5. Used approximately 19,050 gallons of potable water during sewer cleaning
6. Performed routine maintenance on 10 CSO's and 15 pumping station
7. Completed the replacement of manhole at Plum St. and Schuyler St.
8. Installed storm sewer system at the Baker St. and Fairbanks Ave.

Building Commissioner Hammonds presented his quarterly report to the board members:

Building Commissioners 2013 Second Quarter Report				
<u>Type of Construction</u>		<u>Estimated Cost</u>	<u>Permit Cost</u>	<u>R/C</u>
Accessory	4	\$6,974,530.00	\$8,245.00	C 27
Addition	13			R 47
Deck	6			
Demolition	2			
Electric	7			
Fence	7			
Foundation	1			
New Construction	3			
Plumbing	1			
Pool	3			
Porch	3			

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, JULY 8, 2013

Renovation	13
Roof	1
Sign	4
Single Family	4
Site Work	1
Tank	<u>1</u>
Total	74

Submitted the 8th day of July, 2013.

2012 Second Quarter Report  
 77 permits issued  
 Estimated cost of construction \$3,854,699.48

Hammonds informed the board that he issued a letter for an order to take action to the owners of 100 N. Michigan Street and the issue is being worked on. He explained that the Rees Theatre has a bad foundation that is causing the sidewalk to collapse.

Fire Chief Miller presented his monthly report:

Plymouth Fire Department  
 Departmental Activity Report

Current Period: 06/01/2013 to 06/30/2013, Prior Period: 01/01/2013 to 06/30/2013  
 00:00 to 24:00  
 All Stations  
 All Shifts  
 All Units  
 Fire Alarm Responses, EMS Alarm Responses, Training Classes

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>EMS Alarm Situations</b>				
No Location Provided	190	774.48	1,045	5,232.39
	190	774.48	1,045	5,232.39
<b>Fire Alarm Situations</b>				
Chemical release, reaction, or toxic condition	2	0.00	7	0.00
Combustible/flammable spills & leaks	2	0.00	3	0.00
Cover assignment, standby at fire station, move-up	1	0.00	1	0.00
Dispatched and cancelled en route	10	0.00	58	0.00
Electrical wiring/equipment problem	2	0.00	3	0.00
Emergency medical service (EMS) Incident	145	0.00	807	0.00
Excessive heat, scorch burns with no ignition	0	0.00	1	0.00
False alarm and false call, Other	4	0.00	29	0.00
Fire, Other	0	0.00	1	0.00
Good intent call, Other	1	0.00	2	0.00
Medical assist	14	0.00	61	0.00
Mobile property (vehicle) fire	0	0.00	10	0.00
Natural vegetation fire	0	0.00	10	0.00
Outside rubbish fire	0	0.00	1	0.00
Person in distress	1	0.00	5	0.00
Public service assistance	0	0.00	1	0.00
Service call, Other	0	0.00	1	0.00
Severe Weather & Natural Disaster - Specified	1	0.00	1	0.00
Smoke, odor problem	0	0.00	1	0.00
Special outside fire	1	0.00	3	0.00
Special type of incident, other	0	0.00	1	0.00
Steam, Other gas mistaken for smoke	0	0.00	3	0.00
Structure Fire	2	0.00	13	0.00
System or detector malfunction	1	0.00	7	0.00
Unauthorized burning	0	0.00	1	0.00
Unintentional system/detector operation (no fire)	2	0.00	11	0.00
Water problem	0	0.00	1	0.00
Wrong location, no emergency found	1	0.00	1	0.00
	190	0.00	1,044	0.00

\* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.



Plymouth Fire Department  
 Departmental Activity Report

Current Period: 06/01/2013 to 06/30/2013, Prior Period: 01/01/2013 to 06/30/2013  
 00:00 to 24:00  
 All Stations  
 All Shifts  
 All Units  
 Fire Alarm Responses, EMS Alarm Responses, Training Classes

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Training</b>				
Administrative Procedures	0	0.00	2	16.00
Airway Skills	0	0.00	4	28.00
Allergies	1	3.00	1	3.00
Apparatus / Equipment	0	0.00	4	4.50
Apparatus Drafting	0	0.00	2	2.00
Burns	7	7.00	7	7.00
Communications Equipment	30	72.00	30	72.00
CPR	0	0.00	37	105.00
Disaster MGMT	0	0.00	7	18.00
Electrical Safety	0	0.00	2	14.00
Emergency Medical Services	0	0.00	25	50.00
EMS Audit & Review	21	29.00	144	191.00
EMS Skills	0	0.00	9	9.50
EMT-B	24	89.00	51	189.00
Extrication	6	9.00	6	9.00
FF I-II	2	5.50	4	11.50
FF I-II SKILLS	1	1.50	1	1.50
Fire Behavior	15	97.50	16	101.50
Fire Department Organization	0	0.00	10	50.00
Fire Ground Safety	0	0.00	8	64.00
Fire Hose	0	0.00	32	62.00
Fire Streams	0	0.00	1	1.00
HIGHWAY SAFETY	0	0.00	1	4.50
Hose Lays	0	0.00	15	45.00
Hose Loads	0	0.00	4	3.00
Ice Rescue	0	0.00	4	4.00
ICS 800	0	0.00	1	3.00
Incident Command System	0	0.00	1	7.00
Instructor Training	0	0.00	98	340.00
Leadership	0	0.00	8	57.00
Marshall County Fire Association Mtg.	0	0.00	5	9.00
MCI	3	23.00	3	23.00
Mock Disaster	0	0.00	2	2.00
Nervous System	0	0.00	6	4,476.00
Officers Meeting	0	0.00	5	2.50
Shared staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.				83.00

Plymouth Fire Department  
 Incidents by District (Summary)

Alarm Date Between {06/01/2013} And {06/30/2013}

District	Count	Pct of Incidents	Est Losses	Pct of Losses
002 Bourbon	1	0.53%	\$0	0.00%
006 Lapaz	3	1.58%	\$0	0.00%
007 Plymouth	128	67.37%	\$0	0.00%
011 Center Twp	26	13.68%	\$90,000	100.00%
019 West Twp	25	13.16%	\$0	0.00%
12 Argos Paramedic Assist	3	1.58%	\$0	0.00%
15 Culver Paramedic Assist	2	1.05%	\$0	0.00%
18 Walkerton Paramedic Assist	2	1.05%	\$0	0.00%
<b>Total Incident Count:</b>	<b>190</b>		<b>Total Est Losses:</b>	<b>\$90,000</b>

**Plymouth Fire Department  
Departmental Activity Report**

Current Period: 06/01/2013 to 06/30/2013, Prior Period: 01/01/2013 to 06/30/2013  
00:00 to 24:00  
All Stations  
All Shifts  
All Units  
Fire Alarm Responses, EMS Alarm Responses, Training Classes

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Training</b>				
Paramedic School	4	16.00	39	150.00
Patient Assessment	0	0.00	4	8.00
Pension Board Meeting	0	0.00	7	7.00
Physical Ability Test	15	45.00	15	45.00
Preplan	0	0.00	29	87.00
Public Education	10	60.00	10	60.00
Pump Operations	0	0.00	4	7.00
Respiratory System	0	0.00	13	26.00
SCBA Donning Methods	0	0.00	6	3.00
SCBA Inspection, Care, and Cleaning	0	0.00	11	11.00
SCBA Testing and Filling Procedures	0	0.00	27	54.00
Self Rescue	18	54.00	18	54.00
Staff Meeting	0	0.00	8	10.00
Strategic and Tactical Operations	0	0.00	8	48.00
Training Lecture	0	0.00	22	34.00
Ventilation	0	0.00	2	6.00
Volunteer Fire Business Mtg.	29	29.00	147	323.00
	186	540.50	961	7,001.50

\* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

Police Chief Bacon presented his monthly report:

TYPE OF CALL	June 2013
Information	747
Traffic Stop	316
Complaint	278
911	189
Investigation	184
Charges Signed	117
Civil Matter	64
Security Check	63
\$2 Parking Ticket	62
Service	51
Vehicle Check	47
Traffic Arrest	47
Animal	45
Alarm	39
Assist	38
Suspicious Vehicle	30
Theft	30
Criminal Arrest	29
Dispatch	25
Parking Enforcement	25
Accident PD	23
Suspicious Person	19
Juvenile Complaint	16
Extra Patrol	16
Local Ordinance	15

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, JULY 8, 2013

Restraining Order	14
Disabled Vehicle	12
Warrant Arrest	12
K9 Use	11
Escort	9
Traffic Warning	9
Welfare Check	6
Battery	6
Court Detail	5
Merchant Pro. Plan	4
Code Enforcement	3
DARE Detail	3
Domestic Fight	3
Open Doors/Window	2
Trespassing	2
Training Detail	1
Unwanted Guest	1
Accident PI	1
Lockout	1
\$50 Handicap Ticket	1

Street Superintendent Marquardt reported on the condition of the railroad tracks on Oak Drive by Bomarko. He said that they have worked with the railroad to get the road temporarily patched; but the railroad would like to potentially close the whole road for possibly a week to reattach some rails to properly fix the problems in the street.

City Engineer Gaul referred to the information in the board members' packets regarding the Bauer parking area. He explained that he presented the project to the Technical Review Committee; he asked permission to present the project to the Plan Commission and request relief from some of the landscape requirements.

Board Members Smith and Culp moved and seconded to approve the request. The motion carried.

Street Superintendent Marquardt asked the members if they could also request relief from installing two islands, one at each end of the center lane. He noted that this would allow for ease of maintenance.

Members Smith and Culp moved and seconded to include relief from the two center islands in the petition before the plan commission. The motion carried.

Mayor Senter asked that the parking lot be relined.

City Engineer Gaul reported that he had received the bonds for Phend and Brown and that a Notice to Proceed would be issued to the contractor Tuesday morning.

Clerk-Treasurer Hutchings presented the following requests:

7/3/13 - Plymouth-Kilwinning Masonic Lodge respectfully request that we be allowed to use the water tower property located on Parkview St. to store our golf carts during the Blueberry festival. We have made this request for a number of years. We will provide our own lock. S/ Keith Hammonds, Past Master, 109 Water St., Plymouth, IN 936-2664

Board Members Smith and Culp moved and seconded to approve the request. The motion carried.

7/3/13 - The Chamber of Commerce is requesting the use of a portion of the parking lot in front of Country Road Bicycles on July 12th. This would be used for the "Kiddies Day" events, including the games and bounce house for the Kids Fun Fair. These events start at 6:00 p. and end at 8:00. We would need the front portion of the parking lot blocked off starting at 4:00 for setup. S/Robert Davis, 228 Water Street, Plymouth, 574-952-2697



Board Members Culp and Smith moved and seconded to approve the request. The motion carried.

7/5/13 - The Plymouth Aquatics Club would like to sell hotdogs and Cokes at the Second Friday Fun Fair event on July 12th. Our booth will be in front of the Chamber of Commerce building from 11AM - 8 PM. S/Angela Drury, 1001 Ferndale St., Plymouth, IN 574-780-2188

Board Members Smith and Culp moved and seconded to approve the request. The motion carried.

Members Smith and Culp moved and seconded to allow the salaried payroll for June 16-30, 2013 and the claims for July 8, 2013, as entered in Claim Register #2013. The motion carried.

President Senter opened the floor for discussion on 300 Charles Street that was tabled at the last meeting.

Utility Superintendent Davidson reported that he had addressed the matter with City Attorney Surrisi and they agreed that the matter should be tabled until a written request was received by the parties involved.

Board Members Culp and Smith moved and seconded to table the matter as requested. The motion carried.

There being no further business to discuss, Board Members Culp and Smith moved and seconded to adjourn the meeting. Motion carried. The meeting was declared adjourned at 6:26 p.m.

S/Toni L. Hutchings, IAMC, CMC, CPFA  
Clerk-Treasurer

APPROVED:

S/Mark Senter, Mayor

7/5/13 - Tree in front of 1118 N. Walnut needs to be cut back or cut down. We are having a new roof put on next Sat. Thanks. S/Carlos Bastardo, 1118 N. Walnut St., Plymouth 574-529-3099

7/9/13 - I have a city tree in front of my house - it's huge and there are a cluster of dead branches in this cluster. The limbs and branches that have fallen already have fungus on them. There is another cluster to the side that I'm concerned with. I am concerned with the health of the tree, as it has that fungus stuff and has little "D" shaped holes on the trunk resembling those left on emerald ash. S/ Karla Vollrath, homeowner, 214 Ewing St., 936-2628