

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on April 1, 2013, at 6:00 p.m. in the Council Chambers of the City Building, 124 N. Michigan St., Plymouth, IN. The meeting was rescheduled from the regular meeting date of March 25, 2013.

Mayor Senter presided for Board Members Culp, Ecker, Grobe and Smith. City Engineer Gaul, City Attorney Surrisi and Clerk-Treasurer Hutchings were also present.

Board Members Ecker and Culp moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on March 11, 2013, as presented since they have been reviewed and found to be correct. The motion carried.

City Attorney Surrisi opened the following sealed quotes for wastewater department chassis and service body:

Oliver Ford Lincoln Mercury, 1001 E. Jefferson St., Plymouth, IN	
Chassis and service body	\$52,685.00

Utility Superintendent Davidson reported that he sent out five requests for quotes. He recommended that the board take the quote under advisement.

Members Grobe and Ecker moved and seconded to take the quote under advisement. The motion carried.

Police Chief Bacon referred to the quotes opened at the last meeting. After reviewing the quotes, he said that Oliver Ford met the specifications on two of the vehicles, the all wheel drive utility vehicle for the canine unit and the all wheel drive patrol vehicle for patrol totaling \$45,397; Country Chevrolet met the specs on the remaining vehicle in the amount of \$20,357.

Board Members Smith and Culp moved and seconded to ratify the quotes as presented. The motion carried.

Board Member Ecker referred to problems with drivers disregarding traffic direction controls on Oak Road between WalMart and K-Mart.

Chief Bacon said that he would make his officers aware of the situation.

Davidson reviewed reviewed the following information with the board members:

City of Plymouth Utilities	
Wastewater Treatment Facility	Water Treatment Facility
900 Oakhill Avenue	900 Ledyard Street
<u>Plymouth, Indiana 46563</u>	<u>Plymouth, Indiana 46563</u>

<u>DONNIE DAVIDSON</u>	<u>LARRY HATCHER JR.</u>	<u>JEFF YEAZEL</u>
<i>Utilities Superintendent</i>	<i>Wastewater Assistant Superintendent</i>	<i>Water Assistant Superintendent</i>
	<i>Pretreatment Coordinator</i>	
<u>Phone (574)936-3017</u>	<u>Phone (574)936-2368</u>	<u>Phone (574)936 -2543</u>
<i>Wastewater Treatment Facility</i>	<i>Industrial Pretreatment</i>	<i>Water Treatment Facility</i>

Board of Works & Safety
Monday April 1, 2013
Utilities Report

1. Combination Body mounted on a single Axle Chassis quotes opened. The vehicle will be used in the maintenance department, servicing pump stations, water towers and other equipment located in remote areas. The funding will come from the Wastewater 2013 Capital Improvements budget, \$58,000 was budgeted.
2. At the Wastewater Facility the CSO-Influent Headwork's Controls Project is substantially complete. There is punch list items that have been forwarded to the prime contractor and they are actively working the completion. We are currently have \$7,200.90 in retainage until the project is finalized. The punch list items are relatively minor and the retainage is adequate.

3. At the 3-19-13 RDC meeting, the project to relocate the fire hydrant located at the SE corner of Oak Dr. & Pilgrim Ln. was awarded to Haskins Underground, which was discussed at the BOW&S meeting on 2-25-13. Quotes were as followed:

Haskins Underground – Plymouth, IN	\$4,700.00
Haskins Inc. – Plymouth, IN	\$6,275.00
Stone Excavating – Plymouth, IN	\$6,356.00
Hunter Transit – Plymouth, IN	\$7,735.04

4. At the 2-25-13 BOW&S meeting Change Order #1 on the Pine Water Treatment Plant Improvement Project was discussed. The C.O. consisted of an increase of **\$32,069.50** for 1) additional chemical well development on well #3 2) wire reinforcing in building apron 3) piping modification for mag-meter.

Change Order #2 was presented and approved by the RDC on 3-19-13, the C.O. consisted of an increase of **\$37,232.52** for 1) change from soft starts to VFD's 2) analog outputs for VFD's 3) Programming Logic Controller (PLC) Programming 4) additional 8 channel alarm card 5) Additional chemical well development on well #2 6) Credit – for additional water testing 7) Credit – for security system 8) Upgrades to metal pole lights from wooden to match existing
Combined total of C.O. #1 and # 2 **\$69,302.02.**

Update on the Pine Water Treatment Improvement Project

2 well has been developed with a consistent 850 gpm. The project is approximately 2.5 months behind schedule. A future C.O. will address the needed time extension.

Building Commission Hammonds reported that Comfort Suites on North Michigan Street has been put up for sale.

Street Superintendent Marquardt reported that the street department has received the street sweeper that was ordered.

Marquardt reviewed the proposed 2013 Sidewalk List per ADA Transition Plan with the board members.

Members Ecker and Smith moved and seconded to approve the plan as presented. The motion carried following further discussion.

City Attorney Surrisi presented Resolution No. 2013-553, A Resolution of the Board of Public Works and Safety Designating a Motor Vehicle as Surplus Property of the Plymouth Police Department and Authorizing its Transfer to the Plymouth Board of Aviation Commissioners and the Department of Aviation.

Board Members Smith and Culp moved and seconded to adopt Resolution 2013-533 as presented. The motion carried.

Clerk-Treasurer Hutchings presented the following requests:

3/13/13 - As the coordinator of the P-Town Cruz'n Car Show, I respectfully request the following streets be blocked at Michigan Street on June 08, 2013 from 8:00 AM through 4:00 PM to assure the safety of the participants and spectators during the car show and pizza contest. The format will be the same as last year.

Adams Street at Michigan both east and west sides
Washington Street at Michigan both east and west sides
Garro Street at Michigan both east and west sides
LaPorte Street will be left open to facilitate traffic to the Farmer's Market and emergency vehicle traffic.

Your consideration is appreciated.
S/ Charlie Campiti, Coordinator, 10616 King Rd., Plymouth 574-936-8220

Board Members Smith and Grobe moved and seconded to approve the request. The motion carried.

3/12/13 - Asking permission to close SR #17 - Michigan Street for the 47th Annual Marshall County Blueberry Festival Parade on September 2, 2013. S/ Dave Caldwell, 233 E Jefferson St., 936-5020

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Board Members Smith and Ecker moved and seconded to approve the request. The motion carried.

3/15/13 - The Plymouth Chamber of Commerce 2nd Fridays in Downtown Plymouth needs permission from the City of Plymouth for the request of permission for Indiana Department of Transportation (INDOT) to shut down Michigan Street from Washington Street to LaPorte Street for the dates of May 10, 2013; June 14, 2013; July 12, 2013; August 9, 2013; September 13, 2013; October 11, 2013; December 13, 2013. The street needs to shut down by 4:00 pm until 8 pm. S/ Betty Gibbs, Director of Membership, 120 N. Michigan Street, Plymouth; 936-2323

Mayor Senter asked that this request be tabled.

3/15/13 - The Downtown Plymouth Christmas Tree Lighting on November 22, 2013 needs permission from the city of Plymouth for INDOT to shut down Michigan Street from Jefferson to LaPorte Street for a Christmas Parade. We also need permission from the city's Police Department to assist with directing traffic during the parade approximately from 6-7 pm before INDOT grants permission to shut the road off. Please find attached the information for the parade for your records and contact the Plymouth Chamber of Commerce for any questions or concerns. We truly appreciate your assistance. We also may need street and police department assistance for these dates. S/ Betty Gibbs, Director of Membership, 120 N. Michigan Street, Plymouth 936-2323

Members Grobe and Ecker moved and seconded to approve the request. The motion carried.

3/21/13 - EMS and Fire Departments to have ambulance and fire truck at Plymouth Speedway for the 2013 Season. S/ James Bottorff, 11631 12th Rd., Plymouth 276-2141

Board Members Smith and Culp moved and seconded to approve the request. The motion carried.

Mayor Senter explained that Gary Treat was present in reference to roof repairs that have been approved for his building. He is requesting that the alley behind 214 North Michigan Street be closed to allow placement of roofing materials on the building.

Members Smith and Culp moved and seconded to approve the request. The motion carried.

Members Smith and Ecker moved and seconded to allow the salaried payroll for March 1-15, 2013 and the claims for April 1, 2013, as entered in Claim Register #2013. The motion carried.

Superintendent Davidson presented Change Orders #1 and 2 in the amount of \$69,302.02 for the Pine Road Treatment Plant which were approved by the Redevelopment Commission at their last meeting.

Board Members Ecker and Smith moved and seconded to approve the change orders as presented. The motion carried.

Superintendent Marquardt referred to the request from Sandra Harris, 901 N. Walnut Street, that had been tabled for review at the previous meeting. He said that he spoke to both surrounding homeowners, who are not against restricted parking and have concerns about the safety of the area. Marquardt recommended "no parking" on the north side of Harrison Street between Walnut and Plum.

Board Members Smith and Culp moved and seconded to adopt "no parking" on the north side of Harrison Street between Walnut and Plum Streets and to post the necessary signs. The motion carried.

Board Member Grobe asked that the administration work to enforce the dog-at-large ordinance.

There being no further business to discuss, Board Members Grobe and Ecker moved and seconded to adjourn the meeting. Motion carried. The meeting was declared adjourned at 6:37 p.m.

S/Toni L. Hutchings, IAMC, CMC, CPFA
Clerk-Treasurer

APPROVED:

S/Mark Senter, Mayor