

CITY OF PLYMOUTH BOARD OF AVIATION COMMISSIONERS

City of Plymouth Board of Aviation Commissioners met in regular session July 9, 2019 at 6:30 p.m. in the Council Chambers, 124 N Michigan Street, Plymouth, Indiana.

President Bockman called the meeting to order for Commissioners:

Roll Call.

Present: Phil Bockman, Steve Hupka, Joe Mersch, Kevin Morrison.

Absent: Ken Houin.

Approve Minutes of Regular Session June 11, 2019

Commissioners Morrison and Hupka moved and seconded to approve minutes of regular session June 11, 2019. The motion carried.

Airport Manager's Report: Bill Sheley

To: Plymouth Board of Aviation Commissioners

From: Bill Sheley, Manager, Plymouth Municipal Airport

Subject: July BOAC Meeting Report

1. Aeromotive: Not moved yet
2. Parking in front of FBO resealed, will be striped soon.
3. INDOT inspection on 6/27. Passed, no issues.
4. Monthly Sales: April=\$3,372.56, May= \$8,597.53, June= \$13,084.00
5. May #3 signed Guest Register, #17 signed out car, #103 fuel purchases
6. Runway & Grounds Inspection Report: Attached

Regards, Bill Sheley, Manager C65

Sheley said that Aeromotive is hoping to be moved into their private hangar by August.

Sheley presented an amended cleaning contract with Penny Pletcher. She is cleaning much more now with the school there and now comes twice a week. The amount negotiated is \$105 per week.

Commissioners Hupka and Morrison moved to approve the amended contract and pay Penny Pletcher \$105 per week for her cleaning services. The motion carried.

Sheley discussed some plumbing issues that keep coming up with the same toilet. The toilet had sewage issues last year and has now clogged up again twice in the last two weeks. The restroom is out of service at this time until it can be fixed, which will not be until the Culver Academy program is over for the summer.

Sheley said at Monday's Board of Public Works and Safety meeting there was discussion about repaving Airport Road using Community Crossings Matching Grant funds. City Attorney Surrisi explained that the council committed to adding Airport Road to their project list for a grant application that will be submitted to the state at the end of July. It is a 50/50 matching grant, so the council agreed to use leftover matching funds from previous projects to go towards the matching portion of the newly submitted application, which includes Airport Road. Surrisi said they will find out in September how much money is awarded to the city. He said there might be a request in the fall to help fund some of the matching grant monies if it is needed.

Sheley also notified the board that he is working on getting a quote to potentially begin carrying swift fuel unleaded Avgas. He has had pilots asking the airport to consider stocking it and after asking around, he realized there are quite a few more aircrafts that would utilize this option if the price is right. Sheley said he would prefer to have a 2,000-3,000 gallon, above ground tank. The company is based in West Lafayette, they would help with installation, and it plugs into the credit card kiosk that the airport already owns. There was discussion about building a concrete containment enclosure around where it sits. Surrisi asked if this would conflict with the AvFuel agreement. Sheley said he would check into it – he does not think so because AvFuel does not offer this product.

Hupka asked why there are orange stakes in the ground by the new private hangar. Sheley said these are staked out for the building's new, drainage plan-required detention pond.

Hupka asked about the problem with the renter that was discussed at the June meeting. Sheley said City Attorney Surrisi has been working with the renter's lawyer and an eviction notice has been sent for August 1st.

Mersch asked if Sheley will be an instructor once the school starts. Sheley explained that the school needs an instructor with workplace experience, so that is what his role will be. He is getting licensed right now to have this qualification. Mr. Fishback will be the main instructor. Mersch questioned Sheley's time spent as a public employee versus working for a private entity. City Attorney Surrisi said this has been discussed and an agreement is in the works that deals with a public employee doing private work. The negotiations determined that the flight school serves the mission of the airport and Sheley will put his time in and get his normal job done. Sheley said he also contacted the city's insurance broker in regards to liabilities and him dealing with students. It was determined that when he is dealing with students, he is an employee of AlphaFlight. Insurance would be through AlphaFlight at that point.

Acceptance of Correspondence

- Runway and Grounds Inspection Report (distributed at meeting)
- May 2019 Financial Reports

Motion: Acceptance of Correspondence

Action: Approve

Moved by Kevin Morrison, **Seconded by** Steve Hupka.

Motion passed unanimously.

Adjournment

Motion: Adjournment

Action: Adjourn

Moved by Kevin Morrison, **Seconded by** Steve Hupka.

Motion passed unanimously.

The meeting adjourned at 7:06 p.m.



Abby Collins
Recording Secretary