

CITY OF PLYMOUTH BOARD OF AVIATION COMMISSIONERS

City of Plymouth Board of Aviation Commissioners met in regular session May 14, 2019 at 6:30 p.m. in the Council Chambers, 124 N Michigan Street, Plymouth, Indiana.

Vice President Hupka called the meeting to order for Commissioners:

Present: Ken Houin, Steve Hupka, Joe Mersch, Kevin Morrison.

Absent: Phil Bockman.

Approve Minutes of Regular Session April 9, 2019

Commissioners Morrison and Houin moved and seconded to approve minutes of regular session April 9, 2019. The motion carried.

Airport Manager's Report: Bill Sheley

To: Plymouth Board of Aviation Commissioners

From: Bill Sheley, Manager, Plymouth Municipal Airport

Subject: May BOAC Meeting Report

1. Aeromotive: ??
2. Sent contracts to have property re-plated.
3. Last 1/3 of the Corporate Apron concrete work complete.
4. City Council appropriated funds for new truck.
5. Rented tractor to mow, old tractor has major service issues-waiting for diagnoses from Bane-Welker.
6. High School Program: Open House planned for 22nd for student orientation.
7. Palbykin Family: Hung picture, money for CTE program.
8. REDBIRD MCX Multi Crew sim installed.
9. ALP Advisory Committee: Planning a meeting in June. Set Date?
10. Monthly Sales: Feb=\$4,110.92, March=\$3,595.23, April=\$3,372.56
11. March #4 signed Guest Register, #9 signed out car, #46 fuel purchases
12. Runway & Grounds Inspection Report: Attached

Regards, Bill Sheley, Manager C65

Sheley provided an update on Aeromotive and the status of their private hangar. The hangar site has been removed from the floodplain per letter from the Indiana Department of Natural Resources / Division of Water. Brad Sherk has filed the financial guarantee with the Clerk-Treasurer's office. They have indicated that they will begin moving dirt before the end of the week. City Attorney Surrisi asked if Sheley has had any feedback from the Sherks on the lease agreement. Sheley said he does not have a signed lease agreement. He will contact the Sherks to discuss this.

Sheley said he sent the contract to Plymouth Land Survey to have airport property re-platted. The initial quote was around \$8,000, however the engineer updated that quote to \$4,800 after realizing most of the work has already been done and provided to them. That is scheduled to go before the Plymouth Plan Commission on June 4th.

There was additional discussion about repaving / top coating the airport drive and parking lot. Sheley has a company that will be doing crack seal and a top coat on the parking area. He has also asked this company for a quote to top coat the corner area in front of DC Garage Doors. He is awaiting that estimate. Hupka asked about the city repaving the road. Sheley said he has been told the road is not a

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city road, it is owned by the airport, so repaving would need to come from the airport budget. City Engineer Rick Gaul gave him quote of \$95,000.

Sheley said that the ALP advisory committee will be meeting at lunch time on June 11th.

Acceptance of Correspondence

- Runway and Grounds Inspection Report (distributed at meeting)
- March 2019 Financial Reports
- IN DNR Letter RE 301 Airport Rd

There was discussion regarding the Indiana Department of Natural Resources letter. It was determined that Mr. Sherk does not need DNR approval to build his private hangar in the location he would like to build, but would need flood insurance if he was utilizing federal funding. Sheley said he is paying cash for the building and will not be obtaining a loan through federal funding.

Houin asked if there will be an issue with the taxiway once they extend it through the floodplain area. Sheley said the airport will need to physically move dirt and improve drainage, but after discussing this with Airport Engineer Mark Shillington, there should not be an issue with the floodplain.

Motion: Acceptance of Correspondence

Action: Approve

Moved by Kevin Morrison, **Seconded by** Joe Mersch.

Motion passed unanimously.

Adjournment

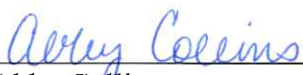
Motion: Adjournment

Action: Adjourn

Moved by Ken Houin, **Seconded by** Kevin Morrison.

Motion passed unanimously.

The meeting adjourned at 6:50 p.m.



Abby Collins
Recording Secretary