

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on July 9, 2018, at 6:00 p.m. in the meeting room of the Plymouth Fire Department, 111 N. Center St., Plymouth, IN.

Mayor Senter presided for Board Members Culp, Houin, Milner and Walters. City Attorney Surrisi and Clerk-Treasurer Xaver were also present.

Board Members Culp and Houin moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on June 25, 2018. The motion carried.

Mayor Senter informed the board that Wednesday, July 18, 2018 at 10:00 a.m. they will be having the ground breaking ceremony for the Aquatics Center. Invitations will be sent out via e-mail.

Superintendent Davidson reviewed the following letter to the board requesting an additional release of retainage in the amount of \$109,400.00 to Kokosing Industrial, Inc. on the Wastewater Treatment Plant Project.

City of Plymouth Utilities

<p>Wastewater Treatment Facility 900 Oakhill Avenue Plymouth, Indiana 46563</p> <p>DONNIE DAVIDSON Utilities Superintendent Phone (574)936-3017 Wastewater Treatment Facility</p>	<p>LARRY HATCHER JR. Wastewater Assistant Superintendent Pretreatment Coordinator Phone (574)936-2368 Industrial Pretreatment</p>	<p>Water Treatment Facility 900 Ledyard Street Plymouth, Indiana 46563</p> <p>JEFF YEAZEL Water Assistant Superintendent Phone (574)936 -2543 Water Treatment Facility</p>
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7/8/18

Board of Public Works & Safety

RE: Kokosing Industrial, Inc. -Wastewater Treatment Renovation Project – Retainage Reduction

Board Members:

Kokosing Industrial, Inc. has requested the release of retainage related to the Wastewater Treatment Plant Improvements Project. Currently the City is holding \$124,850.00 in retainage and the request is to release \$109,400.00 which would result in \$15,450.00 in retainage to complete the remaining punch list items (doubled).

We have generated the punch list in coordination with Kokosing representatives and Midwestern Engineers and all are in agreement for the retainage requirements to complete the outstanding punch list items. In addition to the available retainage the City also has a 1-year warranty on the project from the substantial completion date of January 30, 2018.

I am requesting approval for the release of \$109,400.00 to Kokosing Industrial, Inc.

Donnie Davidson, Utilities Superintendent
City of Plymouth

Board Members Walters and Culp moved and seconded to approve the release of additional retainage in the amount of \$109,400.00. The motion carried.

Davidson also informed the board that the water main flushing program is complete. They used 2.6 million gallons of water for the flushing of everything in town. The West Lake Avenue Water Main Extension Project is going very smoothly. They expect to have all the pipe in the ground by the end of the week. They hope to have the two-day bacteria testing started Friday and hope to have the line back in service by mid-week.

Building Commissioner Hammonds reported on the property at 801 Sycamore St. He said the first letter that he sent out was returned, unsigned. He is still waiting for the return of the second letter so that he can make an official request before the board. He wanted to make the board aware that they may end up advertising in the newspaper and coming back to take action for demolition of the structure. Hammonds stated that there are trees growing through the structure and it hasn't been maintained, even after sending out a letter to the owner last year. The owner had called Hammonds last year to tell him that he would bring the structure up to living standards; but has yet to do anything.

Board Member Culp asked about the apartments at the corner of Broadway St. and Harrison St. Hammonds said that there are five different parcels and two different owners. He said he has a letter out and spoke to the gentleman in Florida, one of the owners. The fifth parcel is pending sale to the Florida gentleman who will take possession in October. He requested that Hammonds wait until October before taking action. He plans to come up and renovate the property. It was asked by several board members if there is something that the owner can do about the doors and windows as they have seen children going in and out of the property on more than one occasion.

The property at Lake Avenue and Third Street was brought up for discussion. There are brush piles sitting out in the front and the place needs to be maintained. Hammonds said he'll advertise in the paper for it because he's not getting any response from the owner.

City Engineer Gaul reviewed the following list of proposed projects for the 2018 Street and Sidewalks Fall Projects (PW-18-009):

CITY OF PLYMOUTH ENGINEERING DEPARTMENT Public Works – Stormwater Management	Project #: Project Name: Subject:	PW-18-009 2018 Street & Sidewalk Fall Projects Proposed Project List	Date: Computed By: Checked By:	2018-07-09 - PRG
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Please find below the list of proposed projects for the 2018 Street & Sidewalk Fall Projects:

Lump Sum Street Projects:

- PW-18-022 BAILEY: JACKSON TO SHALLEY
- PW-18-023 JACKSON: MICHIGAN TO BAILEY
- PW-18-024 RANDOLPH: BAKER TO BRIDGE
- PW-18-025 PEARSON: HILLCREST TO FELIX
- PW-18-026 BAYLESS: WEBSTER TO ALLEY
- PW-18-028 MICHIGAN: LEMLER TO OAKHILL INTERSECTION
- PW-18-029 BAKER: RANDOLPH TO COLUMBUS

The above projects are generally Structural Mill-Fill with 3" undercut or full depth undercut in some areas. ADA upgrades are to be performed as needed.

Board Members Houin and Culp moved and seconded to approve the project list at presented. The motion carried.

City Attorney Surrisi presented Executive Order No. 2018-05, Regarding Plymouth Community Ambulance Service. Fire Chief Miller explained that he was contacted by the United States Secret Service to do an ambulance detail motorcade for the Vice President's visit to Culver IN. There was no reimbursement of any sort, just the honor of providing the service.

Board Members Culp and Walters moved and seconded to ratify Executive Order No. 2018-05. The motion carried.

Surrisi presented Executive Order No. 2018-06, Regarding 108 N. Center St. A request that came between meetings for placement of a dumpster for renovations at the property.

Board Members Houin and Milner moved and seconded to ratify Executive Order No. 2018-06. The motion carried.

Clerk Treasurer Xaver presented a request from Troy Lawmaster for the Plymouth-Kilwinning Masonic Lodge:

06/27/2018 – Plymouth-Kilwinning Masonic Lodge request to use the water tower lot located on Parkview St. to park cars for Blueberry Festival and to use the area to park golf carts. We have done this for many years. S/Troy Lawmaster, WM, 109 Water St., Plymouth, 574-936-2664.

Mr. Lawmaster was present to discuss the request and answer questions.

Board Members Culp and Houin moved and seconded to approve the request. The motion carried.

Board Members Houin and Walters moved and seconded to allow the payroll for July 13, 2018, and the claims for July 9, 2018, as entered in Claim Register #2018. The motion carried.

There being no further business to discuss, Members Culp and Milner moved and seconded to adjourn the meeting. The motion carried and the meeting was declared adjourned at 6:14 p.m.

Jeanine M. Xaver, IAMC, CMC
Clerk-Treasurer

APPROVED:

Mark Senter, Mayor

The following requests were forwarded to the proper committee to act upon:

REGULAR SESSION, BOARD OF PUBLIC WORKS AND SAFETY, JULY 9, 2018

06/26/2018 – Need to have both trees in front of my home evaluated, especially the one on the corner. It has lost some large branches in the past year & we are afraid it may fall on our home. Thank you. S/Yvonne René Mann, 324 S. 6th St., Plymouth, 574-952-4284.

06/28/2018 – A tree at 611 N. Liberty St. is dead and needs to be removed. I'm not sure if the tree belongs to the City. S/Salvador Baca, owner, 611 N. Liberty St., Plymouth, 574-780-5109.

06/29/2018 – The sidewalk in front of my home was recently paved and when doing so the tree near the sidewalk appears to slant and the tree's roots are now above ground. I'm worried/concerned that this tree may fall and cause damage in the future with a wind/severe weather storm. Attached are photos. Thank you! S/Adriana Baca, homeowner, 118 North St., Plymouth, 574-941-4409.

07/02/2018 – The limbs are brushing against roof of house – please they need to be trimmed. Roof is new. Also, please check tree that is leaning. Corner of Washington & 4th. S/Kathryn L. Nine, 801 W. Washington St., 574-952-4728.