

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on November 9, 2015, at 6:00 p.m. in the Council Chambers of the City Building, 124 N. Michigan St., Plymouth, IN.

Mayor Senter presided for Board Members Culp, Ecker, Grobe and Smith. City Engineer Gaul, City Attorney Surrisi and Clerk-Treasurer Xaver were also present.

Board Members Ecker and Grobe moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on October 26, 2015 and the executive session of the Board of Public Works and Safety on October 26, 2015 as presented since they have been reviewed and found to be correct. The motion carried.

Washington Discovery Academy students were present to ask the community to participate in the blood drive at Washington Discovery Academy on November 19, 2015 from 12:00 p.m. until 6:00 p.m.

City Attorney Surrisi made a last call for proposals for LARE Grant Project for Yellow River Bank Repairs.

The following sealed proposals for LARE Grant Project for Yellow River Banks Repairs were opened and read aloud:

- Cardno, Walkerton, IN Total = \$74,500.00
- Flatland Resources, Muncie, IN Total = \$51,638.00

Surrisi explained that these proposals will be reviewed by Park Superintendent Hite, City Engineer Gaul, a representative from the DNR, and three members of the Park Board and a final decision will be made by them.

City Attorney Surrisi made a last call for bids for the Crack Seal Project.

The following sealed quotes the Crack Seal Project were opened and read aloud:

- Pavement Solutions, Inc., Middletown, IN Total = \$1.30/lb.

Street Superintendent Marquardt requested the Board's approval at this meeting so the project can begin as soon as possible due to the upcoming winter weather.

Board Members Ecker and Grobe moved and seconded to accept the bid pending review of the documentation. The motion carried.

Utility Superintendent Davidson presented the following monthly reports:

**CITY OF PLYMOUTH WASTEWATER DEPARTMENT
Board of Public Works and Safety
October 2015 Monthly Report**

PLANT OPERATIONS:

- | | |
|--|------------|
| 1. Total flow in gallons | 58,272,156 |
| 2. Average daily flow in gallons | 1,879,747 |
| 3. Rainfall | 1.15" |
| 4. Monthly average in BOD removal | 98.6% |
| 5. Monthly average in TSS removal | 96.0% |
| 6. Monthly average in Ammonia removal | 98.7% |
| 7. Land applied 2,536,050 gallons / 255.67 dry tons of bio-solids on 141.59 acres of local farm ground | |
| 8. General plant maintenance | |
| 9. Winterize equipment | |
| 10. Received 2016 ½ ton Dodge pickup truck ordered in March | |
| 11. Work orders completed: | |
| • <u>285 – Wastewater Treatment Plant</u> | |
| ➢ Repair methane gas piping on anaerobic digester | |
| ➢ Clean methane boiler and gas transfer lines | |
| ➢ Service clarifiers and grit removal drives | |
| • <u>67 – Vehicle/Mobile Equipment</u> | |
| • <u>28 – Lift Stations</u> | |

- 26 – Collection System
 - 0 - Eliminated structures
 - a.
 - 1 – Replaced structures
 - a. (1) – H6C007)
 - 3 – Replaced/adjusted castings
 - 0 – GIS data collection points
 - 1 – Point repair
 - a. Relocated sanitary sewer lateral from storm sewer to sanitary sewer, 601 S. Michigan St.
 - 0 – New structure
 - a.
 - 0 – Mainline sewer replacement
 - a.
 - 2 – Miscellaneous
 - a. Duke’s Root Removal re-treated 996’ of sanitary sewer lines
 - b. Sealed sanitary sewer connections associated with the floodway demolition project

MEETINGS ATTENDED:

- 10-01 Pre-construction meeting on the brick sidewalk project
- 10-05 Pre-construction meeting on street paving project
- 10-06 TRC Meeting – NRP Development – 700 W. Jefferson St. - Norwayne Lumber site
- 10-12 Board of Public Works and Safety
- 10-14 Hosted the Northern Indiana Operators Association October Meeting – GIS topic
- 10-20 Redevelopment Commission Meeting
- 10-21 IPEP Safety Seminar – Swann Lake Resort
- 10-23 INDOT – Field check on S.R.17 resurfacing project for 2017
- 10-26 Board of Public Works and Safety
- 10-28 City Safety Meeting
- 10-29 Department Head Meeting

COLLECTION SYSTEM:

1. Cleaned 3,860 feet of sewer lines
 - 0 feet during service calls
 - 3,860 feet during preventive maintenance
2. Televised 1,539 feet of sewer lines
3. Mechanically removed roots from 0 feet of sewer lines
4. Removed approximately 1.93 tons of silt and debris during cleaning and inspections of sewers lines
5. Used approximately 8,450 gallons of potable water during sewer cleaning
6. Performed routine maintenance on 10 CSO’s and 16 pumping station

**CITY OF PLYMOUTH WATER DEPARTMENT
Board of Public Works and Safety
OCTOBER 2015 Monthly Report**

PLANT OPERATIONS

Water Treated October – Ledyard Water Treatment Plant	23,797,143 gallons
Water Treated October – Pine Water Treatment Plant	<u>24,540,938 gallons</u>
Water Treated - Total	48,338,081 gallons
Water Treated – Daily Average – Ledyard Water Treatment Plant	767,650 gallons
Water Treated – Daily Average – Pine Water Treatment Plant	<u>791,643 gallons</u>
Water Treated – Daily Average - Combined	1,559,293 gallons

- Backwashed filters at Ledyard Water Treatment Plant 7 times for a total of 371,000 gallons
- Backwashed filters at Pine Water Treatment Plant 15 times for a total of 1,008,000 gallons
- Total backwash usage for the month was 1,475,000 gallons

MAINTENANCE WORK ORDERS COMPLETED

- 24 - Ledyard Water Treatment Plant Maintenance
 - Inspected north and west water towers
 - Cleaned and inspected influent and effluent chlorine injectors
 - Cleaned and inspected east and west venturi meter supply lines
 - Flushed out sample valves on pressure filters
 - Repaired front gate opener
 - Purged all gas lines
 - Inspected wells and detention tanks
 - Replaced furnace filter and inspected
 - Completed generator tests and inspected
 - Cleaned and inspected backwash waste tanks

- 28 – Pine Water Treatment Plant Maintenance
 - Replaced and inspected chlorine analyzer
 - Cleaned chlorine injectors and flushed supply lines
 - Installed new 0-100 psi gauge on #3 high service pump
 - Replaced water supply line in sodium permanganate room
 - Cleaned and inspected back flow preventer in permanganate room
 - Flushed and inspected all pressure filter sample taps
 - Flushed 4” main line and supply lines
 - Flushed out filter air release supply lines
 - Installed winter weather structures over wells 5E and 6F
 - Cleaned and inspected backwash waste tanks

- 26 – Mobile Equipment

WATER SAMPLING

- 10 Distribution system bacteria samples, IDEM required
- 62 Distribution system chlorine residual, IDEM required
- 10 Fluoride samples, ISDH required
- 323 Process control samples and analysis at the Ledyard Water Treatment Plant samples includes Ferrous Iron, Total Iron, Manganese, and Chlorine
- 423 Process control samples and analysis at the Pine Water Treatment Plant samples includes Ferrous Iron, Total Iron, Manganese and Chlorine
- 0 THM's
- 0 HAA5's
- 0 VOC's sets
- 0 SOC's / Nitrates
- 0 Radionuclide (1) ea. Ledyard Plant and Pine Plant
- 0 IOC & Sodium, 1 – set each plant
- 21 Extra samples - distribution, plant and wells

SERVICE

Locates	132
Total Number of Work Orders	154
Service Disconnects	38
Service Disconnects for non-pay	40
Service Reconnects for non-pay	36
Blue Tags “Service Notice” left on door	5
Pink Tags “Insufficient Funds Notice” left on door	5
New Radio Read / Meter Installations	4
Accuracy checks	46
After Hours Call Outs	3
Meters repaired	0

CONSTRUCTION ACTIVITIES

- (1) **Curb Stops Repaired / Replaced / Installed**
10-16-2015 224 N. Michigan St. – Cut in new 3/4” valve in concrete

- (0) **Old Curb Stops Located / Capped Off at Valve**

- (1) **New Taps Installed**
10-13-2015 1216 W. Jefferson St. – Installed a 1” tap w/meter pit

- (0) **New Mains Completed**

- (7) **Valves / Valve Boxes / Repaired or Replaced / Valve Boxes Repaired or Replaced**
10-12-2015 Bailey St. and E. Jackson St. – Repacked 4” valve (J6V029)
10-23-2015 718 W. Lake Ave. – Replaced a buffalo box
10-23-2015 910 W. Jefferson St. – Removed debris and installed a riser on curb stop
10-23-2015 718 W. Lake Ave. – Removed debris, changed curb stop box
10-23-2015 620 W. Garro St. - Removed debris from curb stop
10-29-2015 Assisted with Ledyard project – cut out (3) 12” valves detention tanks
10-30-2015 Repaired street box I6V036

- (3) **Hydrants Repaired / Replaced / Installed / Serviced / Painted**
October 301 N. Michigan St. – Replaced HYD-156
October 19 Hydrants sand blasted – painted – 4 flagged
October 240 Hydrants maintenance – Greased, lubricated and exercised

- (0) **Valves Exercised**

- (4) **Main Breaks and Leaks Repaired**
10-07-2015 Oakhill Cemetery – Repaired 3/4” leak – Replaced 4’ of line and tee
10-08-2015 Evergreen Dr. – South of 300’ installed a 6” cap of main extension
10-15-2015 1210 N. Michigan St. – Repaired ball joint on 6” main
10-26-2015 Oakhill Cemetery – Installed new 3/4” service line with water hydrant

(2) Service Lines / New / Repaired

- | | |
|------------|---|
| 10-14-2015 | 401 Pennsylvania Ave. – Replaced ¾” curb stop and ¾” service line from main to curb stop, box and rod (in a driveway) |
| 10-20-2015 | 1515 W. Lake Ave. – Leak – Replaced ¾” service from main to curb stop. Installed a 4” cc clamp |

MISCELLANEOUS

- October 900 Ledyard St.- Replaced sewer line at plant during plant construction
- October 200 S. Michigan St. - Mapping and filling pothole (behind Bowen Printing)
- October IPEP safety training meeting
- October Love’s Truck Stop – Passed pressure tests and bacteria testing

WATER DEPARTMENT IMPROVEMENT PROJECTS

- October Division 1 – Ledyard Water Treatment Plant Improvements
 1. New gas service and meter installed
 2. Three of the 5 – 12” valves have been replaced on the existing detention tanks
 3. Demolition of the existing filters on the west side of the facility has begun
 4. Chemical feed vault installation has started along with the 14” bypass main
 5. Concrete pad and electrical conduits for the new transformer and auxiliary generator is being prepared
 6. One half of the plant has been taken out of service to accommodate the demolition and install of new equipment
- October Division 2 – 12” Water main W. LaPorte St. to Oakhill Ave.
 1. W. LaPorte St. to S. Sixth St. And Oakhill Ave. to south side of river has passed pressure tests and bacteria testing
 2. Six service taps have been installed
 3. Restoration is proceeding with approximately 80% complete
- October Division 3 – Storage Building
 1. Water, gas, electrical and heating complete

Utility Superintendent Davidson noted that the Board Members all received the financial management reports from Umbaugh Associates and he is available to answer questions pertaining to them.

Davidson provided an update on Division I project, which is the renovation to the Ledyard Water Treatment Plant. Demolition has begun on the west side plant. It is anticipated that the exterior work will be completed before the winter weather begins. Division II, the water main extension from West LaPorte Street to Oakhill Avenue, is substantially completed. Davidson requested that the Board authorize the mayor to sign the letter of substantial completion, since the project has been completed and has been found satisfactory. Davidson noted that the project is guaranteed for one year following the signing of the letter of substantial completion for Haskins Underground, Inc.

Board Members Smith and Ecker moved and seconded to authorize the mayor to sign the Substantial Completion of Division II Ledyard Water Treatment Plant 2015 Water System Improvements (Haskins Underground, Inc.). The motion carried.

Davidson also updated the Board on Division III, which is the storage building at the Ledyard Water Treatment Plant. This project has been substantially completed. It has been inspected and a punch list created, but it is operational. Davidson requested that the Board authorize mayor to sign a letter of substantial completion for Michiana Contracting.

Board Members Culp and Grobe moved and seconded to authorize the mayor to sign the Substantial Completion of Division III Ledyard Water Treatment Plant 2015 Water System Improvements (Michiana Contracting). The motion carried.

Davidson requested permission to reduce the retainage by 5% per the contract with Michiana Contracting for Division III of the Ledyard Water Treatment Plant Project.

Board Members Grobe and Culp moved and seconded to approve the Release of Partial Retainage Division III Ledyard Water Treatment Plant 2015 Water System Improvements (Michiana Contracting). The motion carried.

Fire Chief Miller presented the monthly report for October:

**Plymouth Fire Department
Departmental Activity Report**

Current Period: 10/01/2015 to 10/31/2015, Prior Period: 01/01/2015 to 10/31/2015

00:00 to 24:00

All Stations

All Shifts

All Units

Fire Alarm Responses, EMS Alarm Responses, Training Classes

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
EMS Alarm Situations				
No Location Provided	198	495.78	1,854	12,717.11
	198	495.78	1,854	12,717.11
Fire Alarm Situations				
Accident, potential accident	0	0.00	2	0.00
Chemical release, reaction, or toxic	0	0.00	4	0.00
Combustible/flammable spills & leaks	5	0.00	11	0.00
Controlled burning	1	0.00	2	0.00
Dispatched and cancelled en route	11	0.00	111	0.00
Electrical wiring/equipment problem	1	0.00	16	0.00
Emergency medical service (EMS) Incident	144	0.00	1,402	0.00
Extrication, rescue	0	0.00	1	0.00
False alarm and false call, Other	7	0.00	40	0.00
Fire in mobile property used as a fixed	0	0.00	2	0.00
Fire, Other	0	0.00	3	0.00
Good intent call, Other	2	0.00	15	0.00
Hazardous condition, Other	0	0.00	1	0.00
Malicious, mischievous false alarm	0	0.00	1	0.00
Medical assist	15	0.00	130	0.00
Mobile property (vehicle) fire	3	0.00	10	0.00
Natural vegetation fire	1	0.00	18	0.00
Outside rubbish fire	0	0.00	5	0.00
Overpressure rupture, chemical reaction	0	0.00	1	0.00
Person in distress	0	0.00	2	0.00
Public service assistance	3	0.00	15	0.00
Rescue, emergency medical call (EMS),	0	0.00	2	0.00
Service call, Other	0	0.00	1	0.00
Severe Weather & Natural Disaster -	0	0.00	1	0.00
Smoke, odor problem	0	0.00	4	0.00
Special outside fire	0	0.00	3	0.00
Special type of incident, other	0	0.00	1	0.00
Steam, Other gas mistaken for smoke	0	0.00	2	0.00
Structure Fire	2	0.00	12	0.00
System or detector malfunction	1	0.00	8	0.00
Unauthorized burning	0	0.00	1	0.00
Unintentional system/detector operation	2	0.00	27	0.00

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

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Fire Alarm Responses, EMS Alarm Responses, Training Classes

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Fire Alarm Situations				
	198	0.00	1,854	0.00
Training				
Active Shooter	0	0.00	7	7.00
Advanced Cardiac Life Support	0	0.00	2	11.00
Airway Management	0	0.00	9	9.00
Apparatus / Equipment	8	32.00	37	89.00
Apparatus Check Procedures	0	0.00	2	2.00
Apparatus Drafting	0	0.00	2	6.00
Ariel Operations	0	0.00	20	58.00
Autism Disorder	0	0.00	3	1.50
Cardiac Assessment	0	0.00	9	20.00
Chest and Abdominal Injuries	0	0.00	2	4.00
Class Final	0	0.00	4	16.00
Class Review	0	0.00	3	12.00
Combat Ready Firefighting	0	0.00	7	59.50
CPR	0	0.00	34	67.00
Debriefing	0	0.00	33	66.00
Diabetics	0	0.00	3	4.00
Documentation	0	0.00	40	40.00
Drug Addiction	0	0.00	1	6.00
Emergency Medical Services	0	0.00	3	15.00
EMS Audit & Review	7	12.00	131	125.50
EMS Operations	0	0.00	1	9.00
EMS Skills	0	0.00	38	128.00
EMT-B	0	0.00	65	1,658.00
Extrication	0	0.00	48	94.00
FF I-II	18	48.00	118	419.50
FF I-II SKILLS	0	0.00	15	52.50
Fire Behavior	0	0.00	1	8.00
Fire Board	0	0.00	1	3.00
Fire Department Organization	0	0.00	5	5.00
Fire Fighter I Skills Exam	0	0.00	5	10.00
Fire Investigation	0	0.00	1	4.00
Fire Preplan	0	0.00	71	121.50
Fire Streams	0	0.00	22	132.00

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Fire Alarm Responses, EMS Alarm Responses, Training Classes

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Training				
Fireman Health and Safety	0	0.00	1	2.00
Gas Pipe line Safety	0	0.00	5	12.50
General And Topographic Anatomy	0	0.00	1	4.00
Hazardous Materials Overview	0	0.00	37	137.50
Hazmat Awareness and Operations	0	0.00	29	106.00
Heart Monitor, 12 lead, defib,	8	10.00	18	20.00
Hose Lays	0	0.00	2	4.00
Hose Loads	0	0.00	53	116.00
Hose Test	0	0.00	50	100.00
Hypothermia	0	0.00	2	8.00
Infants & Children	0	0.00	9	41.00
Instructor Training	0	0.00	10	22.00
Instructor's Meeting	0	0.00	11	5.50
Ladders	0	0.00	31	62.00
LP Gas	0	0.00	1	4.00
Medical Video	0	0.00	2	1.00
Mill Rescue	32	80.00	32	80.00
Modern Fire Attack	0	0.00	1	4.00
New Construction Tour	0	0.00	3	6.00
Obstetrics	0	0.00	4	8.00
Oxygen admin	0	0.00	9	9.00
Patient Assessment	0	0.00	15	13.50
Penetrating Trauma	0	0.00	2	4.00
Personal Protective Equip.	0	0.00	19	38.00
Physical Ability Test	0	0.00	15	30.00
Physicians Order Scope Treatment	0	0.00	1	2.00
PPE	0	0.00	5	15.00
Preplan	0	0.00	13	19.50
Public Education	0	0.00	34	360.50
Public Fire Ed	6	26.00	15	71.00
Pump Operations	0	0.00	34	65.00
Reading Smoke - the Sequel	0	0.00	2	18.00
Safe Haven	0	0.00	7	7.00
SCBA	0	0.00	3	2.25
Shock	0	0.00	5	16.00
Splinting	0	0.00	2	0.00

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Fire Alarm Responses, EMS Alarm Responses, Training Classes

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Training				
Sprinkler Systems	0	0.00	1	9.00
Staff Meeting	0	0.00	10	20.00
Strategic and Tactical Operations	0	0.00	21	102.00
Survival Box	0	0.00	36	73.50
Table Top Exercise	0	0.00	1	4.00
Training Lecture	0	0.00	3	25.00
Trauma Symposium	1	8.00	1	8.00
Truck Company Ops	0	0.00	5	45.00
Volunteer Fire Business Mtg.	30	45.00	283	547.00
Well-Being of EMT	0	0.00	13	19.50
Workforce Survey	0	0.00	1	0.00
	110	261.00	1,601	5,538.30

Plymouth Fire Department

Incidents by District (Summary)

Alarm Date Between {10/01/2015} And {10/31/2015}

District	Count	Pct of Incidents	Est Losses	Pct of Losses
001 Argos	1	0.50 %	\$0	0.00 %
006 Lapaz	1	0.50 %	\$0	0.00 %
007 Plymouth	136	68.68 %	\$2,000	40.00 %
008 Polk	1	0.50 %	\$0	0.00 %
011 Center Twp	21	10.60 %	\$3,000	60.00 %
019 West Twp	26	13.13 %	\$0	0.00 %
12 Argos Paramedic Assist	3	1.51 %	\$0	0.00 %
13 Bourbon Paramedic Assisst	1	0.50 %	\$0	0.00 %
15 Culver Paramedic Assist	4	2.02 %	\$0	0.00 %
18 Walkerton Paramedic Assist	4	2.02 %	\$0	0.00 %
Total Incident Count: 198			Total Est Losses: \$5,000	

Police Chief Bacon presented the monthly report for October:

Plymouth Police Department											
Activity Report for Summary 2015											
Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	YTD
Information	619	469	695	710	561	667	463	562	566	701	6,013
Complaint	249	245	350	395	405	437	611	452	570	425	4,139
911 Calls	144	122	164	128	122	162	159	154	135	142	1,432
Residential Security Checks	230	263	272	225	77	30	58	32	25	19	1,231
Alarms	42	38	33	32	57	55	65	52	79	70	523
Vehicle Checks	34	32	31	35	29	43	28	33	27	35	327
Assist Other Agencies	37	20	23	16	14	21	13	12	14	11	181
Animal Complaints	20	14	21	26	41	37	45	35	34	32	305
K9 Use	21	26	21	19	16	3	15	13	14	13	161
Code Enforcement	19	51	4	7	160	86	47	52	37	54	517
Traffic Stops	179	193	387	353	405	301	311	385	234	235	2,983
Citations Issued	69	90	239	186	260	212	221	217	161	125	1,780
Accident Reports	47	37	37	37	52	44	32	43	46	45	420
Arrests	51	30	52	51	55	36	52	48	58	52	485
Case Reports	122	78	113	131	117	91	113	120	114	130	1,129
Signed Charges (Adult)	32	28	42	39	50	32	48	43	46	44	404
Signed Charges (Juvenile)	19	2	10	12	5	4	4	5	12	8	81

Chief Bacon also stated that following the interview of October 26, 2015 for the open police officer position, he is requesting permission to make a conditional offer of employment to Chad Beatty.

Board Members Ecker and Smith moved and seconded to approve the offer of conditional employment to Chad Beatty. The motion carried.

Street Superintendent Marquardt discussed concerns he has received from residents regarding parking on Ed Cook Boulevard near the Carriage Green apartments. There is a concern that plows will not be able to plow snow during the winter if vehicles continue to park along this street. He is requesting permission to enforce no parking in front of the apartments on Ed Cook Boulevard.

Board Members Culp and Smith moved and seconded to approve the request. The motion carried.

Marquardt noted that the paving projects are completed. There are still some areas that need striping added to the streets, but the paving portion is done.

City Engineer Gaul presented a request from United Telephone Company of Indiana (Century Link) – ElectriCom for permission to perform work in the City’s Right of Way to install directional bored conduit and phone cable on the east side of Pioneer Drive approximately 350 feet north of the Gary Drive intersection to approximately 60 feet south of the Gary Drive intersection, then west crossing Pioneer Drive to the Loves Travel Stop property. Gaul noted that there is a \$5,000.00 cash financial guarantee for this project and a statement on latent damages.

Board Members Ecker and Grobe moved and seconded to approve the request. The motion carried.

Clerk-Treasurer Xaver presented the following request:

Regarding railroad noise (warning horn). Investigate the possible establishment of a “Quiet Zone” as outline by the Federal Railroad Administration for rail traffic passing through Plymouth. S/ Mark Kozuch, 714 Rex Street, Plymouth, IN 574-936-5967.

Mr. Kozuch was not present to discuss the request, however Board Member Grobe did get a chance to speak with him regarding the request. He noted that there has been a recent increase in the rail traffic crossing over Liberty Street and Mr. Kozuch is only requesting that the Board look into possible options and take into account the scope and cost of Quiet Zone project.

Board Members Smith and Grobe moved and seconded to table the request pending additional research by City Attorney Surrisi. The motion carried.

Clerk-Treasurer Xaver presented the following request:

Would like to back a semi trailer (53') up to our home's door to load it in order to move. My reasons are for easier loading and I talked with the assistant chief at the Plymouth Police department and he would rather see the trailer off Harrison Street. Requesting to block sidewalk with trailer for the dates of 11-10-15 until 11-24-15. The address of our home is 901 N. Michigan St. and it is located on the Northwest corner. The side walk runs on both sides of Harrison. Thank you for your consideration! S/ Anthony Greene, Renter at 901 N. Michigan St., Plymouth, IN 574-551-7571.

Mr. Greene was present to discuss the request. He stated that the dates have changed and would now be November 11 through November 23. The length of time is to allow the family to pack up and load the trailer as they have time throughout the 12 days.

Board Members Grobe and Culp moved and seconded to approve the request with the stipulation that if the sidewalk is damaged, then he is responsible for the repair. Mr. Greene agreed, and the motion carried.

Clerk-Treasurer Xaver presented the following request:

Security light installed at the alley on Miner Street between William and Webster. We have had vandalism and vehicles broken into. The street is very dark. S / Kelly Miller, 520 Miner Street, Plymouth, IN 574-952-9966.

Street Superintendent Marquardt noted that there is no existing pole or power in the middle of this particular block.

Board Members Grobe and Ecker moved and seconded to table the request until the next meeting. The motion carried.

Board Members Smith and Grobe moved and seconded to allow the payroll for November 13, 2015 and the claims for November 9, 2015 as entered in Claim Register #2015. The motion carried.

There being no further business to discuss, Members Grobe and Culp moved and seconded to adjourn the meeting. The motion carried and the meeting was declared adjourned at 6:45 p.m.

S/Jeanine M. Xaver
Clerk-Treasurer

APPROVED:

S/Mark Senter
Mayor

The following requests have been forwarded to the proper committee to act:

10/30/2015 Tree Request – We have a tree outside the house that belongs to the city. The tree has almost half of the branches really dry and old. When it's really windy they fall. We are afraid that they might fall on the roof and break some windows. We ask if you can come and cut the branches, please. S/ Gustavo Garcia, 1007 N. Walnut Street, Plymouth, IN 574-935-3847

11/9/2015 Tree Request – 520 Miner Street 2nd tree from the intersection at Miner and Webster heading north. It needs to be trimmed. It's losing branches that are dropping on our vehicles. We would also like to have the evergreen tree next to it removed. S/ Matt and Kelly Miller, 520 Miner Street, Plymouth, IN 574-952-2532