

REGULAR SESSION, COMMON COUNCIL, FEBRUARY 12, 2018

Be it Remembered that the Common Council of the City of Plymouth, Indiana, met in regular session on February 12, 2018. The meeting was held in the meeting room of the Plymouth Fire Department, 111 N. Center St., Plymouth, IN. The meeting was called to order at 6:36 p.m.

Mayor Senter led the Pledge of Allegiance and Council Member Ecker offered prayer.

Mayor Senter presided for Councilmembers Cook, Culp, Ecker, Grobe, Houin, Milner and Walters.

Council Members Culp and Houin moved and seconded to approve the minutes of the last regular Common Council meeting on January 22, 2018, as presented. The motion carried.

Mayor Senter provided an update on the fee schedule subcommittee. He said reports from departments have come in for all except two. They are planning to meeting Wednesday afternoon with the Clerk-Treasurer.

Street Superintendent Marquardt requested permission to update the lighting in the shop at the street department. He reviewed the letter he submitted to the council members:

I am interested in updating the interior lighting of the street department buildings. Several years ago, the city had a consultant who reviewed the buildings and made recommendations for more efficient lighting and heating. The street department office area lighting was updated at that time, but the shop lighting was not updated. I recently talked with a lighting contractor who came up with a plan to install an efficient LED lighting system.

In speaking with Clerk-Treasurer Xaver, there is still cash available in the Common Cents Fund, which is the fund that was earmarked for energy saving upgrades. I am asking for your approval of the project at a cost of approximately \$30,000. The work would be done in – house by my staff.

Approval will also require that the money be appropriated by the council. But I am asking for your approval for the project now because the quote is only good for 90 days.

Thank you

Jim Marquardt

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Ecker asked if Marquardt obtained a competitive quote from other manufacturers. He said they have not and they have worked with the current manufacturer before and feel comfortable using them. Cook asked if any of the work needs to be done by a licensed electrician. Marquardt said he is not sure, however they would just be replacing fixtures in their current locations and not moving any electric around. This is work that his employees have done in the past. Building Commissioner Hammonds and City Attorney Surrisi discussed this further and it was determined that a licensed electrician would not have to do that work.

Clerk-Treasurer Xaver noted that there is sufficient cash available in the fund for the proposed project. She said the council will need to appropriate the funds before the materials can be ordered and proposed having a public hearing for additional appropriations for the year at the March 26th Council meeting.

Council Members Culp and Houin moved and seconded to approve the request as presented. The motion carried.

City Attorney Surrisi presented Ordinance No. 2018-2132, An Ordinance Amending the Fee Scheduled for the Department of Aviation for the City of Plymouth, on first reading.

City Attorney Surrisi presented Ordinance No. 2018-2133, An Ordinance Authorizing the City of Plymouth to Issue its "Taxable Economic Development Revenue Bonds and Notes, Series A, B, & C" and Approving Other Actions in Respect Thereto, on first reading.

Surrisi provided some background on this ordinance. He said this is in regards to the funding for the Aquatics Center and Early Childhood Learning Center / United Way / Community Foundation buildings that are being proposed on Miller Drive. He explained that this is being funded through the Plymouth Economic Development Commission. That commission approved a resolution to send this ordinance on to the council. Surrisi said the Series A bond is a \$3.5 million bond that will be paid with TIF 3 revenues through the Plymouth Redevelopment Commission. The series B bond is \$3.15 million and will

be paid through annual lease payments split between the City of Plymouth, the Plymouth Community School Corporation and Ancilla College. He said a lease will come before the council in March regarding this portion of the bond. Surrisi said the series C note is a \$3.5 million bond that is required for the new market tax credit and will likely never need to be issued. He said the total cost of the aquatics center building and the Early Childhood Learning Center / United Way / Community Foundation building is estimated at \$11.6 million.

Linda Yoder of the Marshall County Community Foundation and Jerry Chavez of Marshall County Economic Development Corporation were present to discuss the project. Chavez discussed the funding from the state through the Regional Cities Initiative and federal funding with the new market tax credit and the uniqueness of these two projects coming together.

Linda Yoder discussed the Early Childhood Learning Center and the need for this type of program to help prepare 3 to 4-year-old children for entering kindergarten. She said the new center will have a childcare facility that can hold up to 120 children of all ages. There will be training facilities to help with professional development. The building will also house the United Way and Community Foundation offices.

Mayor Senter requested the council's acceptance of the Uniform Conflict of Interest Disclosure Statement for William Walters.

Council Members Ecker and Houin moved and seconded to accept the Uniform Conflict of Interest Disclosure Statement for William Walters. The motion carried.

Mayor Senter offered the privilege of the floor. There were no comments.

Members Houin and Culp moved and seconded to accept the following communications:

Minutes of the Board of Public Works and Safety meeting of January 22, 2018;
Minutes of the Urban Forest and Flower Committee meeting of January 17, 2018;
Indiana Department of Natural Resources letter dated January 29, 2018 RE: Seltwright Ditch
The motion carried.

There being no further business to discuss, Council Members Milner and Grobe moved and seconded to adjourn the meeting. The motion carried and the meeting was declared adjourned at 7:06 p.m.

Jeanine M. Xaver, IAMC / CMC
Clerk-Treasurer

APPROVED

Mark Senter, Mayor