

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on August 10, 2020. The meeting was held in the Council Chambers, on the second floor of the City Building, 124 N. Michigan St., Plymouth, Indiana.

Mayor Mark Senter called the meeting to order at 6:00 p.m. Senter presided for Board Members Duane Culp, Shiloh Milner and Bill Walters. As allowed by Governor Holcomb's Executive Orders #20-04 and 20-09, Board Member Jeff Houin attended the meeting virtually. City Attorney Sean Surrisi and Clerk-Treasurer Jeanine Xaver were also present.

Members Culp and Milner moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on July 27, 2020. The motion carried.

Utility Superintendent Donnie Davidson requested permission to purchase a Diamond Wire Hydraulic Guillotine saw for cutting 2"- 8" pipe from E. H. Wachs for \$8,745. He said that two weeks ago an employee was injured when he cut off a 4" water main with a gas-powered cut-off saw. This procedure has been a routine operation for years, but on this occasion, the pipe dropped during the procedure, causing the cut-off saw to bind and kick back into the face of the employee. The impact resulted in a laceration to the employee's mouth. The employee was wearing the provided personal protective equipment, but the accident still caused physical damage.

Davidson added that with this purchase, he would also like to include several saw ropes which are composed of diamond-imbedded steel.

Board Members Culp and Milner moved and seconded to approve the purchase of the saw and saw ropes from E.H. Wachs, as presented. The motion carried.

Mayor Senter asked for an update on the demolition of 701 Lake Avenue. City Attorney Surrisi said he is currently working on the demolition specifications. He is anticipating that bids can be received at the first board meeting in September.

Street Superintendent Jim Marquardt said he is working with a contractor to put rejuvenator on city streets that are 1-5 years old this week on Wednesday, Thursday, and Friday. They are doing a small section this year to see how it goes. The contractor has hung door hangers and signs for residents in the affected area.

City Engineer Gaul presented the following schedule for the PW-20-012, the 2020 Street and Sidewalk Summer Projects where Walsh & Kelly Inc. will be working:

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| <u>Street</u>      | <u>Between</u>                    | <u>Start Date</u> | <u>End Date</u> |
|--------------------|-----------------------------------|-------------------|-----------------|
| Fairbanks Ave.     | Baker St. to Jefferson School     | 8/10/20           | 8/28/20         |
| Berkley St.        | Randolph Blvd. to Polk St.        | 8/10/20           | 8/28/20         |
| Columbus Dr.       | Baker St. to E. Jefferson St.     | 8/12/20           | 9/4/20          |
| E. Washington St.  | Simon St. to N. Liberty St.       | 8/13/20           | 9/4/20          |
| Adams St           | N. Third St. to N. Plum St.       | 8/14/20           | 9/11/20         |
| Police Parking Lot | Police Parking Lot                | 8/14/20           | 9/11/20         |
| Sixth St.          | W. LaPorte St. to Lake St         | 8/17/20           | 9/11/20         |
| Police Alley       | W. Washington St. to W. Garro St. | 8/31/20           | 9/11/20         |
| Park Office        | Park Office                       | 8/31/20           | 9/11/20         |

Work Schedule for PW-20-012 2020 Street & Sidewalk Summer Project. Removal and Concrete work for each street, need no parking on the following dates.

| <u>Street</u>      | <u>Between</u>                    | <u>Operation</u> | <u>Start Date</u> | <u>End</u> |
|--------------------|-----------------------------------|------------------|-------------------|------------|
| Fairbanks Ave.     | Baker St. to Jefferson School     | Prep             | 8/10/20           | 8/12/20    |
| Fairbanks Ave.     | Baker St. to Jefferson School     | Concrete         | 8/12/20           | 8/18/20    |
| Berkley St.        | Randolph Blvd. to Polk St.        | Prep             | 8/10/20           | 8/14/20    |
| Berkley St.        | Randolph Blvd. to Polk St.        | Concrete         | 8/12/20           | 8/13/20    |
| Columbus Dr.       | Baker St. to E. Jefferson St.     | Prep             | 8/13/20           | 8/13/20    |
| Columbus Dr.       | Baker St. to E. Jefferson St.     | Concrete         | 8/14/20           | 8/17/20    |
| E. Washington St.  | Simon St. to N. Liberty St.       | Prep             | 8/14/20           | 8/14/20    |
| E. Washington St.  | Simon St. to N. Liberty St.       | Concrete         | 8/20/20           | 8/21/20    |
| Adams St           | N. Third St. to N. Plum St.       | Prep             | 8/17/20           | 8/21/20    |
| Adams St           | N. Third St. to N. Plum St.       | Concrete         | 8/17/20           | 8/24/20    |
| Police Parking Lot | Police Parking Lot                |                  |                   |            |
| Sixth St.          | W. LaPorte St. to Lake St         |                  |                   |            |
| Police Alley       | W. Washington St. to W. Garro St. |                  |                   |            |
| Park Office        | Park Office                       |                  |                   |            |

Gaul requested the board’s permission to allow temporary “No Parking” status in these sections during their construction time.

Board Members Culp and Walters moved and seconded to approve the request as presented.

The motion carried.

Gaul also updated the board members on the detour for project PW-19-037, Pioneer Drive Reconstruction Project, and reviewed the detour schedule.

Board Members Walters and Milner moved and seconded to approve the detour schedule.

The motion carried.

Lastly, Gaul presented UT-20-008, which is a request to renew the approval for work in the city’s right-of-way at 2001 N Michigan Street (Kroger). Their approval expired after 90-days; therefore, the board needs to reapprove their request.

Board Members Culps and Walters moved and seconded to approve the work in the right of way, subject to the terms, notes, and conditions outlined in the correspondence provided by City Engineer Gaul and the placement of the financial guarantee. The motion carried.

Clerk-Treasurer Xaver introduced PJ Martin for the following request:

Plymouth Elks, Saturday September 5, Need road blocked to let all bikes out on Michigan St from 7B Rd. 11:00 a.m. S/ PJ Martin, 1920 Jim Neu Dr, 574-767-1428

Mr. Martin said the Elks would like to have a motorcycle ride on September 5<sup>th</sup>. He requested that the police shut down the road so the bikes can turn onto Michigan Street together and head north to the roundabout.

It was decided that this location is outside of the city limits. Mayor Senter suggested he contact the sheriff's reserve to see if they can help.

Clerk-Treasurer Xaver presented the following request:

Refund Centier Bank's \$1000 sponsorship for Mayor's Month of Music due to cancellation of the event. Centier plans to sponsor again in 2021 but they want to be able to use this money for another cause in 2020. S/ Laura Mann, Promotion of the City Coordinator, 124 N Michigan St, 574-936-6717

Board Members Walters and Milner moved and seconded to approve the request as presented. The motion carried.

Clerk-Treasurer Xaver presented the following requests:

Putting a goose crossing sign by River Square Park on E. Garro St. I have seen drivers speed and hit geese and not even slow down. S/ Pamela Risi, 406 E Garro St, 505-506-0535

Putting a hearing impaired (deaf child) sign in front of 406 E Garro St. My 4 yr old son has hearing loss and people speed. S/ Pamela Risi, 406 E Garro, 505-506-0535

Street Superintendent Marquardt said the street department installed a duck crossing on the south side of town that seems to have solved that problem. He will look into the geese crossing request to see if there is a need for this sign, as he does not think the street department has not had to pickup geese in this area. Marquardt also said he has spoken with Ms. Risi about the deaf child sign. The concern is traffic heading eastbound towards Liberty Street.

Board Members Culp and Walters moved and seconded to approve the request for an impaired child / deaf child sign going eastbound on Garro Street. The motion carried.

The street department will look into the other request and report at the next meeting.

Board Members Culp and Walters moved and seconded to allow the payroll for August 14, 2020 and the claims for August 10, 2020, as entered in Claim Register #2020. The motion carried.

Board Members Milner and Walters moved and seconded to accept the communications that were received in the board's packets. The motion carried.

There being no further business, Board Members Walters and Senter moved and seconded to adjourn the meeting. The motion carried and the meeting was declared adjourned at 6:26 p.m.

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Jeanine M. Xaver, IAMC, CMC  
Clerk-Treasurer

APPROVED:

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Mark Senter  
Mayor

The following requests have been submitted to the proper committee to act:

7/27/2020 – Tree Request: Trees located on the corner of Oakhill and Muckshaw it has a branch going over the road near the stop sign. It does not look safe. If the whole tree needs to be removed can they remove it? S/ Angie Turcios, 5050 Oakhill Dr, Plymouth, 574-952-9904

*Done 7-28-2020, This is a cluster of trees with most of them on their property. The one she is concerned about is on the city R/W so we cut it out and I told her the rest is hers and she said ok and thank you. S/ Jim Marquardt, Street Commissioner*

8/3/2020 – Tree Request: Trim tree in front of house. S/ Barbara Dickson, 225 Franklin St, Plymouth, 574-780-9122

8/4/2020 – Tree Request: Small tree at 122 E Adams St is very unhealthy. Please cut it down and please replace with another tree off to the side where there is a dip in yard so it won't be in the wires. Thank you. S/ Clifford Young, homeowner, 122 E Adams St, Plymouth, 574-935-0255