

REGULAR SESSION, COMMON COUNCIL, SEPTEMBER 23, 2019

Be it Remembered that the Common Council of the City of Plymouth, Indiana, met in regular session on September 23, 2019. The meeting was held in the Council Chambers, 124 N. Michigan St., Plymouth, Indiana. The meeting was called to order at 6:30 p.m.

Mayor Mark Senter led the Pledge of Allegiance and Councilman Don Ecker offered prayer.

Mayor Senter presided for Councilmembers Cook, Ecker, Houin, Longanecker, Milner and Walters. City Attorney Surrisi and Clerk-Treasurer Xaver were also present. Councilman Culp was absent.

Council Members Houin and Longanecker moved and seconded to approve the minutes of the last regular Common Council meeting on September 9, 2019 as presented. The motion carried.

The following notice was advertised in the Plymouth Pilot Newspaper on September 11, 2019:

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the taxpayers of the City of Plymouth, Marshall County, Indiana that the proper legal officers of the Common Council at their regular meeting place of the Council Chambers of the City Building, 2nd Floor, 124 N Michigan Street (Garro Street entrance), Plymouth, Indiana immediately following the Board of Works meeting at 6:30 p.m., Monday, September 23, 2019, will consider the following additional appropriations in excess of the budget for the current year.

<u>Fund Name:</u>	Transportation Fund
<u>Major Budget Classification:</u>	Other Services and Charges
<u>Amount:</u>	\$7,000.00
<u>Fund Name:</u>	1993 TIF Tax Money Fund
<u>Major Budget Classification:</u>	Other Services and Charges
<u>Amount:</u>	\$17,000
<u>Fund Name:</u>	Greenways Trail Fund
<u>Major Budget Classification:</u>	Capital Outlay
<u>Amount:</u>	\$20,000.00
<u>Fund Name:</u>	Local Road and Bridge Matching Grant Fund-2017
<u>Major Budget Classification:</u>	Capital Outlay
<u>Amount:</u>	\$ 995,000.00
<u>Fund Name:</u>	General Fund – City Properties & Maintenance
<u>Major Budget Classification:</u>	Other Services and Charges
<u>Amount:</u>	\$144,000.00

Taxpayers appearing at the meeting shall have a right to be heard. The additional appropriations as finally made will be referred to the Department of Local Government Finance (DLGF). The DLGF will make a written determination as to the sufficiency of funds to support the appropriations made within fifteen (15) days of receipt of a Certified Copy of the action taken. Handicapped citizens needing special accommodations for the meeting, please call the ADA Coordinator, 574-936-2948.

Jeanine Xaver, Clerk-Treasurer

September 11, 2019 PN304833 hepaxp

Council Members Walters and Longanecker moved and seconded to open the public hearing.

The motion carried.

Clerk-Treasurer Xaver reviewed the following additional appropriations request:

- The Transportation Fund proposed appropriation will cover \$2,000 additional funding request from Older Adult Services and \$5,000 for the agreement with Michiana Area Council of Government that the Board of Works ratified on April 22, 2019.
- The 1993 TIF Tax Money proposed appropriation will cover the remittance for Stellar Designation Application Payable to Marshall County Crossroads / Stellar Designation c/o Marshall County, as approved by the Redevelopment Commission.
- The Greenways Trail Fund proposed appropriation will cover the Change Order in the contract with SEH for Engineering Services for the Greenways Trail Project Phase II as well as the rest of the contract, since the original approved appropriation was based on an estimate.
- The Local Road and Bridge Matching Grant Fund proposed appropriation will cover the cost of the Community Crossing Matching Grant Fund we have with INDOT. This was not included in the 2019 budget.
- The General Fund / City Properties and Maintenance proposed appropriation will cover the cost of the 2019 aquatic center lease. This was not included in the 2019 budget.

Xaver noted that requests for additional appropriations are requests for permission to spend cash that the city already has on hand.

Mayor Senter offered the privilege of the floor to anyone in attendance. There were no additional comments or questions.

Council Members Houin and Milner moved and seconded to close the public hearing. The motion carried.

City Attorney Surrisi presented Ordinance No. 2019-2154, An Ordinance to Authorize Allowances to City Employees and Officials for Mileage and Meals, on second reading.

Council Members Houin and Walters moved and seconded to pass Ordinance No. 2019-2154, An Ordinance to Authorize Allowances to City Employees and Officials for Mileage and Meals, on second reading.

Councilman Ecker asked how the figures in the ordinance were formulated. Clerk-Treasurer Xaver explained that the proposed rate is what the State of Indiana allows for mileage. She said that so far in 2019 the city has reimbursed employees / elected officials for 4,694 miles. By paying the federal rate of 58 cents per mile instead of the state rate of 38 cents per mile, the city has spent \$2,700 when it could have only spent \$1,700. She said that even though it seems minute, over a 20-year span, that is \$25,000. Xaver said she believes that the proposed rate is an efficient and effective way to trim excess spending. She said that most employees use departmental vehicles for travel, so this change would mostly affect the clerk-treasurer's office, the mayor's office and the city attorney.

Xaver said she spoke with Chief Bacon about the meal allowance because she believes his department uses it more than the others due to attendance at the academy. The total for the day is still the same at \$26.00. Many conferences provide breakfast and/or lunch; this simply eliminates the ability to spend the whole allowance on one meal.

Chief of Police Bacon said that the academy used to provide three meals per day; they now only provide breakfast and lunch. He said that paying \$26 for one meal for the length of the academy would wipe out his training budget.

The motion passed by roll call vote.

AYES: Cook, Houin, Longanecker, Milner, Walters
NAYS: Ecker
ABSENT: Culp

Council Members Walters and Cook moved and seconded to pass Ordinance No. 2019-2154, An Ordinance to Authorize Allowances to City Employees and Officials for Mileage and Meals, on third reading. The motion passed by roll call vote.

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AYES: Cook, Houin, Longanecker, Milner, Walters
NAYS: Ecker
ABSENT: Culp

City Attorney Surrisi presented Ordinance No. 2019-2155, An Ordinance for Appropriations and Tax Rates 2020 (Commonly Known as the 2020 Budget Ordinance), on second reading.

Council Members Houin and Longanecker moved and seconded to pass Ordinance No. 2019-2155, An Ordinance for Appropriations and Tax Rates 2020 (Commonly Known as the 2020 Budget Ordinance), on second reading. The motion passed by roll call vote.

AYES: Cook, Ecker, Houin, Longanecker, Milner, Walters
NAYS: None
ABSENT: Culp

Council Members Ecker and Walters moved and seconded to pass Ordinance No. 2019-2155, An Ordinance for Appropriations and Tax Rates 2020 (Commonly Known as the 2020 Budget Ordinance), on third reading. The motion passed by roll call vote.

AYES: Cook, Ecker, Houin, Longanecker, Milner, Walters
NAYS: None
ABSENT: Culp

Clerk-Treasurer Xaver asked the council their pleasure on the acceptance of donations into the City Monetary Gift Fund: US Granules - \$500.00 (Latino Festival sponsor), Merino Law Firm - \$500.00 (Latino Festival sponsor) and Vendors - \$575.00 (Latino Festival vendors)

Council Members Ecker and Walters moved and seconded to accept the donations as specified. The motion carried.

City Attorney Surrisi presented Resolution No. 2019-871, A Resolution to Transfer Dormant Funds to the Cumulative Capital Development Fund.

Councilmen Walters and Longanecker moved and seconded to adopt Resolution No. 2019-871, A Resolution to Transfer Dormant Funds to the Cumulative Capital Development Fund.

Houin asked if this was the same as the previous resolution that was passed except that it is going into this specific fund. Xaver said it is going into this fund because that is where it came from originally. It passed by roll call vote.

AYES: Cook, Ecker, Houin, Longanecker, Milner, Walters
NAYS: None
ABSENT: Culp

City Attorney Surrisi presented Resolution No. 2019-872, A Resolution to Transfer Dormant LARE Grant Funds to the Park Non-Reverting Capital Improvement Fund.

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Councilmen Houin and Ecker moved and seconded to adopt Resolution No. 2019-872, A Resolution to Transfer Dormant LARE Grant Funds to the Park Non-Reverting Capital Improvement Fund. It passed by roll call vote.

AYES: Cook, Ecker, Houin, Longanecker, Milner, Walters
NAYS: None
ABSENT: Culp

Ken Houin, representative of the St. Michael's Lego Robotics Program, addressed the council and introduced the robotics team to give a presentation regarding their program. The students requested aid, through the city's park department, with funding, engineering, and/or removal and installation of playground equipment that they acquire. The school is interested in installing handicap-accessible playground equipment, which is open to the public after school hours. They also demonstrated the function of the robots that they have built.

Councilman Houin asked if the park department has been approached. Ken Houin said they are planning to attend the next Park Board meeting.

Surrisi presented Resolution No. 2019-873, Additional Appropriations Resolution.

Councilmen Houin and Ecker moved and seconded to adopt Resolution No. 2019-873, Additional Appropriations Resolution. It passed by roll call vote.

AYES: Cook, Ecker, Houin, Longanecker, Milner, Walters
NAYS: None
ABSENT: Culp

Mayor Senter offered the privilege of the floor. There were no comments.

Members Ecker and Longanecker moved and seconded to accept the following communications:

- Minutes of the Board of Public Works and Safety meeting of September 9, 2019
- Minutes of the Technical Review Committee meeting of September 10, 2019
- Minutes of the Board of Aviation Commissioners meeting of August 13, 2019
- Clerk-Treasurer's Financial Report and Cash Reconciliation Statement for August, 2019

The motion carried.

There being no further business to come before the Council, Council Members Houin and Walters moved and seconded to adjourn the meeting. The meeting adjourned at 6:55 p.m.

Jeanine M. Xaver, IAMC, CMC
Clerk-Treasurer

APPROVED

Mark Senter, Mayor