

The Board of Public Works and Safety of Plymouth, Indiana, met in Regular Session on August 10, 2015, at 6:00 p.m. in the Council Chambers of the City Building, 124 N. Michigan St., Plymouth, IN.

Mayor Senter presided for Board Members Culp, Ecker, Grobe and Smith. City Engineer Gaul, City Attorney Surrisi and Clerk-Treasurer Xaver were also present.

Board Members Ecker and Grobe moved and seconded to approve the minutes of the last regular session of the Board of Public Works and Safety on July 27, 2015, as presented since they have been reviewed and found to be correct. The motion carried.

Utility Superintendent Davidson presented the quotes for the Wastewater Treatment Plant Roof Replacement Project for the Secondary Control Building and recommended awarding the bid to Sims Roofing, which was the lowest quote that met all project specifications and the City of Plymouth's insurance requirements. The base quote is for \$11,480.40.

Board Members Ecker and Culp moved and seconded to award the quote to Sims Roofing. The motion carried.

Utility Superintendent Davidson presented the Water and Wastewater Department monthly reports:

**CITY OF PLYMOUTH WATER DEPARTMENT  
Board of Public Works and Safety  
JULY 2015 Monthly Report**

**PLANT OPERATIONS**

Water Treated July – Ledyard Water Treatment Plant	26,991,157 gallons
Water Treated July – Pine Water Treatment Plant	<u>24,287,470 gallons</u>
Water Treated - Total	51,278,627 gallons
Water Treated – Daily Average – Ledyard Water Treatment Plant	870,682 gallons
Water Treated – Daily Average – Pine Water Treatment Plant	<u>783,467 gallons</u>
Water Treated – Daily Average - Combined	1,654,149 gallons

- Backwashed filters at Ledyard Water Treatment Plant 7 times for a total of 371,000 gallons
- Backwashed filters at Pine Water Treatment Plant 16 times for a total of 1,008,000 gallons
- Total backwash usage for the month was 1,379,000 gallons

**MAINTENANCE WORK ORDERS COMPLETED**

- 14 - Ledyard Water Treatment Plant Maintenance
  - Inspected north and west water towers
  - Inferred inspection performed on plant and wells 7-20-15
  - Onan performed inspection on plant auxiliary generator 7-21-15
  - Cleaned and inspected influent and effluent chlorine injectors
  - Cleaned and inspected east and west venturi meter supply lines
  - Performed monthly generator test
  - Eliminated abandoned valve stems and boxes on well lines
- 15 – Pine Water Treatment Plant Maintenance
  - Cleaned and inspected lines to chlorine analyzer
  - Inferred inspection performed on plant and wells 7-20-15
  - Onan performed inspection on plant auxiliary generator 7-21-15
  - Cleaned and inspected effluent and influent chlorine injectors
  - Performed monthly generator test
  - Located electrical problem with VFD controls on high service pump
  - Installed downspout drains at well 4D
- 14 – Mobile Equipment
  - Inspected equipment on all trucks
  - Inspected trailers #1 and #2
  - Inspected portable air compressor
  - Inspected Stihl Saw TS 760
  - Inspected Wach's value exerciser

**WATER SAMPLING**

- 10 Distribution system bacteria samples, IDEM required
- 62 Distribution system chlorine residual, IDEM required
- 10 Fluoride samples, ISDH required
- 348 Process control samples and analysis at the Ledyard Water Treatment Plant samples includes Ferrous Iron, Total Iron, Manganese, and Chlorine
- 409 Process control samples and analysis at the Pine Water Treatment Plant samples includes Ferrous Iron, Total Iron, Manganese and Chlorine
- 0 THM's
- 0 HAA5's
- 0 VOC's sets
- 0 SOC's / Nitrates
- 11 Extra samples - distribution, plant and wells

**SERVICE**

Locates	212
Total Number of Work Orders	131
Service Disconnects	25
Service Disconnects for non-pay	37
Service Reconnects for non-pay	33
Blue Tags "Service Notice" left on door	5
Pink Tags "Insufficient Funds Notice" left on door	6
New Radio Read / Meter Installations	1
Accuracy checks	26
After Hours Call Outs	6
Meters repaired	1
Hydrants Serviced	0
Hydrants Sandblasted and Painted	0

**CONSTRUCTION ACTIVITIES**

- (1) **Curb Stops Replaced/Installed**  
07-14-2015 1417 Lake Ave. – Replaced corporation stop and valve box
- (2) **Old Curb Stops Found and Capped Off at Valve**  
07-10-2015 321 N. Walnut St. – House was demolished – Retired at corporation stop  
07-29-2015 120 W. LaPorte St. – Retired ¾" corporation stop going to a vacant lot
- (2) **New Taps Installed**  
07-15-2015 935 Sylvester St. – Installed new 1" tap w/pit (bored in 65' of poly service line)  
07-15-2015 941 Sylvester St. – Installed new 1" tap w/pit (bored in 65' of poly service line)
- (0) **New Mains Completed**
- (7) **Valve Repaired or Replaced / Valve Boxes Repaired or Replaced**  
07-13-2015 1500 Oak Dr. - Kmart – replaced valve box  
07-14-2015 Beerenbrook St. and Washington St. – Adjust packing nuts to eliminate leaking and replaced valve box  
07-27-2015 Alexander St. and S. Michigan St. – replaced 6" valve and valve box (J7V058)  
07-27-2015 Alexander St. and S. Michigan St. – repacked 4" valve and valve box (J7V059)  
07-28-2015 E. Jefferson St. and Polk St. – Replaced 6" valve and valve box (J6V092)  
07-28-2015 W. Lake Ave. and S. Michigan St. – Exposed 12" valve – located area (J7V028)  
07-29-2015 N. Center and W. LaPorte St. – Repacked 6" gate valve and replaced valve box (J7V066)
- (2) **Hydrants Repaired/Replaced/Installed**  
07-14-2015 Replaced Hyd-333 on Walter Glaub Drive  
07-14-2015 Hyd-307 – Straightened hydrant hit by vehicle
- (0) **Valves Exercised and Inspected**
- (0) **Main Breaks and Leaks Repaired**
- (5) **Service lines repaired or replaced**  
07-08-2015 Gideon St. and E. Lake Ave. – retired ¾" service line  
07-09-2015 901 N. Center St. ¾" curb stop and replaced ¾" galvanized service line from main to corporation stop with ¾" copper

- 07-10-2015 1020 Beerenbrook St. – Replaced meter pit – customer replaced service line
- 07-21-2015 208 N. Michigan St. – Replaced entire service line due to leak
- 07-22-2015 1019 W. Jackson St. – ¾' service line was bored through 10" storm pipe – removed service line and repaired sewer line

**MISCELLANEOUS**

- July Completed annual water main unidirectional flushing program on July 10<sup>th</sup>.
- July Completed asphaltting construction areas
- July Update GIS data collection
- July Metronet conduits and fiber completed to both water towers
- July Received delivery of the new service body on ¾ ton chassis and the dump bed installed on existing 1 ton chassis on 7-2-15
- July Alexander Chemical provided chlorine handling safety training on 7-8-15

**WATER DEPARTMENT IMPROVEMENT PROJECTS**

- July Division 3 – Storage Building
  - 1. Building grade prepared
  - 2. Poles set for structure
  - 3. Final grade for concrete floor completed
  - 4. Utilities roughed in the building and stubbed outside for future connections

**CITY OF PLYMOUTH WASTEWATER DEPARTMENT  
Board of Public Works and Safety  
July 2015 Monthly Report**

**PLANT OPERATIONS:**

- 1. Total flow in gallons 113,904,930
- 2. Average daily flow in gallons 3,674,353
- 3. Rainfall 9.53"
- 4. Monthly average in BOD removal 98.0%
- 5. Monthly average in TSS removal 94.3%
- 6. Monthly average in Ammonia removal 98.3%
- 7. General plant maintenance
- 8. Work orders completed:
  - 271 – Wastewater Treatment Plant
    - Installed 2" conduit on north/west water tower for utilities communication
  - 74 – Vehicle/Mobile Equipment
  - 32 – Lift Stations
  - 16 – Collection System
    - 0 - Eliminated structures
    - 4 – Replaced structures
      - a. (1) – 200 blk. W. Jackson St. (J6C050)
      - b. (1) – 1008 W. Jackson St. (I6C004)
      - c. (1) – manhole 1604 W. Jefferson St. (H6M241)
      - d. (1) – 1203 Sycamore St.
    - 0 – Replaced/adjusted castings
    - 0 – GIS data collection points
    - 4 – Point repair
      - a. (2) - Sewer taps on Sylvester St.
      - b. 319 W. Jefferson St.
      - c. Installed orifice plate on Bailey St. CSO
      - d. Adams St. & Water St. – rip rap wash out
    - 1 – New structure
      - a. W. Harrison St. & 4th St. – structure with backflow preventer
    - 0 – Mainline sewer replacement

**MEETINGS ATTENDED:**

- 07-06 MS4 inspection
- 07-07 TRC meeting – 1. Boys & Girls Club – construction 2. The Zone - additions
- 07-08 Alexander Chemical – WWTP chlorine handling safety training
- 07-13 Board of Public Works and Safety
- 07-16 Tour of rotary sludge press – New Whiteland, IN
- 07-21 Love's Travel Center – pre-construction meeting
- 07-21 Redevelopment Commission
- 07-22 City Safety Meeting
- 07-27 Liability meeting – Gibson Insurance and Bliss-McKnight
- 07-27 Board of Public Works and Safety
- 07-28 Storm Sewer budget review

1. Cleaned 3,195 feet of sewer lines
  - 700 feet during service calls
  - 2,495 feet during preventive maintenance
2. Televised 0 feet of sewer lines
3. Mechanically removed roots from 0 feet of sewer lines
4. Removed approximately 1.25 tons of silt and debris during cleaning and inspections of sewers lines
5. Used approximately 20,950 gallons of potable water during sewer cleaning
6. Inspected and cleaned 324 storm inlets
7. Performed routine maintenance on 10 CSO's and 16 pumping station

Utility Superintendent Davidson provided an update on the Ledyard project, stating that the pole building concrete was poured and trusses set on August 10<sup>th</sup>. The Ledyard Water Treatment Plant improvements and the water main extension from LaPorte Street to Oakhill Avenue are both projected to begin during the third week of August.

Fire Chief Miller presented the Plymouth Fire Department report for July 2015:

**Plymouth Fire Department**

**Incidents by District (Summary)**

**Alarm Date Between {07/01/2015} And {07/31/2015}**

District	Count	Pct of Incidents	Est Losses	Pct of Losses
001 Argos	1	0.50 %	\$0	0.00 %
004 Culver	1	0.50 %	\$0	0.00 %
007 Plymouth	138	70.05 %	\$1,000	90.91 %
011 Center Twp	23	11.67 %	\$0	0.00 %
019 West Twp	26	13.19 %	\$100	9.09 %
12 Argos Paramedic Assist	2	1.01 %	\$0	0.00 %
14 Starke Co. Paramedic Assist	2	1.01 %	\$0	0.00 %
15 Culver Paramedic Assist	1	0.50 %	\$0	0.00 %
16 Lakeville/Lapaz Paramedic Assist	1	0.50 %	\$0	0.00 %
18 Walkerton Paramedic Assist	2	1.01 %	\$0	0.00 %
<b>Total Incident Count:</b>	<b>197</b>		<b>Total Est Losses:</b>	<b>\$1,100</b>

**Plymouth Fire Department**  
**Departmental Activity Report**

Current Period: 07/01/2015 to 07/31/2015, Prior Period: 01/01/2015 to 07/31/2015

00:00 to 24:00

All Stations

All Shifts

All Units

Fire Alarm Responses, EMS Alarm Responses, Training Classes

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>EMS Alarm Situations</b>				
No Location Provided	197	824.86	1,256	10,987.00
	197	824.86	1,256	10,987.00
<b>Fire Alarm Situations</b>				
Accident, potential accident	0	0.00	2	0.00
Chemical release, reaction, or toxic	2	0.00	3	0.00
Combustible/flammable spills & leaks	0	0.00	3	0.00
Controlled burning	0	0.00	1	0.00
Dispatched and cancelled en route	8	0.00	85	0.00
Electrical wiring/equipment problem	4	0.00	12	0.00
Emergency medical service (EMS) Incident	154	0.00	952	0.00
Extrication, rescue	1	0.00	1	0.00
False alarm and false call, Other	4	0.00	24	0.00
Fire in mobile property used as a fixed	0	0.00	1	0.00
Fire, Other	0	0.00	3	0.00
Good intent call, Other	0	0.00	8	0.00
Hazardous condition, Other	0	0.00	1	0.00
Malicious, mischievous false alarm	0	0.00	1	0.00
Medical assist	16	0.00	91	0.00
Mobile property (vehicle) fire	1	0.00	5	0.00
Natural vegetation fire	0	0.00	15	0.00
Outside rubbish fire	0	0.00	3	0.00
Overpressure rupture, chemical reaction	0	0.00	1	0.00
Person in distress	0	0.00	2	0.00
Public service assistance	3	0.00	4	0.00
Smoke, odor problem	1	0.00	3	0.00
Special outside fire	1	0.00	2	0.00
Steam, Other gas mistaken for smoke	0	0.00	2	0.00
Structure Fire	0	0.00	8	0.00
System or detector malfunction	0	0.00	4	0.00
Unauthorized burning	0	0.00	1	0.00
Unintentional system/detector operation	2	0.00	18	0.00
	197	0.00	1,256	0.00

**Plymouth Fire Department**  
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00:00 to 24:00

All Stations

All Shifts

All Units

Fire Alarm Responses, EMS Alarm Responses, Training Classes

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Training</b>				
Active Shooter	7	7.00	7	7.00
Advanced Cardiac Life Support	0	0.00	2	11.00
Airway Management	0	0.00	9	9.00
Apparatus / Equipment	1	1.00	1	1.00
Apparatus Drafting	0	0.00	2	6.00
Ariel Operations	5	13.00	14	31.00
Autisim Disorder	3	1.50	3	1.50
Cardiac Assessment	1	4.00	1	4.00
Chest and Abdominal Injuries	0	0.00	2	4.00
Combat Ready Firefighting	0	0.00	7	59.50
CPR	1	3.00	34	67.00
Diabetics	0	0.00	1	0.00
Documentation	0	0.00	18	18.00
Emergency Medical Services	2	15.00	3	15.00
EMS Audit & Review	0	0.00	103	1,527.80
EMS Skills	0	0.00	2	0.00
EMT-B	19	41.00	53	1,618.00
Extrication	0	0.00	48	94.00
FF I-II	3	9.00	56	208.50
FF I-II SKILLS	0	0.00	15	52.50
Fire Behavior	0	0.00	1	8.00
Fire Department Organization	0	0.00	5	5.00
Fire Fighter I Skills Exam	0	0.00	5	10.00
Fire Investigation	0	0.00	1	4.00
Fire Preplan	0	0.00	71	121.50
Fireman Health and Safety	1	2.00	1	2.00
Gas Pipe Line Safety	0	0.00	5	12.50
General And Topographic Anatomy	0	0.00	1	4.00
Hazardous Materials Overview	0	0.00	36	133.50
Hazmat Awareness and Operations	28	104.00	28	104.00
Heart Monitor, 12 lead, defib,	0	0.00	10	10.00
Rose Loads	0	0.00	53	116.00
Hose Test	27	54.00	50	100.00
Infants & Children	0	0.00	7	37.00
Instructor Training	0	0.00	10	22.00
Instructor's Meeting	0	0.00	11	5.50

\* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

**Plymouth Fire Department  
Departmental Activity Report**

Current Period: 07/01/2015 to 07/31/2015, Prior Period: 01/01/2015 to 07/31/2015  
00:00 to 24:00  
All Stations  
All Shifts  
All Units  
Fire Alarm Responses, EMS Alarm Responses, Training Classes

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Training</b>				
Medical Video	0	0.00	2	1.00
New Construction Tour	0	0.00	3	6.00
Obstetrics	0	0.00	2	4.00
Oxygen admin	0	0.00	9	9.00
Patient Assessment	0	0.00	15	13.50
Penetrating Trauma	0	0.00	2	4.00
Physical Ability Test	0	0.00	15	30.00
PPE	0	0.00	5	15.00
Preplan	0	0.00	13	19.50
Public Education	2	3.00	32	363.50
Pump Operations	0	0.00	34	65.00
Reading Smoke - the Sequel	0	0.00	2	18.00
Safe Haven	0	0.00	7	7.00
SCBA	0	0.00	3	2.25
Splinting	0	0.00	2	0.00
Sprinkler Systems	0	0.00	1	9.00
Staff Meeting	0	0.00	10	20.00
Strategic and Tactical Operations	0	0.00	20	98.00
Survival Box	10	8.50	36	73.50
Table Top Exercise	0	0.00	1	4.00
Training Lecture	0	0.00	3	25.00
Truck Company Ops	0	0.00	5	45.00
Volunteer Fire Business Mtg.	29	58.00	199	406.50
Well-Being of EMT	0	0.00	13	19.50
Workforce Survey	0	0.00	1	0.00
	139	324.00	1,111	5,688.10

\* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

Chief Miller notified the Board of firefighter John Pasley's resignation. He asked for the Board's approval to move forward with the hiring process for a replacement.

Board Members Smith and Culp moved and seconded to approve the hiring of a new firefighter. The motion carried.

Police Chief Bacon presented the July report:

**Plymouth Police Department  
Activity Report for Summary 2015**

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	YTD
Information	619	469	695	710	561	667	463	4,184
Complaint	249	245	350	395	405	437	611	2,692
911 Calls	144	122	164	128	122	162	159	1,001
Residential Security Checks	230	263	272	225	77	30	58	1,155

Alarms	42	38	33	32	57	55	65	322
Vehicle Checks	34	32	31	35	29	43	28	232
Assist Other Agencies	37	20	23	16	14	21	13	144
Animal Complaints	20	14	21	26	41	37	45	204
K9 Use	21	26	21	19	16	3	15	121
Code Enforcement	19	51	4	7	160	86	47	374
Traffic Stops	179	193	387	353	405	301	311	2,129
Citations Issued	69	90	239	186	260	212	221	1,277
Accident Reports	47	37	37	37	52	44	32	286
Arrests	51	30	52	51	55	36	52	327
Case Reports	122	78	113	131	117	91	113	765
Signed Charges (Adult)	32	28	42	39	50	32	48	271
Signed Charges (Juvenile)	19	2	10	12	5	4	4	56

Street Superintendent Marquardt gave an update regarding the street projects. Niblock has been doing concrete work and will be paving again soon. Marquardt outlined the cost effectiveness of street treatments.

City Attorney Surrisi presented the Memorandum of Understanding Between the Plymouth Police Department and the Plymouth Community School Corporation for Assignment of School Resource Officer. This is an agreement that began two years ago with Officer Brown with the understanding that the school will pay the City of Plymouth \$20,000 per year with a one year option by the school to renew on the same terms. Things have gone along fine and it has been a successful program. The school did renew the agreement last year. Coming up this year, it is time to engage in another agreement and it is essentially the same but references Officer Hite. The price term has been increased from \$20,000 to \$30,000 with an option renewal of three additional school years.

**Memorandum of Understanding**  
**Between The Plymouth Police Department and**  
**The Plymouth Community School Corporation For**  
**Assignment of School Resource Officer**

This Memorandum of Understanding is entered into by the Plymouth Police Department (“the PD”) and the Plymouth Community School Corporation (“the School”), pursuant to the authority of Indiana Code § 20-26-18.2 *et seq.* and is not an interlocal agreement pursuant to Indiana Code § 36-1-7 *et seq.* The parties agree as follows:

1. Employment of School Resource Officer. The PD, a local law enforcement agency, agrees to employ Bridget Hite as a School Resource Officer, pursuant to Indiana Code § 20-26-18.2-1, acknowledging that Ms. Hite has:
  - (a) successfully completed the minimum training requirements established for law enforcement officers under Indiana Code § 5-2-1-9; and
  - (b) received at least forty (40) hours of certified school resource officer training through the National Association of School Resource Officers, with said training including instruction regarding the skills, tactics, and strategies necessary to address the special nature of school campuses, and school building needs and characteristics.
2. Assignment of School Resource Officer to the School. Pursuant to Indiana Code § 20-26-18.2-2(a)(3), the PD assigns Ms. Hite as School Resource Officer to the School. Said assignment shall be for one (1) school year, consisting of at least one hundred eighty (180) student instruction days, beginning on or about August 5, 2015, or at another date mutually agreed upon by the parties. Said assignment may be renewed for subsequent school years, pursuant to the terms set forth in Paragraph 6 below.
3. Nature and Scope of School Resource Officer’s Duties and Responsibilities. The School Resource Officer’s duties and responsibilities are more fully set forth in the School Resource Officer Job Description duly adopted by the Plymouth Board of Public Works and Safety, which is incorporated herein by reference. The School Resource Officer’s duties and responsibilities shall further include:
  - (a) the duty to assist the School’s Director of Safety and Security with the development and implementation of a school safety plan that does the following:
    - (1) protects against outside threats to the physical safety of students;
    - (2) prevents unauthorized access to school property; and
    - (3) secures schools against violence and natural disasters. 2



(b) the duty to consult with local law enforcement officials and first responders when assisting the School's Director of Safety and Security in the development of the school safety plan.

(c) the responsibility to perform any other necessary and proper tasks as designated by the PD or the School.

4. School Resource Officer's Police Powers.

(a) Pursuant to Indiana Code § 20-26-18.2-3, Ms. Hite, when in her role as School Resource Officer, may:

(1) make an arrest;

(2) conduct a search or a seizure of a person or property using the reasonable suspicion standard;

(3) carry a firearm on or off school property; and

(4) exercise other police powers with respect to the enforcement of Indiana laws.

(b) The School Resource Officer has jurisdiction in every county where the School operates a school or where the School's students reside. Neither Indiana Code § 20-26-18.2-3 nor this Memorandum of Understanding, restrict Ms. Hite's jurisdiction that she may possess due to her employment by the PD when performing other work as is set forth in Paragraph 7 below.

5. Compensation for Assignment. In consideration for the assignment of Ms. Hite to the School, as the School Resource Officer, the School shall pay the PD the sum of Thirty Thousand Dollars (\$30,000.00), which shall be paid to the order of, the City of Plymouth, Indiana, 124 N. Michigan St., Plymouth, IN 46563, in two (2) installments, with the first installment in the amount of Fifteen Thousand Dollars (\$15,000.00) due on or before September 15, 2015, and with the second installment in the amount of Fifteen Thousand Dollars (\$15,000.00) due on or before February 15, 2016.

6. Renewal of Assignment. The School has the option to renew this assignment of the School Resource Officer for the 2016-2017, 2017-2018, and 2018-2019 school years upon the same terms and conditions set forth in this Memorandum of Understanding, with installment payments due on or before September 15th and February 15th each year. The School may exercise its option to renew by notifying the PD on or before May 31st each year. This assignment of the School Resource Officer may be renewed for subsequent school years upon the mutual agreement of the parties.

7. Acknowledgement of Ms. Hite's Continued Role as an Officer of the PD. Throughout her assignment as School Resource Officer, Ms. Hite will cooperate fully with the School, its Superintendent, Staff, and Director of Safety and Security, to carry out her duties and responsibilities and will make all reasonable efforts to further the objectives of the School and its programs for the benefit and safety of the students. However, at all times throughout her assignment, Ms. Hite remains an employee of, and a sworn officer of the PD, subject to the direction and authority of the Chief of Police, the Board of Public Works and Safety, and the Mayor of the City of Plymouth, Indiana and guided by the policies, procedures, customs, or practices of the PD. The PD shall make every effort to dedicate Ms. Hite's work throughout the school year to work performed as the School Resource Officer. But, the School acknowledges and affirms Ms. Hite's continued role as a sworn officer of the PD and recognizes that, on occasion, emergency situations off of the School premises might require the Chief of Police to temporarily reassign Ms. Hite to a non-School related task during a given school day. The School acknowledges that such emergency reassignments are in the interest of the overall safety of the community and, in turn, benefit the safety of the School. In such circumstances, the Chief of Police shall provide notice of the emergency reassignment to the School as soon as is practicable. Further, for the purposes of worker's compensation insurance, it is the parties' intent that Ms. Hite remains an employee of the PD subject to its worker's compensation coverage and is not a borrowed servant of the School.

8. Termination of Memorandum of Understanding. Either party may terminate this Memorandum of Understanding, for any reason, by notifying the other party. In the event of a termination, compensation under Paragraph 5 above will be assessed, prorated on a daily basis, and either paid or refunded accordingly within sixty (60) days of the notice of termination. The parties further acknowledge that this Memorandum of Understanding is specific to Bridget Hite serving as the assigned School Resource Officer. The job of School Resource Officer is sensitive in nature and the person's need to be able to build relationships with the students. The School is confident in Ms. Hite's abilities to perform the job. If a different School Resource Officer is selected and assigned by the PD, the School may terminate this Memorandum of Understanding. If the parties continue their relationship on the same terms with a new person serving as the School Resource Officer, a new Memorandum of Understanding shall be written to reflect the identity of the new officer.

ALL OF WHICH IS AGREED, this \_\_\_\_ day of \_\_\_\_\_, 2015.

THE PD THE SCHOOL

\_\_\_\_\_  
Plymouth Police Department  
By: Mark Senter, Mayor,  
President of Board of Public Works and Safety

\_\_\_\_\_  
Plymouth Community School Corporation  
By: Dan Tyree, Superintendent of Schools

Board Members Culp and Smith moved and seconded to approve the Memorandum of Understanding Between the Plymouth Police Department and the Plymouth Community School Corporation for Assignment of School Resource Officer. The motion carried.

City Attorney Surrisi presented an Agreement Regarding Potential Real Property Acquisition. Surrisi stated that the Redevelopment Commission has been looking to develop the South Gateway property over the last several years. This is located at South Michigan Street and East Lake Avenue. Since improvements have been made to the sidewalk and river walk in that area, the Redevelopment Commission has been interested in attracting a developer that would be interested in doing something with the city-owned property at that location. Requests were sent in the springtime for interest and ideas from various developers and several ideas have come back. The NPR Group, LLC has expressed interested and drafted a proposal for a 4-story senior living apartment. The first step towards bringing this development to Plymouth would be approval from the Board to move forward with granting NRP Group the option to purchase the city-owned lot by having the land appraised and allow NPR Group to move forward with any applications that they need to submit for planning and zoning compliance and variances.

Board Members Smith and Culp moved and seconded to approve the Agreement Regarding Potential Real Property Acquisition

Keith Hammonds presented the following request:

Autism Resources of Marshall County will be hosting a 5K Autism Walk fundraiser on September 19, 2015 starting at 1:00 p.m. The walk will start at and end at Water Street in front of River Square Park. We request to be able to block off 4 parking spots on the west side of Water St. for registration from 7:00 am to 3:00 pm. We also request that we be able to close Water between LaPorte and Garro from 12:30 to 1:00. S/ Keith Hammonds, Co-Chair, PO Box 272, Plymouth, IN 46563 574-936-2664

Board Members Ecker and Smith moved and seconded to approve the request. The motion carried.

Keith Hammonds presented the following request:

Autism Resources of Marshall County will be hosting a 5K Autism Walk fundraiser on September 19, 2015 starting at 1:00 p.m. The walk will start at and end at Water Street in front of River Square Park. We request to be able to stop traffic to get walkers across the intersection of Michigan Street and Jefferson Street. We will have volunteers from the sheriff's posse to stop traffic. S/ Keith Hammonds, Co-Chair, PO Box 272, Plymouth, IN 46563 574-936-2664

Board Members Culp and Grobe moved and seconded to approve the request. The motion carried.

Kem McFarling presented the following request:

Address the flooding problem and pollution problem at 1132 Warana Drive and 1138 Warana Drive. S/ Kem McFarling, 1132 Warana Drive, Plymouth, IN 46563 574-936-8812

Mr. McFarling expressed concern and frustration over flooding that has occurred on his property over the last 15 years due to a retention pond on the backside of his property at 1132 Warana Drive.

Superintendent Davidson provided a map of the area of concern. He stated that the retention pond was built strictly for storm water flow, not recreational use, as has been the use, and it has been a

problem area for flooding. The Dollar General shopping plaza has a lift station that is their responsibility to maintain, which has been not working properly. This is also contributing to the flooding in the area of the shopping plaza. Davidson has been working with engineers to conduct a study and determine what improvements can be made and whose responsibility it will be to make those changes.

Board Member Grobe asked for an explanation regarding the original design on the pond.

Davidson explained that a private developer put it in as a retention pond. This pond is now owned by Mr. McFarling. McFarling has had a surveyor, Chris McCray of John Kimple and Associates out of Warsaw, Indiana, who was present at the meeting, look at the property. It is assumed that the City of Plymouth installed the exit pipe that goes into a county tile and runs down Pennsylvania Avenue to a drainage ditch by the Water Plant. In regards to the pollutants in the pond, Davidson feels this is an issue the shopping center needs to address because their lift station is collecting trash, plastic bags, etc. that is being pumped into the pond. Davidson will be bringing a proposal to the next meeting for review.

City Attorney Surrisi brought up manual manipulation of the water level by McFarling for recreational use by placing plates in the pipes.

Davidson stated that there were 3 plates in the control structure and there is currently one in place that ultimately raised the water level 18 inches. This request was tabled until the next meeting.

Amme Girten presented the following request:

My grandmother is 102 (on Sept 3) she lives on the corner of Michigan and Monroe, 701 N. Michigan. There are 2 walkways on W. Monroe that used to be painted yellow on the curb. I have asked St. Michaels and left notes on vehicles but the walks continue to be blocked. She does not drive so when picking her up she uses these walkways. It causes her a great amount of extra stress to maneuver around vehicles parked in her walkways. Could the street dept. please expedite re-painting of those curbs? Thank you. S/ Amme Girten, granddaughter, 1229 N Michigan St, 574-936-2437

Ms. Girten discussed the situation and was able to answer questions. Street Superintendent Marquardt explained that this area used to be painted yellow, but there has not been upkeep due to lack of sustainability and effectiveness. He said it would be easy to reapply the yellow paint.

Board Members Smith and Grobe moved and seconded to approve the request and have the street department repaint the areas of the curb yellow. The motion carried.

Board Members Smith and Ecker moved and seconded to allow the salaried payroll for July 16-31, 2015, and the claims for August 10, 2015 as entered in Claim Register #2015. The motion carried.

There being no further business to discuss, Members Culp and Ecker moved and seconded to adjourn the meeting. The motion carried and the meeting was declared adjourned at 6:44 p.m.

S/Jeanine M. Xaver  
Clerk-Treasurer

APPROVED:

S/Mark Senter  
Mayor